

## 2024 Board of Adjustment Schedule

Application Deadline for All Variances EXCEPT Carport Requests (15 Days Prior to Meeting)	Application Deadline (Carport Variance ONLY)	Newspaper Deadline to Publish Notice for Carport Variance Request ONLY	Notice Published in Newspaper for Carport Variance ONLY	Mail 200' Buffer Letter to Property Owners (11 days prior to Meeting)	Packets to BOA Members (FRIDAY prior to Meeting)	Board of Adjustment Meeting
December 27, 2023	December 20, 2023	December 22, 2023	December 28, 2023	December 29, 2023	January 5, 2024	January 11, 2024
January 24, 2024	January 17, 2024	January 19, 2024	January 25, 2024	January 26, 2024	February 2, 2024	February 8, 2024
February 28, 2024	February 21, 2024	February 23, 2024	February 29, 2024	March 1, 2024	March 8, 2024	March 14, 2024
March 27, 2024	March 20, 2024	March 22, 2024	March 28, 2024	March 29, 2024	April 5, 2024	April 11, 2024
April 24, 2024	April 17, 2024	April 22, 2024	April 27, 2024	April 26, 2024	May 3, 2024	May 9, 2024
May 29, 2024	May 22, 2024	May 28, 2024	June 1, 2024	May 31, 2024	June 7, 2024	June 13, 2024
June 26, 2024	June 19, 2024	June 24, 2024	June 29, 2024	June 28, 2024	July 5, 2024	July 11, 2024
July 24, 2024	July 17, 2024	July 22, 2024	July 27, 2024	July 26, 2024	August 2, 2024	August 8, 2024
August 28, 2024	August 21, 2024	August 26, 2024	August 31, 2024	August 30, 2024	September 6, 2024	September 12, 2024
September 25, 2024	September 18, 2024	September 23, 2024	September 28, 2024	September 27, 2024	October 4, 2024	October 10, 2024
October 30, 2024	October 23, 2024	October 28, 2024	November 2, 2024	November 1, 2024	November 8, 2024	November 14, 2024
November 25, 2024	November 20, 2024	November 25, 2024	November 30, 2024	November 27, 2024	December 6, 2024	December 12, 2024

**PLEASE NOTE: DATES ARE SUBJECT TO CHANGE**

Board of Adjustment meetings are scheduled for 4:00pm on the 2nd Thursday of every month.

\*For Schedule Updates check City of Stephenville webpage at [www.stephenvilletx.gov](http://www.stephenvilletx.gov)

\*Applications may require additional review time depending on the complexity of the request

*In an effort to ensure that the best customer service levels are provided to all of our applicants, incomplete submittals cannot be accepted.*

**Board of Adjustment Sec. 154.21.1.C Notices.**

1. Public notice of any appeal affecting a specific property shall be given as prescribed in the Zoning Ordinance by means of a written notice deposited in the United States Mail, Postage prepaid, not less than ten (10) days prior to the date of the hearing. The notice shall identify the applicant, the location of the property in question, the nature of the request and the applicable Zoning Ordinance requirements.
2. Public notice of any appeal seeking an interpretation of Zoning Ordinance regulations which would apply throughout the city, shall be given by means of legal advertisement appearing in the official newspaper of the city not less than ten (10) days prior to the date of hearing. Written notice shall also be given to the applicant and his or her agent as provided in division (A) above. The notices shall identify the applicant, the nature of the question involved, and the affected provisions of the Zoning Ordinance.
3. Notice of any appeal seeking a special use or variance affecting a specific property shall be given to all persons within 200 feet of the property in question by means of a written notice deposited in the United States Mail, Postage prepaid, not less than ten (10) days prior to the date of the hearing.

For questions or concerns:

Steve Killen, Director of  
Development Services

[skillen@stephenvilletx.gov](mailto:skillen@stephenvilletx.gov)

(254) 918-1222