



City of Stephenville

Minor Plat Application

Department of Planning and Building Services

Owner of Record: _____

Mailing Address: _____

City: _____ State: _____ Phone: _____

Name of Primary Land Planner or Engineer: _____

Mailing Address: _____

City: _____ State: _____ Phone: _____

Name of Surveyor: _____

Mailing Address: _____

City: _____ State: _____ Phone: _____

Total Acreage: _____ **Current Zoning:** _____ **Number of Lots/Units:** _____

Person Submitting (Please Print): First Name: _____ Last Name: _____

Person Submitting Signature: _____

City of Stephenville

Minor Plat Checklist

Subdivision Name: _____ Reviewer: _____ Date: _____

KEY

 Meets intent of Ordinance

 [NA] Not Applicable

 [C] To be Corrected

 [U] Not Provided

FORMAT

- Drawing size, 24 x 36; Approved alternative size: _____
- Index Sheet
- Match Lines
- Map Scale** (not to exceed 1' = 100'); Approved alternative scale: _____
- North Arrow
- Preparation Date
- Completed Preliminary Plat Application
- Vicinity map** (reference to existing streets or highways)

Surveyor

- Full Name
- Address
- Phone Number
- Signature
- Texas Professional Surveyor's Stamp

Engineer

- Full Name
- Address
- Phone Number
- Signature
- Texas Professional Surveyor's Stamp

TITLE BLOCK

- Label "Replat Plat"
- Subdivision name** (Not a duplicate or similar to an existing subdivision)
- Block (number or letter)
- Lot (number or letter)
- Name City: **Stephenville**
- Name County: **Erath**
- Name State: **Texas**
- Location and description** (referenced to original legal description)

Legal Owner

- Full Name
- Address

Subdivider or Land Planner

- Full Name
- Address

City of Stephenville

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DESIGN

Existing, recorded and proposed streets, alleys, reservations, easements, railroads and other public rights-of-way within and 200 feet on any side of proposed subdivision:

- Location
- Dimension
- Right-of-way width
- Paving width
- Names

NOTE: If there are no adjacent existing or dedicated streets and alleys within 200 feet, then a map on a smaller scale must accompany the plat, showing the outline and ownership of the nearest subdivisions and existing or dedicated streets and alleys.

Water

- Watercourses (centerline)
- Creeks and ravines (centerline)
- Water Bodies
- All Flood Zones and Flood way areas (FEMA zones with hatched boundaries shown and base flood elevations)
- Installed improvements for Beautification
- Existing drainage structures
- Other: _____

NOTE: A drainage study may be required to provide information as to the extent of drainage facilities that will be necessary in order to develop the property. Yes No

Boundaries existing and proposed

- 2 foot vertical contours (5 foot vertical intervals may be used in excessive steep grade)
- Location, dimensions and bearings
- Blocks
- Lots (label its area in acres on each lot)
- Setbacks (Front, Back and Side for each Lot and sites adjacent to streets)
- Easements
- Proposed building use (existing and proposed zoning classifications for each building use)
- Names of owners and subdivisions adjacent to proposed development
- Set and Existing Monuments
- City Limits

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EXISTING UTILITIES

Water:

- Water Mains (Identify Size)
- Service Connections
- Wells
- Water Towers
- Storage Tanks
- Pump Stations

Sanitary Sewer:

- Sanitary Mains (Identify Size)
- Service Connections
- Lift Stations
- Septic Systems
- Lagoons
- Oxidation ponds

Storm Sewer

- Storm Mains (Identify Size)
- Channels
- Retention Ponds
- Detention Ponds
- Dams

Electricity, Gas and Phone

- Electrical Mains (Identify Phases)
- Underground
- Overhead
- Gas Mains (Identify Size)

PROPOSED UTILITIES

Water:

- Water Mains (Identify Size)
- Connection to Existing
- Storage Tanks
- Pump Stations
- Other _____

Sanitary Sewer:

- Sanitary Mains (Identify Size)
- Connection to Existing
- Lift Stations
- Other _____

Storm Sewer

- Storm Mains (Identify Size)
- Channels
- Retention Ponds
- Detention Ponds
- Dams
- Spillways
- Dikes
- Levees
- Proposed LOMR
- Engineering report on downstream flood impacts

Electricity, Gas and Phone

- Electrical Mains (Identify Phases)
- Connection to Existing Underground
- Connection to Existing Overhead
- Gas Mains (Identify Size)
- Connection to Existing Gas Mains
- Connection to Existing Phone Service

STATISTICAL DATA

- Gross Acres _____
- Number of lots _____
- Number of Dwelling Units _____
- Acreage and gross residential density by housing type _____