



Hotel Occupancy Tax Report

Date: Total Number of Rental Rooms:
Month Ending: Actual Number of Rooms Rented:
Lodging Establishment: Average Daily Rate:
Address: Percent Occupancy
Stephenville, TX 76401
Mailing Address: Total Receipts:
(if different from above) Less: Tax Exempt Receipts:
Taxable Receipts:
Amounts of Tax (7%):
Amount of Sports Venue Tax (2%):
Report Due Date: Total Combined Tax Due:
Penalty Date: Penalty (15% if late 1 full quarter):
Days Late: Interest (1% per month):
Total Amount Due:

"I declare under Penalties prescribed in City of Stephenville Code of Ordinance Chapter 36 Article II that the information contained in this document is true and correct to the best of my knowledge."

Name of person completing this report:

Title:

Telephone:

Signature:

Date:

Report and payment are due on or before the 25th day of the following month. This monthly report must be filed even if there is no tax due.

If the business has been sold, please include the new owner's name, address, and date of sale with report.

Remit to: City of Stephenville
Director of Finance
298 W. Washington
Stephenville, TX 76401

Attach: Total Amount Due
Copy of State Report