City Of Stephenville, Texas

ANNUAL BUDGET REPORT
FY 2014-2015

PREPARED BY
FINANCE DEPARTMENT

City of Stephenville

ANNUAL PROGRAM OF SERVICES
2014-2015

SUBMITTED TO

THE MAYOR AND CITY COUNCIL
AUGUST 1, 2014

Stephenville

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City of Stephenville

Fiscal Year 2014-2015

Budget Cover Page

The following statement is provided in accordance with state law:

This budget will raise more revenue from property taxes than last year's budget by an amount of 190, 686, which is a 3.92 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is 130,265.

The members of the governing body voted on the budget as follows:

FOR: Casey Hogan, Boyd Waggoner, Doug Svien, Russ McDanel, Brady Pendleton, Alan Nix, Sherry Zachery, Jerry Warren

AGAINST: None

PRESENT and not voting: Jerry K. Weldon II

ABSENT: None

Property Tax Rate Comparison

	2014-2015	**2013-2014**
Property Tax Rate	$0.4950/100	$0.4950/100
Effective Tax Rate:	$0.4824/100	$0.4718/100
Effective Maintenance & Operations Tax Rate:	$0.4265.100	$0.4118/100
Rollback Tax Rate:	$0.5317/100	$0.5184/100
Debt Rate:	$0.0570/100	$0.0593/100

Total Debt obligation for City of Stephenville secured by property taxes: $ 4,840,000

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MISSION STATEMENT

The mission of the City of Stephenville is to progressively provide cost effective programs and services that encourage the highest quality of life to our citizens.

We dedicate ourselves to making Stephenville the most desirable place to live, work and play.

We envision:

- ***a safe and secure environment,***
- ***an informed citizenry,***
- ***educational, recreational and cultural opportunities,***
- ***enhanced economic viability,***
- ***a high degree of mobility and***
- ***inviting and friendly park spaces.***

Working as a team, we pledge to be:

- ***respectful of individual dignity and rights,***
- ***financially responsible,***
- ***ethical and responsive to our customers,***
- ***innovative in addressing community needs and***
- ***an organization in which we can serve with pride.***

Quality service is the operating principle of the City of Stephenville and the responsibility of each of us. Quality means the continuous interaction and accountability of all – citizens, elected officials and staff – in the enhancement of our community vision and the improvement of city-delivered services.

Stephenville

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BUDGET OVERVIEW

298 West Washington Stephenville, Texas 76401-4257 (254) 918-1220

August 1, 2014

Honorable Mayor and City Council
City of Stephenville, Texas

Dear Mayor and City Council:

I am pleased to present to you the Proposed Budget and Plan of Municipal Services for the fiscal year 2014-15. The Annual Budget and Plan of Municipal Services is the most important document that is adopted by the city council each year. In developing this document, as always, a significant amount of time is devoted by city council members and city staff. An annual budget is developed through an extensive process of reviewing requests received from citizens, various city departments, and external agencies, then prioritizing those requests in a manner that utilizes resources effectively, within fiscal constraints, while working to achieve goals set out by the city council.

GOALS

A list of goals that the City of Stephenville should strive toward on an ongoing basis includes the following:

- *Ensure the Long-Term Financial Health of City Government*
- *Provide Quality Public Safety for current and future residents*
- *Sustain infrastructure enhancements with a five-year capital improvement plan*
- *Improve quality of life and appearance of the community through community partnerships and grants*
- *Active economic development by promoting development or redevelopment that efficiently uses land, infrastructure, and public services, and by implementing strategies to create and retain well-paying jobs*
- *Strong comprehensive planning to promote orderly and sustained development to increase taxable value*

This budget is intended to maintain the direction established by our citizens and the city council in order to meet the existing challenges and to effectively plan for future needs.

CITY OF STEPHENVILLE
MISSION STATEMENT

"To progressively provide cost-effective programs and services that encourage the highest quality of life for our citizens."

BUDGET OVERVIEW

The 2014-2015 Program of Services totals $21,751,558 in expenses and $21,289,139 in revenues including $573,000 in capital leases to be issued to finance an ambulance and landfill equipment. Of the amount budgeted for total expenses, approximately $17.4 million is for continued operations, and $3.35 million for debt service. The remaining budget is related to capital projects and new programs. The operating budget is a 3.49% increase above the 2013-14 amended budget.

Below is a summary of revenues and expenses by fund. An in-depth analysis of revenues and expenses can be found in the Financial Summary Section of the document.

General Fund Revenues

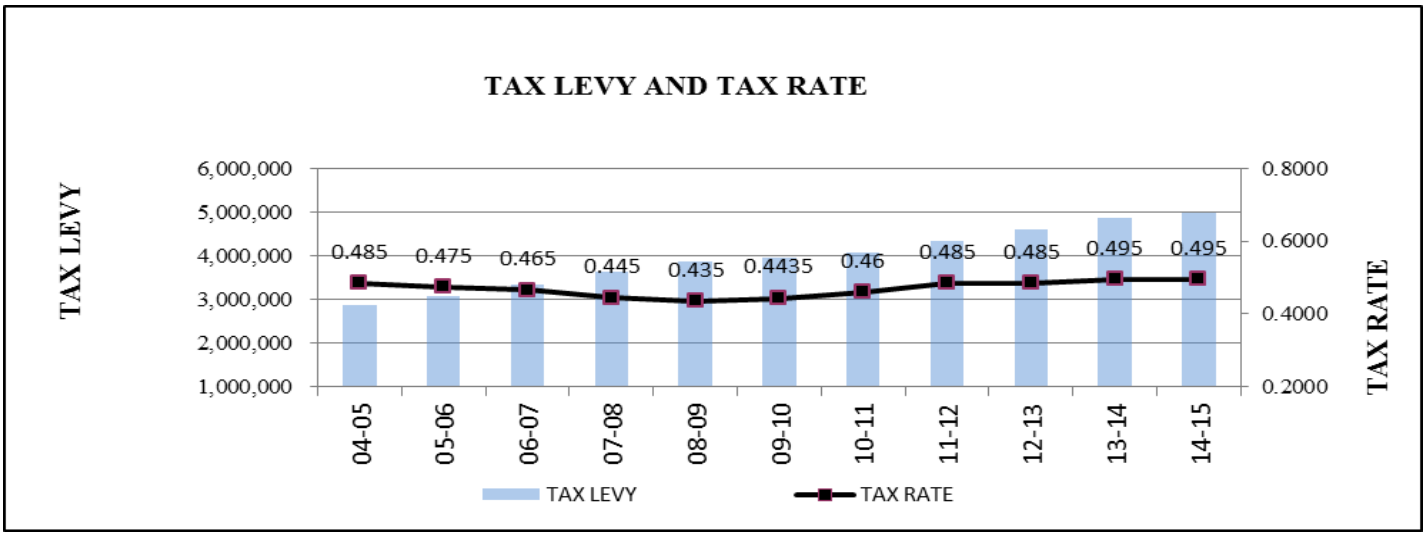
General Fund revenues are expected to total $12,786,702, virtually unchanged from the FY14 projections. Sales tax revenues and property assessed valuations continue to increase at a moderate growth rate. The reduction of the development fees from several large commercial projects in FY14 offset the growth for FY15.

Property tax revenue is expected to total $4,977,765, an increase of 2.2% above the FY 14 budget, based on maintaining the tax rate at $0.495 per $100 of taxable value. Maintaining the rate at the current level enables the City to absorb cost increases in employee health insurance and operating costs. Property tax revenue makes up approximately 42% of the general fund revenues. Property taxes represent one of the most stable revenues of the city as unpaid taxes become liens on the property. Taxable property valuations increased 2.2% from $983 million to $1.005 billion due to an increase in appraisals and largely as a result of $26.3M from new property. The average value per home has risen from an average taxable value of $98,102 in FY13 to $101,450 in FY14.

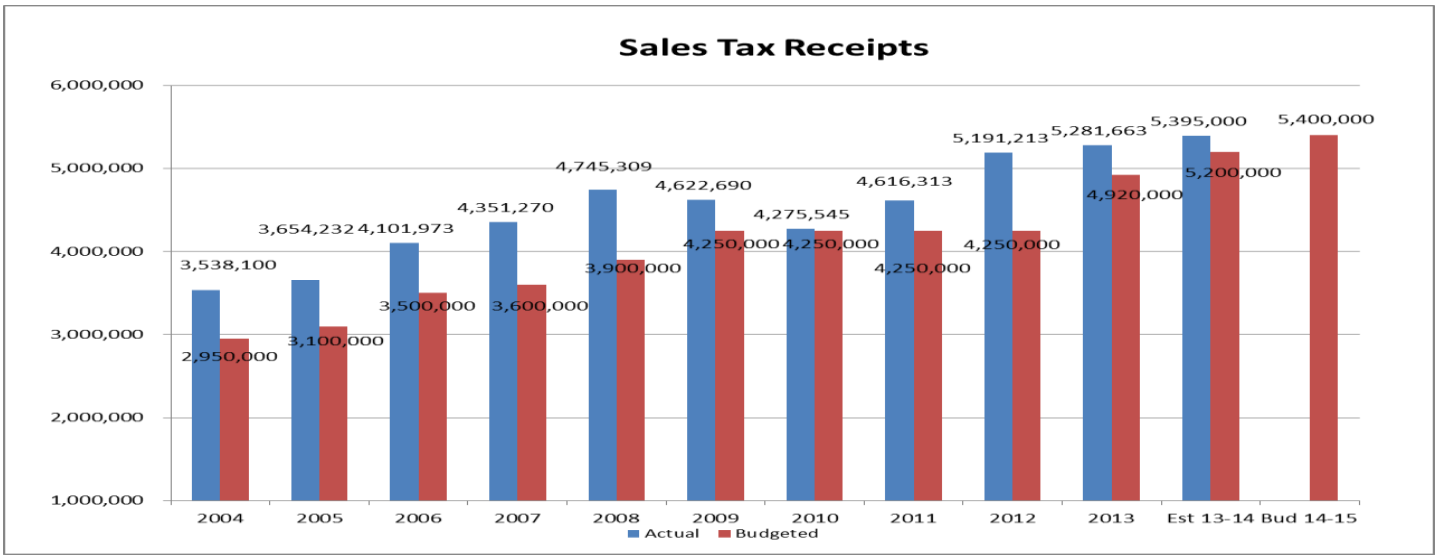
2014 Total Appraised Certified Value	$1,005,609,123
2014 Value Under Protest	$15,674,120
Total Appraised Value	**$1,021,283,243**

The average home's city tax bill will increase from $485.60 to $502.18 because of the overall increase in taxable values, but is subject to each home's individual appraisal. The portion of the tax rate applied to debt service will be $0.0570, compared to $0.0593 from FY14. With the increase in property values, the maintenance and operations portion of the tax rate will increase to $.4380 per $100 property valuation, compared to $.4357 from FY2013-2014. Revenues will increase by $190,686.

Operations and Maintenance Tax Rate	$0.4380
Interest and Sinking Tax Rate	0.0570
Total Tax Rate	**$0.4950**



Sales tax collections exceeded expectations in FY14 after increasing approximately 2.1% above collections in FY13. Sales tax revenues are budgeted to be stable. No major sales generators are currently under construction. Sales tax collections have grown 64% over the last decade. Sales tax is based on current trends and population growth from student enrollment at Tarleton State University.



Development related revenues include building permits, inspections, and zoning related fees. Building and development revenue is expected to fall $200,000 since no major commercial projects are currently proposed. The City Council is reviewing standardized development fees and processes to streamline the development and building permit process. New residential construction is steady with an average of 35 new residential permits each year.

User Fees. The fee schedule is reviewed annually for cost analysis and comparative services. A few adjustments are recommended to cemetery plot fees and recreation participation fees. User fees have been adjusted the last couple of years to reflect the increases in minimum wages.

For more information on General Fund revenues, turn to the General Fund located in the "Financial Summary" section of the budget.

General Fund Expenses

General Fund expenses are budgeted to total $13,321,026, which is a decrease of .60% below the amended FY14 budget. The major expense changes are listed below by category.

Salaries and benefits are expected to increase 3.76% from the FY14 amended budget. We have implemented the second year of a two and a half year program to adjust wages to the salary survey conducted in 2013. The pay plan also called for a 1.8% cost of living adjustment. The City plans to bid health insurance rates in 2015 in order to identify affordable alternates. The City's contribution rate for the Texas Municipal Retirement System (TMRS) will decrease 0.55% (15.45% to 14.85%) to ensure fund stability.

Operating expenses are expected to remain virtually unchanged. The utilities, insurance, supplies and materials are minimized for the ongoing maintenance of city equipment, vehicles, roadways, parks, etc. The Parks and Recreation Department will continue to provide a multitude of both youth and adult services and to assist in funding other special events for the community. Adult programs are designed to be cost neutral. Youth programs are designed to subsidize the cost by 40%. The FY15 budget contains $38,000 for special events. The FY15 budget contains the pay-as-you-go method of financing residential street improvements. This budget includes $200,000 for street maintenance projects, $40,000 for slurry seal, $10,000 for crack seal, and $10,000 for one street sweeping. We have budgeted $15,000 to expand the west end cemetery again. We continue to participate with the North Central Texas Council of Governments aerial and mapping program. The code enforcement department has been allocated $10,000 this year to fund demolition of substandard structures. We contract for plan review and industrial construction inspection services. We have budgeted for two major projects with corresponding revenue.

Capital outlay is recommended to remain consistently around $500,000 to continue our fleet and equipment replacement program. No new vehicles or equipment are proposed. There are no major facility improvements or renovations planned for FY15. The council proposes to reinstate the street reconstruction program for $250,000.

Transfers out have been discussed extensively. Council has committed to the airport runway extension project (Texas Department of Transportation Aviation Division) and the Bosque River Trail extension (Texas Department of Transportation). The estimated project participation from the city is 10% or $500,000 and 38% or $545,338 plus cost overruns and real estate, respectively. No provisions have been made to expend funds in this budget, however the projects may progress during the year and action will be reviewed by the council.

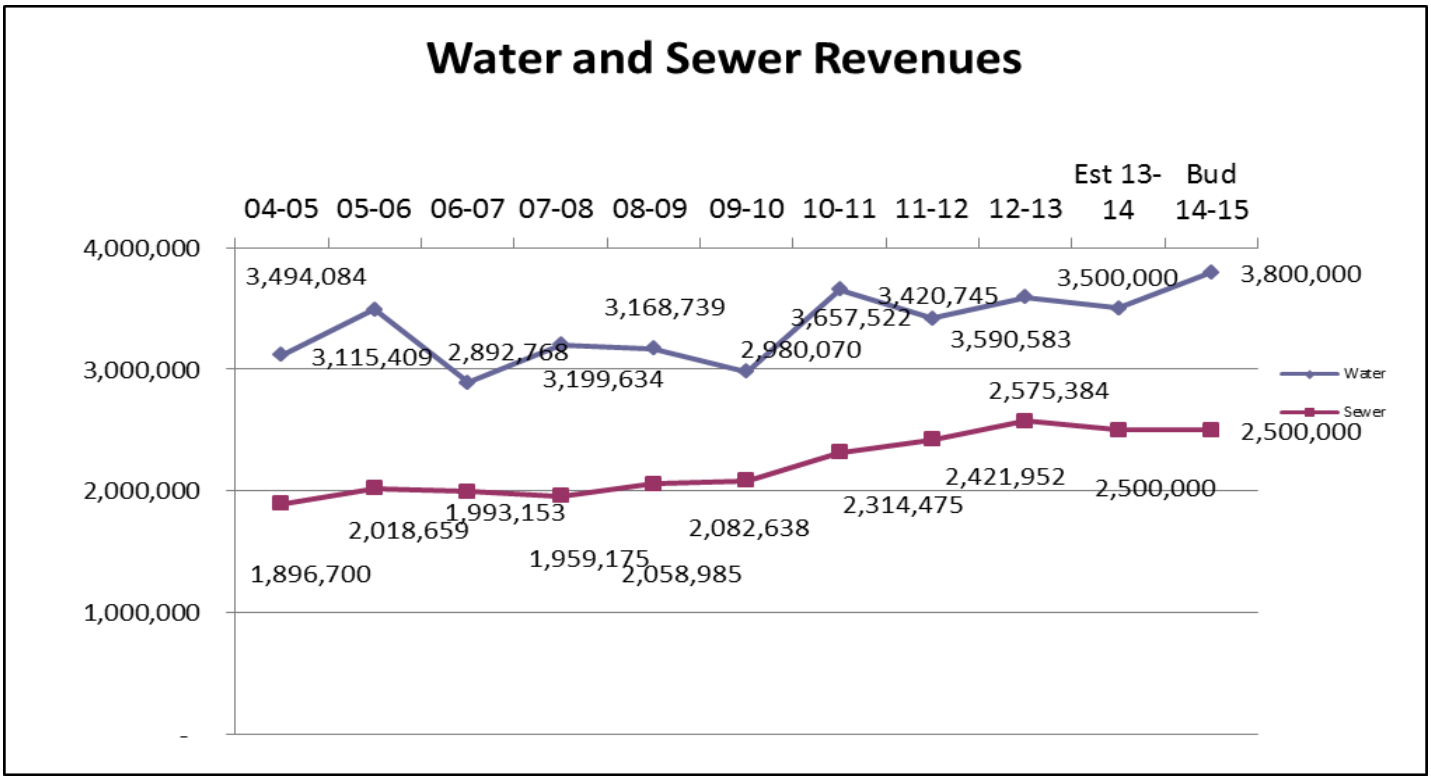
Utility Fund Revenues

Utility revenues total $7,446,734 which is 13.2% above the FY14 projected budget. Operating revenues include water, wastewater, storm water drainage, and landfill user fees. The increased user fee revenue is due to 5% water and sewer rate increases implemented in March 2013 and March 2014, to customer growth, and drought conditions. A water and sewer rate volume charge increase of 3% is proposed for March 2015. No increases are being proposed to the storm water drainage or landfill gate fees.

Per the contract with Progressive Waste Solutions, the company can request increases in rates based on the Consumer Price Index (CPI) for the previous 12 months. Requests are brought forward by the company to coincide with the calendar year. The city is contracted with Progressive Waste Solutions through 2018.

Utility Fund Expenses

Utility Fund expenses are budgeted to total $6,848,414 which is an increase 4.85% above the amended FY14 budget. There is $2,747,849 of debt service payments. Operating expenses total $4.1 million. The major expense changes are listed below by category.



<u>Operating expenses</u> are expected to remain virtually unchanged. The utilities, insurance, supplies and materials are minimized for the ongoing maintenance of city equipment, vehicles, water, sewer, storm drainage, landfill, etc. In the past, the City implemented a pay-as-you-go method to finance improvements to the water and sanitary sewer systems.

This budget contains an allocation of $125,000 for maintenance of the water wells, $125,000 for maintenance of the water distribution system, $15,000 for meter maintenance, $100,000 for maintenance of the water sewer collection system. Due to numerous variables, the wastewater treatment plant maintenance budget has been reduced from $125,000 to $100,000. Per the contract with OMI, the company can request increases in rates based on Consumer Price Index (CPI) for the previous 12 months for the operation of the City's wastewater treatment plant. The contract costs are anticipated to increase 3.7%. The city is contracted with OMI through 2016. The total amount budgeted for storm water drainage is $528,798, a decrease of $10,173 over FY14. There is $498,798 of debt service payments and $30,000 for maintenance projects for storm water drainage. The proposed landfill budget for FY15 is $222,445, which is a $14,476, increase over FY14. The recommendation is to convert the part-time gate attendant to full-time for $16,196. The goal is for the landfill to break-even and cash flow after the recent expansion.

Other services and charges are the water supply contract with the Upper Leon River Municipal Water District. The city has a contract to purchase 1.662 mgd (1,862 Ac-Ft) annually of water. The cost increase of $5,000 is related to an increase in the cost per acre feet for water rights with the Brazos River Authority. There is $25,000 recommended for a water line replacement study and plan.

Capital outlay is recommended for fleet and equipment replacement program of $578,166. Projects currently underway are the automated meter replacement program and the Community Development Block Grant. Meter Replacement Program is being recommended through an energy services performance contract. This is a $3M project that would provide total meter replacement and advanced metering techniques. The grant amount is $400,000 with the city's match being $125,000. Any remaining project balances will be allocated to the FY15 budget via a budget amendment after the FY14 fiscal year ends. Two new proposed capital lease payments of $87,125 and $30,000 will also begin in FY15 related to a replacement of the landfill compactor and an ambulance.

Transfers out have remained constant. The Utility Fund will pay for reimbursement of indirect costs to the General Fund in the amount of $208,825. Each year we will analyze what portion of these costs the General Fund pays and make adjustments as needed.

Other Funds

Airport fund budget for FY15 is $90,328, which is a $5,559, decrease over FY14. There is $24,475 of debt service payments in this budget. The goal is for the airport to break-even by covering the operational costs for FY15. The Airport Fund accounts for all funding received from outside organizations and grant funds received relating to capital improvements at the airport. We are on the Texas Department of Transportation Aviation Division project list to extend the runway. The funding requires 10% matching costs from the city. We have acquired some property and have removed the structures. We have completed the Airport Layout Plan, and will engage in a funding agreement with TxDOT for the runway extension. The remaining city match is expected to be about $500,000.

Special revenue funds are derived from hotel occupancy taxes, child safety fines and public safety restricted funds. The Stephenville Independent School District, Cross Timbers Family Services, Paluxy River Children's Advocacy Center and STAR Council on Substance Abuse have made applications for the projected $12,000 of the child safety funds. The police department has been allocated $3,700 for training from restricted revenues. As in the past, we are using a portion of the Special Revenue Fund to continue reconstruction of our historical brick streets throughout the city. In partnership with Keep Stephenville Beautiful, we are allotting funds for a Welcome to Stephenville sign. Under existing contracts, portions of the hotel occupancy taxes have again been budgeted for the Chamber of Commerce (4¢), Cross Timbers Fine Arts Council (1¢) and the Stephenville Museum (1¢).

Capital projects fund is maintained for projects related to governmental activities. During fiscal year 1997-98 the city council authorized the issuance of $2.7M in debt through the issuance of certificates of obligation to fund the extension of Wolfe Nursery Road and Frey Street. This fund has been created to account for the proceeds from that debt issuance and track the costs associated with this project. Construction proceeds were expended. We received assessments from the adjoining property owners for a portion of the enhancements to their property. The funds have been used to participate in economic development initiatives. The proposed budget projects that the beginning fund balance will be $416,384. Council has committed to the Bosque River Trail extension (Texas Department of Transportation). The estimated project participation from the city is 38% or $545,338 plus cost overruns and real estate, respectively.

Fund Balance

Fund balance is basically defined as the amount of funds available that remain unencumbered and not appropriated. The city adopted by resolution a financial policy that requires maintaining a minimum fund balance equivalent to 25% of operating expenditures. This ideal fund balance equates to $5,119,402 for FY15 and continues to be met. Fund balance is used as an indicator by bond rating agencies and other financial institutions in determining the city's creditworthiness. A strong fund balance facilitates a better bond rating which in turn reduces the city's interest cost when it issues debt.

CONCLUSION

As City Administrator, I believe it is my responsibility to submit to you a fiscally sound budget while ensuring that the level of service provided to our citizens and stakeholders remains high while addressing the goals and expectations set by you. This operating budget reflects a variety of community issues, planning initiatives, and economic development opportunities. While we have discussed many alternatives this document funds the needs with reserves. Opportunities for increasing user fees, reducing our bad debt write-offs, finding ways to buy down debt, and economic development initiatives are constantly being evaluated. Staff is challenged daily to analytically look at the services we provide in an effort to find ways to be more efficient so we can provide better more cost effective services. An alternative discussed was to reduce general fund operating expenses by $250,000 and delay $250,000 of equipment replacements. We are prepared to meet the expectations of the council and community and we are committed to the delivery of excellent service. The staff and I look forward to implementing this budget.

Sincerely,

Mark A. Kaiser

City Administrator

Stephenville

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The Budget Process

The City of Stephenville's budget process is the mechanism that changes taxpayer requests and resources into government services and expenditures. Again this year, the City of Stephenville has made a great commitment to setting community goals, performance objectives, and priorities. Below is the budget process of the City:

I. Definition and Authority

The budget is a financial plan for the fiscal year of operations that matches all planned revenues and expenditures with the services provided to the residents of the City, based on established budgetary policies. The City Charter establishes that the City's fiscal year shall begin on the first day of October and end on the last day of September of each calendar year. Such fiscal year shall also constitute the budget and accounting year.

II. Preparation and Submission of the Budget

The budget preparation process begins in March before the beginning of the fiscal year. Under the City Charter, the City Administrator is responsible for preparing and recommending an operating budget for City Council consideration. He along with the Finance Director determines guidelines for the City's department and division heads to use in preparing their budgets. These guidelines are based on Council goals, anticipated revenues, levels of service desired and capital equipment and improvement needs.

The Finance Department prepares the Budget Instructions Manual to be used in budget preparations. It includes the guidelines the City Administrator and Finance Director have developed, the budget calendar and specific instructions for completing the forms included in the Manual. These include requests for capital equipment and projects, operating budget request forms, authorized position forms, requests for new positions and requests for new and/or enhanced services.

During April, the Finance staff meets individually with all department/division heads to explain the guidelines to be used in the preparation of their budget, distribute the budget instructions manual, the forms to be completed and deadlines to be met, and give any further directions for budget preparation. Department heads are responsible for expenditure estimates of their departments/divisions. Personnel cost information is provided to them by the Finance staff. In estimating other divisional expenses, department heads base their estimates on historical data adjusted for trends and possible rate increases.

In May, the City Council and department/division heads attend a budget workshop at which the staff presents departmental programs, goals, objectives and needs in order to receive direction on programs and service levels from the Council.

By the end of June all operating budget and capital requests are due in the Finance office so that staff can begin compiling them and determining financing needs. Factors to be considered in determining items to be capitalized are as follows:

- Item can be permanently identified as an individual unit of property.
- Item has an anticipated useful life of five years or more.
- Item belongs to one of the following categories:
  Land
  Buildings and Structures
  Equipment
- Item constitutes a tangible, permanent addition to the value of City assets.

- Item does not constitute repair or maintenance.
- Item's cost should generally exceed $1,000. Note: If the item is less than $1,000, then the item should be a component unit of an asset meeting the above-stated criteria.

After all the budgets are compiled, the City Administrator and the Finance Director meet with the department/division heads individually to discuss their budget submissions.

By July, three-fourths of the current fiscal year is past, and the Finance department works to fine tune the revenue estimates. Revenue projections are generally based on historic receipts adjusted for rate increases and trends. The City's philosophy on revenue projections is making the best estimate possible using historic data and trends, being careful not to overestimate revenue.

The City Administrator submits to the City Council, at least sixty (60) days prior to the beginning of each budget year, the proposed budget for the following fiscal year. The budget provides a complete plan for the fiscal year and contains the following:

- A budget message, explanatory of the budget, which message shall contain an outline of the financial policies of the city for the fiscal year, shall set forth the reasons for salient changes from the previous fiscal year in expenditures and revenue items, and shall explain any major changes in the financial policy;
- A consolidated statement of receipts and expenditures for all funds;
- An analysis of property valuation;
- An analysis of the tax rate;
- Tax levies and tax collections by years for at least five (5) years for the number of years for which records are available;
- General fund resources in detail;
- Summary of proposed expenditures by fund, department and activity;
- Summary of proposed expenditures by character and object;
- Detailed estimates of expenditures shown separately for each activity to support the summaries. Such estimates of expenditures are to include an itemization of positions showing the number of persons having each title and the rate of pay;
- A revenue and expense statement for all types of bonds;
- A description of all bond issues outstanding, showing rate of interest, date of issue, maturity date, amount authorized, amount issued and amount outstanding;
- A schedule of requirements for the principal and interest on each issue bonds;
- A special fund section;
- The appropriation ordinance;
- The tax levying ordinance;

- A capital improvement program for the budget year and proposed method of financing;
- A summary of the condition of machinery, equipment and buildings;
- A suggested legislative program and the highlights of the proposed administrative program.

III. Adoption of the Budget

The budget and all the supporting schedules shall be filed with the City Secretary when submitted to the Council and shall be open for public inspection by anyone interested. At the Council meeting at which time the budget is submitted, the Council will fix the time and place of a public hearing on the budget and shall cause to be published a notice of the hearing, setting forth the time and place thereof and presenting a condensed summary of the budget, at least seven (7) days before the date of the hearing. At the time and place set forth in the notice, or at any time and place to which the public hearing shall be from time to time adjourned, the council shall hold a public hearing on the budget submitted and all interested citizens shall be given an opportunity to be heard for or against any item or the amount of any item herein contained.

The budget shall be adopted in original or amended form by the favorable votes of at least a majority of all members of the whole council and shall be finally adopted not later than seven (7) days prior to the beginning of the fiscal year.

Should the council take no final action on or prior to such date, the budget as submitted shall be deemed to have finally been adopted by the council.

Upon final adoption the budget shall be in effect for the stated fiscal year.

IV. Amending the Budget

In cases of grave public necessity, emergency expenditures to meet unusual and unforeseen conditions which could not, by reasonable diligent thought and attention, have been included in the original budget may from time to time be authorized by the affirmative vote of at least six (6) members of the entire council, as amendments or supplements to the original budget. Such supplements or amendments shall be filed with the original budget.

Stephenville

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City of Stephenville
Proposed 2014-2015 Budget Calendar

April, 2014	Prior year budget review and begin developing priorities for the next budget year
May 5	Budget Packets to Division Directors
May 12-31	Requests for written budget input from citizens
June 3	Public input on citizen budget requests
June 9	Budget preparation manuals due from Division Directors to Director of Finance
June 23 - July 11	City Administrator and Director of Finance meet with Division Directors to review and develop budget
July 25 (Statutory)	Receive Certified Tax Rolls from the Central Appraisal District
August 1	File a copy of complete budget with City Secretary
August 10&17	Publish notices of Council budget workshops and budget public hearing
August 11-15	Council budget workshops
August 19	Public hearing on budget; Set time, date and place of public hearing on proposed tax rate
September 2	Ordinance adopting budget; Public hearing on the proposed tax rate (1st)
September 9	Public hearing on the proposed tax rate (2nd)
September 16	Ordinance adopting tax rate
October 1	Begin new Budget Year 2014 – 2015
April, 2015	Mid-year budget review

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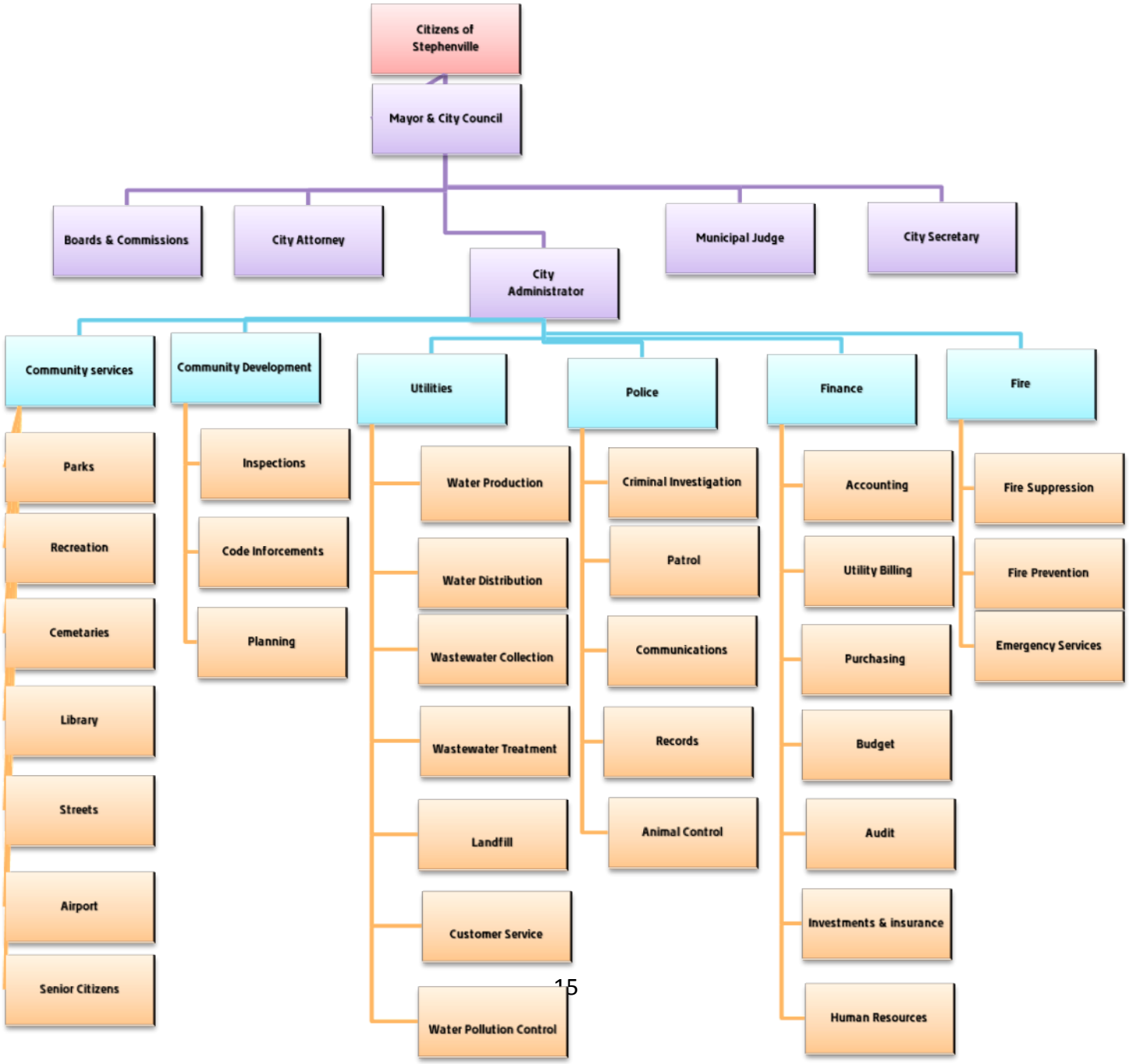
CITY OF STEPHENVILLE

Organization Chart



Stephenville

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Community Profile

Overview
Stephenville is located in the heart of north Central Texas in Erath County and is home to approximately 19,410 people. Stephenville serves as the center of commerce and recreation to over 41,010 county residents.

Stephenville was incorporated in 1889 and chartered a home-rule city under Texas law in 1961 and operates under a mayor-council form of government. A mayor and eight (8) council members are elected by majority of the entire city. Elections are held the second Saturday in May.

Economy and Employment

The City of Stephenville is the county seat and principal commercial, medical, retail and industrial center of Erath County. Stephenville has maintained its strong economic position. Our economy is based on agriculture and manufacturing. Agriculture has long been Erath County's leading industry. Livestock, especially beef, dairy cattle and other livestock, has always been an important agriculture producer in Erath County. The county is in the states 10th largest for cattle production in 2010. The city has been fortunate to have seven manufacturing industries in town. Four of the plants are among our list of top ten largest tax payers.

Many people live in Stephenville and Erath County and commute to the Metroplex to work every day. The short distance to the Metroplex makes Stephenville an attractive place to live. The City's hometown atmosphere combines with aggressive development attitude to produce results.

The City anticipates future growth in the local economy as a result of capital improvements completed this past year and new projects budgeted this year. The City has been successful in attracting several residential developments, single-family and multi-family.

Retail sales for 2013 were $354M. The City has Wal-Mart Supercenter that has been a catalyst to the regional economy for several years and is one of the City's major employers. Texas Heath Harris Methodist Hospital is one of the area's largest non-retail employers, providing employment for doctors, nurses and other health care personnel. Other organizations with more than 100 employees include Tarleton State University, a Division II NCAA Division university, the Stephenville Independent School District, the City of Stephenville, Erath County, and Senior Care Living.

Stephenville and Erath County sit on the edge of the Barnett Shale formation. Minerals produced in the county include natural gas and limited amounts of oil.

Culture and Recreation

More than forty local churches provide worship and fellowship for about twenty denominational groups. The nearest synagogue is located in Fort Worth.

Stephenville's residents can take advantage of many activities offered by the Stephenville Parks and Recreation Department, Stephenville Museum, and the Stephenville Public Library. Numerous organizations such as 4-H, Girl and Boy Scouts and Future Farmers of America encourage the personal growth of young people.

Stephenville Parks and Recreation facilities include a multi-faceted sports complex with baseball and softball fields, soccer fields, and RV Park, picnic areas, tennis courts, and indoor recreation center, as well as an amphitheater which attracts many live concerts throughout the year.

Many other cultural and recreational facilities are within a one and one-half hour drive east on US 377 in the Dallas/Fort Worth area. Stephenville offers all the amenities of small town life while the conveniences offered by a large metropolitan area are easily within reach.

Education

Stephenville schools provide high-quality education for the district's children. The public school system is large enough to offer progressive and diverse programs, and small enough to allow teachers and administrators to cultivate a personal, active interest in each student. The instructional staff at SISD is exceptionally well-qualified. Award winning programs in academics, fine arts, vocational education, athletics, and leadership are available to the district's more than 3,693 students.

Tarleton State University, a member of the Texas A&M System, provides quality programs of undergraduate, graduate, and non-traditional education. The student body includes representatives from 220 Texas counties, 45 states and 34 foreign countries. Tarleton had a spring 2014 enrollment of 10,396 in Stephenville. The Tarleton core curriculum provides solid liberal arts foundation for all students. Tarleton offers 67 undergraduate and 22 graduate programs as well as a doctorate program in Educational Administration. Degree areas include agriculture, business administration, teacher education, allied health, the fine arts, social sciences, physical and biological sciences, humanities, mathematics and technology. Still over degree areas include preparation for professional schools such as dentistry, engineering, law, medicine and veterinary medicine.

Miscellaneous Statistical Information

Date of incorporation	August 6, 1889
Form of Government	Home rule

Number of Employees (excl police and fire):

Full-time	61

City of Stephenville Facilities and Services:

Area in square miles	11.79
Miles of streets	92
Number of street lights	1,127

Culture and Recreation:

Recreation center	1
Parks	3
Park acreage	130
Swimming pools	1
Play Grounds	4
Amphitheater	1
Baseball/Softball Diamonds	11

Fire Protection:

Number of stations	2
Number of fire personnel and officers	31
Number of volunteer firefighters	12
Number of fire calls answered	276
Number of ambulance calls answered	1,555
Number of inspections conducted	551

Police Protection:

Number of stations	1
Number of police personnel and officers	54
Number of patrol units	10
Number of law violations:	
Physical arrests	1,123
Traffic violations	5,357
Parking violations	520
Criminal offenses	2,307
Calls for Service	10,566

Sewerage System:

Miles of sanitary sewers	116
Number of treatment plants	1
Number of service connections	5,638
Daily avg treatment in gallons	1,453,000
Max daily capacity in gallons	9,000,000

Water System:

Miles of water mains	126
Number of service connections	5,809
Number of fire hydrants	798
Daily avg consumption in gallons	2,107,000
Max daily capacity in gallons	5,750,000

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FINANCIAL SUMMARY

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CITY OF STEPHENVILLE

STATEMENT OF PROJECTED NET REVENUE OVER (EXPENDITURES) - ALL FUNDS

FOR THE YEAR ENDED SEPTEMBER 30, 2015

	GENERAL FUND	CAPITAL PROJECT FUND	SPECIAL REVENUE FUND	DEBT SERVICE FUND	WATER SEWER FUND	STORM WATER FUND	LANDFILL FUND	AIRPORT FUND	TOTAL
PROJECTED NET REVENUE OVER (EXPENDITURES):									
REVENUE	12,786,702	104	353,705	582,204	6,516,230	586,500	344,004	119,690	21,289,139
EXPENDITURES	12,495,385	0	365,665	582,204	6,097,141	528,798	222,475	90,328	20,381,996
NET BASELINE BUDGET	291,317	104	(11,960)	0	419,089	57,702	121,529	29,362	907,143
CAPITAL REPLACEMENTS AND NEW PROGRAMS	(825,641)	0	0	0	(440,600)	0	(103,321)	0	(1,369,562)
CHANGE IN NET RESERVES POSITIVE (NEGATIVE)	(534,324)	104	(11,960)	0	(21,511)	57,702	18,208	29,362	(462,419)

CITY OF STEPHENVILLE
STATEMENT OF PROJECTED CASH FLOW - ALL FUNDS
FOR THE YEAR ENDED SEPTEMBER 30, 2015

	GENERAL FUND	CAPITAL PROJECT FUND	SPECIAL REVENUE FUND	DEBT SERVICE FUND	WATER SEWER FUND	STORM WATER FUND	LANDFILL FUND	AIRPORT FUND	TOTAL
ESTIMATED ENDING CASH BALANCE 10/1/2014:									
RESTRICTED:									11,077,728
3 MONTH OPERATIONS	3,350,202		288,354		1,408,271		52,393	23,972	
RIGHT-OF-WAY	1,000,000	416,384							
CAPITAL REPLACEMENT	500,000					500,000			
FACILITIES	600,000	500,000							
GRANT MATCHING	850,000							36,626	
ECONOMIC DEVELOPMENT	50,000								
DEBT SERVICE				128,727	798,447	268,438			
CUSTOMER DEPOSITS					228,596		1,300		
UNRESTRICTED	18,802					6,766	50,450		
EST. CASH BALANCE 10/1/2014	6,369,004	916,384	288,354	128,727	2,435,314	775,204	104,143	60,598	11,077,728
PROJECTED NET REVENUE OVER (EXPENDITURES):									
REVENUE	12,786,702	104	353,705	582,204	6,516,230	586,500	344,004	119,690	21,289,139
EXPENDITURES	12,495,385	0	365,665	582,204	6,097,141	528,798	222,475	90,328	20,381,996
NET 2014-2015 BUDGET:	291,317	104	(11,960)	0	419,089	57,702	121,529	29,362	907,143
ADD-BACK ITEMS:									
CHANGES IN:									
DEBT PROCEEDS	148,000						425,000		573,000
CAPITAL IMPROVEMENT	(250,000)				(250,000)				(500,000)
EQUIPMENT REPLACEMENT	(502,041)				(107,000)		(425,000)		(1,034,041)
NEW PROGRAMS/POSITIONS	(91,600)				(78,600)		(16,196)		(186,396)
LONG RANGE PLANNING	(100,000)				(5,000)				(105,000)
LEASE PURCHASE PAYMENT	(30,000)						(87,125)		(117,125)
TOTAL ADD-BACK ITEMS	(825,641)	0	0	0	(440,600)	0	(103,321)	0	(1,369,562)
ESTIMATED ENDING CASH BALANCE 9/30/2015:									
RESTRICTED:									10,329,722
3 MONTH OPERATIONS	3,123,846		276,394		1,524,285		55,619	22,582	
RIGHT-OF-WAY	675,000	416,488							
CAPITAL REPLACEMENT	250,000					500,000			
FACILITIES	700,000	500,000							
GRANT MATCHING	750,000							60,000	
ECONOMIC DEVELOPMENT	50,000								
DEBT SERVICE				128,727	798,447	268,438			
CUSTOMER DEPOSITS					228,596		1,300		
UNRESTRICTED	285,834				(137,525)	64,468	65,432	7,378	285,587
EST. CASH BALANCE 9/30/2015	5,834,680	916,488	276,394	128,727	2,413,803	832,906	122,351	89,960	10,615,309

City of Stephenville
Summary of Revenues

Submission Date: Aug 1, 2014

Source of Funds	Actual Amounts 2012-2013	Budgeted Amounts Amended 2013-2014	Budgeted Amounts Proposed 2014-15	Recommended Budget Changes Positive (Negative)	Actual Amounts Jul-14 YTD	Percent YTD Actual to Budget
Taxes	11,649,720	11,723,267	12,063,686	340,419	10,963,507	93.52%
Licenses and permits	398,093	371,300	171,300	(200,000)	230,853	62.17%
Fines and forfeitures	361,237	266,000	266,000	0	245,660	92.35%
Intergovernmental grants	96,717	131,690	85,300	(46,390)	130,751	99.29%
Service charges	8,402,217	7,609,990	8,412,094	802,104	6,904,143	90.72%
Interest on investments	19,162	10,881	12,604	1,723	9,044	83.12%
Transfers	470,860	909,961	219,355	(690,606)	875,194	96.18%
Other Income	147,452	48,585	58,800	10,215	350,731	721.89%
Total Revenue	21,545,457	21,071,674	21,289,139	217,465	19,709,883	93.54%
General Funds						
Taxes						
Property Taxes	4,050,948	4,129,084	4,341,477	212,393	4,284,103	103.75%
Sales Tax	5,281,663	5,300,000	5,400,000	100,000	4,495,865	84.83%
Other taxes	1,393,634	1,396,000	1,406,000	10,000	1,331,131	95.35%
Licenses and permits	398,093	371,300	171,300	(200,000)	230,853	62.17%
Fines and forfeitures	329,473	250,000	250,000	0	221,940	88.78%
Intergovernmental	69,065	117,990	71,600	(46,390)	127,134	107.75%
Service charges	986,462	992,300	900,800	(91,500)	706,733	71.22%
Interest on investments	7,413	5,500	5,500	0	3,612	65.67%
Transfers	208,824	208,825	208,825	0	174,020	83.33%
Other Income	76,625	31,200	31,200	0	306,647	982.84%
Total General Fund	12,802,199	12,802,199	12,786,702	(15,497)	11,882,038	92.81%
Utility Fund						
Water sales	3,590,583	3,250,000	3,800,000	550,000	2,834,276	87.21%
Wastewater charges	2,575,384	2,200,000	2,500,000	300,000	2,153,585	97.89%
Service and delinquent charges	228,328	173,000	173,000	0	234,243	135.40%
Interest on investments	3,781	3,781	5,500	1,719	2,668	70.56%
Transfers	10,536	10,536	10,530	(6)	8,780	83.33%
Other Income	40,882	16,985	27,200	10,215	44,084	259.55%
Total Utility Fund	6,449,494	5,654,302	6,516,230	861,928	5,277,636	93.34%
Landfill Fund						
Gate fees	291,502	300,000	343,604	43,604	373,608	124.54%
Interest on investments	19	0	0	0	12	0.00%
Other Income	6,547	400	400	0	0	0.00%
Transfers	0	0	0	0	1,794	0.60%
Total Landfill Fund	298,068	300,400	344,004	43,604	375,414	100.00%
Airport Fund						
Hangar rental	105,314	105,000	105,000	0	87,110	82.96%
Service and delinquent charges	1,440	1,440	1,440	0	0	
Intergovernmental Grants	27,652	10,000	10,000	0	0	0.00%
Gasoline Sales	2,945	3,250	3,250	0	2,186	67.26%
Other Income	501	0	0	0	1,616	0.00%
Transfers		0	0	0		
Total Airport Fund	137,853	119,690	119,690	0	90,912	75.96%
Storm Water Drainage Fund						
Storm water drainage fee	620,259	585,000	585,000	0	514,588	87.96%
Interest on investments	1,527	1,500	1,500	0	193	12.87%
Total Stormwater Fund	621,785	586,500	586,500	0	514,781	87.77%
Other Funds						
Taxes						
Property Taxes	589,390	583,183	582,204	(979)	583,377	100.03%
Other taxes	**334,086**	315,000	334,005	19,005	269,031	85.41%
Fines and forfeitures	31,764	16,000	16,000	0	23,720	148.25%
Intergovernmental	-	3,700	3,700	0	3,617	97.76%
Interest on investments	5,921	100	104	4	943	943.00%
Transfers	251,500	690,600	0	(690,600)	690,600	100.00%
Other Income	23,398	0	0	0	0	0.00%
Total Other Funds	1,298,436	1,608,583	936,013	(672,570)	1,571,288	97.68%
Total Funds	21,545,457	21,071,674	21,289,139	217,465	19,712,069	92.59%

City of Stephenville
Summary of Expenditures

Submission Date: Aug 1, 2014

Source of Funds	Amounts 2012-2013	Budgeted Amounts Amended 2013-2014	Budgeted Amounts Proposed 2014-15	Recommended Budget Changes Positive (Negative)	Actual Amounts Jul-14 YTD	Percent YTD Actual to Budget
General Government:						
City council	57,151	62,877	63,540	(663)	43,760	69.60%
City administrator	136,297	139,481	139,404	77	110,580	79.28%
City secretary	92,504	97,343	105,977	(8,634)	77,606	79.72%
Total General Government	285,952	299,701	308,921	(9,220)	231,946	77.39%
Finance and Administration:						
Emergency management	11,473	118,557	3,750	114,807	98,236	82.86%
Municipal buildings	184,577	227,984	209,277	18,707	179,933	78.92%
Financial administration and accou	441,066	456,340	337,965	118,375	380,905	83.47%
Purchasing	59,111	63,216	67,929	(4,713)	48,746	77.11%
Information Technology		0	124,006	(124,006)	0	
Tax	127,594	141,000	148,050	(7,050)	137,759	97.70%
Legal counsel	111,193	90,848	111,648	(20,800)	80,251	88.34%
Municipal court	158,330	147,500	173,000	(25,500)	125,212	84.89%
Human resources	99,387	221,811	114,656	107,155	83,036	37.44%
Total Finance and Administratic	1,192,732	1,467,256	1,290,281	176,975	1,134,078	77.29%
Community Services:						
Community Svc administration		0	166,722	(166,722)	0	
Recreation administration	722,711	709,344	465,282	244,062	546,717	77.07%
Park maintenance	563,977	496,505	590,556	(94,051)	388,528	78.25%
Cemeteries	141,767	163,509	158,558	4,951	127,766	78.14%
Library	222,572	217,168	227,883	(10,715)	166,120	76.49%
Street maintenance	1,147,416	1,120,176	1,037,470	82,706	742,243	66.26%
Senior citizens center	152,175	136,216	136,022	194	102,755	75.44%
Aquatic Center	201,648	211,281	195,152	16,129	108,160	51.19%
Total Community Services	3,152,266	3,054,199	2,977,645	76,554	2,182,289	71.45%
Fire Department:						
Fire and ambulance administration	217,448	256,728	268,298	(11,570)	228,464	88.99%
Fire prevention and investigation	134,751	175,259	180,639	(5,380)	143,730	82.01%
Fire suppression	1,133,426	1,199,901	1,240,674	(40,773)	916,483	76.38%
Emergency medical services	1,247,285	1,167,038	1,177,535	(10,497)	912,409	78.18%
Volunteer fire	17,042	32,341	31,117	1,224	18,008	55.68%
Total Fire Department	2,749,952	2,831,267	2,898,263	(66,996)	2,219,094	78.38%
Police Department:						
Police administration	315,127	326,619	359,677	(33,058)	260,552	79.77%
Police patrol	2,012,012	2,136,701	2,060,659	76,042	1,711,458	80.10%
Police communications	470,890	788,806	717,633	71,173	441,302	55.95%
Police support services	146,969	154,736	161,749	(7,013)	115,100	74.38%
Criminal investigation	628,161	636,201	635,534	667	501,474	78.82%
Professional Standards	244,244	245,793	268,413	(22,620)	201,001	81.78%
Animal control	115,655	130,774	133,292	(2,518)	106,044	81.09%
Public Safety Clerical		0		0	0	
Public safety Facility	179,095	345,440	178,179	167,261	282,481	81.77%
Total Police Department	4,112,152	4,765,070	4,515,136	249,934	3,619,412	75.96%
Community Development:						
Planning	171,367	185,977	199,846	(13,869)	142,216	76.47%
Inspection	271,666	211,101	220,616	(9,515)	157,508	74.61%
Code enforcement	71,442	86,235	84,677	1,558	31,752	36.82%
Total Community Development	514,475	483,313	505,139	(21,826)	331,476	68.58%
Non-Departmental:						
Transfers	250,000	500,000	0	500,000	500,000	100.00%
Total General Fund	12,257,528	13,400,806	12,495,385	905,421	10,218,295	76.25%
Utility Fund						
Utilities administration	128,553	115,823	131,812	(15,989)	151,141	130.49%
Water production	762,427	850,738	773,558	77,180	688,410	80.92%
Water distribution	631,242	700,979	741,943	(40,964)	485,995	69.33%
Water customer service	224,761	208,692	201,085	7,607	158,579	75.99%
Wastewater collection	291,015	538,670	359,153	179,517	387,623	71.96%
Wastewater treatment	841,187	1,017,012	981,656	35,356	887,418	87.26%
Billing and collections	191,114	192,965	204,858	(11,893)	159,512	82.66%
Transfers	208,825	375,325	208,825	166,500	323,118	86.09%
Non-Departmental	2,253,191	2,198,118	2,494,251	(296,133)	2,157,089	98.13%
Total Utility Fund	5,532,315	6,198,322	6,097,141	101,181	5,398,885	87.10%
Landfill Fund						
Landfill operations	272,415	199,040	211,945	(12,905)	145,550	73.13%
Transfers	10,536	10,530	10,530	0	8,780	83.38%
Total Landfill Fund	282,951	209,570	222,475	(12,905)	154,330	73.64%
Airport Fund						
Total Airport Fund	183,146	95,887	90,328	5,559	90,912	94.81%
Storm Water Drainage Fund						
Operations	5,610	538,971	528,798	10,173	393,237	
Transfers		24,100	0	24,100	24,100	
Total Storm Water Drainage Fu	5,610	563,071	528,798	34,273	417,337	74.12%
Special Revenue Fund						
Total Special Revenue Fund	345,397	395,700	365,665	30,035	280,411	70.86%
Debt Service Fund						
Total Debt Service Fund	579,122	583,283	582,204	1,079	547,439	93.85%
Capital Projects Fund						
Total Capital Project Fund	3,430,580	0	0	0	0	
Total Expenditures	22,616,648	21,446,640	20,381,997	1,064,643	17,107,609	79.77%

City of Stephenville
Proposed Statement of Activities

Submission Date: Aug 1, 2014

Functions/Programs	Actual Amounts 2012-2013	Expenses	Program Revenues: Charges for Services	Net (Expense) Revenue: Governmental Activities	Net (Expense) Revenue: Business-Type Activities	Net (Expense) Revenue: Total
Governmental activities:						
General government	(1,123,002)	1,418,702		(1,415,102)		(1,415,102)
Public safety:						
Emergency Management	(11,473)	3,750		(3,750)		(3,750)
Fire	**(2,177,759)**	2,902,013	521,500	(2,380,513)		(2,380,513)
Police	(4,046,392)	4,530,836		(4,459,136)		(4,459,136)
Municipal Court	202,907	173,000	262,900	89,900		89,900
Streets	**(1,116,973)**	1,037,470	30,000	(1,007,470)		(1,007,470)
Cemetery	(124,104)	158,558	30,300	(128,258)		(128,258)
Culture and recreation:						
Parks	(545,240)	590,556	15,000	(575,556)		(575,556)
Recreation	(550,475)	465,282	112,500	(352,782)		(352,782)
Tourism	**(33,561)**	349,965		(349,965)		(349,965)
Senior Citizens Center	(152,175)	136,022	24,000	(112,022)		(112,022)
Library	(219,265)	227,883	4,100	(223,783)		(223,783)
Splashville	(62,899)	195,152	141,500	(53,652)		(53,652)
Community development	(95,931)	505,139	186,300	(318,839)		(318,839)
Long-term debt	(579,122)	582,204		(582,204)		(582,204)
Total governmental activities	(10,635,464)	13,276,532	1,328,100	(11,948,432)		(11,948,432)
Business-type acitivities:						
Water	**279,990**	4,451,401	3,908,115		(543,286)	(543,286)
Wastewater	**637,190**	1,848,638	2,608,115		759,477	759,477
Storm Water Drainage	**85,539**	528,798	586,500		57,702	57,702
Sanitary Landfill Enterprise	14,698	222,475	344,004		121,529	121,529
Airport Enterprise	(45,293)	90,328	119,690		39,362	39,362
Total business-type activities	972,124	7,141,640	7,566,424		424,784	424,784
Total primary government	(9,663,340)	20,418,172	8,894,524	(11,948,432)	424,784	(11,523,648)
		General revenues:				
		Taxes:				
		Property taxes (GeneralFund & Debt Svc)		4,923,681		4,923,681
		Sales tax		5,400,000		5,400,000
		Other taxes		1,740,005		1,740,005
		Investment earnings		5,604		5,604
		Miscellaneous		31,200		31,200
		Transfers		(36,175)	36,175	0
		Total general revenues and transfers		12,064,315	36,175	12,100,490
		Change in net assets		115,883	460,959	576,842
		Net assets-beginning		7,202,469	3,875,259	11,077,728
		Net assets-ending		7,318,352	4,336,218	11,654,570

City of Stephenville
Budgeted Expenses by Category
FY 2014-2015

Description	Salaries & Benefits	Contractual Services	Supplies	Maintenance	Debt Service	Non Depart	LongRange Planning	New Programs	Capital Replacement	Capital Improvement	Total
General Fund	$ 9,259,267	$ 1,866,138	$ 694,200	$ 675,780			$ 100,000	$ 91,600	$ 384,041	$ 250,000	**$ 13,321,026**
Capital Project Fund											-
Special Revenue Fund		361,965				3,700					**365,665**
Debt Service					582,204						**582,204**
Enterprise Funds											
Water & Wastewater	1,185,912	1,560,778	136,695	510,680	2,249,251	453,825	5,000	78,600	107,000	250,000	**6,537,741**
Storm Water Drainage		200		30,000	498,598						**528,798**
Landfill	141,519	39,926	20,000	10,500		10,530		16,196	87,125		**325,796**
Airport		41,603	750	23,500	24,475						**90,328**
	$10,586,698	$4,286,275	$851,645	$1,250,460	$3,354,528	$468,055	$105,000	$186,396	$578,166	$500,000	**$21,751,558**

NEW PROGRAMS / CAPITAL IMPROVEMENT / FLEET /NONMOBILE EQUIPMENT RELACEMENT PRIORITIES

DIVISON	DEPT	DESCRIPTION		LONG-RANGE PLANNING INCLUDED 2014-15	NEW PROGRAMS INCLUDED 2014-15	CAPITAL REPLACEMENT INCLUDED 2014-15	CAPITAL IMPROVEMENT INCLUDED 2014-15
5603	FIRE SUPPRESSION	HAZARDOUS GAS DETECTOR/TEST EQUIPMENT				3,652	
56XX	ALL DEPARTMENTS	TACTICAL MEDIC EQUIP REPLACEMENT (Year 2 of 2)				4,096	
5502	PARKS & RECREATION	KUBOTA	ZERO TURN MOWER ZG327P-60 (60" DECK)			16,000	
5802	INSPECTIONS	CHEVROLET	S10 BLAZER			22,000	
5604	FIRE SUPPRESSION	FORD	AMBULANCE (CAPITAL LEASE)			30,000	
5505	STREET	CHEVROLET	1/2 TON PU (REPLACE WITH 1 TON)			30,000	
5702	PATROL	DODGE	PATROL VEHICLE			37,500	
5702	PATROL	CHEVROLET	PATROL VEHICLE			37,500	
5702	PATROL	CHEVROLET	PATROL VEHICLE			37,500	
5604	EMS *	HEART MONITOR DEFIBRILLATOR (Year 2 of 3)				39,793	
5702	PATROL	MOBILE VISION REPLACEMENT				56,000	
5707	ACO	CHEVROLET	PU TRUCK/CARRIER/EQUIPMENT			70,000	
5101	COUNCIL	STREET RECONSTRUCTION					250,000
5101	COUNCIL	PAVEMENT MANAGEMENT PLAN		25,000			
5101	COUNCIL	LAND USE/THOROUGHFARE PLAN		75,000			
5102	CITY ADMIN	CAR ALLOWANCE			3,600		
5103	CITY SECRETARY	CAR ALLOWANCE			3,600		
5501	COMMUNITY SERVICES	CAR ALLOWANCE			3,600		
5601	FIRE ADMIN	CAR ALLOWANCE			3,600		
5701	POLICE ADMIN	CAR ALLOWANCE			3,600		
5801	COMMUNITY DEVELOPM	CAR ALLOWANCE			3,600		
5101	COUNCIL	BUILDING OFFICIAL CERTIFICATION			10,000		
5104	EMERGENCY MGMT	NIXLE 360			10,000		
5101	COUNCIL	ECONOMIC DEVELOPMENT			50,000		
TOTAL GENERAL FUND				100,000	91,600	384,041	250,000
5000	ADMIN	CAR ALLOWANCE			3,600		
5002	WATER DIST	FULL SYSTEM EVALUATION			75,000		
5002	WATER DIST	LONG RANGE SUPPLY PLAN		5,000			
5001	WATER & WASTEWATER	SKAGG	TURF TIGER RIDING MOWER			10,000	
5001	PRODUCTION	CASE IH	BRUSH HOG ATACHMENT			12,000	
5002	WATER DIST	CASE	BACKHOE			85,000	
5001	MAINTENANCE	WATER & SEWER UTILITY LINES REHABILITATION					250,000
TOTAL WATER & WASTEWATER				5,000	78,600	107,000	250,000
5001	LANDFILL	GATE ATTENDANT (PART-TIME TO FULL-TIME)			16,196		
5001	LANDFILL	CATERPILLAR COMPACTOR (CAPITAL LEASE)				87,125	
TOTAL LANDFILL FUND				-	16,196	87,125	-
	TOTAL ALL FUNDS			105,000	186,396	578,166	500,000
				1,369,562			

Stephenville

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GENERAL FUND

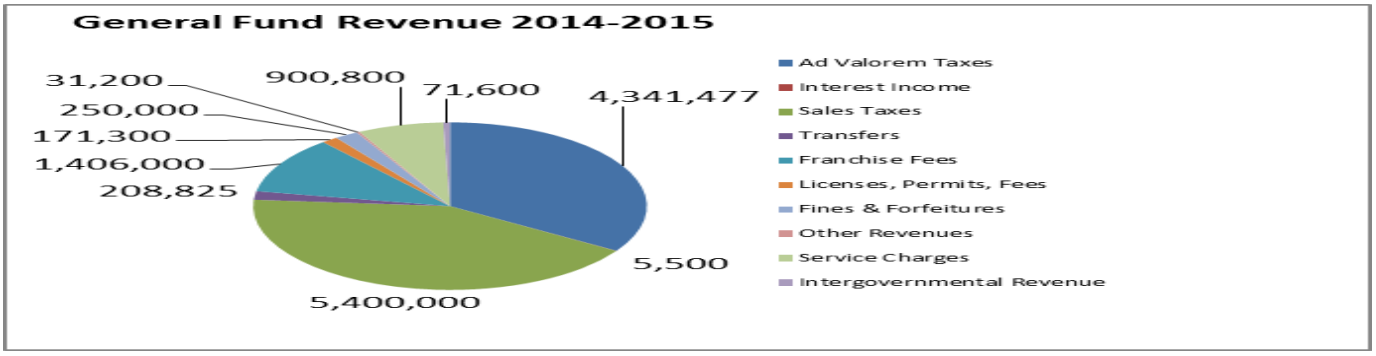
General Fund

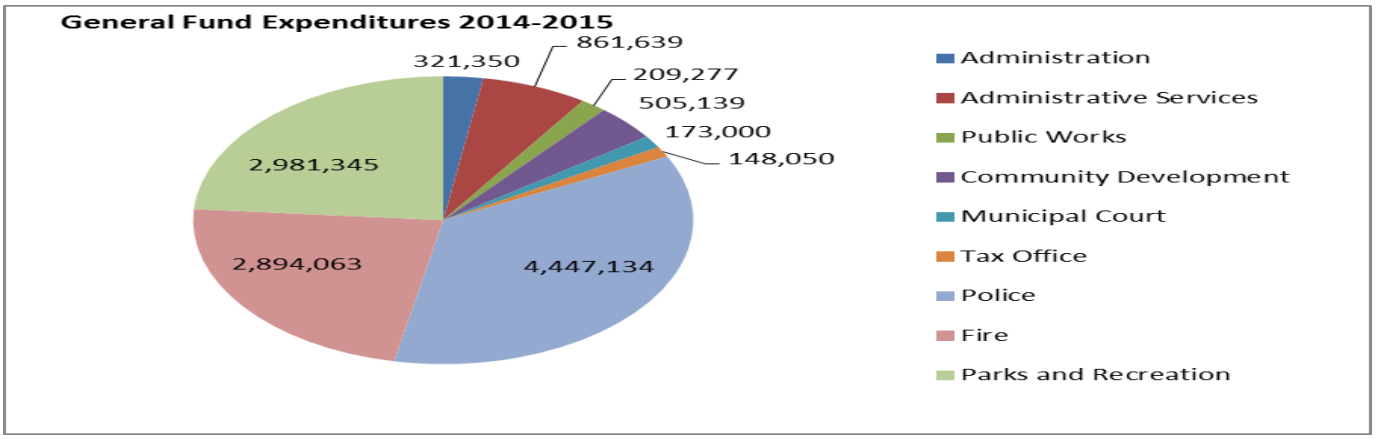
The General Fund is responsible for providing basic services to the residents of the City. These services include Public Safety (Municipal Court, Police and Fire); Public Works (Public Works, Streets); Community Development (Development, Planning, Inspections); Parks and Recreation (Parks, Swimming Pool, Soccer Fields, Cemetery); Administrative Services (Finance, Purchasing, Social Services, Management Information Services); City Administration (City Council, City Secretary, Legal, City Manager).

The General Fund's primary revenue sources are Ad Valorem Taxes, Sales Taxes, Franchise Fees and Charges for City Services. The City Council is responsible for establishing a tax rate for the General Fund.

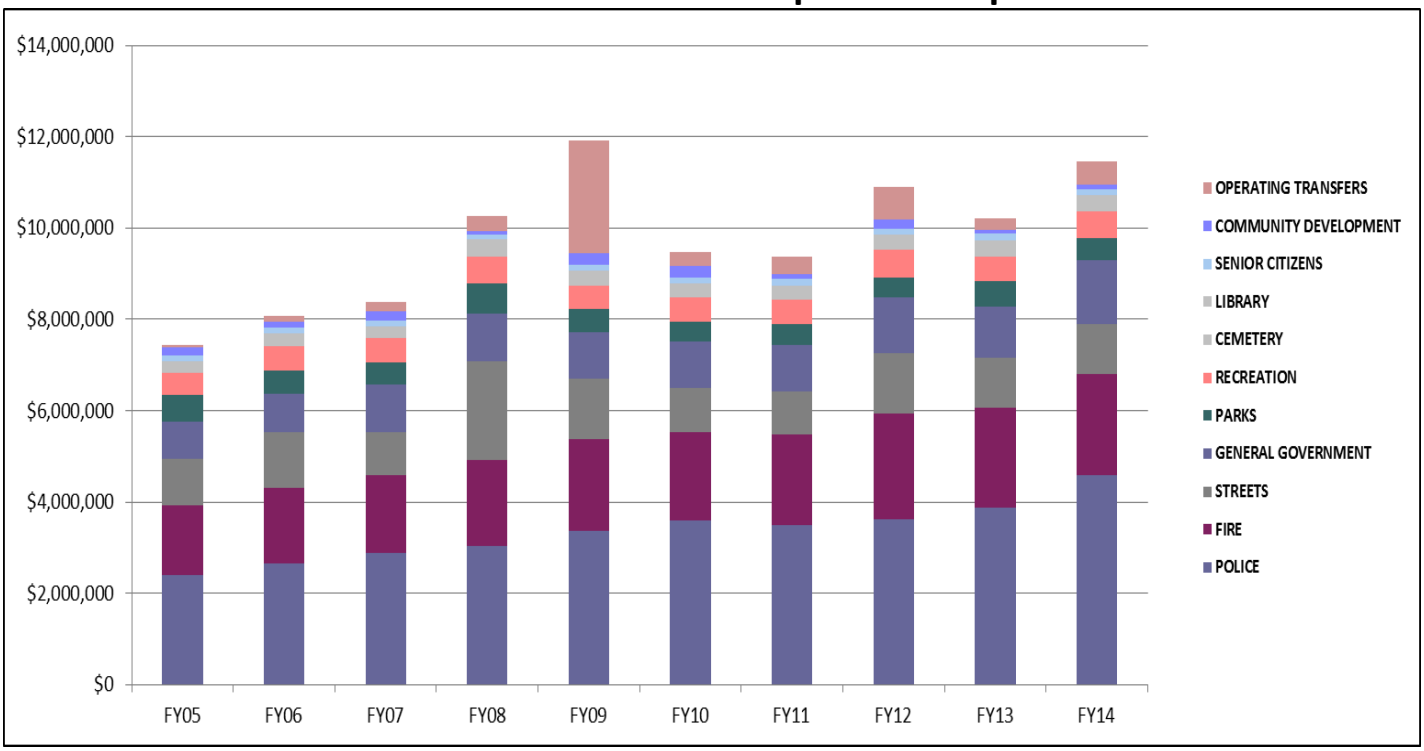
State statues require that if the Maintenance and Operation (M&O) portion of the tax rate exceeds the effective tax rate, then the City must publish a notice indicating the increase and hold a public hearing. If the increase is 8% or greater, the citizens have the right to petition for a "roll-back" election.

The sales tax rate inside the City of Stephenville is 8.25%, with 1.5% being dedicated for City use. The remainder goes to the State (6.25%) and Erath County (0.5%).

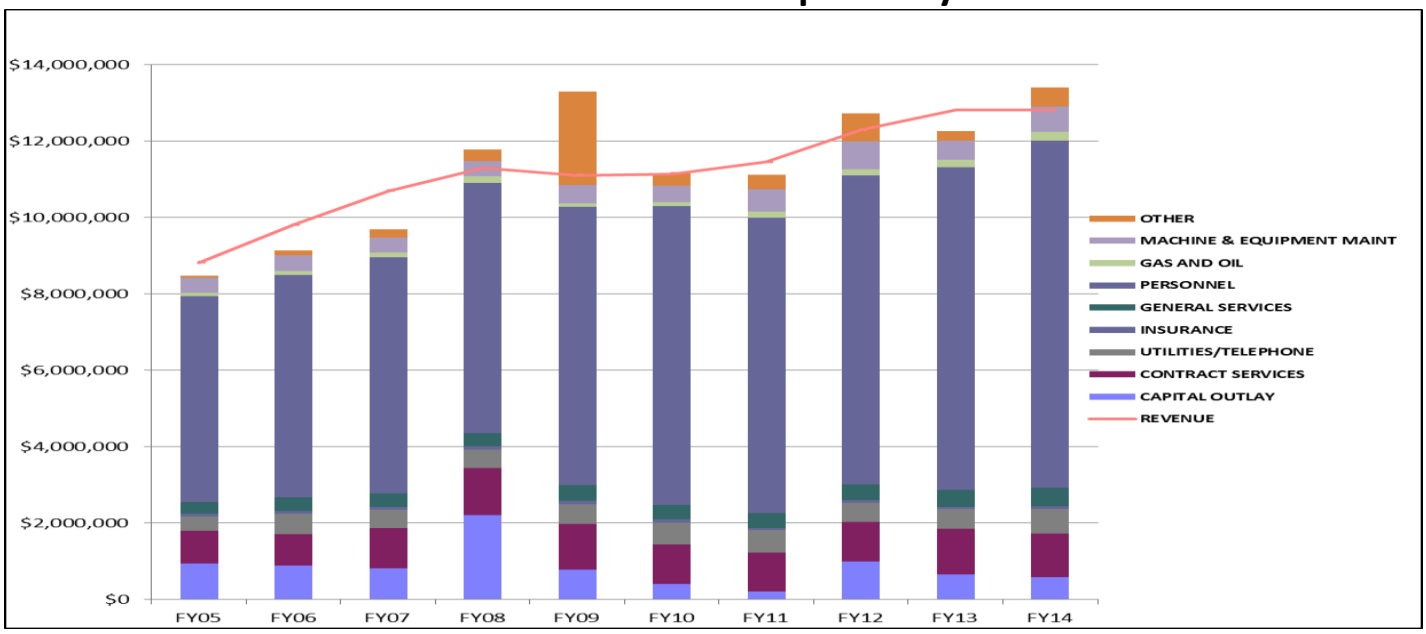




General Fund-10 Yr Total Expense Comparison



General Fund-10 Yr Total Expense by Function



01 -GENERAL FUND
FUND FINANCIAL SUMMARY

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
REVENUE SUMMARY							
ALL REVENUE	12,274,462	12,802,199	12,802,199	11,995,308	12,665,743	12,586,702	12,786,702
FUND TOTAL REVENUES	12,274,462	12,802,199	12,802,199	11,995,308	12,665,743	12,586,702	12,786,702
EXPENDITURE SUMMARY							
ALL EXPENDITURES	12,702,236	12,257,528	13,400,806	10,315,854	12,467,664	12,540,997	12,495,385
FUND TOTAL EXPENDITURES	12,702,236	12,257,528	13,400,806	10,315,854	12,467,664	12,540,997	12,495,385
REVENUES OVER/(UNDER) EXPENDITURES	(427,774)	544,671	(598,607)	1,679,454	198,079	45,705	291,317

01 -GENERAL FUND
DIVISION FINANCIAL SUMMARY

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
REVENUE SUMMARY							
0 TAXES	10,377,270	10,726,245	10,775,084	10,166,206	11,076,518	10,947,477	11,147,477
1 LICENSES AND PERMITS	182,516	398,093	371,300	243,101	171,300	171,300	171,300
2 FINES AND FORFEITURES	283,762	329,473	250,000	222,947	250,000	250,000	250,000
3 INTERGOVERNMENTAL	135,551	69,065	117,990	127,134	71,600	71,600	71,600
4 SERVICE CHARGES	1,020,133	986,462	992,300	751,197	850,800	900,800	900,800
5 OTHER REVENUE	275,231	292,862	295,525	484,723	245,525	245,525	245,525
FUND TOTAL REVENUES	12,274,462	12,802,199	12,802,199	11,995,308	12,665,743	12,586,702	12,786,702
EXPENDITURE SUMMARY							
1 CENTRAL GOVERNMENT							
01 CITY COUNCIL ADMINISTRATION							
1-PERSONNEL	20,831	22,207	23,792	15,778	23,791	23,792	23,792
2-CONTRACTUAL	20,792	32,211	36,485	27,251	37,185	37,148	37,148
3-GENERAL SERVICES	4,388	2,733	2,600	947	2,600	2,600	2,600
TOTAL 01 CITY COUNCIL ADMINISTRATI	46,011	57,151	62,877	43,976	63,576	63,540	63,540
02 CITY ADMINISTRATOR							
1-PERSONNEL	132,360	132,159	135,323	106,426	135,029	135,032	135,032
2-CONTRACTUAL	3,384	4,044	3,758	4,154	3,958	3,972	3,972
3-GENERAL SERVICES	98	93	400	0	400	400	400
TOTAL 02 CITY ADMINISTRATOR	135,842	136,297	139,481	110,580	139,387	139,404	139,404
03 CITY SECRETARY							
1-PERSONNEL	72,842	74,737	77,430	61,477	86,048	86,050	86,050
2-CONTRACTUAL	13,041	13,704	14,163	13,011	14,163	14,177	14,177
3-GENERAL SERVICES	4,502	3,844	5,350	3,664	5,350	5,350	5,350
4-MACHINE & EQUIPMENT MAI	981	219	400	0	400	400	400
TOTAL 03 CITY SECRETARY	91,367	92,504	97,343	78,152	105,961	105,977	105,977
04 EMERGENCY MANAGEMENT							
2-CONTRACTUAL	7,268	9,485	49,050	44,199	2,750	2,750	2,750
4-MACHINE & EQUIPMENT MAI	1,365	1,988	1,000	400	1,000	1,000	1,000
5-CAPITAL OUTLAY	0	0	68,507	53,729	0	0	0
TOTAL 04 EMERGENCY MANAGEMENT	8,633	11,473	118,557	98,328	3,750	3,750	3,750
05 MUNICIPAL BUILDING							
1-PERSONNEL	35,598	39,294	39,483	31,316	41,639	41,640	41,640
2-CONTRACTUAL	44,487	46,356	51,253	39,812	48,453	48,440	48,440
3-GENERAL SERVICES	10,247	11,415	9,200	9,624	9,200	9,200	9,200
4-MACHINE & EQUIPMENT MAI	73,856	12,346	19,350	16,862	19,200	19,200	19,200
5-CAPITAL OUTLAY	70,813	0	23,005	23,500	0	0	0
8-NOT USED	720,000	250,000	500,000	500,000	0	0	0
TOTAL 05 MUNICIPAL BUILDING	955,002	359,411	642,291	621,114	118,492	118,480	118,480

01 -GENERAL FUND
DIVISION FINANCIAL SUMMARY

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
06 MUNCIPAL SERVICE CENTER							
1-PERSONNEL	37,693	37,295	39,483	29,690	41,639	41,640	41,640
2-CONTRACTUAL	31,046	29,191	33,060	27,377	31,860	32,007	32,007
3-GENERAL SERVICES	4,435	3,274	4,650	2,461	4,650	4,650	4,650
4-MACHINE & EQUIPMENT MAI	6,423	5,406	8,500	4,820	12,500	12,500	12,500
TOTAL 06 MUNCIPAL SERVICE CENTER	79,597	75,166	85,693	64,348	90,649	90,797	90,797
TOTAL 1 CENTRAL GOVERNMENT	1,316,452	732,002	1,146,242	1,016,499	521,815	521,948	521,948
2 FINANCE							
01 FINANCIAL ADMIN/ACCOUN							
1-PERSONNEL	255,275	268,559	288,556	216,823	283,106	218,007	218,007
2-CONTRACTUAL	121,469	121,455	105,384	106,164	116,404	98,758	98,758
3-GENERAL SERVICES	1,137	2,581	2,400	906	2,400	1,200	1,200
4-MACHINE & EQUIPMENT MAI	53,595	48,472	60,000	55,303	60,000	20,000	20,000
TOTAL 01 FINANCIAL ADMIN/ACCOUN	431,477	441,066	456,340	379,196	461,910	337,965	337,965
02 PURCHASING							
1-PERSONNEL	55,518	57,164	58,708	46,247	63,406	63,407	63,407
2-CONTRACTUAL	2,343	1,831	4,058	2,553	4,060	4,072	4,072
3-GENERAL SERVICES	275	117	450	228	450	450	450
TOTAL 02 PURCHASING	58,136	59,111	63,216	49,028	67,916	67,929	67,929
03 INFORMATION TECHNOLOG							
1-PERSONNEL	0	0	0	0	0	65,106	65,106
2-CONTRACTUAL	0	0	0	0	0	17,700	17,700
3-GENERAL SERVICES	0	0	0	0	0	1,200	1,200
4-MACHINE & EQUIPMENT MAI	0	0	0	0	0	40,000	40,000
5-CAPITAL OUTLAY	0	0	0	0	0	0	0
TOTAL 03 INFORMATION TECHNOLOG	0	0	0	0	0	124,006	124,006
04 TAX							
2-CONTRACTUAL	119,123	127,594	141,000	137,759	147,000	148,050	148,050
TOTAL 04 TAX	119,123	127,594	141,000	137,759	147,000	148,050	148,050
TOTAL 2 FINANCE	608,736	627,771	660,556	565,982	676,826	677,950	677,950
3 LEGAL							
01 LEGAL COUNSEL							
1-PERSONNEL	68,470	99,636	84,690	74,763	85,476	112,388	85,476
2-CONTRACTUAL	50,051	11,557	6,158	6,244	6,158	26,172	26,172
3-GENERAL SERVICES	126	0	0	166	0	0	0
TOTAL 01 LEGAL COUNSEL	118,648	111,193	90,848	81,173	91,634	138,560	111,648
02 MUNICIPAL COURT							
2-CONTRACTUAL	153,761	158,330	147,500	126,983	163,000	173,000	173,000
TOTAL 02 MUNICIPAL COURT	153,761	158,330	147,500	126,983	163,000	173,000	173,000
TOTAL 3 LEGAL	272,409	269,524	238,348	208,156	254,634	311,560	284,648

01 -GENERAL FUND
DIVISION FINANCIAL SUMMARY

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
4 PERSONNEL							
01 HUMAN RESOURCES							
1-PERSONNEL	53,615	54,803	172,033	44,124	60,021	60,024	60,024
2-CONTRACTUAL	43,927	44,151	47,378	38,613	52,220	52,232	52,232
3-GENERAL SERVICES	541	433	2,400	669	2,400	2,400	2,400
TOTAL 01 HUMAN RESOURCES	98,083	99,387	221,811	83,407	114,641	114,656	114,656
TOTAL 4 PERSONNEL	98,083	99,387	221,811	83,407	114,641	114,656	114,656
5 COMMUNITY SERVICES							
00 COMMUNITY SVCS ADMIN							
1-PERSONNEL	0	0	0	0	162,121	162,161	162,161
2-CONTRACTUAL	0	0	0	0	3,410	3,461	3,461
3-GENERAL SERVICES	0	0	0	0	800	800	800
4-MACHINE & EQUIPMENT MAI	0	0	0	0	300	300	300
TOTAL 00 COMMUNITY SVCS ADMIN	0	0	0	0	166,631	166,722	166,722
01 PARKS & RECREATION ADM							
1-PERSONNEL	433,493	417,819	438,357	322,838	295,552	295,632	295,632
2-CONTRACTUAL	224,165	228,055	199,487	163,875	92,050	92,050	92,050
3-GENERAL SERVICES	78,433	72,050	68,250	72,368	67,300	67,300	67,300
4-MACHINE & EQUIPMENT MAI	48,063	4,787	3,250	2,772	10,300	10,300	10,300
TOTAL 01 PARKS & RECREATION ADM	784,154	722,711	709,344	561,854	465,202	465,282	465,282
02 PARK MAINTENANCE							
1-PERSONNEL	323,715	317,804	355,269	273,772	353,852	353,952	353,952
2-CONTRACTUAL	19,249	14,634	14,286	18,420	114,150	113,604	113,604
3-GENERAL SERVICES	37,401	41,467	48,550	33,839	45,750	45,750	45,750
4-MACHINE & EQUIPMENT MAI	62,493	68,467	78,400	63,728	77,250	77,250	77,250
5-CAPITAL OUTLAY	20,888	121,605	0	0	0	0	0
TOTAL 02 PARK MAINTENANCE	463,746	563,978	496,505	389,759	591,002	590,556	590,556
03 CEMETERIES							
1-PERSONNEL	113,439	116,468	119,341	93,573	124,486	124,536	124,536
2-CONTRACTUAL	6,243	6,834	7,620	5,583	7,620	8,222	8,222
3-GENERAL SERVICES	7,207	6,952	7,950	3,697	7,700	7,700	7,700
4-MACHINE & EQUIPMENT MAI	4,887	4,134	7,750	2,704	6,100	18,100	18,100
5-CAPITAL OUTLAY	0	7,378	20,848	22,638	0	0	0
TOTAL 03 CEMETERIES	131,775	141,767	163,509	128,194	145,906	158,558	158,558
04 LIBRARY							
1-PERSONNEL	146,951	160,323	156,671	128,724	166,838	166,833	166,833
2-CONTRACTUAL	13,219	15,032	17,747	11,771	17,260	17,300	17,300
3-GENERAL SERVICES	24,281	24,474	24,750	19,024	24,750	24,750	24,750
4-MACHINE & EQUIPMENT MAI	45,007	16,803	18,000	12,887	19,000	19,000	19,000
5-CAPITAL OUTLAY	0	5,939	0	0	0	0	0
TOTAL 04 LIBRARY	229,458	222,572	217,168	172,407	227,848	227,883	227,883
05 STREET MAINTENANCE							
1-PERSONNEL	381,206	395,891	411,793	320,093	422,424	422,512	422,512
2-CONTRACTUAL	283,031	322,382	344,183	188,709	325,600	325,758	325,758
3-GENERAL SERVICES	47,687	44,172	50,350	59,248	45,350	45,350	45,350
4-MACHINE & EQUIPMENT MAI	256,309	157,972	243,850	117,763	243,850	243,850	243,850
5-CAPITAL OUTLAY	392,191	226,999	70,000	74,624	0	0	0
TOTAL 05 STREET MAINTENANCE	1,360,424	1,147,416	1,120,176	760,438	1,037,224	1,037,470	1,037,470
06 SENIOR CITIZENS							
1-PERSONNEL	65,187	66,428	65,617	53,852	70,027	70,046	70,046
2-CONTRACTUAL	36,918	37,293	45,849	31,752	40,480	40,476	40,476
3-GENERAL SERVICES	15,930	17,755	14,000	13,875	14,750	14,750	14,750
4-MACHINE & EQUIPMENT MAI	11,456	23,630	10,750	5,420	10,750	10,750	10,750
5-CAPITAL OUTLAY	0	7,068	0	0	0	0	0
TOTAL 06 SENIOR CITIZENS	129,490	152,175	136,216	104,900	136,007	136,022	136,022
07 AQUATIC CENTER							
1-PERSONNEL	123,007	119,975	115,226	53,404	115,226	115,261	115,261
2-CONTRACTUAL	48,555	47,771	59,055	41,314	48,850	48,891	48,891
3-GENERAL SERVICES	18,715	17,394	24,000	15,954	21,700	21,700	18,000
4-MACHINE & EQUIPMENT MAI	9,693	13,288	13,000	4,766	13,000	13,000	13,000
5-CAPITAL OUTLAY	0	3,220	0	0	0	0	0
TOTAL 07 AQUATIC CENTER	199,970	201,648	211,281	115,438	198,776	198,852	195,152
TOTAL 5 COMMUNITY SERVICES	3,299,018	3,152,266	3,054,199	2,232,989	2,968,596	2,981,345	2,977,645

ADOPTED BUDGET
AS OF: JULY 31ST, 2014

01 -GENERAL FUND
DIVISION FINANCIAL SUMMARY

	2011-2012 ACTUAL	2012-2013 ACTUAL	(-------- 2013-2014 --------) CURRENT BUDGET	Y-T-D + ENCUMBERED	(---------- 2014-2015 ----------) DEPARTMENT REQUESTED	CITY ADMIN. RECOMMENDED	COUNCIL ADOPTED
6 FIRE DEPARTMENT							
01 FIRE ADMINISTRATION							
1-PERSONNEL	181,538	187,111	199,184	151,959	205,393	205,409	205,409
2-CONTRACTUAL	19,362	23,148	28,298	35,742	36,466	36,389	36,389
3-GENERAL SERVICES	3,603	3,869	4,200	7,670	4,700	4,700	4,700
4-MACHINE & EQUIPMENT MAI	35,152	3,319	15,500	5,661	21,800	21,800	21,800
5-CAPITAL OUTLAY	3,523	0	9,546	29,279	0	0	0
TOTAL 01 FIRE ADMINISTRATION	243,178	217,448	256,728	230,310	268,359	268,298	268,298
02 FIRE PREVENTION INVESTIGATI							
1-PERSONNEL	79,571	116,844	157,182	131,650	161,775	161,789	161,789
2-CONTRACTUAL	4,883	6,889	6,937	3,632	7,680	7,710	7,710
3-GENERAL SERVICES	3,914	8,795	9,560	6,586	9,560	9,560	9,560
4-MACHINE & EQUIPMENT MAI	459	2,223	1,580	1,933	1,580	1,580	1,580
5-CAPITAL OUTLAY	0	0	0	0	0	0	0
TOTAL 02 FIRE PREVENTION INVESTIGA	88,827	134,751	175,259	143,800	180,595	180,639	180,639
03 FIRE SUPPRESSION							
1-PERSONNEL	990,231	1,040,913	1,089,802	852,864	1,130,198	1,130,290	1,130,290
2-CONTRACTUAL	16,948	18,920	25,999	16,913	26,225	26,284	26,284
3-GENERAL SERVICES	39,374	42,177	49,000	35,704	49,000	49,000	49,000
4-MACHINE & EQUIPMENT MAI	22,678	27,336	35,100	12,588	35,100	35,100	35,100
5-CAPITAL OUTLAY	368,362	4,081	0	0	0	0	0
TOTAL 03 FIRE SUPPRESSION	1,437,592	1,133,426	1,199,901	918,069	1,240,523	1,240,674	1,240,674
04 EMERGENCY MEDICAL SERVICE							
1-PERSONNEL	994,257	1,009,241	1,014,985	782,384	1,055,783	1,055,868	1,055,868
2-CONTRACTUAL	22,758	23,108	29,510	25,712	32,600	32,667	32,667
3-GENERAL SERVICES	58,788	69,313	73,500	60,225	77,350	77,350	77,350
4-MACHINE & EQUIPMENT MAI	12,538	10,688	9,250	7,542	11,650	11,650	11,650
5-CAPITAL OUTLAY	13,182	134,935	39,793	37,421	0	0	0
TOTAL 04 EMERGENCY MEDICAL SERVICE	1,101,524	1,247,285	1,167,038	913,284	1,177,383	1,177,535	1,177,535
05 VOLUNTEER FIRE DEPARTMENT							
1-PERSONNEL	11,414	9,353	12,291	7,724	10,991	10,991	10,991
2-CONTRACTUAL	3,978	6,814	12,050	5,997	12,150	12,126	12,126
3-GENERAL SERVICES	889	870	6,500	4,231	6,500	6,500	6,500
4-MACHINE & EQUIPMENT MAI	91	5	1,500	158	1,500	1,500	1,500
5-CAPITAL OUTLAY	0	0	0	0	0	0	0
TOTAL 05 VOLUNTEER FIRE DEPARTMENT	16,372	17,042	32,341	18,110	31,141	31,117	31,117
TOTAL 6 FIRE DEPARTMENT	2,887,492	2,749,952	2,831,267	2,223,574	2,898,001	2,898,263	2,898,263

01 -GENERAL FUND
DIVISION FINANCIAL SUMMARY

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
7 POLICE DEPARTMENT							
01 POLICE ADMINISTRATION							
1-PERSONNEL	104,633	281,807	289,247	233,028	316,102	316,175	316,175
2-CONTRACTUAL	15,380	31,402	34,872	27,108	40,180	40,302	40,302
3-GENERAL SERVICES	999	1,918	2,400	1,647	3,100	3,100	3,100
4-MACHINE & EQUIPMENT MAI	0	0	100	0	100	100	100
TOTAL 01 POLICE ADMINISTRATION	121,012	315,127	326,619	261,782	359,482	359,677	359,677
02 PATROL							
1-PERSONNEL	1,602,949	1,657,692	1,700,973	1,350,993	1,759,612	1,760,007	1,760,007
2-CONTRACTUAL	66,174	70,514	75,303	90,663	88,600	89,102	89,102
3-GENERAL SERVICES	151,246	148,168	174,300	109,823	174,300	174,300	174,300
4-MACHINE & EQUIPMENT MAI	15,319	25,833	36,125	22,130	37,250	37,250	37,250
5-CAPITAL OUTLAY	101,917	109,805	150,000	139,913	0	0	0
TOTAL 02 PATROL	1,937,605	2,012,012	2,136,701	1,713,522	2,059,762	2,060,659	2,060,659
03 COMMUNICATIONS							
1-PERSONNEL	425,347	456,470	709,148	373,461	677,725	677,744	677,744
2-CONTRACTUAL	5,336	5,422	18,218	9,339	26,550	27,314	27,314
3-GENERAL SERVICES	6,160	8,998	12,050	8,298	12,575	12,575	12,575
5-CAPITAL OUTLAY	11,870	0	49,390	50,240	0	0	0
TOTAL 03 COMMUNICATIONS	448,713	470,890	788,806	441,338	716,850	717,633	717,633
04 SUPPORT SERVICES							
1-PERSONNEL	247,008	135,484	139,195	106,924	146,379	146,401	146,401
2-CONTRACTUAL	8,587	5,749	7,391	4,244	7,091	7,198	7,198
3-GENERAL SERVICES	4,010	5,737	8,050	4,372	8,050	8,050	8,050
4-MACHINE & EQUIPMENT MAI	0	0	100	0	100	100	100
TOTAL 04 SUPPORT SERVICES	259,606	146,970	154,736	115,540	161,620	161,749	161,749
05 CRIMINAL INVESTIGATION							
1-PERSONNEL	434,412	512,211	508,554	403,263	533,713	533,825	533,825
2-CONTRACTUAL	53,410	57,749	66,197	48,810	68,800	69,509	69,509
3-GENERAL SERVICES	16,713	26,071	27,200	23,316	27,200	27,200	27,200
4-MACHINE & EQUIPMENT MAI	2,271	4,040	6,250	2,677	6,250	5,000	5,000
5-CAPITAL OUTLAY	0	28,090	28,000	27,980	0	0	0
TOTAL 05 CRIMINAL INVESTIGATION	506,806	628,161	636,201	506,047	635,963	635,534	635,534
06 PROFESSIONAL STANDARD							
1-PERSONNEL	217,815	221,029	222,081	183,691	240,187	240,241	240,241
2-CONTRACTUAL	4,397	7,227	8,662	7,672	9,962	10,122	10,122
3-GENERAL SERVICES	5,314	12,166	11,300	9,668	11,300	11,300	11,300
4-MACHINE & EQUIPMENT MAI	2,828	3,821	3,750	1,361	6,750	6,750	6,750
TOTAL 06 PROFESSIONAL STANDARD	230,354	244,243	245,793	202,392	268,199	268,413	268,413
07 ANIMAL CONTROL							
1-PERSONNEL	88,385	83,042	90,617	73,956	92,092	92,244	92,244
2-CONTRACTUAL	2,677	3,419	4,912	5,238	5,800	5,803	5,803
3-GENERAL SERVICES	27,057	28,451	32,245	24,628	32,245	32,245	32,245
4-MACHINE & EQUIPMENT MAI	1,360	742	3,000	2,249	3,000	3,000	3,000
5-CAPITAL OUTLAY	0	0	0	0	0	0	0
TOTAL 07 ANIMAL CONTROL	119,480	115,654	130,774	106,070	133,137	133,292	133,292
09PUBLIC SAFETY CLERICAL							
1-PERSONNEL	0	0	0	0	60,536	60,538	60,538
2-CONTRACTUAL	0	0	0	0	55,765	55,821	40,821
3-GENERAL SERVICES	0	0	0	0	16,820	16,820	16,820
4-MACHINE & EQUIPMENT MAI	0	0	0	0	60,000	60,000	60,000
5-CAPITAL OUTLAY	0	0	0	0	0	0	0
TOTAL 09PUBLIC SAFETY CLERICAL	0	0	0	0	193,121	193,179	178,179
TOTAL 7 POLICE DEPARTMENT	3,623,575	3,933,058	4,419,630	3,346,691	4,528,134	4,530,136	4,515,136

01 -GENERAL FUND
DIVISION FINANCIAL SUMMARY

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
8 COMMUNITY DEVELOPMENT							
01 PLANNING/DEVELOPMENT ADMIN							
1-PERSONNEL	167,286	155,846	165,085	131,113	176,642	176,648	176,648
2-CONTRACTUAL	6,542	10,023	15,242	7,572	17,222	17,249	17,249
3-GENERAL SERVICES	1,215	1,411	2,050	515	2,050	2,050	2,050
4-MACHINE & EQUIPMENT MAI	3,591	4,083	3,600	3,810	3,900	3,900	3,900
5-CAPITAL OUTLAY	0	0	0	0	0	0	0
TOTAL 01 PLANNING/DEVELOPMENT ADMI	178,634	171,365	185,977	143,009	199,814	199,847	199,847
02 INSPECTIONS							
1-PERSONNEL	102,583	105,477	106,933	84,598	117,256	117,263	117,263
2-CONTRACTUAL	46,227	163,133	95,668	81,934	96,798	96,852	96,852
3-GENERAL SERVICES	2,516	2,424	6,700	7,907	4,700	4,700	4,700
4-MACHINE & EQUIPMENT MAI	316	633	1,800	641	1,800	1,800	1,800
5-CAPITAL OUTLAY	0	0	0	0	0	0	0
TOTAL 02 INSPECTIONS	151,642	271,667	211,101	175,081	220,554	220,615	220,615
03 CODE ENFORCEMENT							
1-PERSONNEL	40,276	41,012	44,311	23,048	42,725	42,727	42,727
2-CONTRACTUAL	43,156	29,364	38,424	8,211	38,424	38,450	38,450
3-GENERAL SERVICES	1,062	1,067	2,900	556	2,900	2,900	2,900
4-MACHINE & EQUIPMENT MAI	0	0	600	122	600	600	600
5-CAPITAL OUTLAY	0	0	0	0	0	0	0
TOTAL 03 CODE ENFORCEMENT	84,493	71,442	86,235	31,937	84,649	84,677	84,677
TOTAL 8 COMMUNITY DEVELOPMENT	414,770	514,474	483,313	350,027	505,017	505,139	505,139
9 PUBLIC SAFETY FACILITY							
01 PUBLIC SAFETY CLERICAL							
1-PERSONNEL	56,372	55,991	59,155	45,041	0	0	0
2-CONTRACTUAL	44,748	41,044	59,465	32,888	0	0	0
3-GENERAL SERVICES	16,320	12,411	16,820	10,458	0	0	0
4-MACHINE & EQUIPMENT MAI	64,260	69,648	85,000	81,095	0	0	0
5-CAPITAL OUTLAY	0	0	125,000	119,047	0	0	0
TOTAL 01 PUBLIC SAFETY CLERICAL	181,701	179,095	345,440	288,529	0	0	0
TOTAL 9 PUBLIC SAFETY FACILITY	181,701	179,095	345,440	288,529	0	0	0
FUND TOTAL EXPENDITURES	12,702,236	12,257,528	13,400,806	10,315,854	12,467,664	12,540,997	12,495,385
REVENUES OVER/(UNDER) EXPENDITURES	(427,774)	544,671	(598,607)	1,679,454	198,079	45,705	291,317

01 -GENERAL FUND

ARY

REVENUES		2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
0 TAXES								
4001	PROPERTY TAX	3,752,306	4,019,929	4,104,084	4,296,357	4,405,518	4,316,477	4,316,477
4001.000A	REFUNDS ON PROPERTY TAXES(	9,844)	(4,737)	0	(2,023)	0	0	0
4003	PENALTY & INTEREST	37,489	33,330	25,000	5,224	25,000	25,000	25,000
4004	LATE RENDITION FEES	2,840	2,426	0	0	0	0	0
4010	CITY SALES TAX	5,191,213	5,281,663	5,300,000	4,495,865	5,300,000	5,200,000	5,400,000
4030	MIXED DRINKS TAX	39,171	40,720	41,000	49,198	41,000	41,000	41,000
4041	TELEPHONE GROSS RECEIPTS	81,850	58,203	85,000	51,367	85,000	80,000	80,000
4042	ELECTRIC GROSS RECEIPTS	743,674	733,152	725,000	754,119	725,000	745,000	745,000
4043	GAS GROSS RECEIPTS	100,653	102,855	100,000	106,650	100,000	100,000	100,000
4044	CABLE TV GROSS RECEIPTS	52,495	48,502	50,000	47,978	50,000	50,000	50,000
4045	WATER/WW GROSS RECEIPTS	241,161	255,349	220,000	208,181	220,000	245,000	245,000
4046	GARBAGE GROSS RECEIPTS TAX	144,262	154,852	125,000	153,291	125,000	145,000	145,000
TOTAL 0 TAXES		10,377,270	10,726,245	10,775,084	10,166,206	11,076,518	10,947,477	11,147,477
1 LICENSES AND PERMITS								
4102	ANIMAL PERMIT FEES	1,190	2,010	500	1,195	500	500	500
4103	SOLICITOR'S LICENSES	1,040	140	250	25	250	250	250
4104	GARAGE SALE PERMITS	2,918	2,572	2,000	2,516	2,000	2,000	2,000
4112	LIQUOR LICENSE APPLICATION	240	60	250	210	250	250	250
4120	BUILDING PERMITS	96,447	265,916	200,000	161,216	100,000	100,000	100,000
4122	P&Z AND BOA APPLICATIONS	7,700	9,433	2,000	3,400	2,000	2,000	2,000
4123	FILING FEES - SUBD. PLATTS	2,570	2,220	1,000	2,630	1,000	1,000	1,000
4124	ELECTRICAL PERMITS	4,918	5,971	1,000	4,305	1,000	1,000	1,000
4126	MOBILE HOME PARK FEES	3,210	3,240	500	2,930	500	500	500
4127	PLUMBING PERMITS	4,405	5,689	3,000	5,734	3,000	3,000	3,000
4128	MECHANICAL PERMITS	500	725	400	475	400	400	400
4129	MOBILE HOME PERMITS	125	150	400	275	400	400	400
4130	FOOD SERVICE PERMITS	34,805	34,760	80,000	33,150	30,000	30,000	30,000
4131	PLAN REVIEW / FIRE CODE	22,449	65,207	80,000	25,040	30,000	30,000	30,000
TOTAL 1 LICENSES AND PERMITS		182,516	398,093	371,300	243,101	171,300	171,300	171,300
2 FINES AND FORFEITURES								
4201	MUNICIPAL COURT FINES	281,748	328,409	245,000	222,781	245,000	245,000	245,000
4220	DELINQUENT FINES	2,014	1,064	5,000	166	5,000	5,000	5,000
TOTAL 2 FINES AND FORFEITURES		283,762	329,473	250,000	222,947	250,000	250,000	250,000
3 INTERGOVERNMENTAL								
4301	ERATH COUNTY	0	0	0	0	0	0	0
4302	STEPHENVILLE ISD	64,419	62,077	65,000	74,744	68,000	68,000	68,000
4303	FIBER OPTIC LEASE	3,600	3,600	3,600	3,000	3,600	3,600	3,600
4350	GRANTS	67,532	3,388	49,390	49,390	0	0	0
4351	2009-10 JAG ARRA 2247701	0	0	0	0	0	0	0
TOTAL 3 INTERGOVERNMENTAL		135,551	69,065	117,990	127,134	71,600	71,600	71,600

01 -GENERAL FUND
ARY

REVENUES		2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
4 SERVICE CHARGES								
4401	FIRE DEPT MISCELLANEOUS	41,155	35,956	21,500	0	21,500	21,500	21,500
4403	EMERGENCY AMBULANCE	548,856	536,237	600,000	459,186	450,000	500,000	500,000
4405.0001	LIBRARY COPIER	1,205	1,356	900	1,404	900	900	900
4405.0002	LIBRARY MICROFILM COPIER	0	0	0	0	0	0	0
4405.0003	BOOKS	182	202	450	165	450	450	450
4405.0005	COMPUTER DISCS	0	0	0	0	0	0	0
4405.0006	LIBRARY MISCELLANEOUS	22	19	250	38	250	250	250
4406	LIBRARY FINES	330	450	1,000	411	1,000	1,000	1,000
4407	NON-RESIDENT FEES	1,245	1,280	1,500	918	1,500	1,500	1,500
4410	AQUATIC CTR-GATE FEES	118,113	106,084	150,000	73,769	110,000	110,000	110,000
4410.000A	AQUATIC CTR-SWIMMING LESSO	6,844	8,295	0	9,499	8,000	8,000	8,000
4410.000B	AQUATIC CTR-RENTAL RESERVA	10,787	12,258	0	4,993	12,000	12,000	12,000
4410.000C	AQUATIC CTR-PROGRAM ACTIVI	3,983	4,813	0	3,704	4,500	4,500	4,500
4410.000D	AQUATIC CTR-CONCESSION COM	7,042	7,298	0	0	7,000	7,000	7,000
4411	PARK FACILITIES RENTAL	10,595	10,865	8,000	6,505	10,000	10,000	10,000
4411.000C	RENTAL-SR. CITIZEN FACILIT	2,465	2,625	500	3,142	2,500	2,500	2,500
4412	CAMPER SITE FEES	5,103	5,247	4,500	4,550	5,000	5,000	5,000
4413.000A	REC. ADULT PROGRAM ACTIVIT	5,469	2,208	2,500	1,728	2,500	2,500	2,500
4413.000B	REC. YOUTH PROGRAM ACTIVIT	51,485	45,705	25,000	8,503	5,000	5,000	5,000
4413.000C	REC. SENIOR PROGRAM ACTIVI	8,243	9,035	5,000	6,185	7,500	7,500	7,500
4413.000D	REC. SR. CITIZEN DANCES	12,910	12,986	14,000	10,543	14,000	14,000	14,000
4414.000A	REC. ADULT LEAGUES	21,725	27,910	25,000	17,505	25,000	25,000	25,000
4414.000B	REC. YOUTH LEAGUES	63,595	56,024	50,000	43,996	60,000	60,000	60,000
4415	REC. PROGRAM SPONSORS	8,174	10,850	10,000	10,720	10,000	10,000	10,000
4416	REC. SPECIAL EVENTS	8,492	7,519	10,000	843	10,000	10,000	10,000
4420	CEMETERY LOT SALES	23,815	17,663	15,000	24,811	30,000	30,000	30,000
4421	CEMETERY MISCELLANEOUS	0	0	300	0	300	300	300
4425	PUBLIC SAFETY REPORTS	4,611	3,573	2,500	2,292	2,500	2,500	2,500
4426	POLICE ESCORT FEES	900	0	1,000	120	1,000	1,000	1,000
4428	FALSE ALARMS	350	109	1,000	1,150	1,000	1,000	1,000
4435	LEASES	2,400	2,400	2,400	2,400	2,400	2,400	2,400
4440	PARKLAND DEDICATION FEE	0	6,600	0	22,800	0	0	0
4455	STREET CUTS/CURB/GUTTER	33,576	30,443	25,000	24,727	30,000	30,000	30,000
4465	LOT MOWING & DEMOLITION	16,463	20,451	15,000	4,592	15,000	15,000	15,000
TOTAL 4 SERVICE CHARGES		1,020,133	986,462	992,300	751,197	850,800	900,800	900,800
5 OTHER REVENUE								
4501	INTEREST ON INVESTMENTS	7,854	6,497	5,000	2,094	5,000	5,000	5,000
4501.000A	INTEREST ON CHECKING ACCOU	1,014	916	500	1,939	500	500	500
4510	SALE OF CITY EQUIPMENT	24,439	25,100	20,000	36,272	20,000	20,000	20,000
4515	SALE OF CITY LAND	3,412	(150)	50,000	183,550	0	0	0
4520	INSURANCE PROCEEDS	11,498	37,200	0	49,528	0	0	0
4540	INSUFFICIENT CHECK FEES	60	90	200	150	200	200	200
4541	MISCELLANEOUS	3,411	12,342	5,000	8,354	5,000	5,000	5,000
4542	DONATIONS & CONTRIBUTIONS	4,800	0	0	25,215	0	0	0
4543	SR CIT-DONATIONS/MEMORIALS	4,622	2,071	1,000	1,575	1,000	1,000	1,000
4544	LIBRARY DONATIONS/MEMORIAL	5,297	287	5,000	567	5,000	5,000	5,000
4545	OVER - SHORT	(1)	0	0	0	0	0	0
4547	POLICE DEPT MISC	0	(315)	0	1,461	0	0	0
4590	TRANS. FR OTHER FUNDS-ADM.	208,824	208,824	208,825	174,020	208,825	208,825	208,825
4591	TRANSFER FM LANDFILL	0	0	0	0	0	0	0
TOTAL 5 OTHER REVENUE		275,231	292,862	295,525	484,723	245,525	245,525	245,525
FUND TOTAL REVENUES		12,274,462	12,802,199	12,802,199	11,995,308	12,665,743	12,586,702	12,786,702

Stephenville

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City Council

General Fund **Central Government Division 51** **Department 01**

Program Description

Stephenville is a home-run city. The City Council consists of eight council members and a mayor. All members of the Council are elected at-large. The City Council operates under the Stephenville City Charter, City ordinances and State law. Four officers of the City are appointed by the City Council and operate under its guidance: City Administrator, City Attorney, City Secretary and Municipal Judge.

The City Council is the policy-making arm of city government. It has a wide variety of tasks which include approving any expenditure of the City which exceeds the amount stipulated in the Charter and by State law, appointing board and commission members, ordering regular and special elections and considering zoning issues.

The City Council must study, analyze and approve complex plans for expansion and rehabilitation of the City's utilities and other progressive plans that may benefit the citizens.

Performance Objectives

- Develop policies which enhance the quality of life for the community while preserving its unique character and natural resources.
- Ensure the long-term financial viability of Stephenville.
- Promote community involvement and participation in local government.
- Attend regular and special Council meetings.

01 -GENERAL FUND
DIVISION - 1 CENTRAL GOVERNMENT

EXPENDITURES		2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
01 CITY COUNCIL ADMINISTRATION								
1-PERSONNEL								
5101-111	SALARIES	19,200	20,420	21,601	14,580	21,600	21,600	21,600
5101-113	PART-TIME WAGES	120	178	460	0	460	460	460
5101-122	SOCIAL SECURITY	1,477	1,575	1,688	1,148	1,688	1,688	1,688
5101-123	WORKERS' COMPENSATION	34	34	43	50	43	44	44
TOTAL 1-PERSONNEL		20,831	22,207	23,792	15,778	23,791	23,792	23,792
2-CONTRACTUAL								
5101-211	POSTAGE	48	390	400	254	400	400	400
5101-212	COMMUNICATIONS	0	0	0	0	0	0	0
5101-213	PRINTING	820	3,648	3,000	1,309	3,000	3,000	3,000
5101-214	ADVERTISING & PUBLIC NOTIC	1,998	2,869	4,000	615	4,000	4,000	4,000
5101-215	EDUCATION & SCHOOLING	4,587	5,372	9,000	4,944	9,000	9,000	9,000
5101-224	INSURANCE	1,268	1,443	1,585	1,453	1,585	1,548	1,548
5101-252	DUES & SUBSCRIPTIONS	7,943	8,590	8,500	6,873	9,200	9,200	9,200
5101-253	OUTSIDE PROFESSIONAL	0	375	0	0	0	0	0
5101-254	SPECIAL SERVICES	4,127	9,524	10,000	11,748	10,000	10,000	10,000
TOTAL 2-CONTRACTUAL		20,792	32,211	36,485	27,195	37,185	37,148	37,148
3-GENERAL SERVICES								
5101-317	PHOTO & DUPLICATION	141	93	0	22	0	0	0
5101-332	OPERATING SUPPLIES	4,247	2,640	2,600	765	2,600	2,600	2,600
TOTAL 3-GENERAL SERVICES		4,388	2,733	2,600	787	2,600	2,600	2,600
TOTAL 01 CITY COUNCIL ADMINISTRATION		46,011	57,151	62,877	43,760	63,576	63,540	63,540

City Administrator

General Fund **Central Government Division 51** **Department 02**

Program Description

The City Administrator is appointed by the City Council and is the chief administrative and executive officer for the City.

The City Administrator is responsible for the administration of all City departments and transfers City Council policy into viable work programs.

Program Personnel

Title	2012-2013	2013-2014	2014-2015
City Administrator	1	1	1
	1	1	1

Performance Objectives

- Ensure the delivery of quality services to citizens through effective management and efficient administration.
- Coordinate the implementation of City Council goals and objectives with all City Departments.
- Facilitate community activities to address public requests for needs and services.
- Improve citizen's awareness and understanding of City programs, services and issues and promote a positive public image of the organization.
- Respond to citizen concerns and City Council requests in a timely manner.

01 -GENERAL FUND
DIVISION - 1 CENTRAL GOVERNMENT

EXPENDITURES		2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
02 CITY ADMINISTRATOR								
1-PERSONNEL								
5102-111	SALARIES	101,372	101,834	104,584	81,956	104,656	104,656	104,656
5102-112	OVERTIME	0	0	0	0	0	0	0
5102-121	RETIREMENT	16,693	16,248	16,103	12,627	15,536	15,536	15,536
5102-122	SOCIAL SECURITY	7,551	7,513	8,001	6,264	8,006	8,006	8,006
5102-123	WORKER'S COMPENSATION	199	199	233	231	234	237	237
5102-125	GROUP INSURANCE	6,545	6,364	6,402	5,348	6,597	6,597	6,597
TOTAL 1-PERSONNEL		132,360	132,159	135,323	106,426	135,029	135,032	135,032
2-CONTRACTUAL								
5102-211	POSTAGE	9	(7)	0	1	0	0	0
5102-212	COMMUNICATION	836	742	700	528	900	900	900
5102-215	EDUCATION & SCHOOLING	746	1,430	1,250	2,217	1,250	1,250	1,250
5102-224	OTHER INSURANCE	527	544	558	545	558	572	572
5102-231	RENTAL	0	0	0	0	0	0	0
5102-252	DUES & SUBCRIPTIONS	1,267	1,336	1,250	864	1,250	1,250	1,250
TOTAL 2-CONTRACTUAL		3,384	4,044	3,758	4,154	3,958	3,972	3,972
3-GENERAL SERVICES								
5102-314	OFFICE SUPPLIES	98	53	400	0	400	400	400
5102-332	OPERATING SUPPLIES	0	40	0	0	0	0	0
TOTAL 3-GENERAL SERVICES		98	93	400	0	400	400	400
TOTAL 02 CITY ADMINISTRATOR		135,842	136,297	139,481	110,580	139,387	139,404	139,404

City Secretary

General Fund **Central Government Division 51** **Department 03**

Program Description

The City Secretary is appointed by the City Council and in that the capacity records, maintains, and/or composes minutes, ordinance, resolutions, agendas, proclamations and other miscellaneous records.

The City Secretary administers all municipal elections ordered by the City Council. This position is also Records Manager of the City and is responsible for the composition of the Records Retention and Destruction Schedule mandated by State Law. In addition, the City Secretary must see that all revisions to the Code of Ordinances are codified and distributed.

Program Personnel

Title	2012-2013	2013-2014	2014-2015
City Secretary	1	1	1
	1	1	1

Performance Objectives

- Administer regular and special elections in accordance with State Law and City Charter.
- Oversee the Records Management Program and compose and require compliance with the Retention/Destruction Schedule as mandated by State Law.
- Perform all duties for the City Council according to the City Charter and State Law.
- Perform all other duties of the office of the City Secretary in accordance with the law in a manner that best serves the citizens of Stephenville.

AS OF: JULY 31ST, 2014

01 -GENERAL FUND
DIVISION - 1 CENTRAL GOVERNMENT

EXPENDITURES		2011-2012 ACTUAL	2012-2013 ACTUAL	(-------- 2013-2014 --------) CURRENT BUDGET	Y-T-D + ENCUMBERED	(---------- 2014-2015 ----------) DEPARTMENT REQUESTED	CITY ADMIN. RECOMMENDED	COUNCIL ADOPTED
03 CITY SECRETARY								
1-PERSONNEL								
5103-111	SALARIES	53,944	55,810	57,619	45,636	64,742	64,742	64,742
5103-112	OVERTIME	0	0	0	0	0	0	0
5103-121	RETIREMENT	8,880	8,904	8,872	7,030	9,611	9,611	9,611
5103-122	SOCIAL SECURITY	3,367	3,551	4,408	3,285	4,953	4,953	4,953
5103-123	WORKER'S COMPENSATION	105	108	129	125	145	147	147
5103-125	GROUP INSURANCE	6,545	6,364	6,402	5,401	6,597	6,597	6,597
TOTAL 1-PERSONNEL		72,842	74,737	77,430	61,477	86,048	86,050	86,050
2-CONTRACTUAL								
5103-211	POSTAGE	7	34	100	(0)	100	100	100
5103-212	COMMUNICATIONS	41	334	700	405	700	700	700
5103-215	EDUCATION & SCHOOLING	695	150	1,000	304	1,000	1,000	1,000
5103-224	OTHER INSURANCE	127	215	158	145	158	172	172
5103-252	DUES & SUBSCRIPTIONS	372	430	405	364	405	405	405
5103-253	OUTSIDE PROFESSIONAL	11,799	12,542	11,800	11,794	11,800	11,800	11,800
TOTAL 2-CONTRACTUAL		13,041	13,704	14,163	13,011	14,163	14,177	14,177
3-GENERAL SERVICES								
5103-313	BOOKS & EDUCATIONAL MATERI	3,789	3,560	4,000	2,782	4,000	4,000	4,000
5103-314	OFFICE SUPPLIES	627	284	1,000	310	1,000	1,000	1,000
5103-317	PHOTO & DUPLICATION	0	0	50	0	50	50	50
5103-333	COMPUTER SUPPLIES	87	0	300	26	300	300	300
TOTAL 3-GENERAL SERVICES		4,502	3,844	5,350	3,118	5,350	5,350	5,350
4-MACHINE & EQUIPMENT MAINTENA								
5103-413	OFFICE EQUIPMENT	981	219	400	0	400	400	400
TOTAL 4-MACHINE & EQUIPMENT MAINTENA		981	219	400	0	400	400	400
TOTAL 03 CITY SECRETARY		91,367	92,504	97,343	77,606	105,961	105,977	105,977

Emergency Management

eral Fund **Central Government Division 51** **Department 04**

Program Description

Emergency Management provides funds for disaster preparedness related expenses. This includes funding for public information, siren maintenance planning, communication expenses and simulation training.

Performance Objectives

- Maintain emergency warning sirens in operating condition.
- Maintain functional Emergency Operations Center (EOC).

01 -GENERAL FUND
DIVISION - 1 CENTRAL GOVERNMENT

EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
04 EMERGENCY MANAGEMENT							
2-CONTRACTUAL							
5104-212 COMMUNICATIONS	7,060	9,277	48,800	41,479	2,500	2,500	2,500
5104-215 EDUCATION AND SCHOOLING	0	0	0	0	0	0	0
5104-251 UTILITIES	209	208	250	651	250	250	250
5104-254 SPECIAL SERVICES	0	0	0	1,978	0	0	0
TOTAL 2-CONTRACTUAL	7,268	9,485	49,050	44,107	2,750	2,750	2,750
4-MACHINE & EQUIPMENT MAINTENA							
5104-414 OTHER EQUIPMENT MAINTENANC	1,365	1,988	1,000	400	1,000	1,000	1,000
TOTAL 4-MACHINE & EQUIPMENT MAINTENA	1,365	1,988	1,000	400	1,000	1,000	1,000
5-CAPITAL OUTLAY							
5104-514 OTHER EQUIPMENT	0	0	56,200	53,729	0	0	0
5104-516 COMPUTER EQUIPMENT	0	0	12,307	0	0	0	0
TOTAL 5-CAPITAL OUTLAY	0	0	68,507	53,729	0	0	0
TOTAL 04 EMERGENCY MANAGEMENT	8,633	11,473	118,557	98,236	3,750	3,750	3,750

Municipal Building

General Fund **Central Government Division 51** **Department 05**

Program Description

The Municipal Building provides fund for maintenance for City Hall building as well as the elevator equipment, custodial and janitorial and all utilities' costs.

Program Personnel

Title	2012-2013	2013-2014	2014-2015
Clerk II	1	1	1
	1	1	1

Performance Objectives

- Provide a safe, clean and healthful environment for employees and citizens.
- Prolong the useful life of major building components of Stephenville City Hall.
- Prolong the life of equipment located inside City Hall.
- Provide good, prompt personal, face-to-face and phone assistance to citizens.

01 -GENERAL FUND
DIVISION - 1 CENTRAL GOVERNMENT

EXPENDITURES		2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
05 MUNICIPAL BUILDING								
1-PERSONNEL								
5105-111	SALARIES	19,255	21,934	22,285	17,547	23,984	23,984	23,984
5105-112	OVERTIME	0	0	0	0	0	0	0
5105-113	PART-TIME WAGES	5,458	5,377	5,200	3,987	5,200	5,200	5,200
5105-121	RETIREMENT	3,200	3,500	3,431	2,703	3,560	3,560	3,560
5105-122	SOCIAL SECURITY	1,889	2,065	2,103	1,671	2,233	2,233	2,233
5105-123	WORKER'S COMPENSATION	54	54	62	60	65	66	66
5105-125	GROUP INSURANCE	5,743	6,364	6,402	5,348	6,597	6,597	6,597
TOTAL 1-PERSONNEL		35,598	39,294	39,483	31,316	41,639	41,640	41,640
2-CONTRACTUAL								
5105-212	COMMUNICATIONS	6,371	6,330	7,000	4,896	6,500	6,500	6,500
5105-215	EDUCATION & TRAINING	0	0	500	0	0	0	0
5105-224	INSURANCE	1,614	1,689	1,703	1,689	1,703	1,690	1,690
5105-231	RENTAL	7,880	7,905	8,000	6,663	8,000	8,000	8,000
5105-251	UTILITIES	15,795	13,749	19,000	11,384	17,000	17,000	17,000
5105-252	DUES & SUBSCRIPTIONS	122	3,249	500	0	500	500	500
5105-254	SPECIAL SERVICES	11,025	11,705	12,000	11,526	12,500	12,500	12,500
5105-260	PEST AND GERM CONTROL	533	883	550	476	550	550	550
5105-262	JANITORIAL SERVICE	1,146	846	2,000	350	1,700	1,700	1,700
TOTAL 2-CONTRACTUAL		44,487	46,356	51,253	36,985	48,453	48,440	48,440
3-GENERAL SERVICES								
5105-317	PHOTO & DUPLICATION	1,530	2,415	1,500	1,253	1,500	1,500	1,500
5105-321	JANITORIAL SUPPLIES	1,846	3,474	1,500	1,691	1,500	1,500	1,500
5105-332	OPERATING SUPPLIES	3,456	4,351	5,000	5,429	5,000	5,000	5,000
5105-333	COMPUTER SUPPLIES	3,416	1,176	1,200	1,066	1,200	1,200	1,200
TOTAL 3-GENERAL SERVICES		10,247	11,415	9,200	9,439	9,200	9,200	9,200
4-MACHINE & EQUIPMENT MAINTENA								
5105-413	OFFICE EQUIPMENT MAINTENAN	1,707	1,147	2,000	309	2,000	2,000	2,000
5105-414	ELEVATOR MAINTENANCE	8,896	9,026	9,850	9,519	9,700	9,700	9,700
5105-421	BUILDING MAINTENANCE	63,253	2,172	7,500	6,308	7,500	7,500	7,500
TOTAL 4-MACHINE & EQUIPMENT MAINTENA		73,856	12,346	19,350	16,136	19,200	19,200	19,200
5-CAPITAL OUTLAY								
5105-513	OFFICE EQUIPMENT	68,041	0	0	0	0	0	0
5105-514	OTHER EQUIPMENT	0	0	23,005	23,500	0	0	0
5105-520	BUILDING IMPROVEMENTS	2,772	0	0	0	0	0	0
5105-531	LAND ACQUISITION	0	0	0	0	0	0	0
TOTAL 5-CAPITAL OUTLAY		70,813	0	23,005	23,500	0	0	0
8-NOT USED								
5105-800	OPERATING TRANSFERS OUT	720,000	250,000	500,000	500,000	0	0	0
TOTAL 8-NOT USED		720,000	250,000	500,000	500,000	0	0	0
TOTAL 05 MUNICIPAL BUILDING		955,002	359,411	642,291	617,376	118,492	118,480	118,480

Municipal Service Center

General Fund **Central Government Division 51** **Department 01**

Program Description

The Municipal Service Center reflects the costs of maintenance and operations of the City's Service Center which houses the street, utility and parks maintenance departments as well as the purchasing department.

Program Personnel

Title	2012-2013	2013-2014	2014-2015
Clerk III	1	1	1
	1	1	1

Performance Objectives

- Provide a safe, clean and healthful environment for employees and citizens.
- Prolong the useful life of major building components of the Service Center.
- Provide good, prompt personal, face-to-face and phone assistance to citizens.

01 -GENERAL FUND
DIVISION - 1 CENTRAL GOVERNMENT

EXPENDITURES		2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
06 MUNCIPAL SERVICE CENTER								
1-PERSONNEL								
5106-111	SALARIES	22,695	21,931	22,285	17,547	23,984	23,984	23,984
5106-112	OVERTIME	0	0	0	0	0	0	0
5106-113	PART-TIME WAGES	3,411	3,507	5,200	2,464	5,200	5,200	5,200
5106-121	RETIREMENT	3,743	3,499	3,431	2,703	3,560	3,560	3,560
5106-122	SOCIAL SECURITY	1,776	1,934	2,103	1,568	2,233	2,233	2,233
5106-123	WORKER'S COMPENSATION	58	60	62	60	65	66	66
5106-125	GROUP INSURANCE	6,010	6,364	6,402	5,348	6,597	6,597	6,597
TOTAL 1-PERSONNEL		37,693	37,295	39,483	29,690	41,639	41,640	41,640
2-CONTRACTUAL								
5106-212	COMMUNICATIONS	5,950	6,192	6,500	4,906	6,500	6,500	6,500
5106-215	EDUCATION & TRAINING	0	345	0	0	0	0	0
5106-224	INSURANCE	1,941	2,046	2,060	2,046	2,060	2,207	2,207
5106-231	RENTAL	3,257	3,352	3,400	3,037	3,400	3,400	3,400
5106-251	UTILITIES	16,279	15,191	18,000	14,277	16,800	16,800	16,800
5106-254	SPECIAL SERVICES	491	510	600	300	600	600	600
5106-260	PEST CONTROL	456	456	500	342	500	500	500
5106-262	JANITORIAL SERVICE	2,673	1,100	2,000	1,100	2,000	2,000	2,000
TOTAL 2-CONTRACTUAL		31,046	29,191	33,060	26,009	31,860	32,007	32,007
3-GENERAL SERVICES								
5106-317	COPIER	514	261	350	1	350	350	350
5106-321	JANITORIAL SUPPLIES	1,520	1,429	1,800	1,119	1,800	1,800	1,800
5106-323	GASOLINE AND OIL	0	0	0	0	0	0	0
5106-332	OPERATING SUPPLIES	2,401	1,585	2,500	969	2,500	2,500	2,500
TOTAL 3-GENERAL SERVICES		4,435	3,274	4,650	2,089	4,650	4,650	4,650
4-MACHINE & EQUIPMENT MAINTENA								
5106-413	OFFICE EQUIPMENT	748	0	3,000	0	3,000	3,000	3,000
5106-414	EQUIPMENT MAINTENANCE	769	466	500	0	500	500	500
5106-421	BUILDING	4,906	4,940	5,000	4,770	9,000	9,000	9,000
TOTAL 4-MACHINE & EQUIPMENT MAINTENA		6,423	5,406	8,500	4,770	12,500	12,500	12,500
TOTAL 06 MUNCIPAL SERVICE CENTER		79,597	75,166	85,693	62,557	90,649	90,797	90,797
TOTAL 1 CENTRAL GOVERNMENT		1,316,452	732,002	1,146,242	1,010,116	521,815	521,948	521,948

Finance

Program Description

Finance is responsible for the property, accurate and timely recording of collections and disbursements of City funds and the reporting of these transactions in accordance with Generally Accepted Accounting Principles. This division also develops, coordinates and monitors the City's spending plans, including the annual Operating Budget and Capital Improvement Program. Further, Finance is responsible for cash management and investments, process receipts of City monies and performs payroll distribution.

Program Personnel

Title	2012-2013	2013-2014	2014-2015
Director of Finance & Administration	1	1	1
Senior Accountant	1	1	1
Accountant	1	1	1
Information Systems Tech	.5	1	0
	3.5	4.0	3.0

Performance Objectives

- Provide timely, accurate financial reporting to City Council, City departments and citizens.
- Maintain budgetary controls to ensure compliance with the annual budget as adopted by the City Council.
- Manage cash and investments to ensure that the City receives a maximum rate of return on its investments with minimal risk while maintaining an adequate cash flow.
- Maintain a system of internal controls that will ensure that the assets of the City are adequately protected.
- Provide financial reporting conformity with generally accepted accounting principles that receives the Government Finances Officers Association (GFOA) Certificate of Achievement.
- Foster a "customer-oriented" approach toward internal departments of the City.

AS OF: JULY 31ST, 2014

01 -GENERAL FUND
DIVISION - 2 FINANCE

EXPENDITURES		2011-2012 ACTUAL	2012-2013 ACTUAL	(-------- 2013-2014 --------) CURRENT BUDGET	Y-T-D + ENCUMBERED	(---------- 2014-2015 ----------) DEPARTMENT REQUESTED	CITY ADMIN. RECOMMENDED	COUNCIL ADOPTED
01 FINANCIAL ADMIN/ACCOUN								
1-PERSONNEL								
5201-111	SALARIES	184,769	195,983	216,620	156,469	209,194	161,518	161,518
5201-112	OVERTIME	0	0	0	0	0	0	0
5201-113	PART TIME WAGES	0	720	0	2,052	0	0	0
5201-121	RETIREMENT	30,385	31,262	30,654	24,106	31,055	23,977	23,977
5201-122	SOCIAL SECURITY	13,865	14,768	15,230	12,370	16,003	12,356	12,356
5201-123	WORKER'S COMPENSATION	360	369	444	432	467	366	366
5201-125	GROUP INSURANCE	25,895	25,457	25,608	21,393	26,387	19,790	19,790
TOTAL 1-PERSONNEL		255,275	268,559	288,556	216,823	283,106	218,007	218,007
2-CONTRACTUAL								
5201-211	POSTAGE	4,616	1,741	2,100	4,368	2,100	2,000	2,000
5201-212	COMMUNICATION	634	631	700	558	720	120	120
5201-213	PRINTING	105	204	500	47	500	500	500
5201-215	EDUCATION & SCHOOLING	2,407	2,920	1,500	1,870	1,500	1,500	1,500
5201-224	OTHER INSURANCE	380	577	634	581	634	688	688
5201-252	DUES & SUBSCRIPTIONS	945	1,146	950	515	950	950	950
5201-253	OUTSIDE PROFESSIONALS	38,065	36,433	34,000	32,558	45,000	28,000	28,000
5201-254	SPECIAL SERVICES	74,317	77,803	65,000	63,667	65,000	65,000	65,000
TOTAL 2-CONTRACTUAL		121,469	121,455	105,384	104,164	116,404	98,758	98,758
3-GENERAL SERVICES								
5201-314	OFFICE SUPPLIES	732	142	600	0	600	500	500
5201-332	OPERATING SUPPLIES	357	2,404	300	906	300	200	200
5201-333	COMPUTER SUPPLIES	49	34	1,500	0	1,500	500	500
TOTAL 3-GENERAL SERVICES		1,137	2,581	2,400	906	2,400	1,200	1,200
4-MACHINE & EQUIPMENT MAINTENA								
5201-413	OFFICE EQUIPMENT	9,707	11,846	10,000	5,498	10,000	5,000	5,000
5201-416	COMPUTER MAINTENANCE	43,888	36,626	50,000	53,516	50,000	15,000	15,000
TOTAL 4-MACHINE & EQUIPMENT MAINTENA		53,595	48,472	60,000	59,013	60,000	20,000	20,000
TOTAL 01 FINANCIAL ADMIN/ACCOUN		431,477	441,066	456,340	380,905	461,910	337,965	337,965

Purchasing

General Fund **Finance Division 52** **Department 02**

Program Description

Purchasing Department procures all supplies, equipment and services for all departments within the City organization and is also responsible for the storage and warehousing of material and supplies. Procurement activities include establishing annual contract and blanket purchase orders to reduce costs; preparing bid specifications and tabulations; conducting bid proceedings; expediting materials; and preparing recommendations to the City Council for purchases over $25,000. This division is also responsible for vehicle inventory (i.e. titles and licenses) and disposal of City-owned surplus property.

Program Personnel

Title	2012-2013	2013-2014	2014-2015
Purchasing Manager	1	1	1
	1	1	1

Performance Objectives

- Develop and maintain a level of performance considered above average by our customers while maintaining a high degree of efficiency and economy.
- Provide the City of Stephenville user departments with needed materials and services by utilizing best value purchases in a timely manner.
- Conduct sale of City-owned surplus property according to City ordinances.
- Maintain stock of all materials and supplies needed by other departments on a normal, routine basis.
- Deliver all requested supplies and materials to departments in a timely manner.

01 -GENERAL FUND
DIVISION - 2 FINANCE

EXPENDITURES		2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
02 PURCHASING								
1-PERSONNEL								
5202-111	SALARIES	40,109	41,804	42,432	33,504	46,292	46,292	46,292
5202-112	OVERTIME	0	0	0	0	0	0	0
5202-121	RETIREMENT	6,601	6,670	6,533	5,162	6,872	6,872	6,872
5202-122	SOCIAL SECURITY	2,185	2,246	3,246	2,035	3,541	3,541	3,541
5202-123	WORKER'S COMPENSATION	78	79	95	92	104	105	105
5202-125	GROUP INSURANCE	6,545	6,364	6,402	5,454	6,597	6,597	6,597
TOTAL 1-PERSONNEL		55,518	57,164	58,708	46,247	63,406	63,407	63,407
2-CONTRACTUAL								
5202-211	POSTAGE	130	124	300	110	300	300	300
5202-212	COMMUNICATIONS	11	16	100	4	100	100	100
5202-214	ADVERTISING & PUBLIC NOTIC	450	453	1,500	35	1,500	1,500	1,500
5202-215	EDUCATION & SCHOOLING	1,353	822	1,700	1,534	1,700	1,700	1,700
5202-224	OTHER INSURANCE	127	144	158	145	160	172	172
5202-252	DUES & SUBSCRIPTIONS	272	272	300	482	300	300	300
TOTAL 2-CONTRACTUAL		2,343	1,831	4,058	2,310	4,060	4,072	4,072
3-GENERAL SERVICES								
5202-314	OFFICE SUPPLIES	193	105	300	12	300	300	300
5202-332	OPERATING SUPPLIES	82	11	150	178	150	150	150
TOTAL 3-GENERAL SERVICES		275	117	450	190	450	450	450
TOTAL 02 PURCHASING		58,136	59,111	63,216	48,746	67,916	67,929	67,929

Information Systems

General Fund **Finance Division 52** **Department 03**

Program Description

The information systems Tech is responsible for the computer systems within a company. Information systems managers are responsible for the implementation of technology within an organization and direct the work of systems and business analysts, developers, support specialists and other computer-related workers.

Program Personnel

Title	2012-2013	2013-2014	2014-2015
Information Systems Tech	0	0	1
	0	0	1

Performance Objectives

- oversee installation;
- ensure backup systems operate effectively;
- purchase hardware and software;
- provide the ICT technology infrastructures for an organization;
- Contribute to organizational policy regarding quality standards and strategic planning.

01 -GENERAL FUND
DIVISION - 2 FINANCE

EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
03 INFORMATION TECHNOLOG							
1-PERSONNEL							
5203-111 SALARIES	0	0	0	0	0	47,676	47,676
5203-113 PART TIME WAGES	0	0	0	0	0	0	0
5203-121 RETIREMENT	0	0	0	0	0	7,078	7,078
5203-122 SOCIAL SECURITY	0	0	0	0	0	3,647	3,647
5203-123 WORKER'S COMPENSATION	0	0	0	0	0	108	108
5203-125 GROUP INSURANCE	0	0	0	0	0	6,597	6,597
TOTAL 1-PERSONNEL	0	0	0	0	0	65,106	65,106
2-CONTRACTUAL							
5203-211 POSTAGE	0	0	0	0	0	100	100
5203-212 COMMUNICATIONS	0	0	0	0	0	600	600
5203-213 PRINTING	0	0	0	0	0	0	0
5203-215 EDUCATION	0	0	0	0	0	0	0
5203-224 OTHER INSURANCE	0	0	0	0	0	0	0
5203-252 DUES & SUBSCRIPTIONS	0	0	0	0	0	0	0
5203-253 OUTSIDE PROFESSIONALS	0	0	0	0	0	17,000	17,000
5203-254 SPECIAL SERVICES	0	0	0	0	0	0	0
TOTAL 2-CONTRACTUAL	0	0	0	0	0	17,700	17,700
3-GENERAL SERVICES							
5203-314 OFFICE SUPPLIES	0	0	0	0	0	100	100
5203-332 OPERATING SUPPLIES	0	0	0	0	0	100	100
5203-333 COMPUTER SUPPLIES	0	0	0	0	0	1,000	1,000
TOTAL 3-GENERAL SERVICES	0	0	0	0	0	1,200	1,200
4-MACHINE & EQUIPMENT MAINTENA							
5203-413 OFFICE EQUIPMENT	0	0	0	0	0	5,000	5,000
5203-416 COMPUTER EQUIPMENT	0	0	0	0	0	35,000	35,000
TOTAL 4-MACHINE & EQUIPMENT MAINTENA	0	0	0	0	0	40,000	40,000
5-CAPITAL OUTLAY							
5203-513 OFFICE EQUIPMENT	0	0	0	0	0	0	0
TOTAL 5-CAPITAL OUTLAY	0	0	0	0	0	0	0
TOTAL 03 INFORMATION TECHNOLOG	0	0	0	0	0	124,006	124,006

Tax Services

General Fund **Finance Division 52** **Department 04**

Program Description

Tax Administration Office duties are contracted out to the Erath County Appraisal District (ECAD) for property appraisal services and to the Erath County Tax Assessor-Collector for tax collection services.

The function performed by the ECAD includes the appraisal of real and personal property located within the city limits of Stephenville. Erath County Tax Assessor-Collector is responsible for collection all current and delinquent property taxes levied by the City.

7-29-2014 10:21 AM CITY OF STEPHENVILLE PAGE: 23
ADOPTED BUDGET
AS OF: JULY 31ST, 2014

01 -GENERAL FUND
DIVISION - 2 FINANCE

EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
04 TAX							
2-CONTRACTUAL							
5204-253 OUTSIDE PROF.-ECAD	112,278	120,826	134,000	131,181	140,000	141,050	141,050
5204-253.000A OUTSIDE PROF.-ECTAC	6,846	6,768	7,000	6,578	7,000	7,000	7,000
TOTAL 2-CONTRACTUAL	119,123	127,594	141,000	137,759	147,000	148,050	148,050
TOTAL 04 TAX	119,123	127,594	141,000	137,759	147,000	148,050	148,050
TOTAL 2 FINANCE	608,736	627,771	660,556	567,410	676,826	677,950	677,950

City Attorney

Program Description

The City Attorney's office ensures that City functions and services are performed in a lawful manner and is responsible for all legal affairs of the City.

Duties of this office include provisions of legal advice to the City Council, City Administrator, boards and commission, and all City departments; prosecutorial duties in Municipal Court; real estate matters including acquisitions, dispositions, and trade; and review of all contracts, resolutions, ordinances and items presented to the City Council.

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Program Personnel

Title	2012-2013	2013-2014	2014-2015
City Attorney	1	1	1
	1	1	1

Performance Objectives

- Prepare and review legal documents in a timely manner.
- Respond to Public Information requests in a timely manner.
- Prosecute all complaints in Municipal Court.
- Provide preventative legal advice to the City Council, City Administrator, City Secretary, City Staff and City boards and commissions.

ADOPTED BUDGET
AS OF: JULY 31ST, 2014

01 -GENERAL FUND
DIVISION - 3 LEGAL

EXPENDITURES		2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
01 LEGAL COUNSEL								
1-PERSONNEL								
5301-111	SALARIES	0	0	0	0	0	0	0
5301-113	PART-TIME WAGES	58,988	89,080	75,000	65,758	75,000	100,000	75,000
5301-122	SOCIAL SECURITY	6,068	6,738	5,738	5,344	5,738	7,650	5,738
5301-123	WORKERS COMP	0	0	0	0	0	0	0
5301-125	GROUP INSURANCE	3,415	3,817	3,952	3,662	4,738	4,738	4,738
TOTAL 1-PERSONNEL		68,470	99,636	84,690	74,763	85,476	112,388	85,476
2-CONTRACTUAL								
5301-215	TRAVEL & EDUCATION	1,438	750	1,000	290	1,000	1,000	1,000
5301-224	INSURANCE	127	144	158	145	158	172	172
5301-253	OUTSIDE PROFESSIONALS	48,486	10,663	5,000	5,810	5,000	25,000	25,000
TOTAL 2-CONTRACTUAL		50,051	11,557	6,158	6,244	6,158	26,172	26,172
3-GENERAL SERVICES								
5301-313	BOOKS & EDUCATIONAL	126	0	0	166	0	0	0
TOTAL 3-GENERAL SERVICES		126	0	0	166	0	0	0
TOTAL 01 LEGAL COUNSEL		118,648	111,193	90,848	81,173	91,634	138,560	111,648

Municipal Court

General Fund **Legal Division 53** **Department 02**

Program Description

The Municipal Court handles the judicial processing of Class C misdemeanors that originate form traffic citations, citizen complaints, code violations and misdemeanor arrests occurring within the territorial limits of the City of Stephenville. The Municipal Court processing is predetermined by the Texas Code of Criminal Procedure and the Code of Judicial Conduct. In addition to the judicial processing, the Court prepares dockets, schedules trials, processes juries, records and collects fine payments sand issues warrants for Violation of Promise to Appear and Failure to Appear. The Municipal Court also processes code violations as part of the city-wide code enforcement effort.

The City of Stephenville currently contracts with the Erath County Justice of the peace Precinct #1 to provide this service. The Justice of the Peace serves as the Municipal Court Judge. The judge presides over trails and hearings, levies fines, sets bails, accepts bonds, issues arrest and search warrants, administers juvenile magistrate's warning and arraigns prisoners.

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ADOPTED BUDGET
AS OF: JULY 31ST, 2014

01 -GENERAL FUND
DIVISION - 3 LEGAL

EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
02 MUNICIPAL COURT							
2-CONTRACTUAL							
5302-253 OUTSIDE PROFESSIONALS	113,771	113,771	117,500	101,507	133,000	133,000	133,000
5302-254 SPECIAL SERVICES	39,991	44,560	30,000	23,705	30,000	40,000	40,000
TOTAL 2-CONTRACTUAL	153,761	158,330	147,500	125,212	163,000	173,000	173,000
TOTAL 02 MUNICIPAL COURT	153,761	158,330	147,500	125,212	163,000	173,000	173,000
TOTAL 3 LEGAL	272,409	269,524	238,348	205,463	254,634	311,560	311,560

Human Resources

General Fund **Personnel Division 54** **Department 01**

Program Description

The Human Resources Department is responsible for administering the City's personnel policies and procedures. Major functions include employee recruitment and selection, employee job classification, safety, employee fringe benefit administration, performance evaluation, payroll administration and maintenance of official personnel records.

Also the Human Resources Department is primarily responsible for the administering and monitoring the City's insurance funds including: employee health insurance, worker's compensation insurance and property/casualty insurance coverage.

Program Personnel

Title	2012-2013	2013-2014	2014-2015
Human Resource Manager	1	1	1
	1	1	1

Performance Objectives

- Hire and retain a qualified, trained and motivated workforce committed to providing courteous and efficient public service.
- Control health insurance and worker's compensation costs through risk management, employee screening, safety training, safety inspections, accident investigations and promotion of employee wellness.

ADOPTED BUDGET
AS OF: JULY 31ST, 2014

01 -GENERAL FUND
DIVISION - 4 PERSONNEL

EXPENDITURES		2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
01 HUMAN RESOURCES								
1-PERSONNEL								
5401-111	SALARIES	37,869	39,138	156,387	31,388	43,535	43,535	43,535
5401-112	OVERTIME	0	0	0	0	0	0	0
5401-121	RETIREMENT	6,223	6,244	6,116	4,836	6,463	6,463	6,463
5401-122	SOCIAL SECURITY	2,900	2,980	3,039	2,454	3,330	3,330	3,330
5401-123	WORKER'S COMPENSATION	78	76	89	86	96	99	99
5401-125	GROUP INSURANCE	6,545	6,364	6,402	5,348	6,597	6,597	6,597
TOTAL 1-PERSONNEL		53,615	54,803	172,033	44,112	60,021	60,024	60,024
2-CONTRACTUAL								
5401-211	POSTAGE	466	330	700	283	700	700	700
5401-212	COMMUNICATIONS	80	55	120	17	60	60	60
5401-213	PRINTING	216	220	150	200	150	150	150
5401-214	ADVERTISING & PUBLIC NOTIC	2,573	2,924	5,000	2,814	5,000	5,000	5,000
5401-215	EDUCATION & SCHOOLING	768	1,444	1,250	1,451	1,250	1,250	1,250
5401-224	INSURANCE	127	144	658	145	660	672	672
5401-252	DUES & SUBSCRIPTIONS	3,561	689	800	422	800	800	800
5401-253	OUTSIDE PROFESSIONAL	27,728	32,241	30,000	28,995	35,000	35,000	35,000
5401-254	SPECIAL SERVICES	8,008	6,104	7,100	3,971	7,000	7,000	7,000
5401-255	TUITION REIMBURSEMENT	400	0	1,600	0	1,600	1,600	1,600
TOTAL 2-CONTRACTUAL		43,927	44,151	47,378	38,299	52,220	52,232	52,232
3-GENERAL SERVICES								
5401-313	BOOKS & EDUCATIONAL MATERI	0	0	200	0	200	200	200
5401-314	OFFICE SUPPLIES	541	433	1,000	625	1,000	1,000	1,000
5401-315	TESTING MATERIALS	0	0	1,000	0	1,000	1,000	1,000
5401-333	COMPUTER SUPPLIES	0	0	200	0	200	200	200
TOTAL 3-GENERAL SERVICES		541	433	2,400	625	2,400	2,400	2,400
TOTAL 01 HUMAN RESOURCES		98,083	99,387	221,811	83,036	114,641	114,656	114,656
TOTAL 4 PERSONNEL		98,083	99,387	221,811	83,036	114,641	114,656	114,656

Community Service Administration

General Fund **Community Services Division 55** **Department 00**

Program Description

The Community Services Administration is primarily responsible for the day to day administration of all Community Services Programs including Recreation, Park maintenance, Cemeteries, Library, Senior Citizen Center, & Splashville Aquatic Center.

Program Personnel

Title	2012-2013	2013-2014	2014-2015
Community Services Director	0	0	1
Administrative Assistant	0	0	1
	0	0	2

Performance Objectives

- Provide excellent leadership and foresight on all current and future park improvement projects.
- Adequately promote all recreation activities to all potential participants.
- Continue to provide excellent programs at minimum costs to the citizens.

01 -GENERAL FUND
DIVISION - 5 COMMUNITY SERVICES

EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
00 COMMUNITY SVCS ADMIN							
1-PERSONNEL							
5500-111 SALARIES	0	0	0	0	119,541	119,541	119,541
5500-121 RETIREMENT	0	0	0	0	17,746	17,746	17,746
5500-122 SOCIAL SECURITY	0	0	0	0	9,145	9,145	9,145
5500-123 WORKER'S COMPENSATION	0	0	0	0	2,496	2,536	2,536
5500-125 GROUP INSURANCE	0	0	0	0	13,193	13,193	13,193
TOTAL 1-PERSONNEL	0	0	0	0	162,121	162,161	162,161
2-CONTRACTUAL							
5500-211 POSTAGE	0	0	0	0	200	200	200
5500-212 COMMUNICATIONS	0	0	0	0	700	700	700
5500-215 EDUCATION AND TRAINING	0	0	0	0	1,500	1,500	1,500
5500-224 INSURANCE	0	0	0	0	10	61	61
5500-252 DUES AND SUBSCRIPTIONS	0	0	0	0	1,000	1,000	1,000
TOTAL 2-CONTRACTUAL	0	0	0	0	3,410	3,461	3,461
3-GENERAL SERVICES							
5500-313 BOOKS & EDUCATIONAL MATERI	0	0	0	0	0	0	0
5500-314 OFFICE SUPPLIES	0	0	0	0	500	500	500
5500-333 COMPUTER SUPPLIES	0	0	0	0	300	300	300
TOTAL 3-GENERAL SERVICES	0	0	0	0	800	800	800
4-MACHINE & EQUIPMENT MAINTENA							
5500-413 OFFICE EQUIPMENT	0	0	0	0	300	300	300
TOTAL 4-MACHINE & EQUIPMENT MAINTENA	0	0	0	0	300	300	300
TOTAL 00 COMMUNITY SVCS ADMIN	0	0	0	0	166,631	166,722	166,722

Recreation Administration

General Fund **Community Services Division 55** **Department 01**

Program Description

The Recreation Department is primarily responsible for seeing that each and every resident of the City has the opportunity and the means by which to use their leisure time to its fullest potential. This responsibility is met by professional supervisors and employees offering a broad range of teams and individual activities on both a high and low organizational level. Residents have the opportunity to participate in any type of leisure activities from cultural to physical. The opportunity is also available for simple aesthetic envelope, whether it is the use of our outdoor facilities or viewing a sampling of regional arts and crafts offered from time to time.

Program Personnel

Title	2012-2013	2013-2014	2014-2015
Community Services Director	1	1	0
Administrative Assistant	1	1	0
Recreation Superintendent	1	1	1
Recreation Supervisor	1	1	1
Recreation Clerk	0	0	1
	4	4	3

Performance Objectives

- Maintain high level of participation by citizens in all recreation activities.
- Adequately promote all recreation activities to all potential participants.
- Continue to provide excellent programs at minimum costs to the citizens.

01 -GENERAL FUND
DIVISION - 5 COMMUNITY SERVICES

EXPENDITURES		2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
01 PARKS & RECREATION ADM								
1-PERSONNEL								
5501-111	SALARIES	202,342	216,045	219,491	172,793	115,647	115,647	115,647
5501-112	OVERTIME	0	0	0	0	0	0	0
5501-113	PART-TIME WAGES	135,379	105,061	120,000	71,466	120,000	120,000	120,000
5501-121	RETIREMENT	33,386	34,471	33,796	26,581	17,168	17,168	17,168
5501-122	SOCIAL SECURITY	25,504	24,249	25,971	18,860	18,027	18,027	18,027
5501-123	WORKER'S COMPENSATION	6,134	6,171	7,089	6,934	4,920	5,000	5,000
5501-125	GROUP INSURANCE	30,748	31,821	32,010	26,204	19,790	19,790	19,790
TOTAL 1-PERSONNEL		433,493	417,819	438,357	322,838	295,552	295,632	295,632
2-CONTRACTUAL								
5501-211	POSTAGE	2,088	863	2,500	1,869	2,300	2,300	2,300
5501-212	COMMUNICATIONS	2,229	2,143	2,250	1,473	1,500	1,500	1,500
5501-213	PRINTING	429	91	0	0	0	0	0
5501-214	ADVERTISING & PUBLIC NOTIC	4,964	7,725	6,000	1,802	6,000	6,000	6,000
5501-215	EDUCATION & SCHOOLING	5,272	4,018	4,000	3,768	3,000	3,000	3,000
5501-224	INSURANCE	833	916	987	921	1,000	1,000	1,000
5501-231	RENTAL	10,318	6,055	6,000	6,034	6,000	6,000	6,000
5501-251	UTILITIES	114,938	127,406	110,000	87,669	25,000	25,000	25,000
5501-252	DUES & SUBSCRIPTIONS	1,494	1,405	1,500	1,442	500	500	500
5501-253	OUTSIDE PROFESSIONALS	0	0	0	0	0	0	0
5501-254	SPECIAL SERVICES	42	77	0	0	0	0	0
5501-255	DAMAGE CLAIMS	0	0	0	11,902	0	0	0
5501-260	PEST & GERM CONTROL	513	934	750	513	250	250	250
5501-261	CONTRACT SVC.-OTHER	5,703	6,068	5,000	4,083	5,000	5,000	5,000
5501-261.000A	CONTRACT SVC.-ADULT	2,253	995	2,500	1,145	2,500	2,500	2,500
5501-261.000Y	CONTRACT SVC.-YOUTH	26,790	29,416	20,000	0	0	0	0
5501-262	JANITORIAL SUPPLIES	0	0	0	0	1,000	1,000	1,000
5501-264	SPECIAL EVENTS	46,299	39,945	38,000	29,430	38,000	38,000	38,000
TOTAL 2-CONTRACTUAL		224,165	228,055	199,487	152,050	92,050	92,050	92,050
3-GENERAL SERVICES								
5501-313.000A	REC. SUPPLIES-ADULT	13,209	13,491	14,000	12,674	14,000	14,000	14,000
5501-313.000Y	REC. SUPPLIES-YOUTH	60,779	53,801	50,000	53,715	50,000	50,000	50,000
5501-314	OFFICE SUPPLIES	3,925	4,167	3,000	1,613	2,500	2,500	2,500
5501-317	PHOTO & DUPLICATION	474	562	500	988	500	500	500
5501-333	COMPUTER SUPPLIES	45	29	750	156	300	300	300
TOTAL 3-GENERAL SERVICES		78,433	72,050	68,250	69,146	67,300	67,300	67,300
4-MACHINE & EQUIPMENT MAINTENA								
5501-413	OFFICE EQUIPMENT	943	226	750	0	300	300	300
5501-416	COMPUTER MAINTENANCE	4,183	4,561	2,500	2,684	2,500	2,500	2,500
5501-421	BUILDING MAINTENANCE	42,938	0	0	0	7,500	7,500	7,500
TOTAL 4-MACHINE & EQUIPMENT MAINTENA		48,063	4,787	3,250	2,684	10,300	10,300	10,300
TOTAL 01 PARKS & RECREATION ADM		784,154	722,711	709,344	546,717	465,202	465,282	465,282

Park Maintenance

General Fund **Community Services Division 55** **Department 02**

Program Description

Park Maintenance is primarily responsible for maintaining all the City's public facilities whether it is indoors or outdoors. It is responsible for assuring that all of these facilities continue to reflect both beauty and heritage of the City of Stephenville, while remaining safe and usable by all citizens and visitors alike.

Program Personnel

Title	2012-2013	2013-2014	2014-2015
Parks & Cemeteries Superintendent	1	1	1
Property Supervisor	1	1	1
Park Maintenance	2	2	3
Maintenance Person (2 PT)	3	3	3
	7	7	7

Performance Objectives

- Maintain highly qualified, trained personnel to adequately maintain City's indoor and outdoor park and recreation facilities.
- Keep all park facilities maintained in a manner where all citizens will be proud at any time of the year.
- Keep all park facilities clean year round.
- Provide maintenance assistance to all participants in park and recreation activities.

01 -GENERAL FUND
DIVISION - 5 COMMUNITY SERVICES

EXPENDITURES		2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
02 PARK MAINTENANCE								
1-PERSONNEL								
5502-111	SALARIES	176,399	186,701	189,198	149,355	200,163	200,163	200,163
5502-112	OVERTIME	675	162	0	103	0	0	0
5502-113	PART-TIME WAGES	73,781	61,940	94,000	61,864	94,000	94,000	94,000
5502-114	INCENTIVE PAY	1,080	1,084	1,080	847	1,080	1,080	1,080
5502-115	MAINTENANCE REIMBURSEMENT(	14,400)	(18,000)	(18,000)	(10,800)	(33,000)	(33,000)	(33,000)
5502-121	RETIREMENT	29,323	30,069	29,298	23,236	29,875	29,875	29,875
5502-122	SOCIAL SECURITY	19,251	18,933	21,747	16,621	22,586	22,586	22,586
5502-123	WORKER'S COMPENSATION	4,880	5,094	5,936	5,805	6,165	6,265	6,265
5502-125	GROUP INSURANCE	32,726	31,821	32,010	26,742	32,983	32,983	32,983
TOTAL 1-PERSONNEL		323,715	317,804	355,269	273,772	353,852	353,952	353,952
2-CONTRACTUAL								
5502-212	COMMUNICATIONS	1,821	1,798	2,000	1,275	1,800	1,800	1,800
5502-215	EDUCATION & SCHOOLING	208	347	750	615	750	750	750
5502-224	OTHER INSURANCE	6,139	6,580	8,336	8,270	8,400	7,854	7,854
5502-231	EQUIPMENT RENTAL	710	3,044	3,000	2,657	3,000	3,000	3,000
5502-251	UTILITIES	0	0	0	0	100,000	100,000	100,000
5502-253	PROFESSIONAL SERVICES	10,200	2,740	0	5,413	0	0	0
5502-254	SPECIAL SERVICES	171	126	200	190	200	200	200
5502-255	DAMAGE CLAIMS	0	0	0	0	0	0	0
TOTAL 2-CONTRACTUAL		19,249	14,634	14,286	18,420	114,150	113,604	113,604
3-GENERAL SERVICES								
5502-311	AGRICUTURAL & CHEMICAL	6,487	9,582	10,000	9,380	10,000	10,000	10,000
5502-316	WEARING APPAREL	1,588	1,585	1,750	1,723	1,750	1,750	1,750
5502-318	SMALL TOOLS	2,771	3,141	3,500	1,397	3,000	3,000	3,000
5502-321	JANITORIAL SUPPLIES	2,277	2,540	3,000	4,755	3,000	3,000	3,000
5502-323	GAS & OIL	21,174	21,799	27,300	14,035	25,000	25,000	25,000
5502-332	OPERATING SUPPLIES	3,105	2,820	3,000	2,372	3,000	3,000	3,000
TOTAL 3-GENERAL SERVICES		37,401	41,467	48,550	33,661	45,750	45,750	45,750
4-MACHINE & EQUIPMENT MAINTENA								
5502-411	VEHICLE MAINTENANCE	517	234	1,500	74	1,500	1,500	1,500
5502-411.0002	'05 CHEVY 3/4 CREW CAB TRU	179	0	300	0	0	0	0
5502-411.0006	'05 3/4 CHEVY PICK-UP	96	5	300	0	300	300	300
5502-411.0092	1999 CHEVY PICKUP	50	0	300	0	0	0	0
5502-411.0093	2003 CHEVY 3/4 PICK UP	0	0	0	15	650	650	650
5502-411.0094	'03 CHEV PICKUP	0	0	0	0	0	0	0
5502-411.0100	2006 CHEVY 3/4 PICKUP	15	0	300	0	300	300	300
5502-411.0101	2007 CHEVY SILVERADO 1/2 T	93	471	300	0	300	300	300
5502-411.0102	2008 CHEVY 3/4 TON P/UP	52	83	300	120	300	300	300
5502-411.0103	09 FORD F-250 3/4 TON PICK	66	36	300	448	300	300	300
5502-411.0105	2012 FORD 1/2 TON	311	514	300	61	300	300	300
5502-411.0106	2013 FORD F-250 3/4 TON	0	130	0	44	300	300	300
5502-412	MACHINERY MAINTENANCE	638	3,223	2,000	458	2,000	2,000	2,000
5502-412.0007	MOWERS	1,592	6,432	5,000	1,461	5,000	5,000	5,000
5502-412.0008	'02 NH T-40 TRACTOR	3	0	500	0	0	0	0
5502-412.0011	'98 CASE TRACTOR	1,581	0	500	0	0	0	0
5502-412.0013	UTILITY VEHICLES (3)	95	0	500	0	500	500	500
5502-412.0104	JOHN DEERE TX TURF GATOR (	0	0	500	0	500	500	500
5502-412.0202	2012 KUBOTA TRACTOR	0	0	0	0	0	0	0
5502-412.0203	2012 JD 2653B REEL MOWER	0	0	0	0	0	0	0
5502-414	OTHER EQUIPMENT MAINTENANC	731	715	1,000	332	1,000	1,000	1,000
5502-421	BUILDING MAINTENANCE	15,913	8,137	9,500	7,462	1,500	1,500	1,500
5502-425	BOSQUE RIVER TRAIL MAINTEN	0	0	0	69	7,500	7,500	7,500
5502-426	LIGHT SYSTEM MAINTENANCE	5,398	4,563	5,000	3,083	5,000	5,000	5,000
5502-427	PARK MAINTENANCE	35,164	43,924	50,000	49,047	50,000	50,000	50,000
TOTAL 4-MACHINE & EQUIPMENT MAINTENA		62,493	68,467	78,400	62,674	77,250	77,250	77,250
5-CAPITAL OUTLAY								
5502-511	VEHICLES	20,888	59,827	0	0	0	0	0
5502-512	MACHINERY	0	0	0	0	0	0	0
5502-514	OTHER EQUIPMENT	0	25,038	0	0	0	0	0
5502-520	BUILDING IMPROVEMENTS	0	9,700	0	0	0	0	0
5502-525	HVAC SYSTEM	0	0	0	0	0	0	0
5502-527	PARK IMPROVEMENTS	0	0	0	0	0	0	0
5502-531	LAND	0	27,041	0	0	0	0	0
TOTAL 5-CAPITAL OUTLAY		20,888	121,605	0	0	0	0	0
TOTAL 02 PARK MAINTENANCE		463,746	563,978	496,505	388,528	591,002	590,556	590,556

Cemeteries

General Fund **Community Services Division 55** **Department 03**

Program Description

The primary responsibility of the Cemetery Department is to insure that each of the City-owned cemeteries are maintained at a level which shows the greatest amount of understanding and respect to the citizens of Stephenville. The Cemetery Department's personnel are responsible for selling and keeping records on all cemetery lots.

Program Personnel

Title	2012-2013	2013-2014	2014-2015
Cemetery Property Supervisor	1	1	1
Cemetery Maintenance	1.5	1.5	1.5
	2.5	2.5	2.5

Performance Objectives

- Maintain the cemeteries in the most professional and understanding manner possible.
- Provide excellent customer service for persons needing cemetery services.
- Provide adequate schedule for year round maintenance of cemeteries.
- Provide excellent record keeping services for current and potential owners of burial plots

01 -GENERAL FUND
DIVISION - 5 COMMUNITY SERVICES

EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
03 CEMETERIES							
1-PERSONNEL							
5503-111 SALARIES	69,011	71,884	73,255	57,572	77,352	77,352	77,352
5503-112 OVERTIME	0	0	0	0	0	0	0
5503-113 PART-TIME WAGES	11,219	11,368	12,500	8,258	12,500	12,500	12,500
5503-121 RETIREMENT	11,469	11,577	11,279	8,951	11,483	11,483	11,483
5503-122 SOCIAL SECURITY	6,188	6,393	6,560	5,225	6,874	6,874	6,874
5503-123 WORKER'S COMPENSATION	2,461	2,518	2,943	2,870	3,084	3,134	3,134
5503-125 GROUP INSURANCE	13,090	12,728	12,804	10,697	13,193	13,193	13,193
TOTAL 1-PERSONNEL	113,439	116,468	119,341	93,573	124,486	124,536	124,536
2-CONTRACTUAL							
5503-212 COMMUNICATIONS	1,035	1,092	1,100	830	1,100	1,100	1,100
5503-215 TRAVEL AND EDUCATION	0	0	125	0	125	125	125
5503-224 INSURANCE	857	964	805	778	805	1,407	1,407
5503-231 RENTAL	90	90	90	90	90	90	90
5503-251 UTILITIES	4,261	4,688	5,500	3,457	5,500	5,500	5,500
TOTAL 2-CONTRACTUAL	6,243	6,834	7,620	5,155	7,620	8,222	8,222
3-GENERAL SERVICES							
5503-316 WEARING APPAREL	556	704	700	526	700	700	700
5503-318 SMALL TOOLS	543	535	1,000	135	750	750	750
5503-323 GAS & OIL	4,356	4,474	5,000	2,487	5,000	5,000	5,000
5503-332 OPERATING SUPPLIES	1,753	1,238	1,250	549	1,250	1,250	1,250
TOTAL 3-GENERAL SERVICES	7,207	6,952	7,950	3,697	7,700	7,700	7,700
4-MACHINE & EQUIPMENT MAINTENA							
5503-411 VEHICLE MAINTENANCE	0	0	0	0	0	0	0
5503-411.0008 2002 NH T-40 TRACTOR	0	0	0	0	500	500	500
5503-411.0092 1999 CHEVY PICK UP	0	0	0	0	0	0	0
5503-411.0093 2003 CHEV 3/4 TON	84	95	650	0	0	0	0
5503-411.0115 2009 FORD F-150 1/2 TON PI	25	15	150	91	150	150	150
5503-411.0116 2014 FORD F-250 3/4 TON TR	0	0	0	197	0	0	0
5503-412 2007 SCAG MOWER	928	535	450	287	450	450	450
5503-414 EQUIPMENT MAINTENANCE	979	1,374	1,500	402	1,500	1,500	1,500
5503-421 BUILDING MAINTENANCE	1,286	169	500	17	500	500	500
5503-425 CEMETERY MAINTENANCE	1,585	1,947	4,500	1,711	3,000	15,000	15,000
TOTAL 4-MACHINE & EQUIPMENT MAINTENA	4,887	4,134	7,750	2,704	6,100	18,100	18,100
5-CAPITAL OUTLAY							
5503-511 VEHICLES	0	0	20,848	22,638	0	0	0
5503-514 OTHER EQUIPMENT	0	7,378	0	0	0	0	0
5503-527 CEMETERY IMPROVEMENTS	0	0	0	0	0	0	0
TOTAL 5-CAPITAL OUTLAY	0	7,378	20,848	22,638	0	0	0
TOTAL 03 CEMETERIES	131,775	141,767	163,509	127,766	145,906	158,558	158,558

Library

General Fund **Community Services Division 55** **Department 04**

Program Description

The Stephenville Public Library's main responsibilities are to assemble, preserve and organize a collection of books and other library material for the se of the public. Organize and maintain a card catalog to make library resources available to the public, to provide a place for the use of these materials and to serve as a center for reliable information. Continue to offer an array of services including reference assistance, interlibrary loans, word processing, Internet access, and programming for adults, young adults and for children.

Program Personnel

Title	2012-2013	2013-2014	2014-2015
Librarian	1	1	1
Library Clerk	2.5	2.5	2.5
	3.5	3.5	3.5

Performance Objectives

- Provide open and equal access to information.
- Develop on-going communication and partnerships with other non-profit organizations in the community.
- Create opportunities for life-long learning.
- Encourage a love of reading.
- Provide excellent customer service to users of the library.
- Provide a safe, clean and healthful environment for employees and citizens.
- Prolong the useful life of major building components of the Municipal Library.

01 -GENERAL FUND
DIVISION - 5 COMMUNITY SERVICES

EXPENDITURES		2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
04 LIBRARY								
1-PERSONNEL								
5504-111	SALARIES	88,720	95,406	97,063	76,658	102,936	102,936	102,936
5504-112	OVERTIME	0	0	0	0	0	0	0
5504-113	PART-TIME WAGES	16,466	21,613	16,500	16,697	19,200	19,200	19,200
5504-121	RETIREMENT	14,578	15,222	14,945	11,810	15,281	15,281	15,281
5504-122	SOCIAL SECURITY	7,885	8,763	8,688	7,252	9,343	9,343	9,343
5504-123	WORKER'S COMPENSATION	220	227	269	263	288	283	283
5504-125	GROUP INSURANCE	19,083	19,093	19,206	16,045	19,790	19,790	19,790
TOTAL 1-PERSONNEL		146,951	160,323	156,671	128,724	166,838	166,833	166,833
2-CONTRACTUAL								
5504-211	POSTAGE	739	406	750	22	500	500	500
5504-212	COMMUNICATIONS	57	41	70	17	60	60	60
5504-213	PRINTING	0	0	0	0	0	0	0
5504-214	ADVERTISING & PUBLIC NOTIC	95	865	1,000	35	1,000	1,000	1,000
5504-215	EDUCATION & SCHOOLING	22	0	500	0	250	250	250
5504-224	INSURANCE	1,087	1,135	1,177	1,138	1,200	1,240	1,240
5504-231	RENTAL	709	746	800	666	800	800	800
5504-251	UTILITIES	8,969	10,463	12,000	7,739	12,000	12,000	12,000
5504-252	DUES & SUBSCRIPTIONS	693	961	1,000	924	1,000	1,000	1,000
5504-253	OUTSIDE PROFESSIONALS	0	0	0	0	0	0	0
5504-254	SPECIAL SERVICES	621	187	200	60	200	200	200
5504-260	PEST CONTROL	228	228	250	171	250	250	250
5504-262	JANITORIAL SERVICE	0	0	0	0	0	0	0
TOTAL 2-CONTRACTUAL		13,219	15,032	17,747	10,770	17,260	17,300	17,300
3-GENERAL SERVICES								
5504-313	BOOKS & EDUCATIONAL MATERI	19,960	20,186	20,000	14,076	20,000	20,000	20,000
5504-314	OFFICE SUPPLIES	839	724	750	135	750	750	750
5504-317	PHOTO & DUPLICATION	472	721	750	422	750	750	750
5504-321	JANITORIAL SUPPLIES	1,028	990	1,000	548	1,000	1,000	1,000
5504-332	OPERATING SUPPLIES	751	742	750	135	750	750	750
5504-333	COMPUTER SUPPLIES	1,230	1,111	1,500	1,855	1,500	1,500	1,500
TOTAL 3-GENERAL SERVICES		24,281	24,474	24,750	17,171	24,750	24,750	24,750
4-MACHINE & EQUIPMENT MAINTENA								
5504-414	EQUIPMENT MAINTENANCE	255	4,354	4,500	621	1,500	1,500	1,500
5504-416	COMPUTER MAINTENANCE	6,717	4,214	7,000	4,402	7,000	7,000	7,000
5504-421	BUILDING MAINTENANCE	38,035	8,235	6,500	4,433	10,500	10,500	10,500
TOTAL 4-MACHINE & EQUIPMENT MAINTENA		45,007	16,803	18,000	9,455	19,000	19,000	19,000
5-CAPITAL OUTLAY								
5504-520	BUILDING IMPROVEMENTS	0	5,939	0	0	0	0	0
TOTAL 5-CAPITAL OUTLAY		0	5,939	0	0	0	0	0
TOTAL 04 LIBRARY		229,458	222,572	217,168	166,120	227,848	227,883	227,883

Streets

General Fund **Community Services Division 55** **Department 05**

Program Description

The Street Department manages, maintains and repairs City streets, sidewalk, drainage ways and rights-of-way. The services provided are concrete work, patching, street cleaning, tree cutting, ditch cleaning, blade work and other street maintenance. Responsibilities include traffic control, emergency response operations, special events and assistance in code enforcement. Daily, the department inspects roadway for sign repair, pavements management and sight obstructions.

Program Personnel

Title	2012-2013	2013-2014	2014-2015
Street Superintendent	1	1	1
Crew Leader	1	1	1
Heavy Equipment Operator	3	3	3
Street Maintenance	2.5	2.5	2.5
	7.5	7.5	7.5

Performance Objectives

- Protect the investment in the public transportation system through preventative maintenance and on-going rehabilitation of streets and sidewalks.
- Blade roads in best way that can be achieved.
- Sweep as many streets as possible.
- Patch potholes in a manner that they remain in place longer.
- Handle pothole complaints in a timely manner.

01 -GENERAL FUND
DIVISION - 5 COMMUNITY SERVICES

EXPENDITURES		2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
05 STREET MAINTENANCE								
1-PERSONNEL								
5505-111	SALARIES	253,250	266,718	271,365	213,108	284,256	284,256	284,256
5505-112	OVERTIME	2,048	1,877	5,000	141	5,000	5,000	5,000
5505-113	PART-TIME WAGES	920	0	5,000	0	0	0	0
5505-114	ON CALL PAY	5,200	5,220	5,200	4,080	5,200	5,200	5,200
5505-121	RETIREMENT	42,929	43,795	43,354	33,563	43,712	43,712	43,712
5505-122	SOCIAL SECURITY	19,840	20,827	21,922	17,024	22,526	22,526	22,526
5505-123	WORKER'S COMPENSATION	12,310	12,893	15,138	14,738	15,554	15,642	15,642
5505-125	GROUP INSURANCE	44,710	44,562	44,814	37,438	46,176	46,176	46,176
TOTAL 1-PERSONNEL		381,206	395,891	411,793	320,093	422,424	422,512	422,512
2-CONTRACTUAL								
5505-211	POSTAGE	4	57	100	2	100	100	100
5505-212	COMMUNICATIONS	1,048	1,165	1,300	866	1,200	1,200	1,200
5505-214	ADVERTISING	514	489	500	0	500	500	500
5505-215	TRAINING & EDUCATION	223	118	1,000	377	1,000	1,000	1,000
5505-224	INSURANCE	5,788	6,224	7,783	7,691	7,800	7,958	7,958
5505-231	RENTAL	6,721	8,345	13,500	7,151	10,000	10,000	10,000
5505-251	UTILITIES	199,165	198,511	240,000	144,282	225,000	225,000	225,000
5505-252	DUES & SUBSCRIPTIONS	0	0	0	0	0	0	0
5505-253	OUTSIDE PROFESSIONALS	67,295	54,746	27,500	12,440	27,500	27,500	27,500
5505-261	OTHER CONTRACTUAL SERVICES	2,275	52,726	52,500	0	52,500	52,500	52,500
TOTAL 2-CONTRACTUAL		283,031	322,382	344,183	172,808	325,600	325,758	325,758
3-GENERAL SERVICES								
5505-312	CHEMICALS	448	287	2,500	2,562	2,500	2,500	2,500
5505-314	OFFICE SUPPLIES	59	158	200	288	200	200	200
5505-316	WEARING APPAREL	2,344	3,072	3,150	2,552	3,150	3,150	3,150
5505-318	SMALL TOOLS	7,697	1,331	2,000	5,417	2,000	2,000	2,000
5505-322	STREET SIGNS & MARKINGS	8,804	14,677	10,000	25,162	10,000	10,000	10,000
5505-323	GAS & OIL	24,686	23,836	30,000	19,000	25,000	25,000	25,000
5505-332	OPERATING SUPPLIES	3,649	811	2,500	2,992	2,500	2,500	2,500
TOTAL 3-GENERAL SERVICES		47,687	44,172	50,350	57,973	45,350	45,350	45,350
4-MACHINE & EQUIPMENT MAINTENA								
5505-411	VEHICLE MAINTENANCE	1,658	1,609	2,000	784	2,000	2,000	2,000
5505-411.0008	1999 CHEV PICKUP	0	0	0	0	0	0	0
5505-411.0009	2005 CHEVY DUMP TRUCK	0	25	500	0	500	500	500
5505-411.0013	1999 CHEVY PICKUP	0	0	500	0	500	500	500
5505-411.0025	1995 CHEV DUMP TRUCK	0	1,037	500	0	500	500	500
5505-411.0026	2002 DODGE PICKUP	0	0	500	0	500	500	500
5505-411.0027	1992 CHEV DUMP TRUCK	0	378	500	0	500	500	500
5505-411.0029	1999 CHEVROLET DUMPTRUCK	0	0	0	0	0	0	0
5505-411.0120	2006 CHEVY 1/2 PICKUP	34	785	500	40	500	500	500
5505-411.0122	2007 ASPHALT ZIPPER	0	0	1,000	0	1,000	1,000	1,000
5505-411.0123	09 FORD F-150 1/2 TON PICK	0	98	500	55	500	500	500
5505-411.0124	2011 FORD F250 PICK UP	0	44	500	44	500	500	500
5505-411.0125	2013 FORD F-150 1/2 TON	0	52	0	52	0	0	0
5505-411.0223	2011 F-750 WATER TRUCK	0	0	0	0	0	0	0
5505-412	MACHINERY MAINTENANCE	12,308	11,661	5,500	6,260	5,500	5,500	5,500
5505-412.0001	1979 INGRAM PNEUMATIC ROLL	0	0	0	0	0	0	0
5505-412.0002	1988 CATERPILLAR LOADER	0	118	2,500	0	2,500	2,500	2,500
5505-412.0047	1982 1700 FORD TRACTOR	0	0	0	0	0	0	0
5505-412.0053	2000 CAT 120 H GRADER	0	0	2,000	0	2,000	2,000	2,000
5505-412.0054	2004 INGERSOL COMPACT ROLL	0	0	0	0	0	0	0
5505-412.0055	1971 CAT 941B FRONT END	0	0	3,500	0	3,500	3,500	3,500
5505-412.0058	2004 LEEBOY ASPHALT PAVER	0	0	0	0	0	0	0
5505-412.0101	2005 POWER BROOM	0	0	350	0	350	350	350
5505-412.0220	2007 CATERPILLAR 924G FRON	0	0	0	0	0	0	0
5505-412.0224	2004 CASE BACKHOE 580M	0	0	0	0	0	0	0
5505-414	OTHER EQUIPMENT MAINTENANC	1,133	1,086	1,500	3,614	1,500	1,500	1,500
5505-422	RIGHT OF WAY MAINTENANCE	217,749	122,006	200,000	90,686	200,000	200,000	200,000
5505-423	STREET CUTS	23,427	19,027	20,000	15,209	20,000	20,000	20,000
TOTAL 4-MACHINE & EQUIPMENT MAINTENA		256,309	157,972	243,850	116,744	243,850	243,850	243,850
5-CAPITAL OUTLAY								
5505-511	VEHICLES	82,315	20,960	70,000	74,624	0	0	0
5505-512	MACHINERY	0	0	0	0	0	0	0
5505-514	OTHER EQUIPMENT	0	0	0	0	0	0	0
5505-522	RIGHTS OF WAY	0	0	0	0	0	0	0
5505-525	STREETS	309,876	206,039	0	0	0	0	0
TOTAL 5-CAPITAL OUTLAY		392,191	226,999	70,000	74,624	0	0	0
TOTAL 05 STREET MAINTENANCE		1,360,424	1,147,416	1,120,176	742,243	1,037,224	1,037,470	1,037,470

Senior Citizens

General Fund **Community Services Division 55** **Department 06**

Program Description

The Senior Citizen Department is responsible for seeing that each and every senior citizen resident of Stephenville has the opportunity and the means by which to use their leisure time to its fullest potential. Provide the opportunity for reaction programs, congregate meals, transportation and leisure activities from cultural to physical.

Program Personnel	2012-2013	2013-2014	2014-2015
Title			
Senior Citizens Facility Manager	1	1	1
Senior Citizen's Assistant	.5	.5	.5
	1.5	1.5	1.5

Performance Objectives

- Provide highly-trained, qualified personnel to adequately manage the senior citizen programs.
- Provide interesting and educational programs.
- Provide a safe, clean and healthful environment for employees and citizens.
- Prolong the useful life of major building components of Senior Citizens Center.

01 -GENERAL FUND
DIVISION - 5 COMMUNITY SERVICES

EXPENDITURES		2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
06 SENIOR CITIZENS								
1-PERSONNEL								
5506-111	SALARIES	32,757	34,120	34,692	27,259	36,821	36,821	36,821
5506-112	OVERTIME	95	132	0	86	0	0	0
5506-113	PART-TIME WAGES	16,159	16,065	14,400	13,223	16,000	16,000	16,000
5506-121	RETIREMENT	5,391	5,444	5,342	4,200	5,466	5,466	5,466
5506-122	SOCIAL SECURITY	3,416	3,419	3,756	2,680	4,041	4,041	4,041
5506-123	WORKER'S COMPENSATION	824	884	1,025	1,002	1,102	1,121	1,121
5506-125	GROUP INSURANCE	6,545	6,364	6,402	5,403	6,597	6,597	6,597
TOTAL 1-PERSONNEL		65,187	66,428	65,617	53,852	70,027	70,046	70,046
2-CONTRACTUAL								
5506-211	POSTAGE	1,252	795	3,000	1,227	3,000	3,000	3,000
5506-212	COMMUNICATIONS	761	1,143	1,200	531	780	780	780
5506-214	ADVERTISING & PUBLIC NOTIC	2,976	3,651	3,500	3,243	3,500	3,500	3,500
5506-215	EDUCATION & SCHOOLING	0	0	200	0	200	200	200
5506-224	INSURANCE	896	1,135	1,149	1,136	1,200	1,196	1,196
5506-231	RENTAL	1,549	1,586	1,600	1,366	1,600	1,600	1,600
5506-251	UTILITIES	8,984	9,389	15,000	6,949	10,000	10,000	10,000
5506-252	DUES & SUBSCRIPTIONS	95	105	100	125	100	100	100
5506-253	OUTSIDE PROFESSIONALS	15,120	14,810	14,000	11,575	14,000	14,000	14,000
5506-254	SPECIAL SERVICES	500	172	600	513	600	600	600
5506-260	PEST & GERM CONTROL	483	502	500	426	500	500	500
5506-261	CONTRACT SERVICES	4,301	4,005	5,000	3,036	5,000	5,000	5,000
TOTAL 2-CONTRACTUAL		36,918	37,293	45,849	30,126	40,480	40,476	40,476
3-GENERAL SERVICES								
5506-313	RECREATION SUPPLIES	6,256	7,431	5,500	5,593	6,500	6,500	6,500
5506-314	OFFICE SUPPLIES	553	567	750	346	750	750	750
5506-317	PHOTO & DUPLICATION	467	470	500	704	500	500	500
5506-321	JANITORIAL SUPPLIES	1,676	1,862	1,250	1,585	1,500	1,500	1,500
5506-332	OPERATING SUPPLIES	5,540	7,022	5,000	5,148	5,000	5,000	5,000
5506-333	COMPUTER SUPPLIES	1,438	403	1,000	190	500	500	500
TOTAL 3-GENERAL SERVICES		15,930	17,755	14,000	13,565	14,750	14,750	14,750
4-MACHINE & EQUIPMENT MAINTENA								
5506-413	OFFICE EQUIPMENT MAINTENAN	1,069	1,393	1,250	145	1,250	1,250	1,250
5506-414	OTHER EQUIPMENT MAINTENANC	1,651	136	2,000	186	2,000	2,000	2,000
5506-421	BUILDING MAINTENANCE	8,735	22,102	7,500	4,880	7,500	7,500	7,500
TOTAL 4-MACHINE & EQUIPMENT MAINTENA		11,456	23,630	10,750	5,211	10,750	10,750	10,750
5-CAPITAL OUTLAY								
5506-520	BUILDING IMPROVEMENTS	0	7,068	0	0	0	0	0
TOTAL 5-CAPITAL OUTLAY		0	7,068	0	0	0	0	0
TOTAL 06 SENIOR CITIZENS		129,490	152,175	136,216	102,755	136,007	136,022	136,022

Splashville Aquatic Center

General Fund **Community Services Division 55** **Department 07**

Program Description

The Splashville Aquatic Center is responsible for providing a variety of water related recreational activities for the citizens of Stephenville. Programs and activities include swim lessons, swim team, water aerobics, birthday celebrations, special events and corporate gatherings.

Performance Objectives

- Provide highly-trained, qualified personnel to adequately manage the Splashville Aquatic Complex.
- Continually provide and evaluate a variety of programming.
- Provide a safe, clean and fun environment for citizens and visitors.
- Extend and protect the life of the facility.

01 -GENERAL FUND
DIVISION - 5 COMMUNITY SERVICES

EXPENDITURES		2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
07 AQUATIC CENTER								
1-PERSONNEL								
5507-112	OVERTIME	32	0	0	0	0	0	0
5507-113	PART-TIME WAGES	112,420	109,635	105,000	47,594	105,000	105,000	105,000
5507-122	SOCIAL SECURITY	8,603	8,384	8,033	3,644	8,033	8,033	8,033
5507-123	WORKERS COMPENSATION	1,953	1,955	2,193	2,166	2,193	2,228	2,228
TOTAL 1-PERSONNEL		123,007	119,975	115,226	53,404	115,226	115,261	115,261
2-CONTRACTUAL								
5507-211	POSTAGE	0	0	250	16	250	250	250
5507-212	COMMUNICATIONS	3,570	3,890	3,500	1,492	2,000	2,000	2,000
5507-214	ADVERTISING AND PUBLIC NOT	2,489	1,242	1,000	225	1,000	1,000	1,000
5507-215	EDUCATION AND SCHOOLING	0	0	500	540	250	250	250
5507-224	INSURANCE	2,509	2,555	2,555	2,555	2,600	2,641	2,641
5507-231	RENTAL	0	0	0	0	0	0	0
5507-251	UTILITIES	36,130	38,792	46,000	36,076	42,500	42,500	42,500
5507-254	SPECIAL SERVICES	0	0	0	220	0	0	0
5507-260	PEST AND GERM CONTROL	369	228	250	190	250	250	250
5507-261	CONTRACT SVC- OTHER	0	0	0	0	0	0	0
5507-264	SPECIAL EVENTS	3,488	1,063	5,000	0	0	0	0
TOTAL 2-CONTRACTUAL		48,555	47,771	59,055	41,314	48,850	48,891	48,891
3-GENERAL SERVICES								
5507-312	CHEMICALS AND POOL SUPPLIE	11,904	9,813	15,000	12,991	12,500	12,500	13,000
5507-313	AQUATIC SUPPLIES	665	874	1,500	378	1,200	1,200	1,000
5507-316	WEARING APPAREL	2,372	0	2,000	1,369	2,000	2,000	1,000
5507-321	JANITORIAL SUPPLIES	1,115	1,578	500	571	1,000	1,000	1,000
5507-332	OPERATING SUPPLIES	2,659	5,129	5,000	645	5,000	5,000	2,000
5507-333	COMPUTER SUPPLIES	0	0	0	0	0	0	0
TOTAL 3-GENERAL SERVICES		18,715	17,394	24,000	15,954	21,700	21,700	18,000
4-MACHINE & EQUIPMENT MAINTENA								
5507-413	OFFICE EQUIPMENT MAINTENAN	0	0	500	0	500	500	500
5507-414	OTHER EQUIPMENT MAINTENANC	459	475	1,500	662	1,500	1,500	1,500
5507-416	COMPUTER MAINTENANCE	2,796	4,227	2,500	2,505	2,500	2,500	2,500
5507-421	BUILDING MAINTENANCE	125	236	1,000	235	1,000	1,000	1,000
5507-425	SWIMMING POOL MAINTENANCE	6,312	8,350	7,500	1,363	7,500	7,500	7,500
TOTAL 4-MACHINE & EQUIPMENT MAINTENA		9,693	13,288	13,000	4,766	13,000	13,000	13,000
5-CAPITAL OUTLAY								
5507-514	OTHER EQUIPMENT	0	3,220	0	0	0	0	0
TOTAL 5-CAPITAL OUTLAY		0	3,220	0	0	0	0	0
TOTAL 07 AQUATIC CENTER		199,970	201,648	211,281	115,438	198,776	198,852	195,152
TOTAL 5 COMMUNITY SERVICES		3,299,018	3,152,266	3,054,199	2,232,989	2,968,596	2,981,345	2,977,645

Fire Administration

General Fund **Fire Division 56** **Department 01**

Program Description

The Fire Administration Department is responsible for management of all fire division activities and policies, plan for the future, evaluate performance, develop and administer budgets, maintain records and files, counsel and resolve conflicts, represent fire personnel to the City leaders and represent City leaders to the fire personnel.

Program Personnel

Title	2012-2013	2013-2014	2014-2015
Fire Chief	1	1	1
Fire Training Officer	1	1	1
	2	2	2

Performance Objectives

- Ensure readiness of the department to respond to emergencies.
- Ensure all laws and rules which involve the City and departments are maintained.
- Provide efficient and effective management of Fire Services.
- Provide a safe, clean and healthful environment for employees and citizens.
- Prolong the useful life of major building components of Fire Stations # 1 and # 2.

01 -GENERAL FUND
DIVISION - 6 FIRE DEPARTMENT

EXPENDITURES		2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
01 FIRE ADMINISTRATION								
1-PERSONNEL								
5601-111	SALARIES	130,194	135,514	137,404	108,557	146,260	146,260	146,260
5601-112	OVERTIME	0	0	0	0	0	0	0
5601-113	PART TIME WAGES	0	0	9,270	1,197	5,200	5,200	5,200
5601-115	INCENTIVE PAY	4,080	4,096	4,080	3,201	4,080	4,080	4,080
5601-121	RETIREMENT	22,100	22,275	21,785	17,217	22,318	22,318	22,318
5601-122	SOCIAL SECURITY	10,168	10,549	11,532	8,825	11,899	11,899	11,899
5601-123	WORKER'S COMPENSATION	1,905	1,949	2,309	2,227	2,443	2,459	2,459
5601-125	GROUP INSURANCE	13,090	12,728	12,804	10,735	13,193	13,193	13,193
5601-126	AUTO ALLOWANCE	0	0	0	0	0	0	0
TOTAL 1-PERSONNEL		181,538	187,111	199,184	151,959	205,393	205,409	205,409
2-CONTRACTUAL								
5601-211	POSTAGE	204	223	250	392	250	250	250
5601-212	COMMUNICATIONS	2,851	2,538	3,000	1,440	2,000	2,000	2,000
5601-215	TRAINING & EDUCATION	2,936	3,527	3,500	3,321	4,000	4,000	4,000
5601-224	INSURANCE	625	675	703	4,021	3,600	3,523	3,523
5601-231	RENTAL	0	0	2,300	2,576	3,096	3,096	3,096
5601-251	UTILITIES	10,187	9,695	16,500	16,646	15,600	15,600	15,600
5601-252	DUES & SUBSCRIPTIONS	1,891	1,881	850	939	850	850	850
5601-253	OUTSIDE PROFESSIONALS	27	3,917	200	360	200	200	200
5601-254	SPECIAL SERVICES	186	236	125	4,176	6,000	6,000	6,000
5601-255	DAMAGE CLAIMS	0	0	0	0	0	0	0
5601-258	STATE FEES	0	0	310	64	310	310	310
5601-260	PEST CONTROL	456	456	560	342	560	560	560
5601-262	JANITORIAL SERVICE	0	0	0	0	0	0	0
TOTAL 2-CONTRACTUAL		19,362	23,148	28,298	34,276	36,466	36,389	36,389
3-GENERAL SERVICES								
5601-313	BOOKS & EDUCATIONAL MATERI	0	0	100	0	100	100	100
5601-316	WEARING APPAREL	752	289	800	22	800	800	800
5601-317	PHOTO & DUPLICATION	0	0	0	162	0	0	0
5601-321	JANITORIAL SUPPLIES	2,649	3,232	2,500	6,021	3,000	3,000	3,000
5601-332	OPERATING SUPPLIES	122	218	300	505	300	300	300
5601-333	COMPUTER SUPPLIES	79	130	500	588	500	500	500
TOTAL 3-GENERAL SERVICES		3,603	3,869	4,200	7,297	4,700	4,700	4,700
4-MACHINE & EQUIPMENT MAINTENA								
5601-411.0196	2005 CHEVY TAHOE	0	0	0	0	750	750	750
5601-413	OFFICE EQUIPMENT MAINTENAN	0	54	250	0	5,800	5,800	5,800
5601-414	OTHER EQUIPMENT MAINTENANC	0	0	250	125	250	250	250
5601-416	COMPUTER EQUIPMENT	0	0	0	0	0	0	0
5601-421	BUILDING MAINTENANCE	35,152	3,265	15,000	5,528	15,000	15,000	15,000
TOTAL 4-MACHINE & EQUIPMENT MAINTENA		35,152	3,319	15,500	5,653	21,800	21,800	21,800
5-CAPITAL OUTLAY								
5601-513	OFFICE EQUIPMENT	0	0	0	8,154	0	0	0
5601-514	OTHER EQUIPMENT	3,523	0	9,546	8,832	0	0	0
5601-521	BUILDINGS	0	0	0	12,293	0	0	0
TOTAL 5-CAPITAL OUTLAY		3,523	0	9,546	29,279	0	0	0
TOTAL 01 FIRE ADMINISTRATION		243,178	217,448	256,728	228,464	268,359	268,298	268,298

Fire Prevention & Inspections

General Fund **Fire Division 56** **Department 02**

Program Description

The Fire Prevention & Inspections Department includes the Fire Marshal. The purpose of this department is to systematically reduce the number and severity of fires in Stephenville through public education about fire safety and prevention, code enforcement, business facility inspections, home inspections, first aid and arson investigation toward prosecution.

Program Personnel

Title	2012-2013	2013-2014	2014-2015
Fire Marshal	1	1	1
Fire Inspector	1	1	1
	2	2	2

Performance Objectives

- Complete plan reviews in a timely manner.
- Oversee business facility inspections.
- Oversee arson investigations.

01 -GENERAL FUND
DIVISION - 6 FIRE DEPARTMENT

EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
02 FIRE PREVENTION INVESTIGATI							
1-PERSONNEL							
5602-111 SALARIES	53,631	79,114	105,653	82,964	109,557	109,557	109,557
5602-112 OVERTIME	0	792	2,000	7,287	2,000	2,000	2,000
5602-115 INCENTIVE PAY	4,080	6,073	8,160	6,402	8,160	8,160	8,160
5602-121 RETIREMENT	9,499	13,712	17,832	14,886	17,772	17,772	17,772
5602-122 SOCIAL SECURITY	4,412	6,465	8,860	7,590	9,158	9,158	9,158
5602-123 WORKER'S COMPENSATION	1,405	1,582	1,873	1,824	1,935	1,949	1,949
5602-125 GROUP INSURANCE	6,545	9,107	12,804	10,697	13,193	13,193	13,193
TOTAL 1-PERSONNEL	79,571	116,844	157,182	131,650	161,775	161,789	161,789
2-CONTRACTUAL							
5602-211 POSTAGE	98	79	50	0	50	50	50
5602-212 COMMUNICATIONS	125	32	200	247	900	900	900
5602-213 PRINTING	0	0	0	0	0	0	0
5602-215 TRAINING & EDUCATION	2,508	2,315	3,500	1,864	3,500	3,500	3,500
5602-224 INSURANCE	721	662	887	861	930	960	960
5602-252 DUES & SUBSCRIPTIONS	1,220	223	1,400	574	1,400	1,400	1,400
5602-255 DAMAGE CLAIMS	211	3,579	0	0	0	0	0
5602-258 STATE FEES	0	0	200	85	200	200	200
5602-261 OTHER CONTRACTUAL SERVICES	0	0	700	0	700	700	700
TOTAL 2-CONTRACTUAL	4,883	6,889	6,937	3,632	7,680	7,710	7,710
3-GENERAL SERVICES							
5602-313 BOOKS & EDUCATIONAL MATERI	878	869	860	1,067	860	860	860
5602-316 WEARING APPAREL	244	444	800	722	800	800	800
5602-317 PHOTO & DUPLICATION	170	199	200	157	200	200	200
5602-318 SMALL TOOLS	248	0	1,200	0	1,200	1,200	1,200
5602-323 GAS & OIL	2,052	4,573	5,000	3,417	5,000	5,000	5,000
5602-332 OPERATING SUPPLIES	27	191	1,000	155	1,000	1,000	1,000
5602-333 COMPUTER SUPPLIES	294	2,519	500	1,005	500	500	500
TOTAL 3-GENERAL SERVICES	3,914	8,795	9,560	6,524	9,560	9,560	9,560
4-MACHINE & EQUIPMENT MAINTENA							
5602-411 VEHICLE MAINTENANCE	0	0	0	654	0	0	0
5602-411.0320 2003 CHEVY P/U	119	810	750	121	750	750	750
5602-411.0340 2008 DODGE QUAD CAB PICK U	340	1,214	750	1,141	750	750	750
5602-414 OTHER EQUIPMENT MAINTENANC	0	198	80	8	80	80	80
TOTAL 4-MACHINE & EQUIPMENT MAINTENA	459	2,223	1,580	1,925	1,580	1,580	1,580
5-CAPITAL OUTLAY							
5602-511 VEHICLE	0	0	0	0	0	0	0
TOTAL 5-CAPITAL OUTLAY	0	0	0	0	0	0	0
TOTAL 02 FIRE PREVENTION INVESTIGATI	88,827	134,751	175,259	143,730	180,595	180,639	180,639

Fire Suppression

General Fund **Fire Division 56** **Department 03**

Program Description

The Mission of the Stephenville Fire Department is to preserve and protect life and property while safeguarding the environment and the City's economic base. The mission is accomplished through a coordinated program of services which includes fire rescue, fire suppression and prevention, hazardous material mitigation, code enforcement, business facility inspections, home inspections, first aid and public education about fire safety and prevention.

Program Personnel

Title	2012-2013	2013-2014	2014-2015
Fire Captain	2	2	2
Fire Lieutenant	1	1	1
Fire Sergeant	2	2	2
Firefighter	9	9	9
	14	14	14

Performance Objectives

- Provide efficient and effective management of Fire Services.
- Maintain operational readiness level that will meet the emergency demands of the community.
- Provide firefighting forces and resources necessary to execute quick, effective, skillful and caring responses to emergency situation.
- Respond to emergency incidents in a timely manner.
- Keep emergency vehicles and department facilities maintained.

01 -GENERAL FUND
DIVISION - 6 FIRE DEPARTMENT

EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
03 FIRE SUPPRESSION							
1-PERSONNEL							
5603-111 SALARIES	594,032	641,376	664,733	515,871	695,297	695,297	695,297
5603-112 OVERTIME	89,350	82,519	100,000	74,456	100,000	100,000	100,000
5603-115 INCENTIVE PAY	37,698	39,885	37,560	31,732	40,920	40,920	40,920
5603-121 RETIREMENT	118,695	121,855	123,533	95,851	124,136	124,136	124,136
5603-122 SOCIAL SECURITY	54,486	57,074	61,375	47,965	63,971	63,971	63,971
5603-123 WORKER'S COMPENSATION	10,330	11,355	12,973	12,653	13,521	13,613	13,613
5603-125 GROUP INSURANCE	85,640	86,849	89,628	74,337	92,353	92,353	92,353
TOTAL 1-PERSONNEL	990,231	1,040,913	1,089,802	852,864	1,130,198	1,130,290	1,130,290
2-CONTRACTUAL							
5603-212 COMMUNICAITONS	0	1,033	1,100	770	1,100	1,100	1,100
5603-215 TRAINING & EDUCATION	6,719	8,166	12,500	6,354	12,500	12,500	12,500
5603-224 INSURANCE	4,974	5,760	7,224	7,039	7,450	7,509	7,509
5603-252 DUES & SUBSCRIPTIONS	1,517	1,624	2,475	0	2,475	2,475	2,475
5603-253 OUTSIDE PROFESSIONALS	86	0	0	0	0	0	0
5603-254 SPECIAL SERVICES	0	0	0	0	0	0	0
5603-255 DAMAGE CLAIMS	1,102	0	0	0	0	0	0
5603-258 STATE FEES	2,550	2,338	2,700	2,751	2,700	2,700	2,700
TOTAL 2-CONTRACTUAL	16,948	18,920	25,999	16,913	26,225	26,284	26,284
3-GENERAL SERVICES							
5603-313 BOOKS & EDUCATIONAL MATERI	0	0	500	0	500	500	500
5603-316 WEARING APPAREL	14,333	15,161	15,000	12,708	15,000	15,000	15,000
5603-318 SMALL TOOLS	6,259	4,360	12,000	4,976	12,000	12,000	12,000
5603-323 GAS & OIL	14,188	17,040	18,000	12,320	18,000	18,000	18,000
5603-332 OPERATING SUPPLIES	3,741	4,713	2,500	4,101	2,500	2,500	2,500
5603-333 COMPUTER SUPPLIES	853	902	1,000	932	1,000	1,000	1,000
TOTAL 3-GENERAL SERVICES	39,374	42,177	49,000	35,036	49,000	49,000	49,000
4-MACHINE & EQUIPMENT MAINTENA							
5603-411 VEHICLE MAINTENANCE	624	0	500	483	500	500	500
5603-411.0321 '00 CHEV C-70 TRUCK	3,374	3,102	1,500	210	1,500	1,500	1,500
5603-411.0322 '81 CHEV C-60 TRUCK	291	243	1,500	0	1,500	1,500	1,500
5603-411.0324 '96 GMC RESCUE TRUCK	613	729	2,200	693	2,200	2,200	2,200
5603-411.0325 '69 CHEV C-50 TRUCK	294	0	0	0	0	0	0
5603-411.0326 '90 CHEV C-70 TRUCK	167	440	1,500	3,993	1,500	1,500	1,500
5603-411.0332 '97 SUTPHEN PUMPER	3,059	6,577	5,000	2,352	5,000	5,000	5,000
5603-411.0333 '93 E-ONE H-160 TRUCK	2,343	622	5,000	562	5,000	5,000	5,000
5603-411.0334 2012 E-ONE PUMPER TRUCK	124	1,427	5,000	110	5,000	5,000	5,000
5603-411.0335 '97 SUTPHEN MT	9,241	12,496	9,500	2,841	9,500	9,500	9,500
5603-411.0366 2014 FORD F-550 TRUCK	0	0	0	0	0	0	0
5603-412 MACHINERY MAINTENANCE	0	27	400	0	400	400	400
5603-414 OTHER EQUIPMENT MAINTENANC	2,547	1,671	3,000	427	3,000	3,000	3,000
TOTAL 4-MACHINE & EQUIPMENT MAINTENA	22,678	27,336	35,100	11,670	35,100	35,100	35,100
5-CAPITAL OUTLAY							
5603-511 VEHICLES	345,427	4,081	0	0	0	0	0
5603-514 OTHER EQUIPMENT	22,935	0	0	0	0	0	0
TOTAL 5-CAPITAL OUTLAY	368,362	4,081	0	0	0	0	0
TOTAL 03 FIRE SUPPRESSION	1,437,592	1,133,426	1,199,901	916,483	1,240,523	1,240,674	1,240,674

Emergency Medical Services

General Fund **Fire Division 56** **Department 04**

Program Description

The Stephenville Fire Department provides emergency medical services for the City. They provide pre-hospital care and emergency ambulance transportation of the sick and injured to the hospital.

Program Personnel

Title	2012-2013	2013-2014	2014-2015
		3	
Fire Captain	1	1	1
Fire Lieutenant	2	2	2
Fire Sergeant	1	1	1
Firefighter	9	9	9
	13	13	13

Performance Objectives

- Provide efficient and effective management of emergency medical services.
- Maintain operational readiness level that will meet the emergency demands of the community.
- Provide highly-trained, qualified personnel and resources necessary to execute quick, effective, skillful and caring responses to emergency situations.
- Respond to emergency incidents in a timely manner.
- Keep emergency vehicles and department facilities maintained.

01 -GENERAL FUND
DIVISION - 6 FIRE DEPARTMENT

EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
04 EMERGENCY MEDICAL SERVICE							
1-PERSONNEL							
5604-111 SALARIES	612,973	630,859	635,574	481,295	669,374	669,374	669,374
5604-112 OVERTIME	70,404	72,357	75,000	61,523	75,000	75,000	75,000
5604-115 INCENTIVE PAY	39,063	37,654	36,840	27,618	37,200	37,200	37,200
5604-121 RETIREMENT	118,934	118,215	115,083	87,940	116,025	116,025	116,025
5604-122 SOCIAL SECURITY	53,360	55,577	57,177	44,348	59,790	59,790	59,790
5604-123 WORKER'S COMPENSATION	10,620	10,239	12,085	11,783	12,638	12,723	12,723
5604-125 GROUP INSURANCE	88,904	84,339	83,226	67,878	85,756	85,756	85,756
TOTAL 1-PERSONNEL	994,257	1,009,241	1,014,985	782,384	1,055,783	1,055,868	1,055,868
2-CONTRACTUAL							
5604-212 COMMUNICATIONS	1,687	2,603	4,200	2,209	3,000	3,000	3,000
5604-215 TRAINING & EDUCATION	9,497	8,643	12,500	9,980	12,500	12,500	12,500
5604-224 INSURANCE	3,795	3,605	5,160	4,988	5,250	5,317	5,317
5604-252 DUES & SUBSCRIPTIONS	1,698	1,657	2,000	50	2,000	2,000	2,000
5604-253 OUTSIDE PROFESSIONALS	3,567	4,041	3,000	3,913	7,200	7,200	7,200
5604-258 STATE FEES	2,514	2,560	2,650	4,572	2,650	2,650	2,650
TOTAL 2-CONTRACTUAL	22,758	23,108	29,510	25,712	32,600	32,667	32,667
3-GENERAL SERVICES							
5604-312 AMBULANCE SUPPLIES	33,538	38,737	38,500	37,147	42,350	42,350	42,350
5604-316 WEARING APPAREL	10,415	13,967	15,000	9,932	15,000	15,000	15,000
5604-318 SMALL TOOLS	2,410	2,160	2,500	1,734	2,500	2,500	2,500
5604-323 GAS & OIL	12,072	13,908	16,500	9,645	16,500	16,500	16,500
5604-332 OPERATING SUPPLIES	53	0	0	396	0	0	0
5604-333 COMPUTER SUPPLIES	300	540	1,000	497	1,000	1,000	1,000
TOTAL 3-GENERAL SERVICES	58,788	69,313	73,500	59,350	77,350	77,350	77,350
4-MACHINE & EQUIPMENT MAINTENA							
5604-411 VEHICLE MAINTENANCE	166	0	750	46	750	750	750
5604-411.0327 '08 FORD E-450 AMBULANCE	4,009	5,765	2,000	4,884	2,000	2,000	2,000
5604-411.0328 '05 FORD E-450 AMBULANCE	7,453	2,460	2,000	2,344	2,000	2,000	2,000
5604-411.0329 2012 FORD E-450 AMBULANCE	770	190	0	268	0	0	0
5604-411.0331 2012 FORD AMBULANCEW	0	0	2,000	0	2,000	2,000	2,000
5604-412.0001 2004 POLARIS RANGER 6X6	0	0	0	0	0	0	0
5604-414 OTHER EQUIPMENT MAINTENANC	140	2,273	2,500	0	4,900	4,900	4,900
TOTAL 4-MACHINE & EQUIPMENT MAINTENA	12,538	10,688	9,250	7,542	11,650	11,650	11,650
5-CAPITAL OUTLAY							
5604-511 VEHICLES	578	132,990	0	0	0	0	0
5604-514 OTHER EQUIPMENT	0	1,945	39,793	37,421	0	0	0
5604-516 COMPUTER EQUIPMENT	12,605	0	0	0	0	0	0
TOTAL 5-CAPITAL OUTLAY	13,182	134,935	39,793	37,421	0	0	0
TOTAL 04 EMERGENCY MEDICAL SERVICE	1,101,524	1,247,285	1,167,038	912,409	1,177,383	1,177,535	1,177,535

Volunteer Fire Department

General Fund **Fire Division 56** **Department 05**

Program Description

The Stephenville Volunteer Fire Department provides back-up manpower for the on-duty paid firefighting personnel, primarily in the area of fire suppression. The department usually maintains between 15 and 20 volunteer members.

Performance Objectives

- Maintain operational readiness level that will meet the emergency demands of the community.
- Provide firefighting forces and resources necessary to execute quick, effective, skillful and caring responses to emergency situations.
- Respond for assistance to on-duty firefighters in emergency situations in a timely manner.

01 -GENERAL FUND
DIVISION - 6 FIRE DEPARTMENT

EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
05 VOLUNTEER FIRE DEPARTMENT							
1-PERSONNEL							
5605-113 VOLUNTEER WATER	6,970	5,635	8,000	4,600	7,500	7,500	7,500
5605-121 RETIREMENT	3,100	2,875	3,400	2,167	2,600	2,600	2,600
5605-123 WORKER'S COMPENSATION	1,344	843	891	880	891	891	891
TOTAL 1-PERSONNEL	11,414	9,353	12,291	7,647	10,991	10,991	10,991
2-CONTRACTUAL							
5605-215 TRAINING & EDUCATION	0	3,091	7,500	1,823	7,500	7,500	7,500
5605-224 OTHER INSURANCE	1,313	1,320	1,250	1,320	1,350	1,326	1,326
5605-251 UTILITIES	2,120	1,898	2,500	1,719	2,500	2,500	2,500
5605-252 DUES & SUBSCRIPTIONS	545	505	800	1,110	800	800	800
TOTAL 2-CONTRACTUAL	3,978	6,814	12,050	5,972	12,150	12,126	12,126
3-GENERAL SERVICES							
5605-316 WEARING APPAREL	889	870	5,000	2,401	5,000	5,000	5,000
5605-318 SMALL TOOLS	0	0	500	830	500	500	500
5605-321 JANITORIAL SUPPLIES	0	0	0	0	0	0	0
5605-332 OPERATING SUPPLIES	0	0	1,000	1,000	1,000	1,000	1,000
TOTAL 3-GENERAL SERVICES	889	870	6,500	4,231	6,500	6,500	6,500
4-MACHINE & EQUIPMENT MAINTENA							
5605-414 OTHER EQUIPMENT MAINTENANC	0	0	500	0	500	500	500
5605-421 BUILDING MAINTENANCE	91	5	1,000	158	1,000	1,000	1,000
TOTAL 4-MACHINE & EQUIPMENT MAINTENA	91	5	1,500	158	1,500	1,500	1,500
5-CAPITAL OUTLAY							
5605-514 OTHER EQUIPMENT	0	0	0	0	0	0	0
TOTAL 5-CAPITAL OUTLAY	0	0	0	0	0	0	0
TOTAL 05 VOLUNTEER FIRE DEPARTMENT	16,372	17,042	32,341	18,007	31,141	31,117	31,117
TOTAL 6 FIRE DEPARTMENT	2,887,492	2,749,952	2,831,267	2,219,094	2,898,001	2,898,263	2,898,263

Police Administration

General Fund **Police Division 57** **Department 01**

Program Description

The Police Administration department manages and coordinates the various police activities of the City. Planning and research, hiring, discipline, training, budgeting and personnel functions are conducted by administration.

Program Personnel

Title	2012-2013	2013-2014	2014-2015
Police Chief	1	1	1
Police Captain	0	2	2
	1	3	3

Performance Objectives

- Deliver quality Police services to the citizens of Stephenville.
- Ensure readiness of the department to respond to emergencies.
- Ensure all laws and rules which involve the City and departments are maintained
- Prolong the useful life of major building components of police station.

01 -GENERAL FUND
DIVISION - 7 POLICE DEPARTMENT

EXPENDITURES		2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
01 POLICE ADMINISTRATION								
1-PERSONNEL								
5701-111	SALARIES	77,942	208,417	213,956	171,720	236,033	236,033	236,033
5701-112	OVERTIME	0	372	0	0	0	0	0
5701-115	INCENTIVE PAY	0	2,127	2,160	1,736	2,160	2,160	2,160
5701-121	RETIREMENT	12,927	33,840	33,276	26,867	35,360	35,360	35,360
5701-122	SOCIAL SECURITY	5,919	15,038	16,533	12,729	18,222	18,222	18,222
5701-123	WORKER'S COMPENSATION	1,300	3,455	4,116	4,005	4,537	4,610	4,610
5701-125	GROUP INSURANCE	6,545	18,558	19,206	15,972	19,790	19,790	19,790
5701-126	CAR ALLOWANCE	0	0	0	0	0	0	0
TOTAL 1-PERSONNEL		104,633	281,807	289,247	233,028	316,102	316,175	316,175
2-CONTRACTUAL								
5701-212	COMMUNICATIONS	915	1,833	1,900	1,893	2,000	2,000	2,000
5701-215	EDUCATION & SCHOOLING	2,165	3,010	3,750	3,899	6,425	6,425	6,425
5701-216	INVESTIGATIVE TRAVEL	0	0	0	0	0	0	0
5701-224	INSURANCE	550	1,712	1,862	1,822	1,900	2,022	2,022
5701-252	DUES & SUBSCRIPTIONS	652	840	710	1,291	1,205	1,205	1,205
5701-253	OUTSIDE PROFESSIONALS	233	1,250	1,500	3,000	3,500	3,500	3,500
5701-254	SPECIAL SERVICES	165	157	150	37	150	150	150
5701-255	DAMAGE CLAIMS	0	0	0	0	0	0	0
5701-263	PRISONER CONTRACT	10,700	22,600	25,000	14,000	25,000	25,000	25,000
TOTAL 2-CONTRACTUAL		15,380	31,402	34,872	25,944	40,180	40,302	40,302
3-GENERAL SERVICES								
5701-313	BOOKS & EDUCATIONAL MATERI	0	75	200	0	200	200	200
5701-316	WEARING APPAREL	803	1,193	1,800	1,395	1,800	1,800	1,800
5701-323	GAS & OIL	0	0	0	42	0	0	0
5701-332	OPERATING SUPPLIES	197	223	300	108	1,000	1,000	1,000
5701-333	COMPUTER SUPPLIES	0	428	100	35	100	100	100
TOTAL 3-GENERAL SERVICES		999	1,918	2,400	1,580	3,100	3,100	3,100
4-MACHINE & EQUIPMENT MAINTENA								
5701-414	OTHER EQUIPMENT MAINTENANC	0	0	100	0	100	100	100
TOTAL 4-MACHINE & EQUIPMENT MAINTENA		0	0	100	0	100	100	100
TOTAL 01 POLICE ADMINISTRATION		121,012	315,127	326,619	260,552	359,482	359,677	359,677

Police Patrol

General Fund **Police Division 57** **Department 02**

Program Description

The Police Patrol Department responsibilities are to take reports of crime, do follow-up investigations, handle calls for service, enforce traffic laws, regulate non-criminal conduct and perform community policing activities. Patrol officers are the Department's first face-to-face contact with citizens.

Program Personnel

Title	2012-2013	2013-2014	2014-2015
Police Captain	1	0	0
Police Lieutenant	2	2	1
Police Sergeant	4	4	6
Patrol Officer	19	19	19
	26	26	23

Performance Objectives

- Deliver quality Police services to the citizens of Stephenville.
- Respond to emergency calls for assistance in a timely and effective manner.
- Create a positive police community relationship and environment.
- Promote safety and community involvement in crime reduction.

01 -GENERAL FUND
DIVISION - 7 POLICE DEPARTMENT

EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	(-------- 2013-2014 --------) CURRENT BUDGET	Y-T-D + ENCUMBERED	(---------- 2014-2015 ----------) DEPARTMENT REQUESTED	CITY ADMIN. RECOMMENDED	COUNCIL ADOPTED
02 PATROL							
1-PERSONNEL							
5702-111 SALARIES	1,049,815	1,079,821	1,135,290	858,635	1,189,545	1,189,545	1,189,545
5702-112 OVERTIME	84,633	95,022	65,000	93,635	65,000	65,000	65,000
5702-115 INCENTIVE PAY	12,278	11,670	13,320	9,326	11,520	11,520	11,520
5702-116 SHIFT DIFFERENTIAL	0	16,830	19,600	11,317	15,850	15,850	15,850
5702-121 RETIREMENT	190,101	192,077	189,884	150,556	190,300	190,300	190,300
5702-122 SOCIAL SECURITY	86,725	89,645	94,341	74,963	98,066	98,066	98,066
5702-123 WORKER'S COMPENSATION	19,809	17,785	23,488	22,873	24,415	24,810	24,810
5702-125 GROUP INSURANCE	159,587	154,843	160,050	129,689	164,916	164,916	164,916
TOTAL 1-PERSONNEL	1,602,949	1,657,692	1,700,973	1,350,993	1,759,612	1,760,007	1,760,007
2-CONTRACTUAL							
5702-212 COMMUNICATIONS	11,472	12,504	16,000	9,510	14,000	14,000	14,000
5702-215 EDUCATION & SCHOOLING	30,388	30,201	35,000	36,089	50,000	50,000	50,000
5702-224 INSURANCE	17,042	16,419	21,203	20,872	21,500	22,002	22,002
5702-253 OUTSIDE PROFESSIONAL	1,857	2,466	3,000	6,175	3,000	3,000	3,000
5702-254 SPECIAL SERVICES	55	96	100	0	100	100	100
5702-255 DAMAGE CLAIMS	5,359	8,827	0	18,281	0	0	0
TOTAL 2-CONTRACTUAL	66,174	70,514	75,303	90,928	88,600	89,102	89,102
3-GENERAL SERVICES							
5702-313 BOOKS & EDUCATIONAL MATERI	1,420	1,252	1,000	240	1,000	1,000	1,000
5702-316 WEARING APPAREL	40,641	37,537	40,500	31,767	40,500	40,500	40,500
5702-317 PHOTO & DUPLICATION	596	277	400	278	400	400	400
5702-323 GAS & OIL	76,239	82,365	99,200	48,428	99,200	99,200	99,200
5702-332 OPERATING SUPPLIES	31,128	22,459	25,000	21,247	25,000	25,000	25,000
5702-333 COMPUTER SUPPLIES	1,223	4,277	8,200	6,387	8,200	8,200	8,200
TOTAL 3-GENERAL SERVICES	151,246	148,168	174,300	108,346	174,300	174,300	174,300
4-MACHINE & EQUIPMENT MAINTENA							
5702-411 VEHICLE MAINTENANCE	9	886	3,000	1,383	1,000	1,000	1,000
5702-411.0300 2012 CHEVY TAHOE	1,881	3,106	3,125	1,139	3,125	3,125	3,125
5702-411.0301 2014 CHEVY CAPRICE	(1,094)	1,981	3,125	3,876	3,125	3,125	3,125
5702-411.0302 2014 CHEVY CAPRICE	1,952	4,014	3,125	2,896	3,125	3,125	3,125
5702-411.0303 2011 DODGE CHARGER	312	1,904	3,125	341	3,125	3,125	3,125
5702-411.0304 2012 CHEVY CAPRICE	1,371	3,015	3,125	3,061	3,125	3,125	3,125
5702-411.0305 2012 CHEVROLET CAPRICE	1,431	2,213	3,125	2,579	3,125	3,125	3,125
5702-411.0306 2013 CHEVY TAHOE	1,845	2,081	3,125	1,435	3,125	3,125	3,125
5702-411.0307 2013 CHEVY CAPRICE	3,404	2,662	3,125	1,922	3,125	3,125	3,125
5702-411.0308 2013 CHEVROLET CAPRICE	1,405	2,100	3,125	1,952	3,125	3,125	3,125
5702-411.0309 2006 DODGE CHARGER	616	6	0	121	0	0	0
5702-411.0310 2014 CHEVROLET CAPRICE	0	0	0	0	3,125	3,125	3,125
5702-414 OTHER EQUIPMENT MAINTENANC	2,186	1,864	5,000	573	5,000	5,000	5,000
TOTAL 4-MACHINE & EQUIPMENT MAINTENA	15,319	25,833	36,125	21,278	37,250	37,250	37,250
5-CAPITAL OUTLAY							
5702-511 VEHICLES	101,917	109,805	150,000	139,913	0	0	0
5702-512 RADIOS AND ASSOCIATED EQUI	0	0	0	0	0	0	0
5702-514 OTHER EQUIPMENT	0	0	0	0	0	0	0
TOTAL 5-CAPITAL OUTLAY	101,917	109,805	150,000	139,913	0	0	0
TOTAL 02 PATROL	1,937,605	2,012,012	2,136,701	1,711,458	2,059,762	2,060,659	2,060,659

Police Safety Communications

General Fund **Police Division 57** **Department 03**

Program Description

The Communications Department operates a twenty-four hour a day, seven days a week police and fire communications function. Dispatchers are responsible for all incoming calls to the Police Department. They either dispatch these calls to field officers or route them to the proper Department member. The dispatchers handle calls for service for the Fire/EMS Services and all 911 calls within the City, Fire District, and after hours City utility radio service. Other special functions performed by the dispatcher include warrants and driver's license checks and serve as receptionist for the Public Safety Building.

Program Personnel

Title	2012-2013	2013-2014	2014-2015
Dispatchers	8	12	12
	8	12	12

Performance Objectives

- Support the functions of the Police and Fire/EMS operations of the City of Stephenville.
- Handle all calls in a timely and effective manner.
- Reduce the amount of in-house service delays on non-priority calls for service.
- Quickly and accurately retrieve all requests for information by police officers.

01 -GENERAL FUND
DIVISION - 7 POLICE DEPARTMENT

EXPENDITURES		2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
03 COMMUNICATIONS								
1-PERSONNEL								
5703-111	SALARIES	245,560	253,003	404,922	215,020	406,916	406,916	406,916
5703-112	OVERTIME	31,421	64,125	80,500	43,730	50,000	50,000	50,000
5703-113	PART-TIME WAGES	22,399	1,226	20,000	0	20,000	20,000	20,000
5703-115	INCENTIVE PAY	5,109	5,171	7,920	4,430	5,760	5,760	5,760
5703-116	SHIFT DIFFERENTIAL	0	4,923	5,000	3,470	7,500	7,500	7,500
5703-121	RETIREMENT	46,383	52,327	76,732	41,047	69,798	69,798	69,798
5703-122	SOCIAL SECURITY	22,045	24,186	36,093	20,494	37,498	37,498	37,498
5703-123	WORKER'S COMPENSATION	587	595	1,157	822	1,093	1,112	1,112
5703-125	GROUP INSURANCE	51,844	50,914	76,824	44,447	79,160	79,160	79,160
TOTAL 1-PERSONNEL		425,347	456,470	709,148	373,461	677,725	677,744	677,744
2-CONTRACTUAL								
5703-212	COMMUNICATIONS	301	281	400	277	700	700	700
5703-215	EDUCATION & SCHOOLING	3,597	3,565	16,000	6,280	24,000	24,000	24,000
5703-224	INSURANCE	1,014	1,154	1,268	1,162	1,300	2,064	2,064
5703-252	DUES & SUBSCRIPTIONS	92	92	150	0	150	150	150
5703-253	OUTSIDE PROFESSIONAL	333	330	400	1,606	400	400	400
TOTAL 2-CONTRACTUAL		5,336	5,422	18,218	9,325	26,550	27,314	27,314
3-GENERAL SERVICES								
5703-316	WEARING APPAREL	609	1,093	1,050	395	1,575	1,575	1,575
5703-332	OPERATING SUPPLIES	2,210	4,880	6,500	5,942	6,500	6,500	6,500
5703-333	COMPUTER SUPPLIES	3,341	3,025	4,500	1,848	4,500	4,500	4,500
TOTAL 3-GENERAL SERVICES		6,160	8,998	12,050	8,185	12,575	12,575	12,575
5-CAPITAL OUTLAY								
5703-514	OTHER EQUIPMENT	11,870	0	49,390	50,330	0	0	0
TOTAL 5-CAPITAL OUTLAY		11,870	0	49,390	50,330	0	0	0
TOTAL 03 COMMUNICATIONS		448,713	470,890	788,806	441,302	716,850	717,633	717,633

Police Support Services

General Fund **Police Division 57** **Department 04**

Program Description

Police Support Services is the central storehouse for all criminal records and some departmental records by or for the Stephenville Police Department. This department functions to maintain accurate and secure files that may be quickly retrieved for use by the Department, other law enforcement agencies and the general public. This Department is responsible for monthly Uniform Crime Reports for the State of Texas as well as many monthly and yearly departmental statistical reports.

Program Personnel

Title	2012-2013	2013-2014	2014-2015
Police Captain	1	0	0
Police Lieutenant	1	1	1
Records Clerk	2.5	2.5	2
	4.5	3.5	3

Performance Objectives

- Support the functions of the Police and Fire/EMS operations of the City of Stephenville.
- Maintain accurate, secure files that may be promptly retrieved for use by the department and other law enforcement agencies.
- Quickly and accurately retrieve all requests for information by police officers and the general public.

01 -GENERAL FUND
DIVISION - 7 POLICE DEPARTMENT

EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
04 SUPPORT SERVICES							
1-PERSONNEL							
5704-111 SALARIES	165,264	86,019	88,083	67,954	93,972	93,972	93,972
5704-112 OVERTIME	1,397	448	1,000	503	1,000	1,000	1,000
5704-113 PART-TIME WAGES	9,764	11,831	13,200	8,834	13,200	13,200	13,200
5704-115 INCENTIVE PAY	2,077	1,105	1,080	847	1,080	1,080	1,080
5704-121 RETIREMENT	27,951	14,114	13,883	10,752	14,259	14,259	14,259
5704-122 SOCIAL SECURITY	13,507	7,698	7,907	6,137	8,358	8,358	8,358
5704-123 WORKER'S COMPENSATION	2,134	1,006	1,238	1,205	1,317	1,339	1,339
5704-125 GROUP INSURANCE	24,913	13,263	12,804	10,691	13,193	13,193	13,193
TOTAL 1-PERSONNEL	247,008	135,484	139,195	106,924	146,379	146,401	146,401
2-CONTRACTUAL							
5704-211 POSTAGE	2,374	1,881	2,000	1,451	2,000	2,000	2,000
5704-212 COMMUNICATIONS	1,510	805	900	623	600	600	600
5704-213 PRINTING	1,317	364	1,500	20	1,500	1,500	1,500
5704-215 EDUCATION & SCHOOLING	2,456	1,557	1,750	495	1,750	1,750	1,750
5704-224 INSURANCE	930	1,141	1,241	1,215	1,241	1,348	1,348
5704-231 RENTAL	0	0	0	0	0	0	0
5704-253 OUTSIDE PROFESSIONAL	0	0	0	0	0	0	0
TOTAL 2-CONTRACTUAL	8,587	5,749	7,391	3,804	7,091	7,198	7,198
3-GENERAL SERVICES							
5704-316 WEARING APPAREL	1,203	978	600	485	600	600	600
5704-317 PHOTO AND DUPLICATION	0	0	2,400	737	2,400	2,400	2,400
5704-332 OPERATING SUPPLIES	2,110	2,679	2,900	2,573	2,900	2,900	2,900
5704-333 COMPUTER SUPPLIES	697	2,080	2,150	577	2,150	2,150	2,150
TOTAL 3-GENERAL SERVICES	4,010	5,737	8,050	4,372	8,050	8,050	8,050
4-MACHINE & EQUIPMENT MAINTENA							
5704-413 OFFICE EQUIPMENT MAINTENAN	0	0	100	0	100	100	100
TOTAL 4-MACHINE & EQUIPMENT MAINTENA	0	0	100	0	100	100	100
TOTAL 04 SUPPORT SERVICES	259,606	146,970	154,736	115,100	161,620	161,749	161,749

Criminal Investigations

General Fund **Police Division 57** **Department 05**

Program Description

The Criminal Investigations Department is responsible for the investigation of offenses requiring more expertise, or more time than can be provided by the Patrol Officer making the initial report. They additionally conduct advanced crime scene investigations requiring specialized techniques. Investigators are also responsible for the investigation of narcotics and vice activities with the City. This department is consulted on all search warrants prepared by the Police Department and coordinates with state and federal law enforcement agencies when necessary.

Program Personnel

Title	2012-2013	2013-2014	2014-2015
Police Captain	1	0	0
Police Lieutenant	1	1	1
Investigators	5	5	6
Records Clerk	0	1	1
	7	7	8

Performance Objectives

- Respond to calls for service from the community in a timely and effective manner.
- Investigate all incidents with the purpose of recovering property and/or apprehending suspects.
- Increase offense clearance rate for improved citizen satisfaction.

01 -GENERAL FUND
DIVISION - 7 POLICE DEPARTMENT

EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
05 CRIMINAL INVESTIGATION							
1-PERSONNEL							
5705-111 SALARIES	281,769	330,965	329,451	259,991	352,656	352,656	352,656
5705-112 OVERTIME	19,457	27,526	25,000	18,736	25,000	25,000	25,000
5705-114 ON CALL PAY	4,771	4,753	5,200	4,154	5,200	5,200	5,200
5705-115 INCENTIVE PAY	8,901	10,423	11,880	7,475	9,480	9,480	9,480
5705-121 RETIREMENT	52,474	60,162	57,206	46,149	58,242	58,242	58,242
5705-122 SOCIAL SECURITY	23,755	27,781	28,422	22,751	30,014	30,014	30,014
5705-123 WORKER'S COMPENSATION	5,619	5,614	6,581	6,409	6,945	7,057	7,057
5705-125 GROUP INSURANCE	37,666	44,988	44,814	37,599	46,176	46,176	46,176
TOTAL 1-PERSONNEL	434,412	512,211	508,554	403,263	533,713	533,825	533,825
2-CONTRACTUAL							
5705-212 COMMUNICATIONS	2,964	5,243	6,850	3,478	4,400	4,400	4,400
5705-213 PRINTING	0	12	100	60	100	100	100
5705-215 EDUCATION & SCHOOLING	8,144	9,458	15,000	10,411	20,000	20,000	20,000
5705-216 INVESTIGATIVE TRAVEL EXPEN	7,581	619	2,500	1,853	2,500	2,500	2,500
5705-224 INSURANCE	4,802	4,481	5,647	5,554	5,700	6,409	6,409
5705-231 RENTAL	10,860	10,898	11,000	9,126	11,000	11,000	11,000
5705-252 DUES & SUBSCRIPTIONS	0	0	100	40	100	100	100
5705-253 OUTSIDE PROFESSIONALS	7,990	13,502	5,000	4,566	5,000	5,000	5,000
5705-255 DAMAGE CLAIMS	0	0	0	0	0	0	0
5705-261 DRUG ENFORCEMENT	11,070	13,535	20,000	9,562	20,000	20,000	20,000
TOTAL 2-CONTRACTUAL	53,410	57,749	66,197	44,651	68,800	69,509	69,509
3-GENERAL SERVICES							
5705-316 WEARING APPAREL	3,649	3,658	4,200	2,970	4,200	4,200	4,200
5705-317 PHOTO & DUPLICATION	480	131	1,000	0	1,000	1,000	1,000
5705-323 GAS & OIL	5,721	7,358	5,000	7,186	5,000	5,000	5,000
5705-332 OPERATING SUPPLIES	6,468	9,935	12,000	8,724	12,000	12,000	12,000
5705-333 COMPUTER SUPPLIES	395	4,989	5,000	4,089	5,000	5,000	5,000
TOTAL 3-GENERAL SERVICES	16,713	26,071	27,200	22,969	27,200	27,200	27,200
4-MACHINE & EQUIPMENT MAINTENA							
5705-411 MOTOR VEHICLES	0	0	0	20	0	0	0
5705-411.0190 2008 DODGE QUAD CAB PICK U	833	148	750	593	750	750	750
5705-411.0191 2008 DODGE QUAD CAB PICK U	184	1,208	750	0	750	750	750
5705-411.0192 2008 DODGE CHARGER	195	290	750	1,252	750	750	750
5705-411.0193 2007 DODGE CHARGER	322	814	2,000	249	2,000	750	750
5705-411.0194 2008 DODGE CHARGER	0	88	0	214	0	0	0
5705-411.0195 2009 DODGE CHARGER	112	1,260	750	54	0	0	0
5705-411.0196 2013 FORD EXPEDITION	626	233	750	155	750	750	750
5705-411.0197 2014 FORD F-150 4 DOOR PIC	0	0	0	74	750	750	750
5705-414 OTHER EQUIPMENT MAINTENANC	0	0	500	0	500	500	500
TOTAL 4-MACHINE & EQUIPMENT MAINTENA	2,271	4,040	6,250	2,611	6,250	5,000	5,000
5-CAPITAL OUTLAY							
5705-511 VEHICLES	0	28,090	28,000	27,980	0	0	0
TOTAL 5-CAPITAL OUTLAY	0	28,090	28,000	27,980	0	0	0
TOTAL 05 CRIMINAL INVESTIGATION	506,806	628,161	636,201	501,474	635,963	635,534	635,534

Police Professional Standards

General Fund **Police Division 57** **Department 06**

Program Description

The Professional Standards Department is responsible for coordinating educational programs, crime stoppers, neighborhood crime watch programs and the Citizens Police Academy.

Program Personnel

Title	2012-2013	2013-2014	2014-2015
Lieutenant	1	1	1
Sergeant	1	1	0
Police Officer	1	1	2
	3	3	3

Performance Objectives

- Reduce crime through public education and collaborative community efforts.
- Provide an effective educational program for students.
- Work effectively with citizens through community outreach programs.

01 -GENERAL FUND
DIVISION - 7 POLICE DEPARTMENT

EXPENDITURES		2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
06 PROFESSIONAL STANDARD								
1-PERSONNEL								
5706-111	SALARIES	154,129	156,731	159,092	125,508	170,648	170,648	170,648
5706-112	OVER TIME	1,053	2,126	750	6,186	4,000	4,000	4,000
5706-115	INCENTIVE PAY	2,790	2,530	2,520	1,977	2,520	2,520	2,520
5706-121	RETIREMENT	26,181	25,941	25,000	20,742	26,301	26,301	26,301
5706-122	SOCIAL SECURITY	11,631	11,993	12,421	10,169	13,553	13,553	13,553
5706-123	WORKER'S COMPENSATION	2,571	2,615	3,092	3,009	3,375	3,429	3,429
5706-125	GROUP INSURANCE	19,461	19,093	19,206	16,100	19,790	19,790	19,790
TOTAL 1-PERSONNEL		217,815	221,029	222,081	183,691	240,187	240,241	240,241
2-CONTRACTUAL								
5706-212	COMMUNICATIONS	1,844	2,575	2,500	2,361	2,500	2,500	2,500
5706-215	EDUCATION & SCHOOLING	1,396	2,561	3,750	3,134	4,500	4,500	4,500
5706-216	INVESTIGATIVE TRAVEL	353	380	500	298	500	500	500
5706-224	INSURANCE	804	1,712	1,862	1,822	1,862	2,022	2,022
5706-252	DUES & SUBSCRIPTIONS	0	0	50	0	600	600	600
TOTAL 2-CONTRACTUAL		4,397	7,227	8,662	7,616	9,962	10,122	10,122
3-GENERAL SERVICES								
5706-316	WEARING APPAREL	1,252	1,275	1,800	1,515	1,800	1,800	1,800
5706-323	GAS & OIL	323	4,663	3,000	3,810	3,000	3,000	3,000
5706-332	OPERATING SUPPLIES	3,740	4,743	5,000	3,020	5,000	5,000	5,000
5706-333	COMPUTER SUPPLIES	0	1,485	1,500	515	1,500	1,500	1,500
TOTAL 3-GENERAL SERVICES		5,314	12,166	11,300	8,860	11,300	11,300	11,300
4-MACHINE & EQUIPMENT MAINTENA								
5706-411	VEHICLE MAINTENANCE	0	0	0	0	0	0	0
5706-411.0194	2010 DODGE CHARGER	315	15	750	195	2,250	2,250	2,250
5706-411.0309	2010 CHEVY TAHOE	2,514	3,807	3,000	638	4,500	4,500	4,500
TOTAL 4-MACHINE & EQUIPMENT MAINTENA		2,828	3,821	3,750	833	6,750	6,750	6,750
TOTAL 06 PROFESSIONAL STANDARD		230,354	244,243	245,793	201,001	268,199	268,413	268,413

Animal Control

General Fund **Police Division 57** **Department 07**

Program Description

The Animal Control Department is responsible for enforcing animal control City ordinances and State regulations, care and disposition of impounded animals.

This Department also addresses health and safety issues concerning animal enclosures.

Program Personnel

Title	2012-2013	2013-2014	2014-2015
Animal Control Officers	2	2	2
	2	2	2

Performance Objectives

- Ensure that persons walking on public property in the City are free of reasonable concern for being threatened by dogs running at large.
- Handle all citizen calls for assistance in a timely and efficient manner.
- Reduce the number of stray animals within the City.
- Educate the community in animal control.

01 -GENERAL FUND
DIVISION - 7 POLICE DEPARTMENT

EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
07 ANIMAL CONTROL							
1-PERSONNEL							
5707-111 SALARIES	59,068	55,290	60,345	47,170	61,493	61,493	61,493
5707-112 OVERTIME	505	1,219	1,500	2,866	1,500	1,500	1,500
5707-115 INCENTIVE PAY	686	361	360	283	360	360	360
5707-121 RETIREMENT	9,916	9,075	9,578	7,753	9,405	9,405	9,405
5707-122 SOCIAL SECURITY	4,608	4,323	4,759	3,951	4,847	4,847	4,847
5707-123 WORKER'S COMPENSATION	1,048	1,088	1,271	1,237	1,294	1,446	1,446
5707-125 GROUP INSURANCE	12,555	11,685	12,804	10,697	13,193	13,193	13,193
TOTAL 1-PERSONNEL	88,385	83,042	90,617	73,956	92,092	92,244	92,244
2-CONTRACTUAL							
5707-212 COMMUNICATIONS	891	1,150	1,200	1,014	1,100	1,100	1,100
5707-215 EDUCATION & SCHOOLING	788	680	2,050	2,142	3,000	3,000	3,000
5707-224 INSURANCE	496	451	562	536	600	603	603
5707-252 DUES AND SUBSCRIPTIONS	0	50	100	100	100	100	100
5707-253 OUTSIDE PROFESSIONALS	503	1,088	1,000	106	1,000	1,000	1,000
5707-255 DAMAGE CLAIMS	0	0	0	1,341	0	0	0
TOTAL 2-CONTRACTUAL	2,677	3,419	4,912	5,238	5,800	5,803	5,803
3-GENERAL SERVICES							
5707-316 WEARING APPAREL	378	626	500	735	500	500	500
5707-323 GAS & OIL	6,300	7,686	8,700	4,995	8,700	8,700	8,700
5707-332 OPERATING SUPPLIES	3,380	3,138	6,045	4,705	6,045	6,045	6,045
5707-334 ANIMAL SHELTER	17,000	17,000	17,000	14,167	17,000	17,000	17,000
TOTAL 3-GENERAL SERVICES	27,057	28,451	32,245	24,602	32,245	32,245	32,245
4-MACHINE & EQUIPMENT MAINTENA							
5707-411.0439 2008 CHEVY SILVERADO PU	1,360	742	3,000	2,249	3,000	3,000	3,000
5707-414 OTHER EQUIPMENT MAINTENANC	0	0	0	0	0	0	0
TOTAL 4-MACHINE & EQUIPMENT MAINTENA	1,360	742	3,000	2,249	3,000	3,000	3,000
5-CAPITAL OUTLAY							
5707-511 VEHICLES	0	0	0	0	0	0	0
TOTAL 5-CAPITAL OUTLAY	0	0	0	0	0	0	0
TOTAL 07 ANIMAL CONTROL	119,480	115,654	130,774	106,044	133,137	133,292	133,292

Public Safety Clerical

General Fund **Public Safety Facility Division 57** **Department 09**

Program Description

The Public Safety Department is responsible for the administrative and/or clerical duties as prescribed by the Chief of Police and the Fire Chief. It provides funds for maintenance of the Public Safety building as well as the custodial, janitorial and all utilities' costs.

Program Personnel

Title	2012-2013	2013-2014	2014-2015
Public Safety Clerk	1	1	1
	1	1	1

Performance Objectives

- Support the functions of the Police and Fire administration of the City of Stephenville.
- Provide good, prompt personal, face-to-face and phone assistance to citizens.
- Provide a safe, clean and healthful environment for employees and citizens.
- Prolong the useful life of major building components of the Stephenville Public Safety Building.

01 -GENERAL FUND
DIVISION - 7 POLICE DEPARTMENT

EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
09PUBLIC SAFETY CLERICAL							
1-PERSONNEL							
5709-111 SALARIES	0	0	0	0	34,811	34,811	34,811
5709-112 OVERTIME	0	0	0	0	0	0	0
5709-113 PART TIME WAGES	0	0	0	0	10,400	10,400	10,400
5709-121 RETIREMENT	0	0	0	0	5,168	5,168	5,168
5709-122 SOCIAL SECURITY	0	0	0	0	3,459	3,459	3,459
5709-123 WORKER'S COMPENSATION	0	0	0	0	101	103	103
5709-125 GROUP INSURANCE	0	0	0	0	6,597	6,597	6,597
TOTAL 1-PERSONNEL	0	0	0	0	60,536	60,538	60,538
2-CONTRACTUAL							
5709-212 COMMUNICATIONS	0	0	0	0	6,300	6,300	6,300
5709-224 INSURANCE	0	0	0	0	1,545	1,601	1,601
5709-231 RENTAL	0	0	0	0	6,000	6,000	6,000
5709-251 UTILITIES	0	0	0	0	40,000	40,000	25,000
5709-260 PEST AND GERM CONTROL	0	0	0	0	420	420	420
5709-262 JANITORIAL SERVICE	0	0	0	0	1,500	1,500	1,500
TOTAL 2-CONTRACTUAL	0	0	0	0	55,765	55,821	40,821
3-GENERAL SERVICES							
5709-314 OFFICE SUPPLIES	0	0	0	0	7,500	7,500	7,500
5709-317 PHOTO & DUPLICATION	0	0	0	0	4,320	4,320	4,320
5709-321 JANITORIAL SUPPLIES	0	0	0	0	3,500	3,500	3,500
5709-333 COMPUTER SUPPLIES	0	0	0	0	1,500	1,500	1,500
TOTAL 3-GENERAL SERVICES	0	0	0	0	16,820	16,820	16,820
4-MACHINE & EQUIPMENT MAINTENA							
5709-413 OFFICE EQUIPMENT MAINTENAN	0	0	0	0	45,000	45,000	45,000
5709-414 OTHER EQUIPMENT MAINTENANC	0	0	0	0	0	0	0
5709-421 BUILDING MAINTENANCE	0	0	0	0	15,000	15,000	15,000
TOTAL 4-MACHINE & EQUIPMENT MAINTENA	0	0	0	0	60,000	60,000	60,000
5-CAPITAL OUTLAY							
5709-513 OFFICE EQUIPMENT	0	0	0	0	0	0	0
5709-527 IMPROVEMENT	0	0	0	0	0	0	0
TOTAL 5-CAPITAL OUTLAY	0	0	0	0	0	0	0
TOTAL 09PUBLIC SAFETY CLERICAL	0	0	0	0	193,121	193,179	178,179
TOTAL 7 POLICE DEPARTMENT	3,623,575	3,933,058	4,419,630	3,346,691	4,528,134	4,530,136	4,515,136

01 -GENERAL FUND
DIVISION - 9 PUBLIC SAFETY FACILITY

EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
01 PUBLIC SAFETY CLERICAL							
1-PERSONNEL							
5901-111 SALARIES	31,867	33,197	33,693	26,472	0	0	0
5901-112 OVERTIME	0	0	0	0	0	0	0
5901-113 PART TIME WAGES	9,467	7,922	10,400	6,459	0	0	0
5901-121 RETIREMENT	5,245	5,297	5,188	4,078	0	0	0
5901-122 SOCIAL SECURITY	3,166	3,128	3,374	2,586	0	0	0
5901-123 WORKER'S COMPENSATION	82	84	98	96	0	0	0
5901-125 GROUP INSURANCE	6,545	6,364	6,402	5,348	0	0	0
TOTAL 1-PERSONNEL	56,372	55,991	59,155	45,041	0	0	0
2-CONTRACTUAL							
5901-212 COMMUNICATIONS	5,978	6,230	6,500	5,983	0	0	0
5901-224 INSURANCE	1,476	1,531	1,545	1,532	0	0	0
5901-231 RENTAL	9,970	8,353	9,500	4,677	0	0	0
5901-251 UTILITIES	27,097	23,067	40,000	19,199	0	0	0
5901-260 PEST AND GERM CONTROL	228	228	420	190	0	0	0
5901-262 JANITORIAL SERVICE	0	1,635	1,500	1,308	0	0	0
TOTAL 2-CONTRACTUAL	44,748	41,044	59,465	32,888	0	0	0
3-GENERAL SERVICES							
5901-314 OFFICE SUPPLIES	7,432	6,324	7,500	4,030	0	0	0
5901-317 PHOTO & DUPLICATION	4,844	1,796	4,320	1,928	0	0	0
5901-321 JANITORIAL SUPPLIES	2,664	2,799	3,500	3,169	0	0	0
5901-333 COMPUTER SUPPLIES	1,382	1,492	1,500	1,331	0	0	0
TOTAL 3-GENERAL SERVICES	16,320	12,411	16,820	10,458	0	0	0
4-MACHINE & EQUIPMENT MAINTENA							
5901-413 OFFICE EQUIPMENT MAINTENAN	52,548	52,316	65,000	58,558	0	0	0
5901-414 OTHER EQUIPMENT MAINTENANC	0	924	0	800	0	0	0
5901-421 BUILDING MAINTENANCE	11,712	16,408	20,000	21,736	0	0	0
TOTAL 4-MACHINE & EQUIPMENT MAINTENA	64,260	69,648	85,000	81,095	0	0	0
5-CAPITAL OUTLAY							
5901-513 OFFICE EQUIPMENT	0	0	0	0	0	0	0
5901-527 IMPROVEMENT	0	0	125,000	119,047	0	0	0
TOTAL 5-CAPITAL OUTLAY	0	0	125,000	119,047	0	0	0
TOTAL 01 PUBLIC SAFETY CLERICAL	181,701	179,095	345,440	288,529	0	0	0
TOTAL 9 PUBLIC SAFETY FACILITY	181,701	179,095	345,440	288,529	0	0	0
TOTAL 7 POLICE DEPARTMENT	3,623,575	3,933,058	4,419,630	3,346,691	4,528,134	4,530,136	4,515,136

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Planning & Development Administration

General Fund **Community Development Division 58** **Department 01**

Program Description

Community Development provides planning, community development and building inspection services. Planning responsibilities include processing zoning changes, specific use permit requests, and abandonment requests; processing Board of Adjustment variance requests and reviewing and processing subdivision plats; providing administrative support for Planning and Zoning Commission and Board of Adjustment; providing information concerning subdivision regulations, zoning changes, census data, population changes and land use changes.

The Community Development Department includes Director of Community Development, Planning/GIS Tech, Building Inspectors and Code Enforcement Officer.

Program Personnel

Title	2012-2013	2013-2014	2014-2015
Director of Community Development	1	1	1
Planning/GIS Tech	1	1	1
	2	2	2

Performance Objectives

- Provide satisfactory support to the Board of Adjustment, Planning and Zoning Commission, Plan Review Committee and the citizens of Stephenville in all zoning ordinance variance requests.
- Ensure that all property within the City is maintained according to City codes and ordinances.
- Achieve compliance with all applicable construction and zoning codes.
- File all reports in a timely manner.

01 -GENERAL FUND
DIVISION - 8 COMMUNITY DEVELOPMENT

EXPENDITURES		2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
01 PLANNING/DEVELOPMENT ADMIN								
1-PERSONNEL								
5801-111	SALARIES	124,057	116,437	123,434	97,366	133,083	133,083	133,083
5801-112	OVERTIME	0	0	0	0	0	0	0
5801-121	RETIREMENT	20,418	18,577	19,006	15,000	19,756	19,756	19,756
5801-122	SOCIAL SECURITY	9,360	8,805	9,443	7,663	10,181	10,181	10,181
5801-123	WORKER'S COMPENSATION	360	369	398	387	429	435	435
5801-125	GROUP INSURANCE	13,090	11,659	12,804	10,697	13,193	13,193	13,193
TOTAL 1-PERSONNEL		167,286	155,846	165,085	131,113	176,642	176,648	176,648
2-CONTRACTUAL								
5801-211	POSTAGE	358	295	500	99	500	500	500
5801-212	COMMUNICATIONS	713	718	800	482	800	800	800
5801-213	PRINTING	24	54	100	183	100	100	100
5801-214	ADVERTISING & PUBLIC NOTIC	1,190	1,111	1,000	114	1,000	1,000	1,000
5801-215	TRAINING & EDUCATION	1,999	1,625	3,000	2,067	3,000	3,000	3,000
5801-224	INSURANCE	248	360	317	291	317	344	344
5801-252	DUES & SUBSCRIPTIONS	1,104	768	1,025	984	1,025	1,025	1,025
5801-253	OUTSIDE PROFESSIONALS	525	165	3,000	20	3,000	3,000	3,000
5801-254	SPECIAL SERVICES	382	4,928	5,500	3,332	7,480	7,480	7,480
TOTAL 2-CONTRACTUAL		6,542	10,023	15,242	7,572	17,222	17,249	17,249
3-GENERAL SERVICES								
5801-313	BOOKS & EDUCATIONAL MATERI	216	485	300	0	300	300	300
5801-314	OFFICE SUPPLIES	77	40	900	50	900	900	900
5801-317	PHOTO & DUPLICATION	0	0	50	77	50	50	50
5801-332	OPERATING SUPPLIES	30	113	300	0	300	300	300
5801-333	COMPUTER SUPPLIES	893	773	500	388	500	500	500
TOTAL 3-GENERAL SERVICES		1,215	1,411	2,050	515	2,050	2,050	2,050
4-MACHINE & EQUIPMENT MAINTENA								
5801-413	OFFICE EQUIPMENT MAINTENAN	3,591	4,083	3,600	3,017	3,900	3,900	3,900
TOTAL 4-MACHINE & EQUIPMENT MAINTENA		3,591	4,083	3,600	3,017	3,900	3,900	3,900
5-CAPITAL OUTLAY								
5801-513	OFFICE EQUIPMENT	0	0	0	0	0	0	0
TOTAL 5-CAPITAL OUTLAY		0	0	0	0	0	0	0
TOTAL 01 PLANNING/DEVELOPMENT ADMIN		178,634	171,365	185,977	142,216	199,814	199,847	199,847

Inspections

General Fund **Community Development Division 58** **Department 02**

Program Description

The Inspections Department responsibilities include processing applications for construction and remodeling of structures; processing sign applications and demolition permits; and inspecting construction plans and structures to ensure compliance with building codes. These personnel also investigate zoning violations and any City Code violations.

Program Personnel

Title	2012-2013	2013-2014	2014-2015
Building Inspector	2	2	2
	2	2	2

Performance Objectives

- Process building permit applications, inspections, and verifications and perform inspections in a timely manner.
- Achieve compliance with all applicable construction and zoning codes.
- Complete inspections of new construction in a timely manner.
- File all reports in a timely manner.

01 -GENERAL FUND
DIVISION - 8 COMMUNITY DEVELOPMENT

EXPENDITURES		2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
02 INSPECTIONS								
1-PERSONNEL								
5802-111	SALARIES	71,363	74,727	75,885	59,694	84,304	84,304	84,304
5802-112	OVERTIME	546	134	300	27	300	300	300
5802-121	RETIREMENT	11,833	11,944	11,731	9,201	12,559	12,559	12,559
5802-122	SOCIAL SECURITY	5,431	5,616	5,828	4,604	6,472	6,472	6,472
5802-123	WORKER'S COMPENSATION	320	327	385	375	428	435	435
5802-125	GROUP INSURANCE	13,090	12,728	12,804	10,697	13,193	13,193	13,193
TOTAL 1-PERSONNEL		102,583	105,477	106,933	84,598	117,256	117,263	117,263
2-CONTRACTUAL								
5802-211	POSTAGE	486	680	900	591	900	900	900
5802-212	COMMUNICATIONS	670	730	1,000	570	800	800	800
5802-213	PRINTING	158	334	200	13	200	200	200
5802-215	TRAINING & EDUCATION	224	161	1,950	0	3,280	3,280	3,280
5802-224	INSURANCE	634	583	763	737	763	817	817
5802-252	DUES & SUBSCRIPTIONS	301	416	855	176	855	855	855
5802-253	OUTSIDE PROFESSIONALS	15,950	96,570	60,000	30,750	60,000	60,000	60,000
5802-254	SPECIAL SERVICES	27,803	63,661	30,000	31,624	30,000	30,000	30,000
5802-255	DAMAGE CLAIMS	0	0	0	0	0	0	0
TOTAL 2-CONTRACTUAL		46,227	163,133	95,668	64,460	96,798	96,852	96,852
3-GENERAL SERVICES								
5802-313	BOOKS & EDUCATIONAL MATERI	0	0	2,500	5,584	500	500	500
5802-314	OFFICE SUPPLIES	362	641	200	501	200	200	200
5802-317	PHOTO & DUPLICATION	7	0	200	0	200	200	200
5802-323	GAS & OIL	1,834	1,456	3,000	826	3,000	3,000	3,000
5802-332	OPERATING SUPPLIES	313	327	300	0	300	300	300
5802-333	COMPUTER SUPPLIES	0	0	500	953	500	500	500
TOTAL 3-GENERAL SERVICES		2,516	2,424	6,700	7,864	4,700	4,700	4,700
4-MACHINE & EQUIPMENT MAINTENA								
5802-411.0095	2005 CHEVY S10 BLAZER	311	633	500	51	500	500	500
5802-411.0140	2008 CHEVY COLORADO	5	0	500	535	500	500	500
5802-413	OFFICE EQUIPMENT MAINTENAN	0	0	500	0	500	500	500
5802-414	OTHER EQUIPMENT MAINTENANC	0	0	300	0	300	300	300
TOTAL 4-MACHINE & EQUIPMENT MAINTENA		316	633	1,800	586	1,800	1,800	1,800
5-CAPITAL OUTLAY								
5802-511	VEHICLES	0	0	0	0	0	0	0
TOTAL 5-CAPITAL OUTLAY		0	0	0	0	0	0	0
TOTAL 02 INSPECTIONS		151,642	271,667	211,101	157,508	220,554	220,615	220,615

Code Enforcement

General Fund **Community Development Division 58** **Department 03**

Program Description

Code Enforcement provides inspection processing and review for compliance with the Health and Sanitation Ordinance adopted by the City. This ordinance provides protection for the citizens of Stephenville for conditions which are detrimental to their health and safety through enforcement of environmental and consumer health-related statues.

Program Personnel

Title	2012-2013	2013-2014	2014-2015
Code Enforcement Officer	1	1	1
	1	1	1

Performance Objectives

- Ensure that all commercial food service establishments operate within State and local standards.
- Ensure that all property within the City is maintained according to City codes and ordinances.
- Achieve compliance with all applicable construction and zoning codes.
- File all reports in a timely manner.

01 -GENERAL FUND
DIVISION - 8 COMMUNITY DEVELOPMENT

EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
03 CODE ENFORCEMENT							
1-PERSONNEL							
5803-111 SALARIES	27,112	27,963	30,683	15,662	29,372	29,372	29,372
5803-112 OVERTIME	0	0	0	321	0	0	0
5803-121 RETIREMENT	4,462	4,462	4,724	2,474	4,360	4,360	4,360
5803-122 SOCIAL SECURITY	2,042	2,098	2,347	1,255	2,247	2,247	2,247
5803-123 WORKERS' COMPENSATION	122	125	155	151	149	151	151
5803-125 GROUP INSURANCE	6,537	6,364	6,402	3,184	6,597	6,597	6,597
TOTAL 1-PERSONNEL	40,276	41,012	44,311	23,048	42,725	42,727	42,727
2-CONTRACTUAL							
5803-211 POSTAGE	5,069	6,566	5,000	1,492	5,000	5,000	5,000
5803-212 COMMUNICATIONS	308	304	300	222	300	300	300
5803-213 PRINTING	0	0	200	0	200	200	200
5803-214 ADVERTISING & PUBLIC NOTIC	32	0	200	0	200	200	200
5803-215 TRAINING & EDUCATION	300	300	1,050	163	1,050	1,050	1,050
5803-224 INSURANCE	335	276	359	346	359	385	385
5803-252 DUES & SUBSCRIPTIONS	0	111	115	0	115	115	115
5803-253 OUTSIDE PROFESSIONAL	1,200	1,200	1,200	1,000	1,200	1,200	1,200
5803-254 SPECIAL SERVICES	35,912	20,607	30,000	4,803	30,000	30,000	30,000
TOTAL 2-CONTRACTUAL	43,156	29,364	38,424	8,026	38,424	38,450	38,450
3-GENERAL SERVICES							
5803-313 BOOKS & EDUCATION MATERIAL	0	0	100	0	100	100	100
5803-314 OFFICE SUPPLIES	0	20	200	0	200	200	200
5803-316 WEARING APPAREL	0	0	0	0	0	0	0
5803-317 PHOTO DUPLICATION	0	0	50	0	50	50	50
5803-323 GAS & OIL	1,062	1,047	2,000	556	2,000	2,000	2,000
5803-332 OPERATING SUPPLIES	0	0	50	0	50	50	50
5803-333 COMPUTER SUPPLIES	0	0	500	0	500	500	500
TOTAL 3-GENERAL SERVICES	1,062	1,067	2,900	556	2,900	2,900	2,900
4-MACHINE & EQUIPMENT MAINTENA							
5803-411.0141 2009 FORD RANGER	0	0	500	122	500	500	500
5803-414 OTHER EQUIPMENT	0	0	100	0	100	100	100
TOTAL 4-MACHINE & EQUIPMENT MAINTENA	0	0	600	122	600	600	600
5-CAPITAL OUTLAY							
5803-511 VEHICLES	0	0	0	0	0	0	0
TOTAL 5-CAPITAL OUTLAY	0	0	0	0	0	0	0
TOTAL 03 CODE ENFORCEMENT	84,493	71,442	86,235	31,752	84,649	84,677	84,677
TOTAL 8 COMMUNITY DEVELOPMENT	414,770	514,474	483,313	331,476	505,017	505,139	505,139
FUND TOTAL EXPENDITURES	12,702,236	12,257,528	13,400,806	10,315,854	12,467,664	12,540,997	12,495,385
REVENUES OVER/(UNDER) EXPENDITURES	(427,774)	544,671	(598,607)	1,679,454	198,079	45,705	291,317

UTILITY FUND

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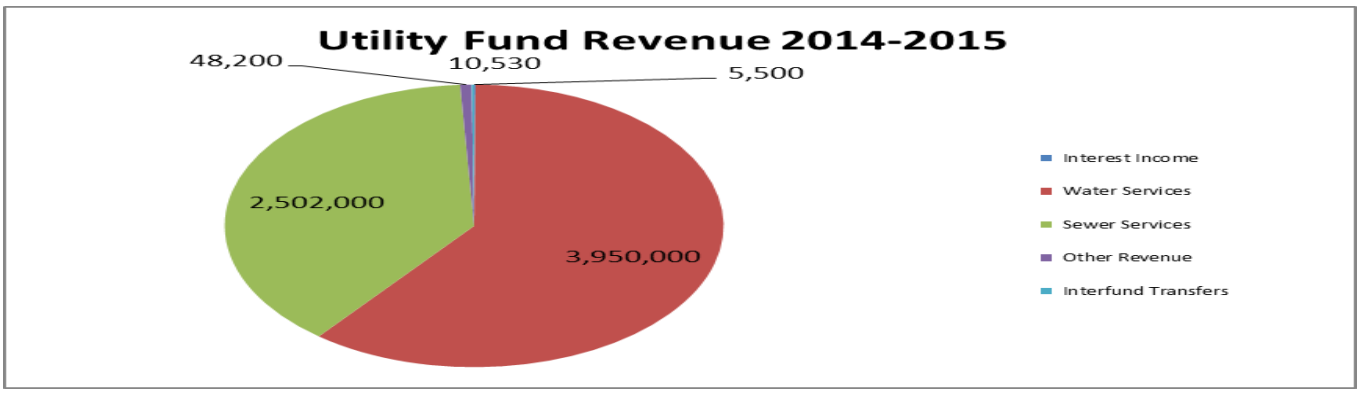
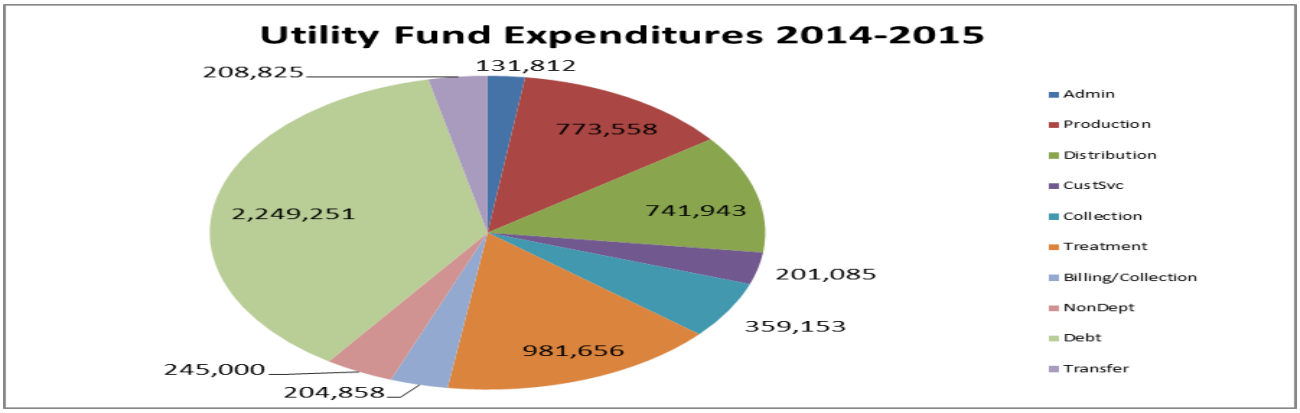
Utility Fund

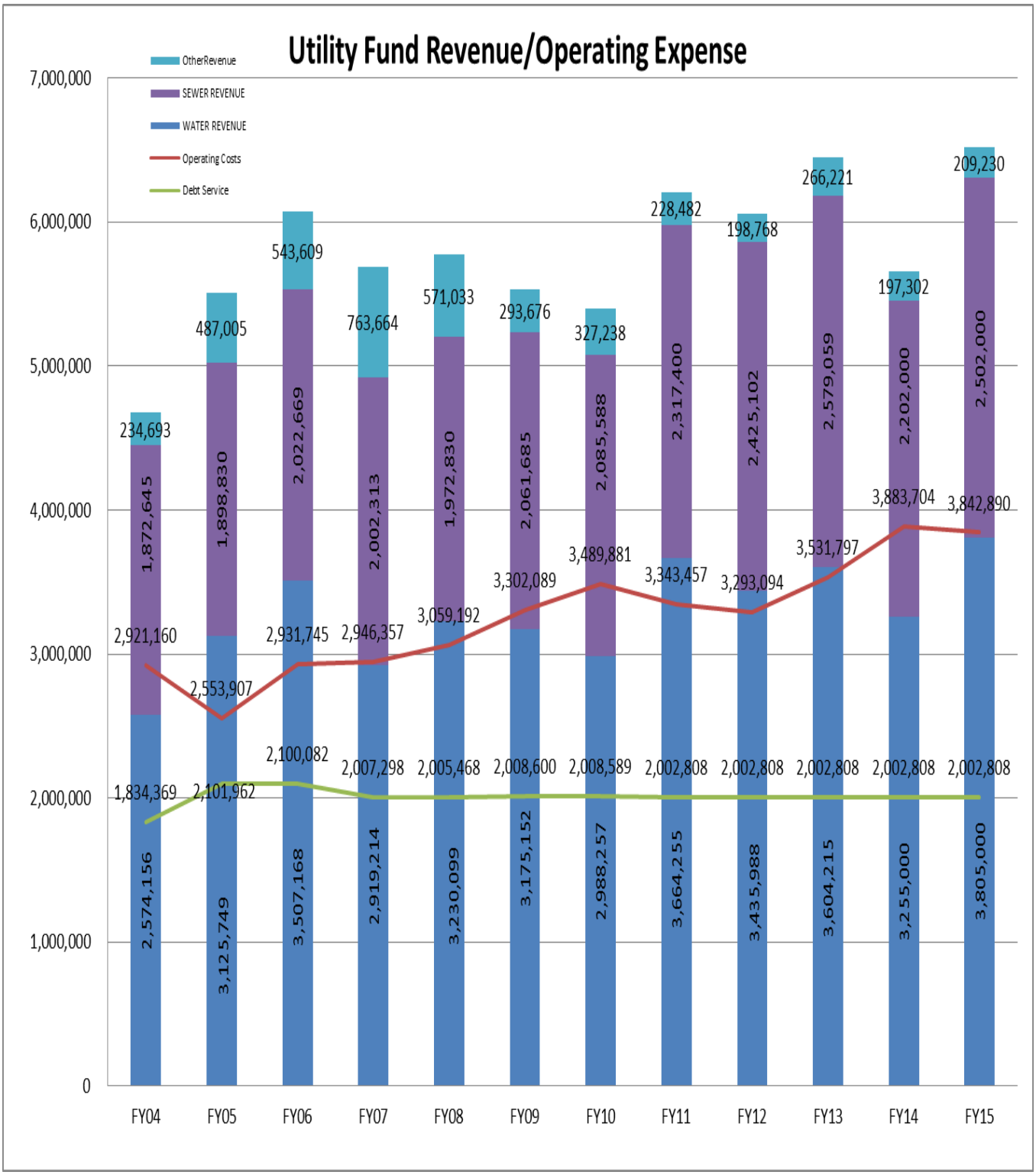
The Utility Fund is an Enterprise Fund of the City. Enterprise Funds are used to account for those operations that are financed and operated in a manner similar to private business enterprises. The intent is that the costs of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges.

Services provided by the Utility Fund include utility administration, water production and distribution, wastewater collection and treatment, utility customer service (meter reading) and utility billing and collections.

The Fund's source of revenue is the charge for water and sewer services. Utility rates are set by the City Council.






Utility Fund Revenue/Operating Expense
OtherRevenue
SEWER REVENUE
WATER REVENUE
Operating Costs
Debt Service
7,000,000
6,000,000
5,000,000
4,000,000
3,000,000
2,000,000
1,000,000
0
FY04
FY05
FY06
FY07
FY08
FY09
FY10
FY11
FY12
FY13
FY14
FY15
234,693
487,005
543,609
763,664
571,033
293,676
327,238
228,482
198,768
266,221
197,302
209,230
1,872,645
1,898,830
2,022,669
2,002,313
1,972,830
2,061,685
2,085,588
2,317,400
2,425,102
2,579,059
2,202,000
2,502,000
2,921,160
2,553,907
2,931,745
2,946,357
3,059,192
3,302,089
3,489,881
3,343,457
3,293,094
3,531,797
3,883,704
3,842,890
1,834,369
2,101,962
2,100,082
2,007,298
2,005,468
2,008,600
2,008,589
2,002,808
2,002,808
2,002,808
2,002,808
2,002,808
2,574,156
3,125,749
3,507,168
2,919,214
3,230,099
3,175,152
2,988,257
3,664,255
3,435,988
3,604,215
3,255,000
3,805,000

02 -WATER AND WASTEWATER FUND
FUND FINANCIAL SUMMARY

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
REVENUE SUMMARY							
ALL REVENUE	6,059,858	6,450,270	5,654,302	5,277,656	5,654,302	6,516,230	6,516,230
FUND TOTAL REVENUES	6,059,858	6,450,270	5,654,302	5,277,656	5,654,302	6,516,230	6,516,230
EXPENDITURE SUMMARY							
ALL EXPENDITURES	5,073,501	5,186,634	6,198,322	5,398,885	6,024,107	6,097,141	6,097,141
FUND TOTAL EXPENDITURES	5,073,501	5,186,634	6,198,322	5,398,885	6,024,107	6,097,141	6,097,141
REVENUES OVER/(UNDER) EXPENDITURES	986,357	1,263,636	(544,020)	(121,229)	(369,805)	419,089	419,089

02 -WATER AND WASTEWATER FUND
DIVISION FINANCIAL SUMMARY

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
REVENUE SUMMARY							
4 SERVICE CHARGES	6,024,376	6,394,295	5,623,000	5,222,104	5,623,000	6,473,000	6,473,000
5 OTHER REVENUE	35,482	55,975	31,302	55,552	31,302	43,230	43,230
FUND TOTAL REVENUES	6,059,858	6,450,270	5,654,302	5,277,656	5,654,302	6,516,230	6,516,230
EXPENDITURE SUMMARY							
O WATER DEPARTMENT							
00 UTILITIES ADMINISTRATION							
1-PERSONNEL	104,276	107,708	110,365	86,751	116,854	116,890	116,890
2-CONTRACTUAL	1,912	20,729	5,008	64,108	5,458	14,472	14,472
3-GENERAL SERVICES	1,204	116	450	282	450	450	450
TOTAL 00 UTILITIES ADMINISTRATION	107,392	128,553	115,823	151,141	122,762	131,812	131,812
01 WATER PRODUCTION							
1-PERSONNEL	196,255	197,659	207,248	161,744	211,466	211,527	211,527
2-CONTRACTUAL	359,935	400,490	447,470	328,558	455,270	416,011	416,011
3-GENERAL SERVICES	14,233	15,956	18,120	13,162	18,120	18,120	18,120
4-MACHINE & EQUIPMENT MAI	95,375	148,322	127,900	164,532	127,900	127,900	127,900
5-CAPITAL OUTLAY	0	0	50,000	20,415	0	0	0
TOTAL 01 WATER PRODUCTION	665,797	762,427	850,738	688,410	812,756	773,558	773,558
02 WATER DISTRIBUTION							
1-PERSONNEL	295,146	328,803	330,254	258,179	389,837	389,934	389,934
2-CONTRACTUAL	148,984	141,115	190,225	111,486	165,424	168,134	168,134
3-GENERAL SERVICES	35,632	42,539	43,000	34,057	43,600	46,375	46,375
4-MACHINE & EQUIPMENT MAI	112,714	118,785	137,500	82,273	137,500	137,500	137,500
5-CAPITAL OUTLAY	0	0	0	0	0	0	0
TOTAL 02 WATER DISTRIBUTION	592,476	631,242	700,979	485,995	736,361	741,943	741,943
03 CUSTOMER SERVICE							
1-PERSONNEL	152,008	146,201	154,242	120,456	161,080	161,119	161,119
2-CONTRACTUAL	4,734	9,620	2,300	4,873	2,530	2,816	2,816
3-GENERAL SERVICES	17,680	19,156	19,550	12,754	19,550	19,550	19,550
4-MACHINE & EQUIPMENT MAI	33,524	49,783	32,600	20,496	17,600	17,600	17,600
5-CAPITAL OUTLAY	0	0	0	0	0	0	0
TOTAL 03 CUSTOMER SERVICE	207,946	224,761	208,692	158,579	200,760	201,085	201,085
TOTAL O WATER DEPARTMENT	1,573,612	1,746,983	1,876,232	1,484,124	1,872,639	1,848,398	1,848,398

ADOPTED BUDGET
AS OF: JULY 31ST, 2014

02 -WATER AND WASTEWATER FUND
DIVISION FINANCIAL SUMMARY

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
1 WASTEWATER DEPARTMENT							
01 WASTEWATER COLLECTION							
1-PERSONNEL	234,650	192,818	249,054	155,342	212,985	213,038	213,038
2-CONTRACTUAL	32,295	4,995	80,116	67,489	18,316	8,615	8,615
3-GENERAL SERVICES	24,844	19,670	29,000	20,571	28,000	28,000	28,000
4-MACHINE & EQUIPMENT MAI	58,014	73,481	60,500	26,051	59,500	109,500	109,500
5-CAPITAL OUTLAY	0	0	120,000	118,171	0	0	0
TOTAL 01 WASTEWATER COLLECTION	349,804	290,963	538,670	387,623	318,801	359,153	359,153
02 WASTEWATER TREATMENT							
2-CONTRACTUAL	787,788	810,068	891,012	811,038	927,262	881,656	881,656
4-MACHINE & EQUIPMENT MAI	7,217	31,119	126,000	76,380	31,000	100,000	100,000
5-CAPITAL OUTLAY	0	0	0	0	0	0	0
TOTAL 02 WASTEWATER TREATMENT	795,006	841,187	1,017,012	887,418	958,262	981,656	981,656
TOTAL 1 WASTEWATER DEPARTMENT	1,144,809	1,132,150	1,555,682	1,275,041	1,277,063	1,340,809	1,340,809
2 BILLING AND COLLECTIONS							
01 UTILITY BILLING & COLLECTIO							
1-PERSONNEL	85,493	87,776	89,038	70,501	93,402	93,404	93,404
2-CONTRACTUAL	56,499	63,870	69,047	51,331	69,047	69,074	69,074
3-GENERAL SERVICES	18,501	22,684	15,700	20,406	15,700	24,200	24,200
4-MACHINE & EQUIPMENT MAI	17,183	16,783	19,180	17,275	18,180	18,180	18,180
TOTAL 01 UTILITY BILLING & COLLECT	177,676	191,114	192,965	159,512	196,329	204,858	204,858
TOTAL 2 BILLING AND COLLECTIONS	177,676	191,114	192,965	159,512	196,329	204,858	204,858
9 NON DEPARTMENTAL							
01 NON DEPARTMENTAL							
5-CAPITAL OUTLAY	1,239,455	1,323,634	0	0	0	0	0
6-BANK CHARGES	0	45	0	6,490	0	0	0
7-DEBT SERVICE	487,964	460,991	1,978,118	1,948,730	2,249,251	2,249,251	2,249,251
8-NOT USED	449,985	331,717	595,325	524,987	428,825	453,825	453,825
TOTAL 01 NON DEPARTMENTAL	2,177,405	2,116,387	2,573,443	2,480,207	2,678,076	2,703,076	2,703,076
TOTAL 9 NON DEPARTMENTAL	2,177,405	2,116,387	2,573,443	2,480,207	2,678,076	2,703,076	2,703,076
FUND TOTAL EXPENDITURES	5,073,501	5,186,634	6,198,322	5,398,885	6,024,107	6,097,141	6,097,141
REVENUES OVER/(UNDER) EXPENDITURES	986,357	1,263,636	(544,020)	(121,229)	(369,805)	419,089	419,089

ADOPTED BUDGET
AS OF: JULY 31ST, 2014

02 -WATER AND WASTEWATER FUND
ARY

REVENUES		2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
4 SERVICE CHARGES								
4450	STORM WATER DRAINAGE FEE	0	0	0	0	0	0	0
4451	WATER SALES	3,420,745	3,590,583	3,250,000	2,834,276	3,250,000	3,800,000	3,800,000
4452	WASTEWATER CHARGES	2,421,952	2,575,384	2,200,000	2,153,585	2,200,000	2,500,000	2,500,000
4453	PENALTY BILLING	99,970	110,402	90,000	80,248	90,000	90,000	90,000
4454	TRANSFER CHARGES	5,000	4,980	4,000	3,400	4,000	4,000	4,000
4455	CONNECTION CHARGES	33,236	35,410	31,000	26,460	31,000	31,000	31,000
4456	SERVICE CHARGES	11,508	12,697	10,000	14,580	10,000	10,000	10,000
4457	BILLING ADJUSTMENTS	(44,817)	(3,624)	(15,000)	171	(15,000)	(15,000)	(15,000)
4458	DELINQUENT CHARGES	38,590	36,760	30,000	42,940	30,000	30,000	30,000
4459	PRO-RATA/MISCELLANEOUS	12,200	14,041	10,000	45,755	10,000	10,000	10,000
4460	STREET CUTS & RESTORATION	6,439	(904)	5,000	8,762	5,000	5,000	5,000
4461	WATER TAPS	15,243	13,632	5,000	10,827	5,000	5,000	5,000
4462	SEWER TAPS	3,150	3,675	2,000	300	2,000	2,000	2,000
4465	PERMITS	1,160	1,260	1,000	800	1,000	1,000	1,000
TOTAL 4 SERVICE CHARGES		6,024,376	6,394,295	5,623,000	5,222,104	5,623,000	6,473,000	6,473,000
5 OTHER REVENUE								
4501	INTEREST ON INVESTMENTS	2,952	2,898	5,000	956	5,000	5,000	5,000
4501.000A	INTEREST ON CHECKING ACCOU	971	883	500	1,712	500	500	500
4510	SALE OF CITY EQUIPMENT	0	0	0	0	0	0	0
4515	SALE OF CITY LAND	0	0	0	0	0	0	0
4520	INSURANCE PROCEEDS	0	13,899	0	0	0	0	0
4535	LEASES	772	772	772	7,207	772	7,200	7,200
4540	INSUFFICIENT CHECK CHARGES	0	0	0	0	0	0	0
4541	MISCELLANEOUS	5,657	9,052	500	19,320	500	500	500
4545	OVER - SHORT	(21)	7	0	0	0	0	0
4590	ADMINISTRATIVE FEE	10,536	10,536	10,530	8,780	10,530	10,530	10,530
4591	GRANT PROCEEDS	0	0	0	0	0	0	0
4592	CAPITAL CONTRIBUTIONS	0	0	0	0	0	0	0
4595	CREDIT CARD FEES	9,447	11,033	6,500	10,274	6,500	12,000	12,000
4596	WEB CREDIT CARD FEES	5,169	6,895	7,500	7,303	7,500	7,500	7,500
TOTAL 5 OTHER REVENUE		35,482	55,975	31,302	55,552	31,302	43,230	43,230
FUND TOTAL REVENUES		6,059,858	6,450,270	5,654,302	5,277,656	5,654,302	6,516,230	6,516,230

Stephenville

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Utility Administration

Utility Fund **Administrative Services** **Division 60**

Program Description

The Utilities Administration Department directs and coordinates the activities of the water, wastewater and landfill services of the City of Stephenville. Planning, research, hiring, discipline, training, budgeting and personnel functions are conducted by administration.

Program Personnel

Title	2012-2013	2013-2014	2014-2015
Utilities Director	1	1	1
	1	1	1

Performance Objectives

- Develop and maintain quality utility programs and innovative services that are administered in a friendly, helpful manner.
- Respond to customer requests and issues quickly and fairly, with the intention of satisfying each customer.
- Increase the public awareness of utility issues and topics through proactive communication with citizens.
- Deliver superior utility services to the citizens of Stephenville.

ADOPTED BUDGET
AS OF: JULY 31ST, 2014

02 -WATER AND WASTEWATER FUND
DIVISION - O WATER DEPARTMENT

EXPENDITURES		2011-2012 ACTUAL	2012-2013 ACTUAL	(-------- 2013-2014 --------) CURRENT BUDGET	Y-T-D + ENCUMBERED	(---------- 2014-2015 ----------) DEPARTMENT REQUESTED	CITY ADMIN. RECOMMENDED	COUNCIL ADOPTED
00 UTILITIES ADMINISTRATION								
1-PERSONNEL								
5000-111	SALARIES	77,412	80,633	83,113	64,429	88,216	88,216	88,216
5000-112	OVERTIME	0	0	0	0	0	0	0
5000-121	RETIREMENT	12,725	12,850	12,571	9,926	13,096	13,096	13,096
5000-122	SOCIAL SECURITY	5,911	6,134	6,246	5,071	6,749	6,749	6,749
5000-123	WORKER'S COMPENSATION	1,683	1,727	2,033	1,977	2,196	2,232	2,232
5000-125	GROUP INSURANCE	6,545	6,364	6,402	5,348	6,597	6,597	6,597
TOTAL 1-PERSONNEL		104,276	107,708	110,365	86,751	116,854	116,890	116,890
2-CONTRACTUAL								
5000-211	POSTAGE	48	64	100	39	100	100	100
5000-212	COMMUNICATIONS	681	738	750	470	700	700	700
5000-214	ADVERTISING	184	458	0	37	0	0	0
5000-215	TRAINING & EDUCATION	0	1,083	2,500	2,554	3,000	3,000	3,000
5000-224	INSURANCE	127	144	158	145	158	172	172
5000-252	DUES & SUBSCRIPTION	622	615	500	458	500	500	500
5000-253	OUTSIDE PROFESSIONAL	250	17,626	1,000	60,405	1,000	10,000	10,000
TOTAL 2-CONTRACTUAL		1,912	20,729	5,008	64,108	5,458	14,472	14,472
3-GENERAL SERVICES								
5000-313	BOOKS & EDUCATIONAL MATERI	0	0	50	0	50	50	50
5000-314	OFFICE SUPPLIES	40	20	100	11	100	100	100
5000-333	COMPUTER SUPPLIES	1,164	96	300	270	300	300	300
TOTAL 3-GENERAL SERVICES		1,204	116	450	282	450	450	450
TOTAL 00 UTILITIES ADMINISTRATION		107,392	128,553	115,823	151,141	122,762	131,812	131,812

Water Production

Utility Fund **Water Operations Division 50** **Department 01**

Program Description

The Water Production Division is primarily responsible for producing safe and acceptable water in accordance with State and Federal health standards.

The water production activity is responsible for operating and maintaining water wells, storage tanks, instrumentation and the pumping of potable water to the residents of the City of Stephenville.

Program Personnel

Title	2012-2013	2013-2014	2014-2015
Water Plant Supervisor	1	1	1
Plant Operators	2	2	2
	3	3	3

Performance Objectives

- Provide a safe drinking source for the Stephenville community.
- Stay abreast of the changing regulations to meet the new drinking standards.
- Continually upgrade the existing facilities to meet regulatory requirements, maintain quality service and meet the community's water-use needs.
- Operate facilities in a cost efficient manner to minimize water rate increases.

ADOPTED BUDGET
AS OF: JULY 31ST, 2014

02 -WATER AND WASTEWATER FUND
DIVISION - O WATER DEPARTMENT

EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
01 WATER PRODUCTION							
1-PERSONNEL							
5001-111 SALARIES	120,490	124,871	132,189	101,047	135,759	135,759	135,759
5001-112 OVERTIME	14,242	12,069	12,000	8,450	12,000	12,000	12,000
5001-113 PART-TIME WAGES	0	0	0	0	0	0	0
5001-114 ON-CALL PAY	3,900	3,510	3,440	3,740	3,440	3,440	3,440
5001-115 INCENTIVE PAY	2,617	2,376	2,160	1,861	2,160	2,160	2,160
5001-121 RETIREMENT	22,319	22,552	23,064	17,738	22,766	22,766	22,766
5001-122 SOCIAL SECURITY	10,172	10,590	11,459	8,894	11,732	11,732	11,732
5001-123 WORKER'S COMPENSATION	2,803	2,869	3,730	3,636	3,819	3,880	3,880
5001-125 GROUP INSURANCE	19,712	18,822	19,206	16,378	19,790	19,790	19,790
TOTAL 1-PERSONNEL	196,255	197,659	207,248	161,744	211,466	211,527	211,527
2-CONTRACTUAL							
5001-211 POSTAGE	2,590	157	100	379	100	100	100
5001-212 COMMUNICATIONS	2,173	3,195	3,000	3,183	3,800	3,800	3,800
5001-215 TRAINING & EDUCATION	700	1,996	3,000	1,015	3,000	3,000	3,000
5001-224 INSURANCE	7,882	9,486	9,420	9,379	9,420	10,161	10,161
5001-251 UTILITIES	200,037	197,763	250,000	150,744	250,000	210,000	210,000
5001-252 DUES & SUBSCRIPTIONS	360	360	700	360	700	700	700
5001-253 OUTSIDE PROFESSIONALS	0	0	0	0	0	0	0
5001-254 SPECIAL SERVICES-ULRMWD	126,000	165,194	161,000	145,588	168,000	168,000	168,000
5001-255 DAMAGE CLAIMS	0	0	0	0	0	0	0
5001-258 STATE FEES	19,281	21,407	20,000	17,225	20,000	20,000	20,000
5001-260 PEST AND GERM CONTROL	912	932	250	684	250	250	250
TOTAL 2-CONTRACTUAL	359,935	400,490	447,470	328,558	455,270	416,011	416,011
3-GENERAL SERVICES							
5001-314 OFFICE SUPPLIES	51	20	20	479	20	20	20
5001-316 WEARING APPAREL	986	1,800	1,800	1,249	1,800	1,800	1,800
5001-318 SMALL TOOLS	961	303	300	103	300	300	300
5001-321 JANITORIAL SUPPLIES	0	0	0	0	0	0	0
5001-323 GAS & OIL	11,723	13,084	15,500	9,143	15,500	15,500	15,500
5001-332 OTHER SUPPLIES	511	750	500	2,188	500	500	500
TOTAL 3-GENERAL SERVICES	14,233	15,956	18,120	13,162	18,120	18,120	18,120
4-MACHINE & EQUIPMENT MAINTENA							
5001-411 VEHICLE MAINTENANCE	0	0	100	25	100	100	100
5001-411.0073 2005 CHEVY MID-SIZE PICKUP	495	0	500	0	500	500	500
5001-411.0085 2005 CHEVY MID-SIZE PICK-U	156	0	500	0	500	500	500
5001-411.0133 2008 CHEVY COLORADO PICK U	157	670	500	91	500	500	500
5001-411.0137 2012 FORD F-150 PICK UP	40	189	0	153	0	0	0
5001-411.0138 2012 FORD F-150 PICK UP	35	215	0	116	0	0	0
5001-411.0231 2014 FORD F-150 1/2 TON	0	0	0	0	0	0	0
5001-411.0330 2014 FORD F-150 1/2 TON	0	0	0	120	0	0	0
5001-412.0087 '98 CASE TRACTOR	104	139	300	54	300	300	300
5001-414 OTHER EQUIPMENT MAINTENANC	1,657	3,586	1,000	792	1,000	1,000	1,000
5001-423 WATER FACILITY MAINTENANCE	92,730	143,522	125,000	163,182	125,000	125,000	125,000
TOTAL 4-MACHINE & EQUIPMENT MAINTENA	95,375	148,322	127,900	164,532	127,900	127,900	127,900
5-CAPITAL OUTLAY							
5001-511 VEHICLES	0	0	25,000	20,415	0	0	0
5001-514 OTHER EQUIPMENT	0	0	25,000	0	0	0	0
5001-527 WATER&SEWER LINE REPLACEME	0	0	0	0	0	0	0
TOTAL 5-CAPITAL OUTLAY	0	0	50,000	20,415	0	0	0
TOTAL 01 WATER PRODUCTION	665,797	762,427	850,738	688,410	812,756	773,558	773,558

Water Distribution

Utility Fund **Water Operations Division 50** **Department 02**

Program Description

Water Distribution is responsible for routine inspection of water distribution lines; installation of water taps and meters; rehabilitation and replacement of damaged or inefficient water lines; meters; fire hydrants and values. The Department takes routine water samples to test the safety and efficiency of the system. The Department will continue to maintain water system lines and equipment as well as continue to recognize, follow and meet all Environmental Protection Agency and Safe Drinking Water Act regulations.

Program Personnel

Title	2012-2013	2013-2014	2014-2015
Crew Leader	2	2	2
Heavy Equipment Operator	1	1	1
Light Equipment Operator	2	2	2
Laborer II	1	1	1
	6	6	6

Performance Objectives

- Ensure safe, efficient delivery of water to the Stephenville community.
- Maintain highest standard of water quality, meeting EPA and TCEQ standards.
- Minimize system losses due to aged infrastructure.
- Enhance customer service through efficient service.
- Maintain the City's fire hydrants through installation of new hydrants and repair and replacement of existing ones.

02 -WATER AND WASTEWATER FUND
DIVISION - O WATER DEPARTMENT

EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
02 WATER DISTRIBUTION							
1-PERSONNEL							
5002-111 SALARIES	193,095	217,293	217,213	169,847	259,813	259,813	259,813
5002-112 OVERTIME	8,211	7,201	9,500	4,779	9,500	9,500	9,500
5002-113 PART-TIME WAGES	0	0	0	0	0	0	0
5002-114 ON CALL PAY	3,800	4,320	3,480	2,580	3,480	3,480	3,480
5002-115 INCENTIVE PAY	2,264	2,773	2,880	2,260	2,880	2,880	2,880
5002-121 RETIREMENT	32,722	36,972	35,887	27,730	40,924	40,924	40,924
5002-122 SOCIAL SECURITY	15,001	17,414	17,830	13,986	21,089	21,089	21,089
5002-123 WORKER'S COMPENSATION	3,854	3,682	5,052	4,928	5,975	6,072	6,072
5002-125 GROUP INSURANCE	36,200	39,147	38,412	32,068	46,176	46,176	46,176
TOTAL 1-PERSONNEL	295,146	328,803	330,254	258,179	389,837	389,934	389,934
2-CONTRACTUAL							
5002-211 POSTAGE	39	49	150	145	150	150	150
5002-212 COMMUNICATIONS	970	1,207	1,200	1,138	1,400	1,400	1,400
5002-215 TRAINING & EDUCATION	1,633	2,084	2,000	1,897	2,000	2,000	2,000
5002-224 INSURANCE	3,644	2,929	4,055	3,988	4,054	3,764	3,764
5002-231 RENTAL	100	200	100	0	100	100	100
5002-251 UTILITIES	131,783	126,187	175,000	90,326	150,000	150,000	150,000
5002-252 DUES & SUBSCRIPTIONS	600	720	720	600	720	720	720
5002-253 OUTSIDE PROFESSIONALS	10,215	7,740	7,000	9,892	7,000	10,000	10,000
5002-255 DAMAGE CLAIMS	0	0	0	3,500	0	0	0
TOTAL 2-CONTRACTUAL	148,984	141,115	190,225	111,486	165,424	168,134	168,134
3-GENERAL SERVICES							
5002-312 CHEMICALS	15,262	17,479	13,500	16,905	13,500	20,000	20,000
5002-314 OFFICE SUPPLIES	74	140	100	127	100	100	100
5002-316 WEARING APPAREL	3,745	3,775	3,600	2,659	4,200	3,775	3,775
5002-318 SMALL TOOLS	882	988	5,800	4,904	5,800	2,500	2,500
5002-321 JANITORIAL SUPPLIES	0	0	0	0	0	0	0
5002-322 STREET SIGNS AND MARKINGS	0	0	0	0	0	0	0
5002-323 GAS & OIL	13,315	16,655	17,500	7,857	17,500	17,500	17,500
5002-332 OTHER SUPPLIES	2,353	3,502	2,500	1,604	2,500	2,500	2,500
TOTAL 3-GENERAL SERVICES	35,632	42,539	43,000	34,057	43,600	46,375	46,375
4-MACHINE & EQUIPMENT MAINTENA							
5002-411 VEHICLE MAINTENANCE	4	28	300	0	300	300	300
5002-411.0080 '73 CHEVY 1-TON #80	96	34	500	15	500	500	500
5002-411.0084 '01 DODGE 1/2 TON #84	331	523	0	0	0	0	0
5002-411.0086 '03 CHEVY DUMP TRUCK	1,284	2,797	1,500	464	1,500	1,500	1,500
5002-411.0088 2005 FORD 3/4 TON - UNIT#8	1,072	1,493	500	360	500	500	500
5002-411.0131 2007 GMC SIERRA 2500 TRUCK	680	499	0	0	0	0	0
5002-411.0132 2008 FORD F150 PICKUP	0	0	0	0	0	0	0
5002-411.0139 2013 DODGE RAM 1500 1/2 TO	0	405	500	118	500	500	500
5002-411.0230 2013 FORD F-250 3/4 TON	0	99	500	330	500	500	500
5002-411.0331 2014 FORD F-250 3/4 TON TR	0	0	0	120	0	0	0
5002-412 MACHINERY MAINTENANCE	3,643	1,197	2,000	786	2,000	2,000	2,000
5002-412.0085 1995 JOHN DEERE MODEL4039	0	0	0	0	0	0	0
5002-412.0089 AIR COMPRESSOR 99 INGLESOR	5	34	200	116	200	200	200
5002-412.0580 2003 CASE BACKHOE	6,940	1,401	3,500	1,974	3,500	3,500	3,500
5002-414 GENERATOR MAINTENANCE	1,487	2,322	3,000	3,240	3,000	3,000	3,000
5002-423 WATER FACILITY MAINTENANCE	97,172	107,953	125,000	74,750	125,000	125,000	125,000
TOTAL 4-MACHINE & EQUIPMENT MAINTENA	112,714	118,785	137,500	82,273	137,500	137,500	137,500
5-CAPITAL OUTLAY							
5002-511 VEHICLES	0	0	0	0	0	0	0
5002-515 WATER MAINS	0	0	0	0	0	0	0
TOTAL 5-CAPITAL OUTLAY	0	0	0	0	0	0	0
TOTAL 02 WATER DISTRIBUTION	592,476	631,242	700,979	485,995	736,361	741,943	741,943

Customer Service

Utility Fund **Water Operations Division 50** **Department 03**

Program Description

The Customer Service Division is responsible for the accurate reading of all water meters within the service area. Plans and coordinates with utility billing and collections department. This office also handles connections and disconnections of service.

It is also responsible for field service and some water meter repairs. They provide back-up for water/wastewater personnel for utility problems.

Program Personnel

Title	2012-2013	2013-2014	2014-2015
Customer Service Supervisor	1	1	1
Crew Leader	0	0	0
Light Equipment Operator	1	1	1
Meter Reader	1	1	1
	3	3	3

Performance Objectives

- Accurately read all water meters each month.
- Deliver services to customers in a timely manner.
- Maintain the water meter replacement program.

02 -WATER AND WASTEWATER FUND
DIVISION - O WATER DEPARTMENT

EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	(-------- 2013-2014 --------) CURRENT BUDGET	Y-T-D + ENCUMBERED	(---------- 2014-2015 ----------) DEPARTMENT REQUESTED	CITY ADMIN. RECOMMENDED	COUNCIL ADOPTED
03 CUSTOMER SERVICE							
1-PERSONNEL							
5003-111 SALARIES	101,439	98,965	101,763	79,292	107,258	107,258	107,258
5003-112 OVERTIME	2,840	1,840	5,000	3,260	5,000	5,000	5,000
5003-115 INCENTIVE PAY	1,080	1,084	1,080	847	1,080	1,080	1,080
5003-121 RETIREMENT	17,167	16,270	16,605	12,847	16,825	16,825	16,825
5003-122 SOCIAL SECURITY	7,892	7,461	8,250	6,154	8,670	8,670	8,670
5003-123 WORKER'S COMPENSATION	2,032	2,075	2,338	2,276	2,457	2,496	2,496
5003-125 GROUP INSURANCE	19,559	18,506	19,206	15,779	19,790	19,790	19,790
TOTAL 1-PERSONNEL	152,008	146,201	154,242	120,456	161,080	161,119	161,119
2-CONTRACTUAL							
5003-211 POSTAGE	28	52	75	0	75	75	75
5003-212 COMMUNICATIONS	593	689	600	652	830	830	830
5003-213 PRINTING	102	180	150	266	150	150	150
5003-215 TRAINING & EDUCATION	333	542	500	1,714	500	500	500
5003-224 INSURANCE	730	611	725	686	725	1,011	1,011
5003-252 DUES & SUBSCRIPTIONS	240	360	250	360	250	250	250
5003-255 DAMAGE CLAIMS	2,708	7,187	0	1,195	0	0	0
TOTAL 2-CONTRACTUAL	4,734	9,620	2,300	4,873	2,530	2,816	2,816
3-GENERAL SERVICES							
5003-313 BOOKS & EDUCATIONAL MATERI	63	0	100	0	100	100	100
5003-316 WEARING APPAREL	1,035	1,250	1,500	1,450	1,500	1,500	1,500
5003-318 SMALL TOOLS	54	219	150	26	150	150	150
5003-323 GAS & OIL	16,193	17,456	17,500	10,578	17,500	17,500	17,500
5003-332 OTHER SUPPLIES	335	231	300	700	300	300	300
TOTAL 3-GENERAL SERVICES	17,680	19,156	19,550	12,754	19,550	19,550	19,550
4-MACHINE & EQUIPMENT MAINTENA							
5003-411 VEHICLE MAINTENANCE	0	0	100	0	100	100	100
5003-411.0075 1998 FORD PU	33	0	0	0	0	0	0
5003-411.0130 2006 CHEVROLET PICK UP	847	79	500	99	500	500	500
5003-411.0132 2008 FORD F150 PICKUP	402	184	500	567	500	500	500
5003-411.0134 2009 FORD F-150 1/2 TON PI	581	602	500	934	500	500	500
5003-412.0001 2002 KAWASAKI MULE	402	0	0	0	0	0	0
5003-412.0002 2011 JOHN DEERE GATOR	0	27	500	12	500	500	500
5003-414 OTHER EQUIPMENT MAINTENANC	9,413	0	500	36	500	500	500
5003-423 METER MAINTENANCE	21,846	48,890	30,000	18,848	15,000	15,000	15,000
TOTAL 4-MACHINE & EQUIPMENT MAINTENA	33,524	49,783	32,600	20,496	17,600	17,600	17,600
5-CAPITAL OUTLAY							
5003-511 VEHICLES	0	0	0	0	0	0	0
TOTAL 5-CAPITAL OUTLAY	0	0	0	0	0	0	0
TOTAL 03 CUSTOMER SERVICE	207,946	224,761	208,692	158,579	200,760	201,085	201,085
TOTAL O WATER DEPARTMENT	1,573,612	1,746,983	1,876,232	1,484,124	1,872,639	1,848,398	1,848,398

Wastewater Collection

Utility Fund **Wastewater Services Division 51** **Department 01**

Program Description

The Wastewater Collection Department maintains and rehabilitates the wastewater collection system, through routine inspections of system facilities and restoration of broke or collapsed mains. The Department provides maintenance services, including the installation of wastewater taps; the clearing, jet cleaning and camera inspection of lines.

Program Personnel

Title	2012-2013	2013-2014	2014-2015
WW/WWtr Superintendent	1	1	1
Crew Leader	1	1	1
Heavy Equipment Operator	1	1	1
Light Equipment Operator	2	2	2
	5	5	5

Performance Objectives

- Maintain all public wastewater collection system lines in free-flowing condition to protect the health and environment.
- Respond quickly and efficiently to customer requests regarding the collection system.

02 -WATER AND WASTEWATER FUND
DIVISION - 1 WASTEWATER DEPARTMENT

EXPENDITURES		2011-2012 ACTUAL	2012-2013 ACTUAL	(-------- 2013-2014 --------) CURRENT BUDGET	Y-T-D + ENCUMBERED	(---------- 2014-2015 ----------) DEPARTMENT REQUESTED	CITY ADMIN. RECOMMENDED	COUNCIL ADOPTED
01 WASTEWATER COLLECTION								
1-PERSONNEL								
5101-111	SALARIES	150,745	122,371	161,337	99,655	138,403	138,403	138,403
5101-112	OVERTIME	5,920	7,100	6,000	3,522	6,000	6,000	6,000
5101-114	ON-CALL PAY	2,700	2,610	3,480	1,840	3,480	3,480	3,480
5101-115	INCENTIVE PAY	2,707	2,184	2,520	1,534	1,800	1,800	1,800
5101-121	RETIREMENT	27,074	21,290	26,690	16,441	22,220	22,220	22,220
5101-122	SOCIAL SECURITY	12,555	10,103	13,260	8,381	11,451	11,451	11,451
5101-123	WORKER'S COMPENSATION	3,689	3,957	3,757	3,667	3,244	3,297	3,297
5101-125	GROUP INSURANCE	29,260	23,202	32,010	20,302	26,387	26,387	26,387
TOTAL 1-PERSONNEL		234,650	192,818	249,054	155,342	212,985	213,038	213,038
2-CONTRACTUAL								
5101-212	COMMUNICATIONS	1,508	1,238	1,300	1,155	1,500	1,500	1,500
5101-215	TRAINING & EDUCATION	1,244	1,616	2,000	714	2,000	2,000	2,000
5101-224	INSURANCE	1,183	1,223	3,416	3,337	3,416	3,715	3,715
5101-231	RENTAL	300	300	300	300	300	300	300
5101-251	UTILITIES	200	138	500	93	500	500	500
5101-252	DUES SUBSCRIPTIONS	600	480	600	360	600	600	600
5101-253	OUTSIDE PROFESSIONALS	27,261	0	72,000	61,531	10,000	0	0
5101-255	DAMAGE CLAIMS	0	0	0	0	0	0	0
TOTAL 2-CONTRACTUAL		32,295	4,995	80,116	67,489	18,316	8,615	8,615
3-GENERAL SERVICES								
5101-316	WEARING APPAREL	2,524	2,282	3,000	2,559	2,000	2,000	2,000
5101-318	SMALL TOOLS	294	412	500	262	500	500	500
5101-323	GAS & OIL	21,569	16,202	25,000	16,395	25,000	25,000	25,000
5101-332	OTHER SUPPLIES	457	775	500	1,355	500	500	500
TOTAL 3-GENERAL SERVICES		24,844	19,670	29,000	20,571	28,000	28,000	28,000
4-MACHINE & EQUIPMENT MAINTENA								
5101-411	VEHICLE MAINTENANCE	0	0	1,100	0	100	100	100
5101-411.0135	2009 FORD RANGER PICKUP	86	238	500	36	500	500	500
5101-411.0136	2010 FORD F 350 1 TON	117	295	500	44	500	500	500
5101-411.0230	2013 CHEVY DUMPTRUCK	0	0	0	0	1,000	1,000	1,000
5101-411.0233	2015 FORD F-750 DUMP TRUCK	0	0	0	121	0	0	0
5101-412	MACHINERY MAINTENANCE	0	0	100	0	100	100	100
5101-412.0081	H V SEWER MACHINE 2000 VO	8,458	0	2,000	0	2,000	2,000	2,000
5101-412.0085	1995 TRAILER HVSM	492	0	500	0	500	500	500
5101-412.0231	2011 JOHN DEERE BACKHOE	0	650	1,000	276	0	0	0
5101-412.0232	2012 FREIGHTLINER/VACCON T	45	1,600	2,500	3,546	2,500	2,500	2,500
5101-412.0590	'96 590 CASE BACKHOE/LOADE	705	0	1,000	0	1,000	1,000	1,000
5101-414	OTHER EQUIPMENT MAINTENANC	53	684	800	174	800	800	800
5101-424	SEWER FACILITY MAINTENANCE	45,046	69,132	50,000	21,779	50,000	100,000	100,000
5101-424.000B	LIFT STATION MAINTENANCE	3,013	881	500	74	500	500	500
TOTAL 4-MACHINE & EQUIPMENT MAINTENA		58,014	73,481	60,500	26,051	59,500	109,500	109,500
5-CAPITAL OUTLAY								
5101-511	VEHICLES	0	0	120,000	118,171	0	0	0
5101-515	ANNEX SERVICES	0	0	0	0	0	0	0
5101-527	SERVICE TO COLLEGE FM ROAD	0	0	0	0	0	0	0
TOTAL 5-CAPITAL OUTLAY		0	0	120,000	118,171	0	0	0
TOTAL 01 WASTEWATER COLLECTION		349,804	290,963	538,670	387,623	318,801	359,153	359,153

Wastewater Treatment

Utility Fund **Wastewater Services Division 51** **Department 02**

Program Description

The purpose of function of the Wastewater Treatment division is to receive and treat the spent water from a community, containing the wastes from domestic, industrial or commercial use and the surface water runoff and groundwater which may enter the system through infiltration.

The Stephenville Wastewater Treatment Plant is an activated sludge process. The activated sludge process in an aerobic biological process in which microorganisms grow by using oxidizable material in the wastewater as food. The microorganisms are recycled to the treatment plant in order to increase the rate of reaction.

The City contracts with OMI to provide this service.

Performance Objectives

- Maintain compliance with State and Federal requirements for operation and maintenance of the Wastewater Treatment Plant in order to protect the health and wellbeing of the citizens of Stephenville, Erath County and the State of Texas.
- Operate the facilities in the most cost efficient manner possible while maintaining effluent quality.
- Provide treatment of wastewater collected to meet permit requirements.

ADOPTED BUDGET
AS OF: JULY 31ST, 2014

02 -WATER AND WASTEWATER FUND
DIVISION - 1 WASTEWATER DEPARTMENT

EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	(-------- 2013-2014 --------) CURRENT BUDGET	Y-T-D + ENCUMBERED	(---------- 2014-2015 ----------) DEPARTMENT REQUESTED	CITY ADMIN. RECOMMENDED	COUNCIL ADOPTED
02 WASTEWATER TREATMENT							
2-CONTRACTUAL							
5102-224 INSURANCE	5,051	5,133	4,512	4,511	4,512	4,656	4,656
5102-251 UTILITIES	111,294	105,827	160,000	78,536	160,000	125,000	125,000
5102-254 SPECIAL SERVICES	0	0	0	55	0	0	0
5102-258 STATE FEES	17,368	20,323	16,500	20,929	32,750	22,000	22,000
5102-261 CONTRACTUAL SERVICES-OMI	654,075	678,784	710,000	707,006	730,000	730,000	730,000
TOTAL 2-CONTRACTUAL	787,788	810,068	891,012	811,038	927,262	881,656	881,656
4-MACHINE & EQUIPMENT MAINTENA							
5102-411.0070 1997 CHEVY 1/2 TON	0	0	500	0	500	0	0
5102-411.0080 2007 JD TRACTOR	0	0	300	0	300	0	0
5102-412.0230 2009 SKID STEER LOADER	0	0	200	0	200	0	0
5102-412.0510 1986 JD 510 BACKHOE	0	0	0	0	0	0	0
5102-424 SEWER FACILITY MAINTENANCE	7,217	31,119	125,000	76,380	30,000	100,000	100,000
TOTAL 4-MACHINE & EQUIPMENT MAINTENA	7,217	31,119	126,000	76,380	31,000	100,000	100,000
5-CAPITAL OUTLAY							
5102-514 EQUIPMENT	0	0	0	0	0	0	0
TOTAL 5-CAPITAL OUTLAY	0	0	0	0	0	0	0
TOTAL 02 WASTEWATER TREATMENT	795,006	841,187	1,017,012	887,418	958,262	981,656	981,656
TOTAL 1 WASTEWATER DEPARTMENT	1,144,809	1,132,150	1,555,682	1,275,041	1,277,063	1,340,809	1,340,809

Utility Billing & Collections

Utility Fund **Billing & Collections Division 52** **Department 01**

Program Description

The Utility Billing and Collections Department bills and collects for all City utility services as well as handling new development services creations; utility service requests; bad debt and non-payment issues; customer assistance wit conservation and utility programs; payment options and arrangements; maintenance of City utility account records; and billing inquiries.

Program Personnel

Title	2012-2013	2013-2014	2014-2015
Utility Billing Clerks	2	2	2
	2	2	2

Performance Objectives

- Process payments and cash receipts and make deposits in a timely manner.
- Prepare and mail correct, concise utility bills to all customers in a timely manner.
- Provide good, prompt personal, face-to-face and phone assistance to citizens.

02 -WATER AND WASTEWATER FUND
DIVISION - 2 BILLING AND COLLECTIONS

EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
01 UTILITY BILLING & COLLECTIO							
1-PERSONNEL							
5201-111 SALARIES	58,748	61,059	61,843	48,723	65,360	65,360	65,360
5201-112 OVERTIME	0	0	0	0	0	0	0
5201-113 PART-TIME WAGES	0	0	0	0	0	0	0
5201-121 RETIREMENT	9,597	9,708	9,522	7,506	9,703	9,703	9,703
5201-122 SOCIAL SECURITY	3,944	4,165	4,731	3,441	5,000	5,000	5,000
5201-123 WORKER'S COMPENSATION	113	116	138	134	146	148	148
5201-125 GROUP INSURANCE	13,090	12,728	12,804	10,697	13,193	13,193	13,193
TOTAL 1-PERSONNEL	85,493	87,776	89,038	70,501	93,402	93,404	93,404
2-CONTRACTUAL							
5201-211 POSTAGE	23,162	32,224	32,000	22,222	32,000	32,000	32,000
5201-212 COMMUNICATIONS	18	11	30	9	30	30	30
5201-213 PRINTING	210	233	500	309	500	500	500
5201-215 TRAINING & EDUCATION	0	0	200	0	200	200	200
5201-224 INSURANCE	254	289	317	291	317	344	344
5201-253 OUTSIDE PROFESSIONALS	15,150	15,600	16,000	15,398	16,000	16,000	16,000
5201-254 SPECIAL SERVICES	17,706	15,514	20,000	13,102	20,000	20,000	20,000
TOTAL 2-CONTRACTUAL	56,499	63,870	69,047	51,331	69,047	69,074	69,074
3-GENERAL SERVICES							
5201-314 OFFICE SUPPLIES	635	40	700	0	700	700	700
5201-332 OPERATING SUPPLIES	956	308	1,000	273	0	0	0
5201-333 COMPUTER SUPPLIES	0	0	0	393	1,000	1,000	1,000
5201-334 CREDIT CARD CHARGES	6,873	7,864	6,500	8,010	6,500	7,500	7,500
5201-335 WEB CREDIT CARD FEES	10,037	14,472	7,500	11,730	7,500	15,000	15,000
TOTAL 3-GENERAL SERVICES	18,501	22,684	15,700	20,406	15,700	24,200	24,200
4-MACHINE & EQUIPMENT MAINTENA							
5201-413 OFFICE (COMPUTER) MAINTENA	17,183	16,783	19,180	17,275	18,180	18,180	18,180
TOTAL 4-MACHINE & EQUIPMENT MAINTENA	17,183	16,783	19,180	17,275	18,180	18,180	18,180
TOTAL 01 UTILITY BILLING & COLLECTIO	177,676	191,114	192,965	159,512	196,329	204,858	204,858
TOTAL 2 BILLING AND COLLECTIONS	177,676	191,114	192,965	159,512	196,329	204,858	204,858

02 -WATER AND WASTEWATER FUND
DIVISION - 9 NON DEPARTMENTAL

EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
01 NON DEPARTMENTAL							
5-CAPITAL OUTLAY							
5901-500 DEPRECIATION	1,291,841	1,320,959	0	0	0	0	0
5901-550 GAIN ON SALE OF ASSETS	(52,386)	2,675	0	0	0	0	0
TOTAL 5-CAPITAL OUTLAY	1,239,455	1,323,634	0	0	0	0	0
6-BANK CHARGES							
5901-610 BANK CHARGES	0	45	0	6,490	0	0	0
TOTAL 6-BANK CHARGES	0	45	0	6,490	0	0	0
7-DEBT SERVICE							
5901-730 2001 BOND INTEREST	172,649	161,568	143,767	1,138,667	97,997	97,997	97,997
5901-731 2013 BOND INTEREST	0	0	0	0	41,044	41,044	41,044
5901-740 2014 CAPITAL LEASE INTERES	0	0	0	0	88,520	88,520	88,520
5901-741 2004 BOND INTEREST	204,828	194,658	186,357	186,357	73,490	73,490	73,490
5901-742 2003A BOND INTEREST	19,340	7,948	0	0	0	0	0
5901-743 2002 BOND INTEREST	4,170	0	0	0	0	0	0
5901-744 2003B BOND INTEREST	26,998	36,516	11,000	5,700	10,200	10,200	10,200
5901-745 BOND AMORTIZATION	24,644	38,298	15,128	0	0	0	0
5901-750 BOND PRINCIPAL	0	(5,477)	1,600,000	605,000	1,924,616	1,924,616	1,924,616
5901-755 2006 BOND INTEREST	35,334	27,479	21,866	13,007	13,384	13,384	13,384
TOTAL 7-DEBT SERVICE	487,964	460,991	1,978,118	1,948,730	2,249,251	2,249,251	2,249,251
8-NOT USED							
5901-800 GROSS RECEIPTS TAX-TO GENE	241,161	255,349	220,000	184,468	220,000	245,000	245,000
5901-801 ADMIN. FEE-TRANSFER TO GEN	208,824	208,824	208,825	174,020	208,825	208,825	208,825
5901-802 TRANSFER-CAPITAL PROJECTS	0	(132,456)	166,500	166,500	0	0	0
TOTAL 8-NOT USED	449,985	331,717	595,325	524,987	428,825	453,825	453,825
TOTAL 01 NON DEPARTMENTAL	2,177,405	2,116,387	2,573,443	2,480,207	2,678,076	2,703,076	2,703,076
TOTAL 9 NON DEPARTMENTAL	2,177,405	2,116,387	2,573,443	2,480,207	2,678,076	2,703,076	2,703,076
FUND TOTAL EXPENDITURES	5,073,501	5,186,634	6,198,322	5,398,885	6,024,107	6,097,141	6,097,141
REVENUES OVER/(UNDER) EXPENDITURES	986,357	1,263,636	(544,020)	(121,229)	(369,805)	419,089	419,089

SANITARY LANDFILL FUND

Sanitary Landfill Fund

The Sanitary Landfill Fund is a Special Revenue Fund which derives its revenue from fees for the disposal of solid waste at the Stephenville Municipal Landfill.

The City of Stephenville Landfill is a Type IV landfill, which is permitted to accept only brush and/or construction demolition waste and rubbish (trash) that are free of putrescible and household wastes.

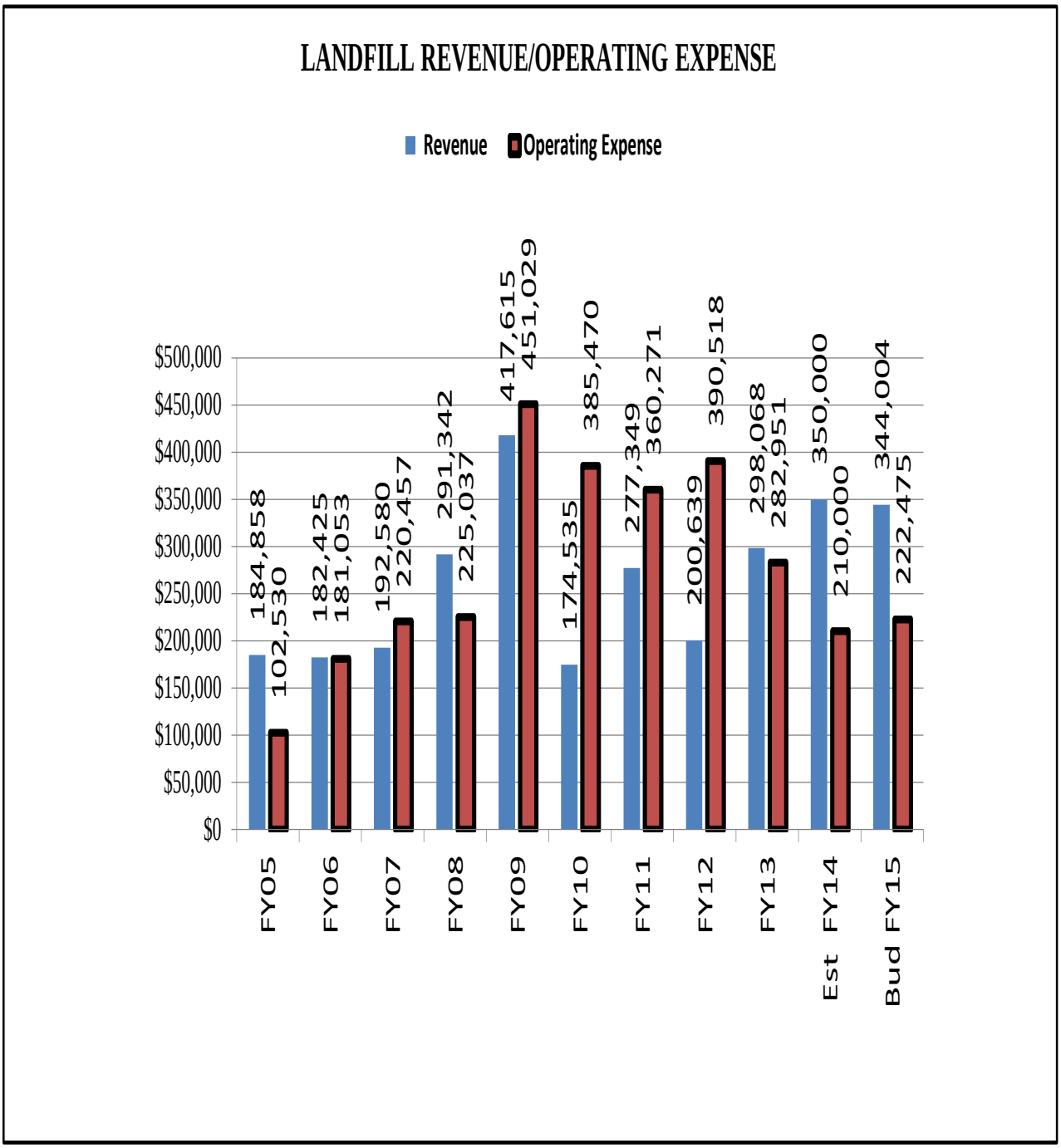
It is responsible for receiving permits from the Texas Commission on Environmental Quality and other agencies required when new cells are constructed for placement of solid wastes.

Program Personnel

Title	2012-2013	2013-2014	2014-2015
Supervisor	1	1	1
Heavy Equipment Operator I	1	1	1
Landfill Assistant (2-P/T)	1	1	1
	3	3	3

Performance Objectives

- Provide daily cover for all solid waste deposited into landfill.
- Respond to customer requests regarding the landfill quickly and efficiently.
- Process payments and cash receipts and make deposits in a timely manner.
- Provide good, prompt personal, face-to-face and phone assistance to citizens.


LANDFILL REVENUE/OPERATING EXPENSE
Revenue
Operating Expense
$500,000
$450,000
$400,000
$350,000
$300,000
$250,000
$200,000
$150,000
$100,000
$50,000
$0
184,858
102,530
182,425
181,053
192,580
220,457
291,342
225,037
417,615
451,029
174,535
385,470
277,349
360,271
200,639
390,518
298,068
282,951
350,000
210,000
344,004
222,475
FY05
FY06
FY07
FY08
FY09
FY10
FY11
FY12
FY13
Est FY14
Bud FY15

03 -SANITARY LANDFILL FUND
FUND FINANCIAL SUMMARY

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
REVENUE SUMMARY							
ALL REVENUE	305,638	298,068	300,400	379,613	300,400	300,400	344,004
FUND TOTAL REVENUES	305,638	298,068	300,400	379,613	300,400	300,400	344,004
EXPENDITURE SUMMARY							
ALL EXPENDITURES	314,038	282,951	209,570	173,681	222,337	222,475	222,475
FUND TOTAL EXPENDITURES	314,038	282,951	209,570	173,681	222,337	222,475	222,475
REVENUES OVER/(UNDER) EXPENDITURES	(8,400)	15,118	90,830	205,932	78,063	77,925	121,529

03 -SANITARY LANDFILL FUND
DIVISION FINANCIAL SUMMARY

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
REVENUE SUMMARY							
4 SERVICE CHARGES	199,705	291,502	300,000	377,773	300,000	300,000	343,604
5 OTHER REVENUE	105,933	6,566	400	1,841	400	400	400
FUND TOTAL REVENUES	305,638	298,068	300,400	379,613	300,400	300,400	344,004
EXPENDITURE SUMMARY							
0 SANITARY LANDFILL							
01 TOTAL LANDFILL EXPENSE							
1-PERSONNEL	132,629	135,979	134,676	111,083	141,443	141,519	141,519
2-CONTRACTUAL	33,141	27,348	31,364	20,384	37,364	37,426	37,426
3-GENERAL SERVICES	18,399	17,753	22,500	16,007	22,500	22,500	22,500
4-MACHINE & EQUIPMENT MAI	3,356	3,029	10,500	17,427	10,500	10,500	10,500
5-CAPITAL OUTLAY	108,656	88,307	0	0	0	0	0
7-DEBT SERVICE	7,321	(1)	0	0	0	0	0
8-NOT USED	10,536	10,536	10,530	8,780	10,530	10,530	10,530
TOTAL 01 TOTAL LANDFILL EXPENSE	314,038	282,951	209,570	173,681	222,337	222,475	222,475
TOTAL 0 SANITARY LANDFILL	314,038	282,951	209,570	173,681	222,337	222,475	222,475
FUND TOTAL EXPENDITURES	314,038	282,951	209,570	173,681	222,337	222,475	222,475
REVENUES OVER/(UNDER) EXPENDITURES	(8,400)	15,118	90,830	205,932	78,063	77,925	121,529

03 -SANITARY LANDFILL FUND
DIVISION FINANCIAL SUMMARY

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
REVENUE SUMMARY							
4 SERVICE CHARGES	199,705	291,502	300,000	377,773	300,000	300,000	343,604
5 OTHER REVENUE	105,933	6,566	400	1,841	400	400	400
FUND TOTAL REVENUES	305,638	298,068	300,400	379,613	300,400	300,400	344,004
EXPENDITURE SUMMARY							
0 SANITARY LANDFILL							
01 TOTAL LANDFILL EXPENSE							
1-PERSONNEL	132,629	135,979	134,676	111,083	141,443	141,519	141,519
2-CONTRACTUAL	33,141	27,348	31,364	20,384	37,364	37,426	37,426
3-GENERAL SERVICES	18,399	17,753	22,500	16,007	22,500	22,500	22,500
4-MACHINE & EQUIPMENT MAI	3,356	3,029	10,500	17,427	10,500	10,500	10,500
5-CAPITAL OUTLAY	108,656	88,307	0	0	0	0	0
7-DEBT SERVICE	7,321	(1)	0	0	0	0	0
8-NOT USED	10,536	10,536	10,530	8,780	10,530	10,530	10,530
TOTAL 01 TOTAL LANDFILL EXPENSE	314,038	282,951	209,570	173,681	222,337	222,475	222,475
TOTAL 0 SANITARY LANDFILL	314,038	282,951	209,570	173,681	222,337	222,475	222,475
FUND TOTAL EXPENDITURES	314,038	282,951	209,570	173,681	222,337	222,475	222,475
REVENUES OVER/(UNDER) EXPENDITURES	(8,400)	15,118	90,830	205,932	78,063	77,925	121,529

03 -SANITARY LANDFILL FUND
ARY

REVENUES		2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
4 SERVICE CHARGES								
4471	LANDFILL GATE FEES	199,705	291,502	300,000	377,773	300,000	300,000	343,604
TOTAL 4 SERVICE CHARGES		199,705	291,502	300,000	377,773	300,000	300,000	343,604
5 OTHER REVENUE								
4501	INTEREST ON INVESTMENTS	31	19	0	20	0	0	0
4535	LEASES	400	400	400	350	400	400	400
4540	INSUFFICIENT CHECK CHARGES	0	30	0	90	0	0	0
4541	MISCELLANEOUS	0	4,457	0	0	0	0	0
4545	OVER - SHORT	0	65	0	0	0	0	0
4590	TRANSFERS FROM OTHER FUNDS	105,000	0	0	0	0	0	0
4595	CREDIT CARD FEES	503	1,595	0	1,380	0	0	0
TOTAL 5 OTHER REVENUE		105,933	6,566	400	1,841	400	400	400
FUND TOTAL REVENUES		305,638	298,068	300,400	379,613	300,400	300,400	344,004

03 -SANITARY LANDFILL FUND
DIVISION - 0 SANITARY LANDFILL

EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
01 TOTAL LANDFILL EXPENSE							
1-PERSONNEL							
5001-111 SALARIES	69,674	74,344	74,964	59,308	80,295	80,295	80,295
5001-112 OVERTIME	1,362	1,061	3,000	239	3,000	3,000	3,000
5001-113 PART-TIME WAGES	25,999	24,851	20,000	21,140	20,000	20,000	20,000
5001-115 INCENTIVE PAY	0	0	0	0	0	0	0
5001-121 RETIREMENT	11,437	11,730	11,984	9,011	12,365	12,365	12,365
5001-122 SOCIAL SECURITY	7,391	7,567	7,484	6,353	7,902	7,902	7,902
5001-123 WORKER'S COMPENSATION	3,676	3,698	4,440	4,335	4,688	4,764	4,764
5001-125 GROUP INSURANCE	13,090	12,728	12,804	10,697	13,193	13,193	13,193
TOTAL 1-PERSONNEL	132,629	135,979	134,676	111,083	141,443	141,519	141,519
2-CONTRACTUAL							
5001-211 POSTAGE	968	1,038	1,500	1,162	1,500	1,500	1,500
5001-212 COMMUNICATIONS	1,488	1,738	1,500	1,683	2,000	2,000	2,000
5001-215 TRAINING & EDUCATION	0	713	1,000	0	1,000	1,000	1,000
5001-224 INSURANCE	4,808	4,492	4,444	4,418	4,444	4,506	4,506
5001-231 RENTAL	1,474	1,589	1,320	1,150	1,320	1,320	1,320
5001-251 UTILITIES	493	384	1,100	307	1,100	1,100	1,100
5001-253 OUTSIDE PROFESSIONAL	0	0	0	0	5,500	5,500	5,500
5001-254 SPECIAL SERVICES	20,467	10,155	15,000	2,852	15,000	15,000	15,000
5001-255 DAMAGE CLAIMS	0	0	0	325	0	0	0
5001-258 STATE FEES	3,442	7,237	5,000	5,804	5,000	5,000	5,000
5001-261 OTHER CONTRACTUAL SERVICES	0	0	500	0	500	500	500
5001-265 LEASE/PURCHASE	0	0	0	0	0	0	0
TOTAL 2-CONTRACTUAL	33,141	27,348	31,364	17,701	37,364	37,426	37,426
3-GENERAL SERVICES							
5001-314 OFFICE SUPPLIES	339	364	500	118	500	500	500
5001-316 WEARING APPAREL	1,106	1,082	1,200	1,159	1,200	1,200	1,200
5001-318 SMALL TOOLS	741	142	500	707	500	500	500
5001-323 GAS & OIL	15,871	14,252	20,000	12,414	20,000	20,000	20,000
5001-332 OTHER SUPPLIES	212	501	200	325	200	200	200
5001-333 COMPUTER SUPPLIES	69	80	100	0	100	100	100
5001-334 CREDIT CARD FEES	61	1,331	0	1,076	0	0	0
TOTAL 3-GENERAL SERVICES	18,399	17,753	22,500	15,800	22,500	22,500	22,500
4-MACHINE & EQUIPMENT MAINTENA							
5001-411.0071 2002 DODGE TRUCK	0	0	500	0	500	500	500
5001-411.0077 1999 Chevy 1 TON	85	181	700	399	700	700	700
5001-412 MACHINERY MAINTENANCE	296	0	500	0	500	500	500
5001-412.0002 D6-R DOZER	2,217	2,369	2,500	26	2,500	2,500	2,500
5001-412.0003 1990 CAT 816 COMPACTOR	325	72	2,500	181	2,500	2,500	2,500
5001-412.0006 2008 CAT 725 HAULTRUCK	0	0	2,500	0	2,500	2,500	2,500
5001-412.0007 2009 KOMATSU EXCAVATOR	330	246	1,000	0	1,000	1,000	1,000
5001-421 BUILDING MAINTENANCE	104	114	300	360	300	300	300
5001-427 LANDFILL IMPROVEMENT MAINT	0	0	0	0	0	0	0
TOTAL 4-MACHINE & EQUIPMENT MAINTENA	3,356	3,029	10,500	17,427	10,500	10,500	10,500
5-CAPITAL OUTLAY							
5001-500 DEPRECIATION	108,656	88,307	0	0	0	0	0
5001-521 BUILDING CONSTRUCTION	0	0	0	0	0	0	0
5001-527 LANDFILL IMPROVEMENTS	0	0	0	0	0	0	0
5001-550 GAIN ON SALE OF ASSETS	0	0	0	0	0	0	0
TOTAL 5-CAPITAL OUTLAY	108,656	88,307	0	0	0	0	0
7-DEBT SERVICE							
5001-750 LEASE PRINCIPAL	0	0	0	0	0	0	0
5001-755 INTEREST	7,321	(1)	0	0	0	0	0
TOTAL 7-DEBT SERVICE	7,321	(1)	0	0	0	0	0
8-NOT USED							
5001-800 ADMIN. FEE-TRANSFER TO WAT	10,536	10,536	10,530	8,780	10,530	10,530	10,530
5001-801 OPERATING TRANSFER OUT	0	0	0	0	0	0	0
TOTAL 8-NOT USED	10,536	10,536	10,530	8,780	10,530	10,530	10,530
TOTAL 01 TOTAL LANDFILL EXPENSE	314,038	282,951	209,570	173,681	222,337	222,475	222,475
TOTAL 0 SANITARY LANDFILL	314,038	282,951	209,570	173,681	222,337	222,475	222,475
FUND TOTAL EXPENDITURES	314,038	282,951	209,570	173,681	222,337	222,475	222,475
REVENUES OVER/(UNDER) EXPENDITURES	(8,400)	15,118	90,830	205,932	78,063	77,925	121,529

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AIRPORT FUND

Stephenville

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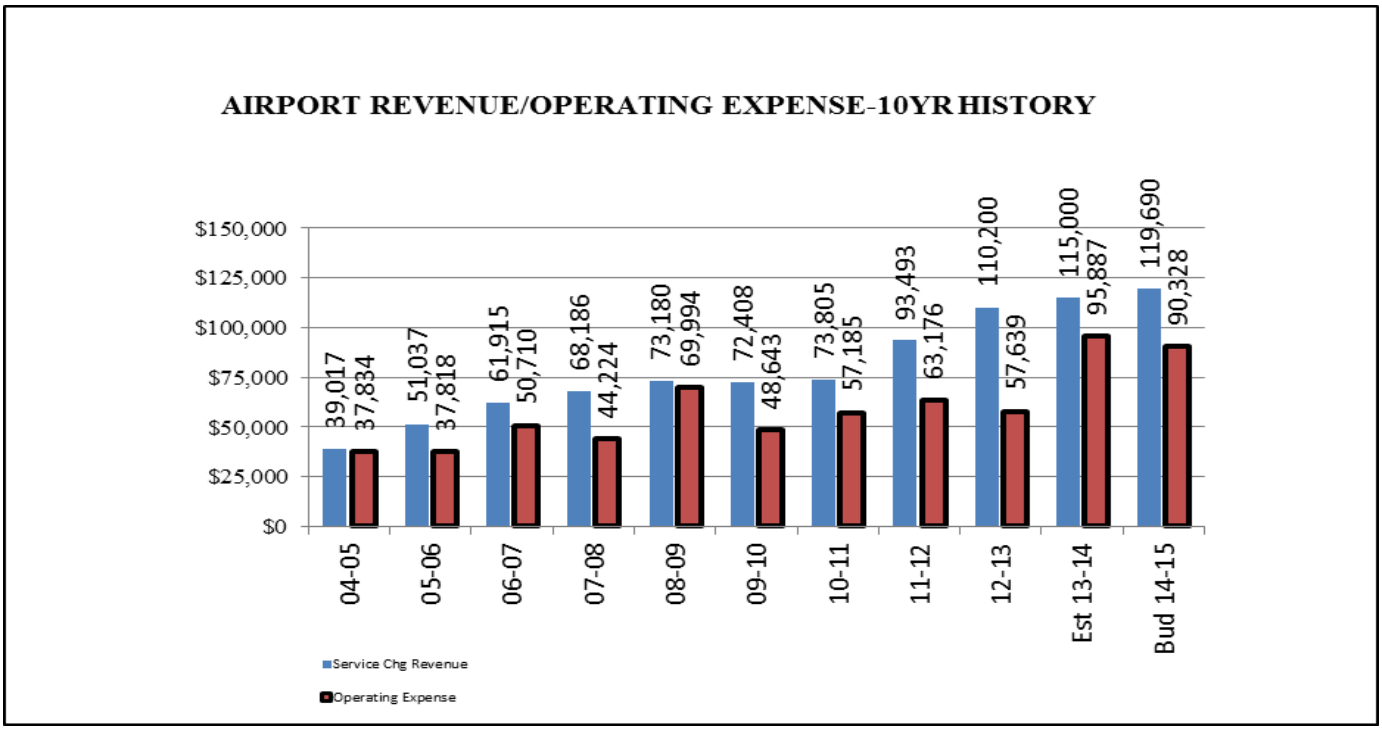
Airport Fund

The Stephenville Clark Regional Airport, consist of one main lighted runway precision approach path indicator (PAPI) equipped. Buildings include two 8-unit T-hangars, one 12-unit T-hangar, 2-corporate hangers, a main hangar/shop building and the new terminal building which houses an office and visitor's lounge. The operations of the airport are contracted to Stephenville Aviation, Inc.

A City Council appointed Airport Advisory Board, consisting of seven citizens, is established to make recommendations regarding studies, construction, improvements and related airport matters.
This fund was established to fund the on-going operations associated with the public aviation facilities at the Stephenville Clark Regional Airport. The major revenues are derived from hangar rentals and ground lease payments.



04 -AIRPORT FUND
FUND FINANCIAL SUMMARY

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
REVENUE SUMMARY							
ALL REVENUE	1,029,573	137,852	119,690	90,912	119,690	119,690	119,690
FUND TOTAL REVENUES	1,029,573	137,852	119,690	90,912	119,690	119,690	119,690
EXPENDITURE SUMMARY							
ALL EXPENDITURES	181,895	183,146	95,887	85,638	95,157	90,328	90,328
FUND TOTAL EXPENDITURES	181,895	183,146	95,887	85,638	95,157	90,328	90,328
REVENUES OVER/(UNDER) EXPENDITURES	847,678	(45,293)	23,803	5,274	24,533	29,362	29,362

04 -AIRPORT FUND
DIVISION FINANCIAL SUMMARY

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
REVENUE SUMMARY							
4 SERVICE CHARGES	92,344	109,699	109,690	90,096	109,690	109,690	109,690
5 OTHER REVENUE	937,230	28,153	10,000	816	10,000	10,000	10,000
FUND TOTAL REVENUES	1,029,573	137,852	119,690	90,912	119,690	119,690	119,690
EXPENDITURE SUMMARY							
AIRPORT							
01 TOTAL AIRPORT FUND EXPENSE							
2-CONTRACTUAL	37,080	42,071	46,322	33,089	46,432	41,603	41,603
3-GENERAL SERVICES	341	458	750	1,074	750	750	750
4-MACHINE & EQUIPMENT MAI	15,769	15,110	23,500	26,101	23,500	23,500	23,500
5-CAPITAL OUTLAY	122,999	120,572	0	0	0	0	0
7-DEBT SERVICE	5,707	4,934	25,315	25,374	24,475	24,475	24,475
TOTAL 01 TOTAL AIRPORT FUND EXPENS	181,895	183,146	95,887	85,638	95,157	90,328	90,328
TOTAL AIRPORT	181,895	183,146	95,887	85,638	95,157	90,328	90,328
FUND TOTAL EXPENDITURES	181,895	183,146	95,887	85,638	95,157	90,328	90,328
REVENUES OVER/(UNDER) EXPENDITURES	847,678	(45,293)	23,803	5,274	24,533	29,362	29,362

ADOPTED BUDGET
AS OF: JULY 31ST, 2014

04 -AIRPORT FUND

REVENUES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
4 SERVICE CHARGES							
4435 LEASES	1,520	1,440	1,440	800	1,440	1,440	1,440
4480 HANGAR RENTAL	88,010	105,314	105,000	87,110	105,000	105,000	105,000
4481 TIE DOWNS	0	0	0	0	0	0	0
4482 GASOLINE SALES	2,814	2,945	3,250	2,186	3,250	3,250	3,250
TOTAL 4 SERVICE CHARGES	92,344	109,699	109,690	90,096	109,690	109,690	109,690
5 OTHER REVENUE							
4541 MISCELLANEOUS	1,149	501	0	816	0	0	0
4590 TRANSFER FROM OTHER FUNDS	115,000	0	0	0	0	0	0
4591 GRANT PROCEEDS	7,868	27,652	10,000	0	10,000	10,000	10,000
4592 CAPITAL CONTRIBUTIONS	813,212	0	0	0	0	0	0
TOTAL 5 OTHER REVENUE	937,230	28,153	10,000	816	10,000	10,000	10,000
FUND TOTAL REVENUES	1,029,573	137,852	119,690	90,912	119,690	119,690	119,690

EXPENDITURES

01 TOTAL AIRPORT FUND EXPENSE							
2-CONTRACTUAL							
5001-211 POSTAGE	44	71	50	12	50	50	50
5001-212 COMMUNICATIONS	899	1,007	850	790	960	960	960
5001-215 TRAINING & EDUCATION	867	856	500	860	500	500	500
5001-224 INSURANCE	3,080	3,725	3,822	3,326	3,822	3,993	3,993
5001-231 RENTAL	0	0	0	0	0	0	0
5001-251 UTILITIES	26,071	26,957	35,000	20,194	35,000	30,000	30,000
5001-252 DUES & SUBSCRIPTIONS	1,740	1,730	2,000	1,442	2,000	2,000	2,000
5001-253 OUTSIDE PROFESSIONAL	3,950	1,447	100	3,094	100	100	100
5001-258 STATE FEES	200	2,451	200	200	200	200	200
5001-260 PEST CONTROL	228	228	200	171	200	200	200
5001-261 CONTRACTUAL SERVICES	0	3,600	3,600	3,000	3,600	3,600	3,600
TOTAL 2-CONTRACTUAL	37,080	42,071	46,322	33,089	46,432	41,603	41,603
3-GENERAL SERVICES							
5001-321 JANITORIAL SUPPLIES	341	398	500	1,074	500	500	500
5001-332 OTHER SUPPLIES	0	60	250	0	250	250	250
TOTAL 3-GENERAL SERVICES	341	458	750	1,074	750	750	750
4-MACHINE & EQUIPMENT MAINTENA							
5001-411.0301 2008 CHEVY TAHOE	0	162	500	0	500	500	500
5001-414 OTHER EQUIPMENT MAINTENANC	601	965	500	1,969	500	500	500
5001-420 AWOS MAINTENANCE	0	0	1,500	0	1,500	1,500	1,500
5001-421 BUILDING MAINTENANCE	855	529	1,000	551	1,000	1,000	1,000
5001-422 AIRPORT MAINTENANCE	14,312	13,454	20,000	23,581	20,000	20,000	20,000
TOTAL 4-MACHINE & EQUIPMENT MAINTENA	15,769	15,110	23,500	26,101	23,500	23,500	23,500
5-CAPITAL OUTLAY							
5001-500 DEPRECIATION	122,999	120,572	0	0	0	0	0
5001-523 AIRPORT IMPROVEMENTS	0	0	0	0	0	0	0
5001-531 LAND	0	0	0	0	0	0	0
TOTAL 5-CAPITAL OUTLAY	122,999	120,572	0	0	0	0	0
7-DEBT SERVICE							
5001-750 BOND PRINCIPAL	0	0	21,000	21,000	21,000	21,000	21,000
5001-755 BOND INTEREST	5,707	4,934	4,315	4,374	3,475	3,475	3,475
TOTAL 7-DEBT SERVICE	5,707	4,934	25,315	25,374	24,475	24,475	24,475
TOTAL 01 TOTAL AIRPORT FUND EXPENSE	181,895	183,146	95,887	85,638	95,157	90,328	90,328
TOTAL AIRPORT	181,895	183,146	95,887	85,638	95,157	90,328	90,328
FUND TOTAL EXPENDITURES	181,895	183,146	95,887	85,638	95,157	90,328	90,328
REVENUES OVER/(UNDER) EXPENDITURES	847,678	(45,293)	23,803	5,274	24,533	29,362	29,362

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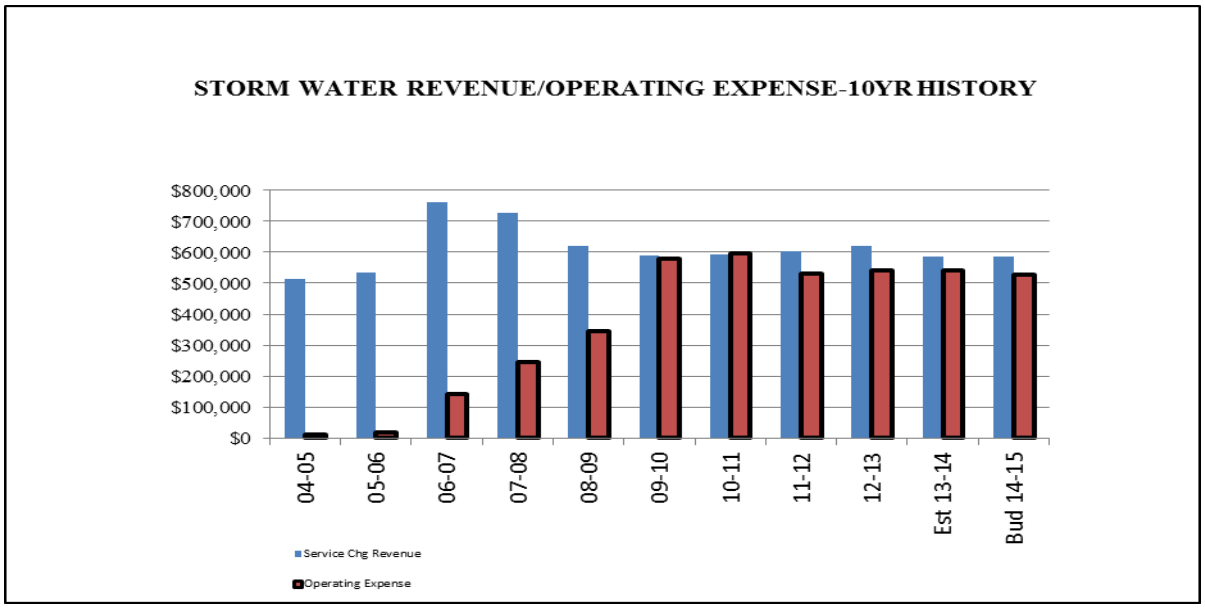
STORM WATER DRAINAGE FUND

Storm Water Drainage Fund

The Storm Water Drainage Fund was established to collect funds to construct and maintain the storm water drainage system throughout the City. Annual maintenance of storm water facilities are handled through this fund. Major storm water drainage construction projects are recommended by the City Administrator and approved by the City Council.

Fees are billed monthly and are based on the size of the parcel of property owned by each resident or business owner.



ADOPTED BUDGET
AS OF: JULY 31ST, 2014

05 -STORM WATER DRAINAGE FUND
FUND FINANCIAL SUMMARY

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
REVENUE SUMMARY							
ALL REVENUE	605,777	621,448	586,500	514,781	586,500	586,500	586,500
FUND TOTAL REVENUES	605,777	621,448	586,500	514,781	586,500	586,500	586,500
EXPENDITURE SUMMARY							
ALL EXPENDITURES	562,206	402,876	563,071	417,337	528,798	528,798	528,798
FUND TOTAL EXPENDITURES	562,206	402,876	563,071	417,337	528,798	528,798	528,798
REVENUES OVER/(UNDER) EXPENDITURES	43,571	218,573	23,429	97,444	57,702	57,702	57,702

ADOPTED BUDGET
AS OF: JULY 31ST, 2014

05 -STORM WATER DRAINAGE FUND
DIVISION FINANCIAL SUMMARY

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
REVENUE SUMMARY							
4 SERVICE CHARGES	604,231	620,259	585,000	514,588	585,000	585,000	585,000
5 OTHER REVENUE	1,547	1,190	1,500	193	1,500	1,500	1,500
FUND TOTAL REVENUES	605,777	621,448	586,500	514,781	586,500	586,500	586,500
EXPENDITURE SUMMARY							
1 CENTRAL GOVERNMENT							
STORM WATER DRAINAGE							
2-CONTRACTUAL	200	0	200	0	200	200	200
4-MACHINE & EQUIPMENT MAI	0	5,610	30,000	14,975	30,000	30,000	30,000
5-CAPITAL OUTLAY	255,245	273,818	0	0	0	0	0
6-BANK CHARGES	0	300	0	0	0	0	0
7-DEBT SERVICE	306,762	121,647	508,771	378,262	498,598	498,598	498,598
8-NOT USED	0	1,500	24,100	24,100	0	0	0
TOTAL STORM WATER DRAINAGE	562,206	402,876	563,071	417,337	528,798	528,798	528,798
TOTAL 1 CENTRAL GOVERNMENT	562,206	402,876	563,071	417,337	528,798	528,798	528,798
FUND TOTAL EXPENDITURES	562,206	402,876	563,071	417,337	528,798	528,798	528,798
REVENUES OVER/(UNDER) EXPENDITURES	43,571	218,573	23,429	97,444	57,702	57,702	57,702

05 -STORM WATER DRAINAGE FUND
ARY

REVENUES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
4 SERVICE CHARGES							
4450 STORM WATER DRAINAGE FEE	595,868	613,750	580,000	509,449	580,000	580,000	580,000
4453 PENALTY	5,991	6,458	5,000	5,139	5,000	5,000	5,000
4457 BILLING ADJUSTMENTS	2,372	51	0	0	0	0	0
TOTAL 4 SERVICE CHARGES	604,231	620,259	585,000	514,588	585,000	585,000	585,000
5 OTHER REVENUE							
4501 INTEREST ON INVESTMENTS	1,547	1,190	1,500	193	1,500	1,500	1,500
4541 MISCELLANEOUS	0	0	0	0	0	0	0
TOTAL 5 OTHER REVENUE	1,547	1,190	1,500	193	1,500	1,500	1,500
FUND TOTAL REVENUES	605,777	621,448	586,500	514,781	586,500	586,500	586,500

05 -STORM WATER DRAINAGE FUND
DIVISION - 1 CENTRAL GOVERNMENT

EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
STORM WATER DRAINAGE							
2-CONTRACTUAL							
5103-252 DUES & SUBSCRIPTIONS	200	0	200	0	200	200	200
TOTAL 2-CONTRACTUAL	200	0	200	0	200	200	200
4-MACHINE & EQUIPMENT MAINTENA							
5103-414 STORM DRAINAGE MAINTENANCE	0	5,610	30,000	14,975	30,000	30,000	30,000
TOTAL 4-MACHINE & EQUIPMENT MAINTENA	0	5,610	30,000	14,975	30,000	30,000	30,000
5-CAPITAL OUTLAY							
5103-500 DEPRECIATION	255,245	273,818	0	0	0	0	0
5103-523 STORM WATER DRAINAGE CONST	0	0	0	0	0	0	0
TOTAL 5-CAPITAL OUTLAY	255,245	273,818	0	0	0	0	0
6-BANK CHARGES							
5103-610 BANK CHARGES	0	300	0	0	0	0	0
TOTAL 6-BANK CHARGES	0	300	0	0	0	0	0
7-DEBT SERVICE							
5103-745 BOND AMORTIZATION	4,259	(24,175)	6,523	0	0	0	0
5103-750 BOND PRINCIPAL	0	0	250,000	250,000	255,000	255,000	255,000
5103-755 BOND INTEREST	302,502	145,822	252,248	128,262	243,598	243,598	243,598
TOTAL 7-DEBT SERVICE	306,762	121,647	508,771	378,262	498,598	498,598	498,598
8-NOT USED							
5103-802 TRANSFER-CAPITAL PROJECTS	0	1,500	24,100	24,100	0	0	0
TOTAL 8-NOT USED	0	1,500	24,100	24,100	0	0	0
TOTAL STORM WATER DRAINAGE	562,206	402,876	563,071	417,337	528,798	528,798	528,798
TOTAL 1 CENTRAL GOVERNMENT	562,206	402,876	563,071	417,337	528,798	528,798	528,798
FUND TOTAL EXPENDITURES	562,206	402,876	563,071	417,337	528,798	528,798	528,798
REVENUES OVER/(UNDER) EXPENDITURES	43,571	218,573	23,429	97,444	57,702	57,702	57,702

Special Revenue Funds

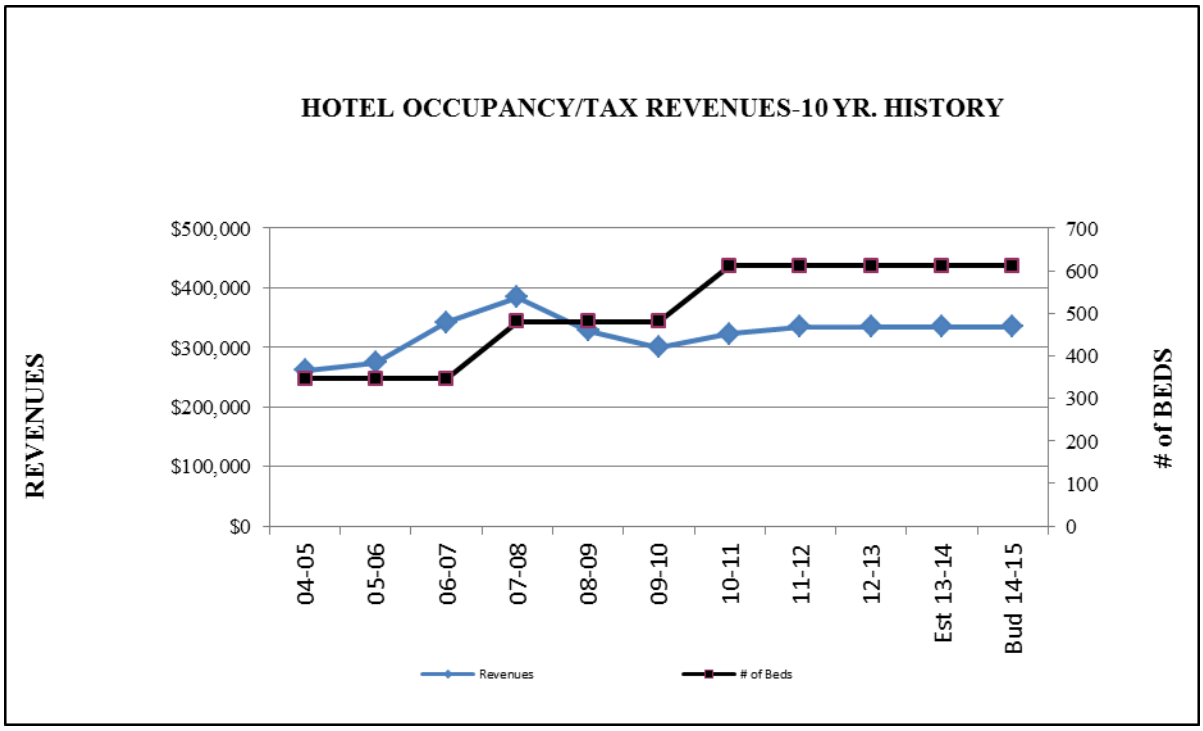
Special revenue funds are used to account for specific revenues that are legally restricted to expenditure for particular purposes.

Hotel/Motel Fund – This fund is used to account for the hotel occupancy taxes the City collects. These taxes are restricted for use to enhance and promote tourism and convention activity within the City.

Child Safety Fund – This fund is used to account for court costs used to operate a city school crossing guard program, or programs designed to enhance child safety, health, or nutrition; including child abuse prevention and intervention, and substance abuse prevention.

LEOSE Fund – This fund is used to account for restricted law enforcement officer education and training activity.

Drug Forfeiture Fund- This fund is used to account for restricted law enforcement activities.



07 -SPECIAL REVENUE FUND
FUND FINANCIAL SUMMARY

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
REVENUE SUMMARY							
ALL REVENUE	369,513	366,162	334,700	296,471	344,700	353,705	353,705
FUND TOTAL REVENUES	369,513	366,162	334,700	296,471	344,700	353,705	353,705
EXPENDITURE SUMMARY							
ALL EXPENDITURES	367,647	345,397	395,700	281,140	406,605	415,665	365,665
FUND TOTAL EXPENDITURES	367,647	345,397	395,700	281,140	406,605	415,665	365,665
REVENUES OVER/(UNDER) EXPENDITURES	1,866	20,765	(61,000)	15,331	(61,905)	(61,960)	(11,960)

07 -SPECIAL REVENUE FUND
DIVISION FINANCIAL SUMMARY

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
REVENUE SUMMARY							
0 TAXES	334,002	334,086	315,000	269,031	325,000	334,005	334,005
2 FINES AND FORFEITURES	35,137	31,764	16,000	23,720	16,000	16,000	16,000
3 INTERGOVERNMENTAL	0	0	3,700	3,617	3,700	3,700	3,700
5 OTHER REVENUE	374	312	0	103	0	0	0
FUND TOTAL REVENUES	369,513	366,162	334,700	296,471	344,700	353,705	353,705
EXPENDITURE SUMMARY							
9 SPECIAL REVENUE							
01 TOTAL EXPENSE							
2-CONTRACTUAL	365,000	341,871	392,000	279,910	402,905	411,965	361,965
6-BANK CHARGES	2,647	3,526	3,700	1,230	3,700	3,700	3,700
TOTAL 01 TOTAL EXPENSE	367,647	345,397	395,700	281,140	406,605	415,665	365,665
TOTAL 9 SPECIAL REVENUE	367,647	345,397	395,700	281,140	406,605	415,665	365,665
FUND TOTAL EXPENDITURES	367,647	345,397	395,700	281,140	406,605	415,665	365,665
REVENUES OVER/(UNDER) EXPENDITURES	1,866	20,765	(61,000)	15,331	(61,905)	(61,960)	(11,960)

07 -SPECIAL REVENUE FUND
ARY

REVENUES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
0 TAXES							
4040 MOTEL OCCUPANCY TAX	334,002	334,086	315,000	269,031	325,000	334,005	334,005
TOTAL 0 TAXES	334,002	334,086	315,000	269,031	325,000	334,005	334,005
2 FINES AND FORFEITURES							
4210 CHILD SAFETY FINES	13,575	18,048	12,000	4,630	12,000	12,000	12,000
4220 DRUG FORFEITURE	10,000	0	0	11,573	0	0	0
4221 FEDERAL DRUG FORFEITURE	1,905	987	0	2,756	0	0	0
4222 MUNICIPAL COURT TECHNOLOGY	9,657	12,729	4,000	4,761	4,000	4,000	4,000
TOTAL 2 FINES AND FORFEITURES	35,137	31,764	16,000	23,720	16,000	16,000	16,000
3 INTERGOVERNMENTAL							
4350 GRANTS	0	0	3,700	3,617	3,700	3,700	3,700
TOTAL 3 INTERGOVERNMENTAL	0	0	3,700	3,617	3,700	3,700	3,700
5 OTHER REVENUE							
4501 INTEREST ON INVESTMENTS	374	312	0	103	0	0	0
4543 DONATIONS-SR. CITIZEN	0	0	0	0	0	0	0
TOTAL 5 OTHER REVENUE	374	312	0	103	0	0	0
FUND TOTAL REVENUES	369,513	366,162	334,700	296,471	344,700	353,705	353,705

07 -SPECIAL REVENUE FUND
DIVISION - 9 SPECIAL REVENUE

EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
01 TOTAL EXPENSE							
2-CONTRACTUAL							
5901-253 H/M TAX-CHAMBER OF COMMERC	204,457	190,906	180,000	108,458	185,715	190,860	190,860
5901-254 H/M TAX-FINE ARTS COUNCIL	51,114	47,727	45,000	27,114	46,430	47,715	47,715
5901-255 HOTEL/MOTEL TAX	0	0	0	0	0	0	0
5901-255.000A H/M TAX-SPECIAL EVENTS	38,320	43,130	45,000	30,278	46,430	47,715	47,715
5901-255.000H H/M TAX-MUSEUM	51,956	47,945	45,000	32,312	46,430	48,775	48,775
5901-256.000A CHILD SAFETY-S.T.A.R.	2,500	2,500	2,500	2,500	2,500	2,500	2,500
5901-256.000B CHILD SAFETY-SISD	2,035	2,000	4,000	4,000	3,600	3,600	3,600
5901-256.000D CHILD SAFETY-CROSS TIMBERS	3,000	3,000	3,000	3,000	3,300	3,300	3,300
5901-256.000E CHILD SAFETY-P.R.C.A.C.	0	2,500	2,500	2,500	3,500	2,500	2,500
5901-257 WELCOME TO S'VILLE SIGN	0	0	15,000	0	15,000	15,000	15,000
5901-259 BRICK STREETS-HISTORICAL	4,833	0	50,000	69,747	50,000	50,000	0
5901-260 FEDERAL FORFEITURE	6,786	2,163	0	0	0	0	0
TOTAL 2-CONTRACTUAL	365,000	341,871	392,000	279,910	402,905	411,965	361,965
6-BANK CHARGES							
5901-615 LEOSE-FD TRAINING	0	0	0	0	0	0	0
5901-617 LEOSE-PD TRAINING	2,647	630	3,700	1,230	3,700	3,700	3,700
5901-634 DRUG FORFEITURE	0	2,896	0	0	0	0	0
TOTAL 6-BANK CHARGES	2,647	3,526	3,700	1,230	3,700	3,700	3,700
TOTAL 01 TOTAL EXPENSE	367,647	345,397	395,700	281,140	406,605	415,665	365,665
TOTAL 9 SPECIAL REVENUE	367,647	345,397	395,700	281,140	406,605	415,665	365,665
FUND TOTAL EXPENDITURES	367,647	345,397	395,700	281,140	406,605	415,665	365,665
REVENUES OVER/(UNDER) EXPENDITURES	1,866	20,765	(61,000)	15,331	(61,905)	(61,960)	(11,960)

CAPITAL IMPROVEMENTS

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Capital Improvements

A Capital Improvement Program is a schedule of public Physical Improvements to be constructed with estimated resources available to finance the projected expenditures.

Capital Improvements are any expenditures of public funds for the purchase, construction, rehabilitation, replacement or expansion of the physical assets of the community when the project is relatively large in size, expensive (the City's capital threshold is $1,000), long-term and permanent. Some common examples include streets, tennis courts, fire stations, water and sewer lines and fire engines. Capital expenditures are financed from a variety of sources to include long-term and short-term debt, current revenues, grants from other governmental entities and donations from foundations, businesses, individuals and non-profit organizations. A detail listing of financing methods is found on the following pages.

Functions of a Capital Improvement Program

- Estimating capital requirements, budgeting priority projects and developing revenue sources for proposed improvements.
- Scheduling all capital projects over a fixed period with the appropriate planning implementation and informing the public of projected capital improvements.
- Coordinating the activities of various departments in meeting project schedules.
- Monitoring and evaluating the process of capital projects.

Capital Improvements Policy

The City of Stephenville prioritizes the funding of capital projects on the basis of a Capital Improvements Plan. The functions of the Capital Improvement Plan are as follows:

1. Estimating capital requirements
2. Scheduling all capital projects over a fixed period with appropriate planning and implementation.
3. Budgeting priority projects and developing revenue sources for proposed improvements.
4. Coordinating the activities of various departments in meeting project schedules.
5. Monitoring and evaluating the process of capital projects.
6. Informing the public of projected capital improvements.

The following questions are considered when justifying a project:

1. What is the relationship of the project to the progress of the entire city?
2. Is the project part of a large program? How does it relate to the goals of the program?

3. How many citizens will be helped by it? How many citizens will be harmed or inconvenienced if the project is not considered?

4. Will it add to the value of the surrounding area? Will it increase the valuation of the local property?

5. Will it increase efficiency or performance of a service? Will it reduce the on-going costs of a service or facility?

6. Will it provide a service required for economic development of the community? What improvements would be of the most value in attracting commercial and industrial firms?

7. Is the project required to complete or make fully usable a major public improvement?

8. Will rapid urban growth in the area of the proposed project increase the cots of land acquisitions if the project is deferred?

9. Is the project well identified by the citizens? Does it have established voter appeal?

10. Is the project needed to protect public health or safety?

Methods of Financing Capital Improvements Projects

Certificates of Obligations
Certificates of Obligations are issued with limited revenues pledged by the water and sewer systems. Voter approval is not required.

Donations
Donations are periodically received, by the City, from individuals, business, foundations and non-profit organizations.

Earmarked Funds
With Earmarked Funds, monies are accumulated in advanced or set aside for capital construction or purchase. The accumulation may result from surplus of earmarked operational revenues or sale of capital assets.

Enterprise Funds
Enterprise Funds are established from the delivery of specific services – where money paid to administer the services and the expenses (as a result of providing services) are accounted for separate from the general fund budget of the City.

General Fund
General Fund is the financing of improvements from revenues such as general taxation, fees and services charges.

General Obligation Bonds
With General Obligation bonds, the taxing power of the jurisdiction is pledged to pay interest and retire the debt. General Obligation Bonds can be sold to finance permanent types of improvements such as municipal buildings, street and parks and recreation facilities. Voter approval is required.

Revenue Bonds
Revenue Bonds frequently are sold for projects that produce revenues, such as water and sewer systems. Voter approval is not required.

Special Assessments
Public works that benefit particular properties may be financed more equitably by special assessments (i.e., paid by those who directly benefit).

State and Federal Grant
State and Federal Gran-in-Aid programs are available for financing a number of programs. These may include streets, water and sewer facilities, airports, parks and playgrounds. The costs of funding these facilities may be borne completely by grant funds or a local share may be required.

Impacts of Capital Improvements on Operating Budget

Most of the capital improvements scheduled for FY 2013-2014 are routine replacements and/or upgrades of facilities or equipment. There should be no major impact on operating budgets for most of the capital items scheduled. The maintenance and operating costs related to most of the capital project items scheduled should be absorbed in the corresponding division's operating budget.

FY 2014-2015 Capital Improvements

The following pages identify the capital improvements that have been authorized in FY 2014-2015 and includes the project or equipment, the department requesting the item, the fund in which expenditures will be reordered, the sources of funds, the cost and the reason the project is being undertaken or equipment being purchased.

CAPITAL IMPROVEMENTS / FLEET / NONMOBILE EQUIPMENT REPLACEMENT

FUND	DEPT	DESCRIPTION				CAPITAL INCLUDED 2014-15	NOT INCLUDED 2014-15	CAPITAL REQUESTS 2014-15	CAPITAL REPLACEMENTS FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
ADMINISTRATION		IMPROVEMENTS										
5105	MUNI BLDGS	CITY HALL ROOF					85,000	85,000	-	-	-	-
5105	MUNI BLDGS	FURNITURE					5,000	5,000	-	-	-	-
5105	MUNI BLDGS	TECHNOLOGY		Yr	Cost		50,000	50,000	-	-	-	-
5106	MSC	FORKLIFT	KOMATSU	2004	20,450		25,563	25,563				
5106	MSC	GAS CARD READER (Replace obsolete system/Parts not available)					16,000	16,000	-	-	-	-
		TOTAL				-	181,563	181,563	-	-	-	-
COMMUNITY SERVICES		IMPROVEMENTS										
5501	REC HALL	REPLACE HEATER IN REC HALL					6,000	6,000	-	-	-	-
5501	REC HALL	STAGE CURTAIN					7,500	7,500	-	-	-	-
5504	LIBRARY	REPLACE ROOF					75,000	75,000				
5505	STREET	STREET RECONSTRUCTION				250,000	250,000	500,000	500,000	500,000	500,000	500,000
		TOTAL				250,000	338,500	588,500	500,000	500,000	500,000	500,000
COMMUNITY SERVICES		FLEET	Model	Yr	Cost							
5502	PARK	CHEVROLET	3/4 TON PICKUP TRUCK	2005	15,900			-	-	25,000	-	-
5502	PARK	CHEVROLET	3/4 TON PICKUP TRUCK	2006	16,919			-	-	-	25,000	-
5502	PARK	CHEVROLET	1/2 TON PICKUP TRUCK	2007	17,300			-	-	-		21,000
5502	PARK	CHEVROLET	3/4 TON PICKUP TRUCK	2008	19,240			-	-	-	-	
5502	PARK	FORD	3/4 TON PICKUP TRUCK	2009	16,148			-	-	-	-	-
5502	PARK	FORD	1/2 TON PICKUP TRUCK	2012	20,800			-	-	-	-	-
5502	PARK	FORD	3/4 TON PICKUP TRUCK	2013	23,895			-	-	-	-	-
5502	PARK	NEW HOLLAND	TRACTOR	2002	16,000			-	-	18,000	-	-
5502	PARK	JOHN DEERE	MOWER-TX TURF GATOR	2009	7,950			-	-	-	-	-
5502	PARK	JOHN DEERE	MOWER-TX TURF GATOR	2011	7,645			-	-	-	12,000	-
5502	PARK	JOHN DEERE	MOWER-TX TURF GATOR	2011	7,645			-	-	-	12,000	-
5502	PARK	VENTRAC	MOWER	2006	16,000			-	25,000	-	-	-
5502	PARK	KUBOTA	TRACTOR	2012	36,646			-	-	-	-	-
5502	PARK	JOHN DEERE	REEL MOWER	2012	24,421			-	-	11,000	-	-
5502	PARK	TORO	REEL MOWER	2007	40,387			-	-	-	45,000	-
5503	CEMETERY	CHEVROLET	3/4 TON PICKUP TRUCK	2003	17,373			-	-	-	-	-
5503	CEMETERY	FORD	1/2 TON PICKUP TRUCK	2009	13,163			-	-	-	-	-
5503	CEMETERY	FORD	3/4 TON PICKUP TRUCK	2014	22,638			-	-	-	-	-
5503	CEMETERY	SCAG	29HP 61"DECK CANOPY	2007	9,500			-	-	10,000	-	-
5505	STREET	CHEVROLET	DUMP TRUCK	2005	36,900			-	-	-	-	-
5505	STREET	CHEVROLET	DUMP TRUCK	1995	27,950			-	-	-	-	-
5505	STREET	CHEVROLET	DUMP TRUCK	1992	24,890			-	-	-	-	-
5505	STREET	CHEVROLET	DUMP TRUCK	1999	35,187			-	45,750	-	-	-
5505	STREET	CHEVROLET	1/2 TON PU (REPLACE WITH 1 TON)	2006	13,581	30,000	-	30,000	-	-	-	-
5505	STREET	CHEVROLET	DUMP TRUCK	2008	68,322			-	-	-	-	-
5505	STREET	ZIPPER	ASPHALT ZIPPER	2007	91,807			-	-	-	-	-
5505	STREET	FORD	1/2 TON PICKUP TRUCK-CREW CAB	2009	15,805			-	-	-	-	-
5505	STREET	FORD	3/4 TON PICKUP TRUCK	2011	18,875			-	-	-	-	-
5505	STREET	FORD	1/2 TON PICKUP TRUCK-CREW CAB	2013	20,585			-	-	-	-	-
5505	STREET	FORD	WATER TRUCK	2011	82,315			-	-	-	-	-
5505	STREET	CASE	BACKHOE	2004	36,262			-	-	-	-	-
5505	STREET	CATERPILLAR	LOADER	1998	61,696			-	-	-	-	-
5505	STREET	FORD	TRACTOR	1982	4,000			-	-	-	-	-
5505	STREET	CATERPILLAR	GRADER	2000	121,167			-	-	-	-	-
5505	STREET	INGERSOL	COMPACT ROLLER	2004	23,500			-	-	-	-	-
5505	STREET	CATERPILLAR	LOADER-FRONT END	1971	7,800			-	-	-	-	-
5505	STREET	LEEBOY	ASPHALT ROLLER	2000	37,500			-	-	-	-	-
5505	STREET	SELF PROPELLED	POWER BROOM	2005	30,000			-	-	-	-	-
5505	STREET	CATERPILLAR	LOADER-FRONT END	2007	115,200			-	-	-	-	-
5505	STREET	PNEUMATIC TIRE ROLLER	DYNAPAC	2009	65,650			-	-	-	-	-
5505	STREET	BANDIT	WOODCHIPPER	2010	27,148			-	-	-	-	-
		TOTAL			1,315,710	30,000	0	30,000	70,750	64,000	94,000	21,000

CAPITAL IMPROVEMENTS / FLEET / NONMOBILE EQUIPMENT REPLACEMENT

FUND	DEPT	DESCRIPTION				CAPITAL INCLUDED 2014-15	NOT INCLUDED 2014-15	CAPITAL REQUESTS 2014-15	CAPITAL REPLACEMENTS FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
COMMUNITY SERVICES		NONMOBILE EQUIPMENT	Model	Yr	Cost							
5502	PARKS & RECREATION	TORO	674 REEL MOWER - MODEL 3100	2000	3,500			-	-	-	-	-
5502	PARKS & RECREATION	NEW HOLLAND	LOADER W/ BUCKET	2002	4,500			-	-	-	-	-
5502	PARKS & RECREATION	MODERN	6' BOX BLADE	2002	425			-	-	-	-	-
5502	PARKS & RECREATION	UNKNOWN	48" PALLET FORKS	2002	725			-	-	-	-	-
5502	PARKS & RECREATION	STEINER	POWER RAKE	2004	4,500			-	-	-	-	-
5502	PARKS & RECREATION	TOP HAT	16" TRAILER W/ TAILGATE (BLACK)	1997	2,390			-	-	-	-	-
5502	PARKS & RECREATION	PJ	12'X5' TRAILER W/ TAILGATE (RED)	2002	2,000			-	-	-	-	-
5502	PARKS & RECREATION	TOP HAT	TRAILER	2005	2,000			-	-	-	-	-
5502	PARKS & RECREATION	SCAG	ZCAT 16 HP 36" DECK	2007	4,987			-	-		10,000	-
5502	PARKS & RECREATION	TORO	REELMASTER 3100-D	2000	8,000			-	-		-	-
5502	PARKS & RECREATION	UNKNOWN	7X16' UTILITY TRAILER (BLACK)	2007	2,195			-	-	-	-	-
5502	PARKS & RECREATION	KUBOTA	ZERO TURN MOWER ZG327P-60 (60" DECK)	2008	7,900	16,000	-	16,000	-	-	-	-
5502	PARKS & RECREATION	KUBOTA	ZERO TURN MOWER ZG227-54 (54" DECK)	2008	7,500			-	-	-	12,000	-
5502	PARKS & RECREATION	RHINO	ROTARY SHREDDER	2005	9,418			-	-	-	-	-
5502	PARKS & RECREATION	JOHN DEERE	1200A FIELD RAKE	2008	9,464			-	-	-	-	-
5502	PARKS & RECREATION	RAHN	GROOMER	2004	8,500			-	-	-	-	-
5502	PARKS & RECREATION	HOMEMADE	LOAD TRAILLANDSCAPE TRAILER	2002	2,390			-	-	-	-	-
5502	PARKS & RECREATION	UNKNOWN	ALUMACRAFT 12 FT BOAT	2004	2,000			-	-	-	-	-
5503	CEMETERY	UNKNOWN	16' TRAILER W/ TAILGATE (RED)	2004	2,500			-	-	-	-	-
5503	CEMETERY	BILLY GOAT	LEAF VAC	2004	3,866			-	-	-	25,000	-
5503	CEMETERY	TOP HAT	TRAILER W/4' RAMP	2006	950			-	-	-	-	-
5503	CEMETERY	KUBOTA	ZERO TURN MOWER ZG222-48 (48" DECK)	2008	6,400			-	-	-	-	-
5503	CEMETERY	SCAG	48" CHEETAH SCZ48V ZERO TURN MOWER	2012	7,378			-	-	-	-	-
5505	STREET	INTERSTATE	14PBS FLAT BED	2004	6,220			-	-	-	-	-
5505	STREET	TRAIL KING	TRAILER	1980	-			-	-	-	-	-
5505	STREET	HOMEMADE	UTILITY TRAILER	1970	-			-	-	-	-	-
5505	STREET	HOMEMADE	TRAILER (BLACK FLAT BED)	1998	-			-	-	-	-	-
5505	STREET	LONGHORN	TRAILER	2006	-			-	-	-	-	-
		TOTAL			109,708	16,000	0	16,000	0	0	47,000	0
TOTAL COMMUNITY SERVICE					1,425,418	296,000	338,500	634,500	570,750	564,000	641,000	521,000
FIRE AND EMS		IMPROVEMENTS										
5601	FIRE ADMINISTRATION	BURN BUILDING AND TOWER					500,000	500,000	-	-	-	-
5603	FIRE SUPPRESSION *	RESCUE BREATHING BUDDY AIR HOSES					11,700	11,700	-	-	-	-
5603	FIRE SUPPRESSION	HOSE REPLACEMENT (1EA PER YR)					6,000	6,000	6,000	-	-	-
5603	FIRE SUPPRESSION	REPLACE SCBA's						-	-	112,500	-	-
5603	FIRE SUPPRESSION	HAZARDOUS GAS DETECTOR/TEST EQUIPMENT				3,652	-	3,652	-	-	-	-
5603	FIRE SUPPRESSION	TRAINING AIDS (Rescue Randy/Smoke Generator)					10,127	10,127	-	-	-	-
5604	EMS *	HEART MONITOR DEFIBRILLATOR (Year 2 of 3)				39,793	-	39,793	39,793	-	-	-
5604	EMS *	AIR LIFT BAGS (Replacing 18yr old bags)					10,127	10,127	-	-	-	-
5604	EMS *	TRAINING AIDS (Adult/Child/Infant Airway Intubation Equipment)					4,700	4,700	-	-	-	-
5605	VOL FIRE *	BUNKER GEAR REPLACEMENT					9,600	9,600	9,600	-	-	-
5104	EMERGENCY MGT	CASA WX (ADVANCED RADAR SYSTEM)						-	3,000	3,000	3,000	3,000
56XX	ALL DEPARTMENTS	TACTICAL MEDIC EQUIP REPLACEMENT (Year 2 of 2)				4,096	-	4,096	-	-	-	-
56XX	ALL DEPARTMENTS	TACTICAL MEDIC EQUIP TRAINING					2,500	2,500	-	-	-	-
56XX	ALL DEPARTMENTS	HAZMAT SUITS & DECONTAMINATION SHOWER					4,300	4,300	-	-	-	-
56XX	ALL DEPARTMENTS	DIGITAL RADIO SYSTEM (Replace analog)					70,000	70,000	-	-	-	-
		TOTAL				47,541	629,054	676,595	58,393	115,500	3,000	3,000

CAPITAL IMPROVEMENTS / FLEET / NONMOBILE EQUIPMENT REPLACEMENT

FUND	DEPT	DESCRIPTION					CAPITAL INCLUDED 2014-15	NOT INCLUDED 2014-15	CAPITAL REQUESTS 2014-15	CAPITAL REPLACEMENTS FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
FIRE AND EMS		FLEET	Model	Yr	Cost								
5601	FIRE ADMINISTRATION	CHEVROLET	SUV	2005	26,495				-	-	-	-	-
5602	FIRE PREVENTATION	CHEVROLET	1/2 TON PICKUP TRUCK	2003	19,378			37,000	37,000	-	-	-	-
5602	FIRE PREVENTATION	DODGE	1/2 TON PICKUP TRUCK-CREW CAB	2008	16,453				-	-	-	30,000	-
5603	FIRE SUPPRESSION	SUTPHEN	PUMPER	1997	196,902			380,000	380,000	-	-	-	-
5603	FIRE SUPPRESSION	E-ONE	PUMPER	2012	338,391				-	-	-	-	-
5603	FIRE SUPPRESSION	SUTPHEN	MT LADDER	1997	449,699			650,000	650,000	-	-	-	-
5603	FIRE SUPPRESSION	CHEVROLET	C-70 TRUCK	2000	91,474				-	100,000	-	-	-
5603	FIRE SUPPRESSION	CHEVROLET	C-60 TRUCK	1981	27,000				-	-	150,000	-	-
5603	FIRE SUPPRESSION	CHEVROLET	C-70 TRUCK	1990	69,000				-	-	-	-	-
5603	FIRE SUPPRESSION	GMC	RESCUE TRUCK	1996	74,702				-	-	-	-	-
5603	FIRE SUPPRESSION	E-ONE	H-160 TRUCK	1993	141,040				-	-	-	-	-
5604	FIRE SUPPRESSION	FORD	AMBULANCE	2008	109,807				-	-	-	145,000	-
5604	FIRE SUPPRESSION	FORD	AMBULANCE	2005	83,341		148,000	-	148,000	-	-	-	-
5604	FIRE SUPPRESSION	FORD	AMBULANCE	2012	137,349				-	-	-	-	-
5604	FIRE SUPPRESSION	POLARIS	6 X 6	2004	10,500				-	12,000	-	-	-
		TOTAL			1,791,531		148,000	1,067,000	1,215,000	112,000	150,000	175,000	0
	TOTAL FIRE AND EMS				1,791,531		195,541	1,696,054	1,891,595	170,393	265,500	178,000	3,000
POLICE		IMPROVEMENTS											
5702	PATROL	MOBILE VISION REPLACEMENT		2009	50,000		56,000		56,000				-
		TOTAL					56,000	0	56,000	0	0	0	0
POLICE		FLEET	Model	Yr	Cost								
5702	PATROL	CHEVROLET	TAHOE SUV	2012	25,327			37,500	37,500	-	-	37,500	-
5702	PATROL	CHEVROLET	TAHOE SUV	2013	26,409				-	38,214	-	-	38,214
5702	PATROL	DODGE	PATROL VEHICLE	2011	Retiring				-	-	-	-	-
5702	PATROL	DODGE	PATROL VEHICLE	2011	Retiring				-	-	-	-	-
5702	PATROL	DODGE	PATROL VEHICLE	2011	23,652		37,500	-	37,500	-	40,703	-	-
5702	PATROL	CHEVROLET	PATROL VEHICLE	2012	26,538		37,500	-	37,500	-	-	40,703	-
5702	PATROL	CHEVROLET	PATROL VEHICLE	2012	26,538		37,500	-	37,500	-	-	40,703	-
5702	PATROL	CHEVROLET	PATROL VEHICLE	2013	26,787				-	38,623	-	-	36,543
5702	PATROL	CHEVROLET	PATROL VEHICLE	2013	26,787				-	38,623	-	-	36,543
5702	PATROL	CHEVROLET	PATROL VEHICLE	2014	27,452				-	-	38,623	-	-
5702	PATROL	CHEVROLET	PATROL VEHICLE	2014	27,452				-	-	38,623	-	-
5702	PATROL	CHEVROLET	PATROL VEHICLE	2014	27,452				-	-	38,623	-	-
5705	CID	DODGE	QUAD CAB PICKUP	2008	16,453				-	25,000	-	-	-
5705	CID	DODGE	QUAD CAB PICKUP	2008	16,578				-	25,000	-	-	-
5705	CID	DODGE	PATROL VEHICLE	2008	17,261				-	25,000	-	-	-
5705	CID	DODGE	PATROL VEHICLE	2007	24,959				-	-	25,000	-	-
5705	CID	FORD	TAHOE SUV	2013	28,090				-	-	-	-	-
5705	CID	FORD	1/2 TON PICKUP TRUCK	2014	27,130				-	-	-	-	-
5706	SCHOOL RESOURCE	CHEVROLET	PATROL VEHICLE	2010	31,270				-	-	-	-	-
5706	COMMUNITY RESOURCE	DODGE	PATROL VEHICLE	2009	21,371				-	-	-	-	-
5707	ACO	CHEVROLET	PU TRUCK/CARRIER/EQUIPMENT	2008	19,089		70,000	-	70,000	-	-	-	-
		TOTAL					182,500	37,500	220,000	190,460	181,572	118,906	111,300
	TOTAL POLICE DEPARTMENT				516,595		238,500	37,500	276,000	190,460	181,572	118,906	111,300
COMMUNITY DEVELOPMENT		FLEET	Model	Yr	Cost								
5802	INSPECTIONS	CHEVROLET	S10 BLAZER	2005	17,330		22,000	-	22,000	-	-	-	-
5802	INSPECTIONS	CHEVROLET	1/2 TON PICKUP TRUCK	2008	13,665				-	-	-	24,000	-
5803	CODE ENFORCE	FORD	1/2 TON PICKUP TRUCK	2009	11,885				-	-	-	-	14,856
	TOTAL COMMUNITY DEVELOPMENT				42,880		22,000	0	22,000	0	0	24,000	14,856
TOTAL GENERAL FUND							752,041	2,253,617	3,005,658	931,603	1,011,072	961,906	650,156

CAPITAL IMPROVEMENTS / FLEET / NONMOBILE EQUIPMENT REPLACEMENT

FUND	DEPT	DESCRIPTION				CAPITAL INCLUDED 2014-15	NOT INCLUDED 2014-15	CAPITAL REQUESTS 2014-15	CAPITAL REPLACEMENTS FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
WATER/WASTEWATER		IMPROVEMENTS										
5001-2	MAINTENANCE	WATER & SEWER UTILITY LINES REHABILITATION				250,000	500,000	750,000	750,000	750,000	750,000	750,000
5101	COLLECTION	BASIN 6 EVALUATION (50% COVERAGE)					68,000	68,000	75,000	-	-	-
5101	COLLECTION	BASIN 5 EVALUATION						-	60,000	-	-	-
5101	COLLECTION	BASIN 9 EVALUATION						-	-	50,000	-	-
5101	COLLECTION	BASIN 2 EVALUATION						-	-	-	48,000	-
5101	COLLECTION	TAILER MOUNTED-HIGH VELOCITY						-	-	42,000	-	-
5102	WWTP	PRIMARY TREATMENT GENERATOR						-	-	148,000	-	-
5102	WWTP	INFLUENT LIFT STATION REHAB						-	-	150,000	-	-
		TOTAL				250,000	568,000	818,000	885,000	1,140,000	798,000	750,000
WATER/WASTEWATER		FLEET	Model	Yr	Cost							
5001	PRODUCTION	FORD	1/2 TON PICKUP TRUCK	2012	18,103			-	-	26,000	-	-
5001	PRODUCTION	FORD	1/2 TON PICKUP TRUCK	2012	18,103			-	-	26,000	-	-
5001	PRODUCTION	FORD	1/2 TON EXT CAB PICKUP TRUCK	2014	24,415			-	-	-	-	-
5001	PRODUCTION	CASE IH	BURSH HOG ATTACHMENT	1998	17,871	12,000		12,000	-	-	-	-
5002	WATER DIST	CHEVROLET	TRUCK (WeLL Pulling Rig)	1973	8,000			-	-	-	300,000	-
5002	WATER DIST	CHEVROLET	DUMP TRUCK	2003	36,545			-	85,000	-	-	85,000
5002	WATER DIST	FORD	1/2 TON PICKUP TRUCK	2008	16,360			-	-	25,000	-	-
5002	WATER DIST	DODGE	1/2 TON PICKUP TRUCK	2013	22,025			-	-	-	-	-
5002	WATER DIST	DODGE	1/2 TON EXT CAB PICKUP TRUCK	2013	22,025			-	-	-	-	-
5002	WATER DIST	FORD	3/4 TON CREW CAB PICKUP TRUCK	2013	34,962			-	-	-	-	-
5002	WATER DIST	CASE	BACKHOE	2003	56,332	85,000		85,000	-	-	-	-
5002	WATER DIST	JOHN DEERE	SHAMROCK HV	1999	10,500			-	-	-	-	15,120
5002	WATER DIST	INGERSOL	AIR COMPRESSOR	1999	10,327			-	-	-	-	-
5003	CUSTOMER SERVICE	CHEVROLET	1/2 TON PICKUP TRUCK	2006	13,581			-	25,000	-	-	-
5003	CUSTOMER SERVICE	FORD	1/2 TON PICKUP TRUCK	2009	14,543			-	-	-	-	30,000
5003	CUSTOMER SERVICE	JOHN DEERE	TX-GATOR	2011	10,849			-	-	-	-	-
5101	COLLECTION	FORD	1/2 TON PICKUP TRUCK	2009	14,214			-	-	-	16,820	-
5101	COLLECTION	FORD	1 TON PICKUP TRUCK	2010	20,252			-	-	-	-	-
5101	COLLECTION	JOHN DEERE	BACKHOE	2011	76,500			-	-	-	-	-
5101	COLLECTION	FREIGHTLINER	VACCON TRUCK	2012	301,365			-	-	-	-	-
5101	COLLECTION	FORD	DUMP TRUCK	2015	86,214			-	-	-	-	-
5101	COLLECTION	FORD	3/4 TON PICKUP TRUCK	2013	34,962			-	-	-	-	-
5102	WWTP	JOHN DEERE	TRACTOR/FRONT END LOADER	2007	37,982			-	-	-	-	-
5102	WWTP	VOVLO	SKID STEER LOADER	2009	22,880			-	-	-	-	-
		TOTAL			928,910	97,000	0	97,000	110,000	77,000	316,820	130,120
WATER/WASTEWATER		NONMOBILE EQUIPMENT	Model	Yr	Cost							
5001	WATER & WASTEWATER	SKAGG	TURF TIGER RIDING MOWER	2004	7,000	10,000		10,000	-	-	-	-
5001	WATER & WASTEWATER	H & H	UTILITY TRAILER	2007	free - receive from court order			-	-	-	-	-
5002	WATER & WASTEWATER	UNKNOWN	FLAT BED TRAILER 16' (WHITE)	1980	Unkown			-	2,500	-	-	-
5002	WATER & WASTEWATER	UNKNOWN	BLACK 6X8 TRAILER (HOLDS ELECTRIC EEL	1980	Unknown			-	-	-	-	1,320
5002	WATER & WASTEWATER	UNKNOWN	TRAILER 6X8 (WHITE)	1988	Unknown			-	-	1,080	-	-
5002	WATER & WASTEWATER	UNKNOWN	6" PUMP ON WHEELS (BLUE)	1980	Unknown			-	-	-	11,930	-
5002	WATER & WASTEWATER	SKAGG	TIGER CUB MOWER STC48A-19KA	2005	5,900			-	9,500	-	-	-
5002	WATER & WASTEWATER	UNKNOWN	TRAILER TRA/REMORQUE4ZECF	1999	2,895			-	-	-	-	4,012
5002	WATER & WASTEWATER	LONGHORN	5X8 BLACK LONGHORN TRAILER	2006	675			-	-	-	-	-
5002	WATER & WASTEWATER	LONGHORN	5X8 BLACK LONGHORN TRAILER	2006	675			-	-	-	-	-
5002	WATER & WASTEWATER	LONGHORN	5X8 UTILITY TRAILER	2012	600			-	-	-	-	-
		TOTAL			17,745	10,000	0	10,000	12,000	1,080	11,930	5,332
		TOTAL WATER/WASTEWATER FUND				357,000	568,000	925,000	1,007,000	1,218,080	1,126,750	885,452

CAPITAL IMPROVEMENTS / FLEET / NONMOBILE EQUIPMENT REPLACEMENT

FUND	DEPT	DESCRIPTION				CAPITAL INCLUDED 2014-15	NOT INCLUDED 2014-15	CAPITAL REQUESTS 2014-15	CAPITAL REPLACEMENTS FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
LANDFILL		IMPROVEMENTS										
5001	LANDFILL	BRUSH GRINDER						-	25,000	-	25,000	-
5001	LANDFILL	UTILITY VEHICLE (Polaris Ranger/JD Gator)						-	-	-	15,000	-
5001	LANDFILL	EQUIPMENT SERVICE SHOP						-	-	-	25,000	-
		TOTAL				0	0	0	25,000	0	65,000	0
LANDFILL		FLEET	Model	Yr	Cost							
5001	LANDFILL	DODGE	3/4 TON PICKUP TRUCK	2002	16,396		30,000	30,000	-	-	-	-
5001	LANDFILL	CHEVROLET	1/2 TON PICKUP TRUCK	1999	21,000			-	-	-	-	-
5001	LANDFILL	CATERPILLAR	DOZER	2006	320,350			-	-	-	-	-
5001	LANDFILL	CATERPILLAR	COMPACTOR	1990	189,650	425,000		425,000	-	-	-	-
5001	LANDFILL	CATERPILLAR	ARTICULATED TRUCK	2009	253,281			-	-	-	-	-
5001	LANDFILL	KOMATSU	EXCAVATOR	2009	220,100			-	-	-	-	-
		TOTAL			1,020,777	425,000	30,000	455,000	0	0	0	0
LANDFILL		NONMOBILE EQUIPMENT	Model	Yr	Cost							
5001	LANDFILL	EQUIPMENT TRAILER 16' FLAT BED (	UNKNOWN	1970	Unknown			-	-	-	-	-
		TOTAL				0	0	0	0	0	0	0
	TOTAL LANDFILL					425,000	30,000	455,000	25,000	0	65,000	0
	TOTAL ALL FUNDS					1,534,041	2,851,617	4,385,658	1,963,603	2,229,152	2,153,656	1,535,608

NEW PROGRAMS

Stephenville

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NEW PROGRAMS - ENHANCED SERVICES

Division staff prepare budget requests based upon Council priorities, citizen requests, the strategic plan and service demands. Base budgets are prepared and carefully reviewed against priorities. Enhanced services are new programs and personnel changes deemed necessary by departments in order to provide required services more timely and efficiently. The following is a cumulative list of those requests.

FUND	DEPT	DESCRIPTION	INCLUDED 2014-2015	NOT INCLUDED	REQUEST AMOUNT
ADMINISTRATION					
5101	COUNCIL	AUTOMATED AGENDA SYSTEM		12,000	12,000
5101	COUNCIL	I PAD'S		10,000	10,000
5101	COUNCIL	WEB MANAGER		45,000	45,000
5101	COUNCIL	UPDATED WEB PAGE		15,000	15,000
5101	COUNCIL	BUILDING OFFICIAL CERTIFICATION	10,000		55,000
5101	COUNCIL	LAND USE/THOROUGHFARE PLAN	75,000		75,000
5101	COUNCIL	PAVEMENT MANAGEMENT PLAN	25,000		25,000
5101	COUNCIL	CAPITAL IMPROVEMENT PLAN		25,000	25,000
5101	COUNCIL	ANNEXATION PLAN		20,000	20,000
5101	COUNCIL	ECONOMIC DEVELOPMENT	50,000		50,000
5102	ADMIN	ASST CITY ADMINISTRATOR		90,000	90,000
5102	ADMIN	CAR ALLOWANCE	3,600	6,000	6,000
5103	CITY SECRETARY	CAR ALLOWANCE	3,600	6,000	6,000
5103	CITY SECRETARY	RECORDS CLERK (PART TIME)		10,400	10,400
5105	MUNICIPAL BLD	RETROFIT COUNCIL CHAMBERS		30,000	30,000
5105	MUN BLD,MSC,LIBRARY	JANITOR (PART-TIME TO FULL-TIME)		30,000	30,000
5106	MSC	SECURITY CAMERA SYSTEM		4,500	4,500
5106	MSC	INCREASE PARKING LOT		11,000	11,000
5401	HUMAN RESOURCES	PROFESSIONAL SALARY SURVEY (in prep for FY16-17)			TBD
5401	HUMAN RESOURCES	INCREASED VACATION FOR LT EMPLOYEES			TBD
5401	HUMAN RESOURCES	TMRS MATCHING CONTRIBUTION 6% TO 7%			TBD
5401	HUMAN RESOURCES	RETIREE HEALTH INSURANCE			TBD
5401	HUMAN RESOURCES	SICK LEAVE PAYOFF -RETIREMENT			TBD
5401	HUMAN RESOURCES	SICK LEAVE POOL			TBD
	TOTAL ADMINISTRATION		167,200	314,900	519,900
COMMUNITY SERVICES					
5501	ADMIN	CAR ALLOWANCE	3,600	6,000	6,000
5502	PARK	PARKING LOT IMPROVEMENTS-BALL FIELD		50,000	50,000
5502	PARK	YOUTH BASEBALL/SOFTBALL FIELD #2		50,000	50,000
5502	PARK	CENTURY PARK IRRIGATION		10,000	10,000
5502	PARK	BLEACHER COVERS		50,000	50,000
5502	PARK	RV RENOVATION		250,000	250,000
5502	PARK	BIRDSONG AMPITHEATER - NEW ROOF/COVER		20,000	20,000
5502	PARK	MAIN PARKING LOT/ENTRANCE ROAD		500,000	500,000
5503	CEMETERY	ROAD REPAVING WITHIN WEST END (2nd half)		25,000	25,000
5503	CEMETERY	EXPANSION WEST END PHASE III		20,000	20,000
5504	LIBRARY	BOOKSHELVES (down stair area) ***		15,000	15,000
5505	STREETS	MINI EXCAVATOR		40,000	40,000
5505	STREETS	SKID STEER LOADER		45,000	45,000
5505	STREETS	SCISSOR LIFT		30,000	30,000
5505	STREETS	RR CROSSING TARLETON ST RECONSTRUCTION		30,000	30,000
***Friends of Library to donate 50%					
	TOTAL COMMUNITY SERVICE		3,600	1,141,000	1,141,000
FIRE AND EMS					
5601	ADMIN	CAR ALLOWANCE	3,600	6,000	6,000
5601	ADMIN	ASST FIRE CHIEF		78,125	78,125
5601	NEW FIRE STATION	SECRETARY		30,000	30,000
56xx	ALL DEPARTMENTS	COMPREHENSIVE PLAN		40,000	40,000
56xx	ALL DEPARTMENTS	INCREASE MINIMUM STAFFING TO 9EA (6 NEW EE)		386,040	386,040
5602	PREVENTION	PUBLIC EDUCATION ACCOUNT (SUPPLIES)		3,945	3,945
5602	PREVENTION	FIRE PREVENTION TRAILER		8,500	8,500
5602	PREVENTION	SPARKY FIRE DOG/PUMPER ROBOT		10,000	10,000
5603	FIRE SUPPRESSION	COMPUTER SCBA MOUNTED ACCOUNTABILITY		9,900	9,900
5603	FIRE SUPPRESSION	RESCUE BREATHING HOSE FOR ALL SCBA (22)		12,700	12,700
5603	FIRE SUPPRESSION	INCIDENT COMMAND VEHICLE		45,600	45,600
5603	FIRE SUPPRESSION	INCIDENT COMMAND VEHICLE (OPTION TO CONVERT EXISTING)		15,600	15,600
5603	FIRE SUPPRESSION	SHIPPING CONTAINER (2EA) CONTAINED SPACE TRAINING		6,790	6,790
5104	EMERG MGMT	NIXLE 360	10,000		10,000
5104	EMERG MGMT	CASA WX (ADVANCED RADAR SYSTEM)		3,000	3,000
5104	EMERG MGMT	REVERSE 911/CODE RED/EMERGENCY INTERNET NOTIFICATION		15,000	15,000
	TOTAL FIRE AND EMS		13,600	671,200	681,200

NEW PROGRAMS - ENHANCED SERVICES

Division staff prepare budget requests based upon Council priorities, citizen requests, the strategic plan and service demands. Base budgets are prepared and carefully reviewed against priorities. Enhanced services are new programs and personnel changes deemed necessary by departments in order to provide required services more timely and efficiently. The following is a cumulative list of those requests.

FUND	DEPT	DESCRIPTION	INCLUDED 2014-2015	NOT INCLUDED	REQUEST AMOUNT
POLICE					
5701	ADMIN	CAR ALLOWANCE	3,600	6,000	6,000
5701	ADMIN	ADMINISTRATIVE VEHICLES (2) UNMARKED		55,000	55,000
5701	ADMIN	ELECTRONIC ENTRY SYSTEM/SURVEILLANCE CAMERAS		24,000	24,000
5702	PATROL	POLICE OFFICER- K9 UNIT		59,000	59,000
5702	PATROL	K9 UNIT VEHICLE		56,700	56,700
5702	PATROL	K9 DOG & EQUIPMENT		17,200	17,200
5702	PATROL	K9 UNIT VEHICLE/GAS & OIL		9,000	9,000
5702	PATROL	K9 UNIT VET CARE/FOOD		4,100	4,100
5702	PATROL	K9 UNIT TRAINING/AMMO		3,500	3,500
5702	PATROL	K9 UNIT UNIFORMS/EQUIPMENT		3,000	3,000
5702	PATROL	POLICE OFFICERS (4) SERGEANT (1) H.E.A.T.		456,997	456,997
5702	PATROL	H.E.A.T.VEHICLES (3)		150,000	150,000
5702	PATROL	H.E.A.T.WEARING APPAREL		15,000	15,000
5702	PATROL	H.E.A.T TRAINING/AMMO		10,000	10,000
5702	PATROL	DIRECTIONAL RADAR TRAILER		11,000	11,000
5703	COMMUNICATIONS	UNINTERRUPTED POWER SUPPLY (UPS) PD/FD CRIMES CAD SYS		6,500	6,500
5704	SUPPORT SERVICES	RECORDS CLERK (FULL TIME)		45,061	45,061
5704	SUPPORT SERVICES	RECORDS CLERK (FULL TIME) TRAINING		2,750	2,750
5704	SUPPORT SERVICES	DIGITAL SCANNER		40,000	40,000
	TOTAL POLICE DEPARTMENT		3,600	974,808	974,808
COMMUNITY DEVELOPMENT					
5801	ADMIN	CENTRAL BUISNESS DISTRICT CONCEPT PLAN		50,000	50,000
5801	ADMIN	CAR ALLOWANCE	3,600	6,000	6,000
5801	ADMIN	COMMUNITY DEVELOPMENT CLERK (FULL-TIME)		39,850	39,850
5801	ADMIN	UPDATE COMPREHENSIVE THROUGHFARE PLAN		150,000	150,000
5801	ADMIN	COMPREHENSIVE STREET COSTRUCTION PLAN		150,000	150,000
5801	ADMIN	UPDATE SUBDIVISION ORDINANCE		75,000	75,000
5801	ADMIN	UPDATE ZONING ORDINANCE		50,000	50,000
5801	ADMIN	HP DESIGN JET T2300 (Print/Scan/Copy)		8,500	8,500
5801	ADMIN	CERTIFIED BUILDING OFFICIAL		100,000	100,000
5801	PLANNING	FEMA-LOMR (Letter of Map Revision)		19,000	19,000
5803	CODE ENFORCEMENT	XPLORER TABLET PC/SOFTWARE/ACCESSORIES		5,570	5,570
	TOTAL COMMUNITY DEVELOPMENT		3,600	653,920	653,920
	TOTAL GENERAL FUND		191,600	3,755,828	3,970,828

FUND	DEPT	DESCRIPTION	INCLUDED 2013-2014	NOT INCLUDED	REQUEST AMOUNT
WATER/WASTEWATER					
5000	ADMIN	CAR ALLOWANCE	3,600	6,000	6,000
5000	ADMIN	CAD/GIS TECHNICIAN		55,800	55,800
5101	WATER DISTR	LONG RANGE SUPPLY PLAN	5,000		5,000
5101	WATER DISTR	WAREHOUSE INVENTORY MANAGER		52,750	52,750
5101	WATER DISTR	FULL SYSTEM EVALUATION	75,000	150,000	150,000
5102	WWTP	LIFT STATION GENERATOR		128,000	128,000
	TOTAL WATER/WASTEWATER		83,600	392,550	397,550

NEW PROGRAMS - ENHANCED SERVICES

Division staff prepare budget requests based upon Council priorities, citizen requests, the strategic plan and service demands. Base budgets are prepared and carefully reviewed against priorities. Enhanced services are new programs and personnel changes deemed necessary by departments in order to provide required services more timely and efficiently. The following is a cumulative list of those requests.

FUND	DEPT	DESCRIPTION	INCLUDED 2014-2015	NOT INCLUDED	REQUEST AMOUNT	
LANDFILL						
5001	LANDFILL	GATE ATTENDANT (PART-TIME TO FULL-TIME)	16,196		30,340	
5001	LANDFILL	ALL WEATHER BASE MATERIAL-ALLOW BRUSH DROPOFF		18,500	18,500	
5001	LANDFILL	6-INCH TRASH PUMP WITH TRAILER		25,000	25,000	
5001	LANDFILL	CAPACITY SURVEY		5,500	5,500	
5001	LANDFILL	SHREDDER		250,000	250,000	
	TOTAL LANDFILL		16,196	299,000	329,340	
AIRPORT						
5001	AIRPORT	AIRPORT MANAGER		50,000	50,000	
5001	AIRPORT	SPEED SWEEPER (50% GRANT MATCH)			TBD	
5001	AIRPORT	RESKIN OLD HANGARS			TBD	
	TOTAL AIRPORT		-	50,000	50,000	
CAPITAL PROJECTS						
	MUSEUM	FENCE FOR SEPERATION FROM BRT AREA			TBD	**
	MUSEUM	LIAISON BETWEEN COUNCIL & HISTORICAL COMMISSION			NC	**
	PARK	BRT-COPMPREHENSIVE PLAN TO EXPAND-GRANT WRITER			TBD	**
	PARK	RESKIN PAVILIONS		80,000	80,000	
	PARK	BICYCLE PATH(S) PARK/CITY		25,000	25,000	**
	PARK	WATER (DRINKING) FOUNTAINS			TBD	
	PARK	REC HALL/SR CITIZENS/COMMUNITY CENTER/MULTIPURPOSE		16,000,000	16,000,000	**
	SPLASHVILLE	REDUCED ADMITTANCE FOR LOW INCOME			TBD	**
	LIBRARY	NEW FACILITY		4,000,000	4,000,000	**
	STREETS	RED LIGHT CAMERAS-VARIOUS INTERSECTIONS			TBD	**
	STREETS	LONG ST PAVING-RR TRACKS TO GRAHAM			TBD	**
	STREETS	STOP SIGN-LONG ST AND ALEXANDER ROAD			TBD	**
	STREETS	SIDEWALK ON DALE (BETWEEN GILBERT & SHS)			TBD	**
	STREETS	SPEED LIMIT/CHILDREN AT PLAY SIGNS-LYDIA ST.			TBD	**
	STREETS	ALEXANDER ROAD-LANDSCAPE,CURB&GUTTER,SIDEWALKS			TBD	**
	STREETS	HARBIN DRIVE		2,000,000	2,000,000	
	WATER PRODUCTION	AIRPORT WELL FIELD-NEW WELLS			TBD	
	SEWER	EAST SIDE SEWER EXTENSION (PHASE I)		1,500,000	1,500,000	
	SEWER	SSO PROJECTS (BASIN 3, BASIN 7, BASIN 8, BASIN 10)		1,500,000	1,500,000	
	STORM	STORM DRAINAGE MASTERPLAN PROJECTS		10,000,000	10,000,000	
	STORM	PADDOCK ST & PECAN ST. DRAINAGE TO RACE			TBD	**
	AIRPORT	EXTEND RUNWAY (10% GRANT MATCH)		500,000	750,000	
	ANIMAL SHELTER	FUNDING FOR HUMANE SOCITEY / NEW SHELTER			TBD	**
	TOTAL CAPITAL PROJECTS		-	35,605,000	35,855,000	
	TOTAL ALL FUNDS		291,396	40,102,378	40,602,718	

** Citizen budget requests TBD=to be determined

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DEBT SERVICE

Debt Service Policy

Debt Service Policy

The City's goal is to fund capital improvement projects on a "pay-as-you-go" basis whenever possible. For large infrastructure projects or large pieces of equipment, debt financing is sometimes required. The City's debt management objective is to maintain levels of debt service that does not adversely impact tax or utility rates and does not hinder the City's ability to effectively operate the utility systems, street network, or other facilities. Debt financed projects must meet the City's long-term financing criteria as included in the Fiscal and Budgetary Policy.

When the City of Stephenville utilizes long-term debt financing, it will ensure that the debt is soundly financed by:

- Conservatively projecting the revenue sources that will be utilized to pay the debt.
- Financing the improvement over a period of time not greater than the useful life of the asset.

Debt and Tax Rate Limitations

All taxable property within the City is subject to the assessment, levy and collection by the City of a continuing, direct annual ad valorem tax sufficient to provide for the payment of principal and interest on the Bonds within the limits prescribed by law. Article XI, Section 5, of the Texas Constitution is applicable to the City and limits its maximum ad valorem tax rate to $2.50 per $100 of assessed valuation for all City purposes.

Calculation of Legal Debt Margin – October 1, 2014

Taxable Assessed Valuation	$1,005,609,123
Constitutional Limit	2.50% of assessed valuation
Maximum Constitutional Revenue Available	$25,140,228
Tax Rate to Achieve Maximum Tax Revenue	$2.50 per $100 of valuation
Tax Rate for FY 2014-2015	$0.495 per $100 of valuation
Available Unused Constitutional Max Tax Rate	$2.005of assessed valuation

The City operates under a Home Rule Charter that adopts the constitutional provisions. Under rules promulgated by the Office of the Attorney General of Texas, such office will not approve tax bonds of the City unless the City can demonstrate its ability to pay debt service requirements on all outstanding City tax bonds, including the issue to be approved.

Debt Service

General Obligation Interest and Sinking Fund
This fund derives its revenue from property taxes. The amount of the taxes levied is determined by the City Council. The function of this fund is to retire bonded indebtedness and pay the interest on the indebtedness. The debt, which this fund retires, was issued by the City for General Fund capital equipment and infrastructure.

Utility Fund Bonds
Detail for Utility-related debt is located in the non-departmental section of the Utility Fund's budget.

Airport Bonds
Detail for Airport related debt is located in the Airport budget.

Stormwater Drainage Bonds
Detail for the drainage related debt is located in the Stormwater Drainage budget.

Current Debt Requirements
The total Debt Service requirements for the City of Stephenville in fiscal year 2014-2015 is $3,354,526. The total General Obligation debt service requirements for fiscal year 2014-2015 is $582,204 the Utility systems bond requirement equals $2,249,250, and the Enterprise systems bond requirement equal $523,073.

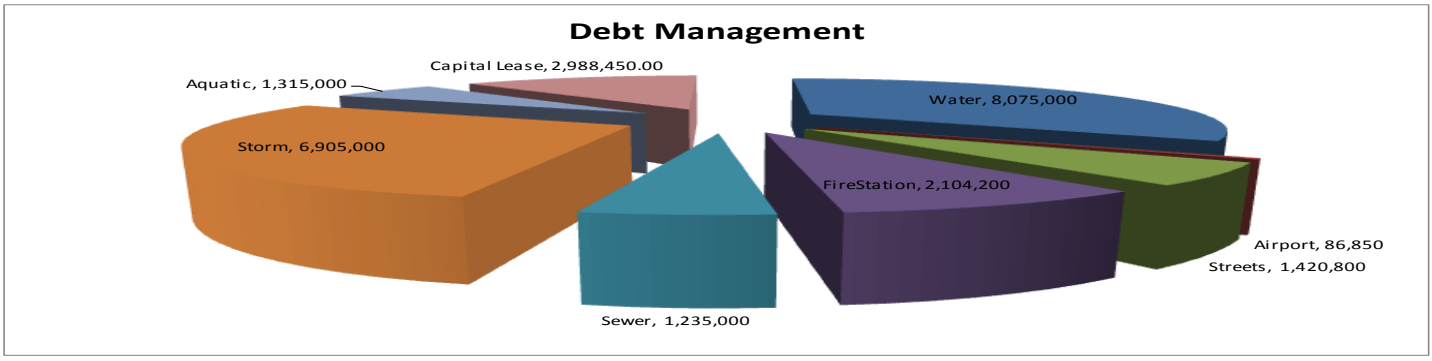
Funds for the G.O. Debt Service expenses will come from ad valorem taxes ($582,204). The Water and Sewer System Bonds are funded by and paid directly from the Utility Operating Fund. The Enterprise system debts are funded by and paid directly from the respective operating funds.

The following pages detail the future annual principal and interest requirements for the City's outstanding debt obligations as of October 1, 2015. Through 2033, the City has a total of $24,065,300 in principal to retire and $4,966,980 in interest payments.

DEBT MANAGEMENT

The City's goal is to fund capital improvement projects on a "pay as you go" basis wherever possible. For large infrastructure projects and during heavy growth, debt financing is usually required. The City's debt management objective is to maintain level debt service that does not adversely impact tax or utility rates and does not hinder the City's ability to effectively operate the utility systems, street network, or other facilities. The City's debt payments must stay within provisions of state law, bond covenants and council adopted policies. All of these criteria and objectives are met with the debt financing in this budget. The City's bonds are rated "AA-" with Standard & Poors and "A3" with Moody's.

ISSUED/PURPOSE	AVERAGE INTEREST RATE	ORIGINAL ISSUE	FINAL MATURITY	OUTSTANDING 10/1/2014	CURRENT PRINCIPAL	CURRENT INTEREST	CURRENT YR PAYMENTS
TAX SUPPORTED DEBT							
2013 (REFUND 2008) STREET	2.000%	360,000	February-15	185,000	185,000	1,850	186,850
2011 FIRE STATION/STREET	1.750%	4,000,000	February-31	3,340,000	160,000	57,050	217,050
2014 (REFUND 2009)AQUATIC	1.750%	1,315,000	February-31	1,315,000	160,000	18,304	178,304
TOTAL TAX SUPPORTED BONDS		5,675,000		4,840,000	505,000	77,204	582,204
REVENUE BONDS							
2001 WATER SYSTEM	4.590%	5,500,000	June-16	2,135,000	1,040,000	97,997	1,137,997
2013 (REFUND 2003B)	2.000%	575,000	June-18	530,000	40,000	10,200	50,200
2014 (REFUND 2004)	1.190%	6,490,000	June-19	5,175,000	385,000	73,490	458,490
2006 WATER SYSTEM	3.770%	2,000,000	February-16	470,000	230,000	13,384	243,384
2013 SEWER SYSTEM	2.490%	1,000,000	February-24	1,000,000	20,000	41,044	61,044
TOTAL WATER/SEWER BONDS		15,565,000		9,310,000	1,715,000	236,113	1,951,113
2006 STORM DRAINAGE	3.920%	4,300,000	February-27	3,160,000	190,000	120,148	310,148
2013 (REFUND 2008)	2.000%	3,910,000	February-33	3,745,000	65,000	123,450	188,450
TOTAL STORM BONDS		8,210,000		6,905,000	255,000	243,598	498,598
2003 AIRPORT HANGARS	4.125%	275,000	February-20	86,850	21,000	3,475	24,475
TOTAL REVENUE BONDS		24,050,000		16,301,850	1,991,000	483,186	2,474,186
TOTAL BONDS		29,725,000		21,141,850	2,496,000	560,390	3,056,390
CAPITAL LEASE (AMI Syetem)		2,988,450	February-24	2,988,450	209,616	88,520	298,136
TOTAL DEBT		32,713,450	45,337	24,130,300	2,705,616	648,911	3,354,526



General Debt Service Fund

Debt Service accounts for all funds required to finance the payment of interest and principal on all general debt, serial and term, other than the payable exclusively from special assessments and revenue debt issued for and serviced by a governmental enterprise. The City has authorized the following issues:

General Obligation Bonds

Certificates of Obligation, Series 2013 (Refund 2008) – On March 11, 2008, the City Council authorized the issuance of $1,325,000 in bonds for the purpose of providing funds to finance the costs of *improving streets within the City* and extending and improving water and sewer lines related in connection with such street improvements and to pay the associated costs of issuance. On November 6, 2012, the City Council passed an ordinance authorizing the issuance of $360,000 General Obligation Refunding Bonds, Series 2013 for the purpose of refinancing the Series 2008 Bonds previously issued.

Certificates of Obligation, Series 2014 (Refund 2009) – On March 17, 2009, the City Council authorized the issuance of $1,500,000 in bonds for the purpose of providing funds to finance the costs of *building an Aquatic Center* and to pay the associated costs of issuance. On April 1, 2014, the City Council passed an ordinance authorizing the issuance of $1,315,000 General Obligation Refunding Bonds, Series 2014 for the purpose of refinancing the Series 2009 previously issued.

Certificates of Obligation, Series 2011 – On August 2,2011 the City Council authorized the issuance of $4,000,000 in bonds for the purpose of providing funds to finance the costs of *building a Fire Station #2 and a Major Thoroughfare Street Renovation* and to pay the associated costs of issuance.

08 -DEBT SERVICE FUND
FUND FINANCIAL SUMMARY

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
REVENUE SUMMARY							
ALL REVENUE	592,801	589,806	583,283	583,377	582,204	582,204	582,204
FUND TOTAL REVENUES	592,801	589,806	583,283	583,377	582,204	582,204	582,204
EXPENDITURE SUMMARY							
ALL EXPENDITURES	579,304	579,122	583,283	547,439	582,204	582,204	582,204
FUND TOTAL EXPENDITURES	579,304	579,122	583,283	547,439	582,204	582,204	582,204
REVENUES OVER/(UNDER) EXPENDITURES	13,497	10,684	0	35,937	0	0	0

08 -DEBT SERVICE FUND
DIVISION FINANCIAL SUMMARY

	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
REVENUE SUMMARY							
0 TAXES	592,402	589,390	583,183	582,794	582,100	582,100	582,100
5 OTHER REVENUE	399	417	100	582	104	104	104
FUND TOTAL REVENUES	592,801	589,806	583,283	583,377	582,204	582,204	582,204
EXPENDITURE SUMMARY							
DEBT SERVICE							
01 TOTAL EXPENSES							
6-BANK CHARGES	0	0	0	148	0	0	0
7-DEBT SERVICE	579,304	579,122	583,283	547,292	582,204	582,204	582,204
TOTAL 01 TOTAL EXPENSES	579,304	579,122	583,283	547,439	582,204	582,204	582,204
TOTAL DEBT SERVICE	579,304	579,122	583,283	547,439	582,204	582,204	582,204
FUND TOTAL EXPENDITURES	579,304	579,122	583,283	547,439	582,204	582,204	582,204
REVENUES OVER/(UNDER) EXPENDITURES	13,497	10,684	0	35,937	0	0	0

08 -DEBT SERVICE FUND
ARY

REVENUES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
0 TAXES							
4001 PROPERTY TAXES	586,492	584,287	583,183	582,794	582,100	582,100	582,100
4003 PENALTY & INTEREST	5,911	5,103	0	0	0	0	0
TOTAL 0 TAXES	592,402	589,390	583,183	582,794	582,100	582,100	582,100
5 OTHER REVENUE							
4501 INTEREST ON CHECKING	399	417	100	582	104	104	104
TOTAL 5 OTHER REVENUE	399	417	100	582	104	104	104
FUND TOTAL REVENUES	592,801	589,806	583,283	583,377	582,204	582,204	582,204

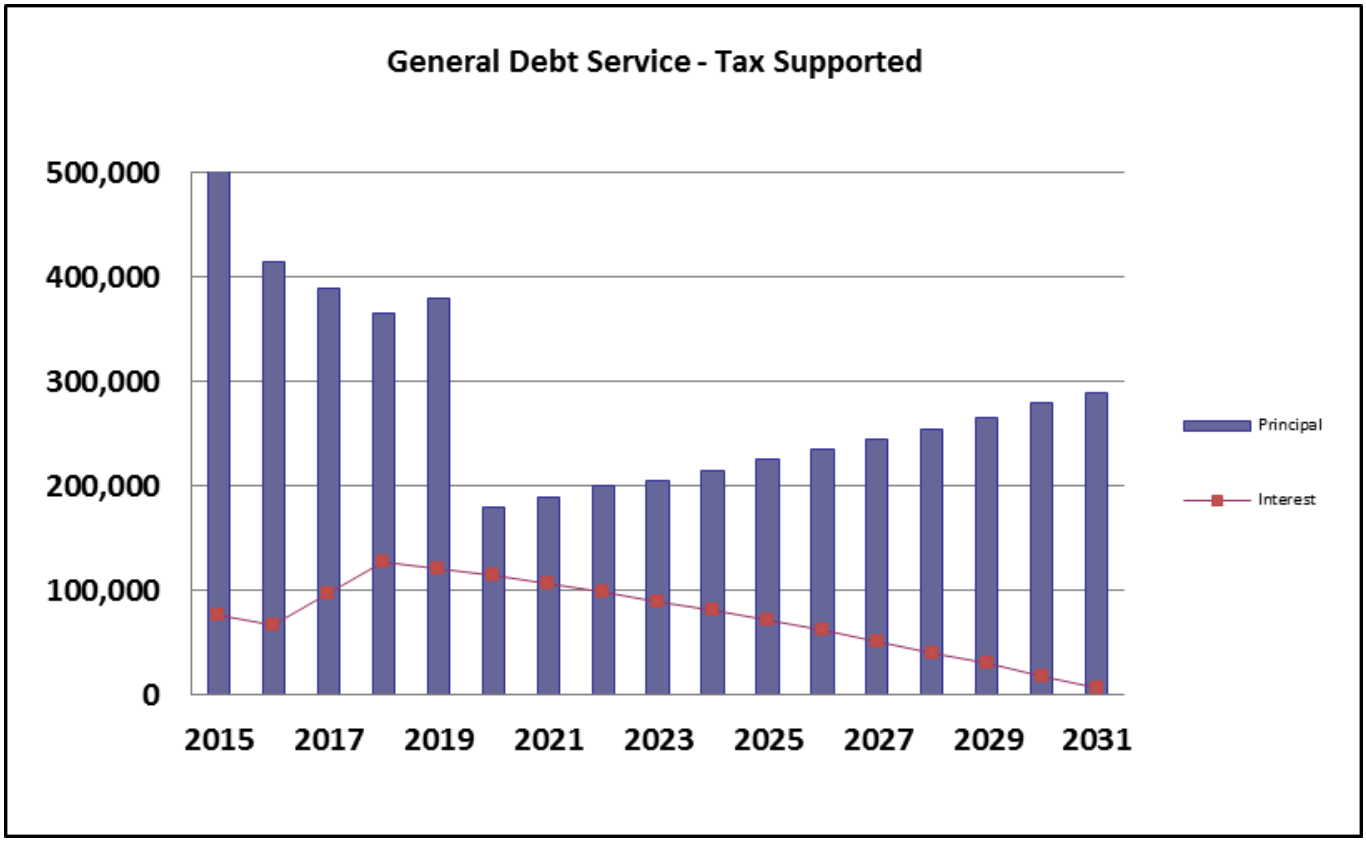
08 -DEBT SERVICE FUND
DIVISION - DEBT SERVICE

EXPENDITURES	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 CURRENT BUDGET	2013-2014 Y-T-D + ENCUMBERED	2014-2015 DEPARTMENT REQUESTED	2014-2015 CITY ADMIN. RECOMMENDED	2014-2015 COUNCIL ADOPTED
01 TOTAL EXPENSES							
6-BANK CHARGES							
5001-610 BANK CHARGES	0	0	0	148	0	0	0
5001-611 ISSUE COSTS	0	0	0	0	0	0	0
TOTAL 6-BANK CHARGES	0	0	0	148	0	0	0
7-DEBT SERVICE							
5001-750 BOND PRINCIPAL	440,000	455,000	465,000	465,000	505,000	505,000	505,000
5001-755 BOND INTEREST	139,304	124,122	118,283	82,292	77,204	77,204	77,204
TOTAL 7-DEBT SERVICE	579,304	579,122	583,283	547,292	582,204	582,204	582,204
TOTAL 01 TOTAL EXPENSES	579,304	579,122	583,283	547,439	582,204	582,204	582,204
TOTAL DEBT SERVICE	579,304	579,122	583,283	547,439	582,204	582,204	582,204
FUND TOTAL EXPENDITURES	579,304	579,122	583,283	547,439	582,204	582,204	582,204
REVENUES OVER/(UNDER) EXPENDITURES	13,497	10,684	0	35,937	0	0	0

Summary of Debt Service Charges to Maturity

General Obligation Bonds and Certificates of Obligation -Tax Supported

Year Ending September 30th	Outstanding Beginning of Year	Principal	Interest	Total Requirements
2015	4,840,000.00	505,000.00	77,204.35	582,204.35
2016	4,335,000.00	415,000.00	66,463.00	481,463.00
2017	3,920,000.00	390,000.00	97,445.25	487,445.25
2018	3,530,000.00	365,000.00	128,193.00	493,193.00
2019	3,165,000.00	380,000.00	121,694.50	501,694.50
2020	2,785,000.00	180,000.00	114,538.00	294,538.00
2021	2,605,000.00	190,000.00	106,675.00	296,675.00
2022	2,415,000.00	200,000.00	98,387.50	298,387.50
2023	2,215,000.00	205,000.00	89,781.25	294,781.25
2024	2,010,000.00	215,000.00	80,856.25	295,856.25
2025	1,795,000.00	225,000.00	71,506.00	296,506.00
2026	1,570,000.00	235,000.00	61,731.00	296,731.00
2027	1,335,000.00	245,000.00	51,532.00	296,532.00
2028	1,090,000.00	255,000.00	40,906.00	295,906.00
2029	835,000.00	265,000.00	29,856.00	294,856.00
2030	570,000.00	280,000.00	18,275.00	298,275.00
2031	290,000.00	290,000.00	6,162.00	296,162.00
		4,840,000.00	1,261,206.10	6,101,206.10



Certificates of Obligation
2013 Refunding (2008) - $360,000
Principal Due - February 15

Fiscal Year	Principal	Interest	Total
2015	185,000.00	1,850.00	186,850.00
	185,000.00	1,850.00	186,850.00

Certificates of Obligation
2014 Refunding (2009) - $1,315,000
Principal Due - February 15

Fiscal Year	Principal	Interest	Total
2015	160,000.00	18,304.35	178,304.35
2016	250,000.00	12,257.00	262,257.00
2017	295,000.00	9,014.25	304,014.25
2018	300,000.00	5,474.00	305,474.00
2019	310,000.00	1,844.50	311,844.50
	1,315,000.00	46,894.10	1,361,894.10

Certificates of Obligation
Series 2011 - $4,000,000
Principal Due - February 15

Fiscal Year	Principal	Interest	Total
2015	160,000.00	57,050.00	217,050.00
2016	165,000.00	54,206.00	219,206.00
2017	95,000.00	88,431.00	183,431.00
2018	65,000.00	122,719.00	187,719.00
2019	70,000.00	119,850.00	189,850.00
2020	180,000.00	114,538.00	294,538.00
2021	190,000.00	106,675.00	296,675.00
2022	200,000.00	98,387.50	298,387.50
2023	205,000.00	89,781.25	294,781.25
2024	215,000.00	80,856.25	295,856.25
2025	225,000.00	71,506.00	296,506.00
2026	235,000.00	61,731.00	296,731.00
2027	245,000.00	51,532.00	296,532.00
2028	255,000.00	40,906.00	295,906.00
2029	265,000.00	29,856.00	294,856.00
2030	280,000.00	18,275.00	298,275.00
2031	290,000.00	6,162.00	296,162.00
	3,340,000.00	1,212,462.00	4,552,462.00

Utility Debt Service

Utility Debt Service accounts for all funds required to finance the payment of interest and principal on all debt which is retired primarily from revenues or earnings of the City's Utility Fund. Such debt includes the following issues:

Utility System Revenue Bonds

Combination Tax & Revenue Certificates of Obligation, Series 2001 – On June 19, 2001, the City Council passed an ordinance authorizing the issuance of $5,500,000 in bonds for the purpose of paying all or a portion of the City's contractual obligations incurred with respect to the acquisition, construction and equipment of certain improvements and extensions for the City's water system, to wit: a water storage facility, a booster pump station, water transmission and distribution lines and *water wells* and to pay legal, fiscal and engineering fees in connection with these projects.

Combination Tax & Revenue Refunding Bonds, Series 2013 (Refund 2003B) – On April 15, 2003, the City Council passed an ordinance authorizing the issuance of $1,600,000 in bonds for the purpose of paying all or a portion of the City's contractual obligations incurred with respect to the acquisition, construction and equipment of the water system improvements, including providing *additional water wells and water lines* and paying legal, fiscal and engineering fees in connection with these projects. On November 6, 2012, the City Council passed an ordinance authorizing the issuance of $570,000 General Obligation Refunding Bonds, Series 2013 for the purpose of refinancing the Series 2003B previously issued.

Combination Tax & Revenue Certificates of Obligation, Series 2014 (Refund 2004) – On March 23, 2004, the City Council passed an ordinance authorizing the issuance of $7,160,000 in bonds for the purpose of paying all or a portion of the City's contractual obligations incurred with respect to the acquisition, construction and equipment of certain public improvements for the City including: (i) additional water wells, pumping facilities and water lines to connect the wells to the City's water distribution system, (ii) water line improvements, pumping facilities and storage to provide a *surface water source* for the City and (iii) paying the costs of legal, fiscal and engineering fees in connection with these projects. On April 1, 2014, the City Council passed an ordinance authorizing the issuance of $5,175,000 General Obligation Refunding Bonds, Series 2014 for the purpose of refinancing the Series 2004 previously issued

Combination Tax & Revenue Certificates of Obligation, Series 2006 – On March 7, 2006, the City Council passed an ordinance authorizing the issuance of $2,000,000 in bonds for the purpose of paying all or a portion of the City's contractual obligations for (i) the acquisition and construction of *water and sewer line extension*s, (ii) improvements to the streets in the City associated with such utility line extensions and (iii) payment of legal, fiscal and engineering fees in connection with these projects.

Combination Tax & Revenue Certificates of Obligation, Series 2013 – On November 19, 2013, the City Council passed an ordinance authorizing the issuance of $1,000,000 in bonds for the purpose of paying all or a portion of the City's contractual obligations for (i) the acquisition and construction of *sewer line extension*s, (ii) repairs to the streets in the City associated with such sewer line extensions and (iii) payment of legal, fiscal and engineering fees in connection with these projects.

Capital Lease – On June 3, 2014, the City Council approved a capital lease of $2,988,450 for the installation of an Advanced Metering Infrastructure (AMI) system.

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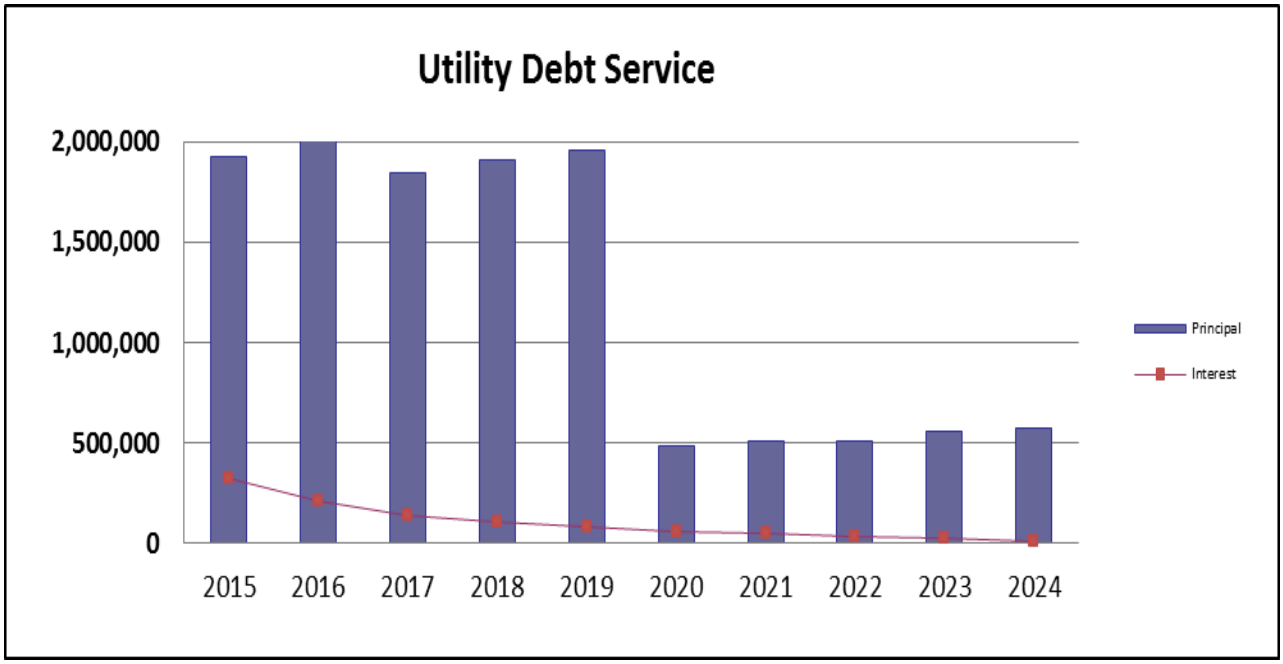
Summary of Utility Debt Service Charges to Maturity

Year Ending September 30th	Outstanding Beginning of Year	Principal	Interest	Total Requirements
2015	12,298,450.00	1,924,615.62	324,634.32	2,249,249.94
2016	10,373,834.38	2,027,414.47	212,574.03	2,239,988.50
2017	8,346,419.91	1,846,871.58	138,122.92	1,984,994.50
2018	6,499,548.33	1,910,911.72	110,470.28	2,021,382.00
2019	4,588,636.61	1,957,805.90	82,411.10	2,040,217.00
2020	2,630,830.71	485,811.26	62,556.24	548,367.50
2021	2,145,019.45	509,608.15	50,064.10	559,672.25
2022	1,635,411.30	508,729.04	35,123.46	543,852.50
2023	1,126,682.26	556,065.44	23,902.35	579,967.79
2024	570,616.82	570,616.82	9,682.22	580,299.04
		12,298,450.00	1,049,541.02	13,347,991.02



Combination Tax & Revenue
Certificates of Obligation
Series 2001 - $5,500,000
Principal Due - June 1

Fiscal Year	Principal	Interest	Total
2015	1,040,000.00	97,996.50	1,137,996.50
2016	1,095,000.00	50,260.50	1,145,260.50
	2,135,000.00	148,257.00	2,283,257.00

Utility System Revenue
& Improvement Bonds
Series 2006 - $2,000,000
Principal Due - Feb 15

Fiscal Year	Principal	Interest	Total
2015	230,000.00	13,384.00	243,384.00
2016	240,000.00	4,524.00	244,524.00
	470,000.00	17,908.00	487,908.00

Utility System Revenue
& Refunding Bonds
Series 2013 (2003B) - $570,000
Principal Due - Feb 15

Fiscal Year	Principal	Interest	Total
2015	40,000.00	10,200.00	50,200.00
2016	35,000.00	9,450.00	44,450.00
2017	225,000.00	6,850.00	231,850.00
2018	230,000.00	2,300.00	232,300.00
	530,000.00	28,800.00	558,800.00

Utility System Revenue
& Refunding Bonds
Series 2014 (2004) - $5,175,000
Principal Due - Feb 15

Fiscal Year	Principal	Interest	Total
2015	385,000.00	73,489.94	458,489.94
2016	400,000.00	54,621.00	454,621.00
2017	1,370,000.00	44,089.50	1,414,089.50
2018	1,380,000.00	27,727.00	1,407,727.00
2019	1,640,000.00	9,758.00	1,649,758.00
	5,175,000.00	209,685.44	5,384,685.44

Utility System Revenue
Series 2013 - $1,000,000
Principal Due - Feb 15

Fiscal Year	Principal	Interest	Total
2015	20,000.00	41,043.50	61,043.50
2016	20,000.00	24,153.00	44,153.00
2017	20,000.00	23,655.00	43,655.00
2018	20,000.00	23,157.00	43,157.00
2019	20,000.00	22,659.00	42,659.00
2020	170,000.00	20,293.50	190,293.50
2021	175,000.00	15,998.25	190,998.25
2022	180,000.00	11,578.50	191,578.50
2023	185,000.00	7,034.25	192,034.25
2024	190,000.00	2,365.50	192,365.50
	1,000,000.00	191,937.50	1,191,937.50

Utility System Capital Lease
Series 2014 - $2,988,450
Principal Due - Feb 15/ Sept 15

Fiscal Year	Principal	Interest	Total
2015	209,615.62	88,520.38	298,136.00
2016	237,414.47	69,565.53	306,980.00
2017	231,871.58	63,528.42	295,400.00
2018	280,911.72	57,286.28	338,198.00
2019	297,805.90	49,994.10	347,800.00
2020	315,811.26	42,262.74	358,074.00
2021	334,608.15	34,065.85	368,674.00
2022	328,729.04	23,544.96	352,274.00
2023	371,065.44	16,868.10	387,933.54
2024	380,616.82	7,316.72	387,933.54
	2,988,450.00	452,953.08	3,441,403.08

Enterprise Funds Debt Service

Enterprise Funds Debt Service amounts for all funds required to finance the payment of interest and principal on all debt which is retired primarily from revenues of earning of the City's Enterprise Funds list. Such debt includes the following issues:

Airport Fund

Combination Tax & Revenue Certificates of Obligations, Series 2003A – On March 18, 2003, the City Council passed an ordinance authorizing the issuance of $275,000 in bonds for the purpose of paying all or portions of the City's contractual obligations for certain public improvements for the City to-wit: the acquisition, construction and equipment of municipal airport improvements, including utility (water and sewer lines) service to the hangers for restrooms, perimeter access pond, rehabilitation of 50' of existing taxiway, drainage improvements and a new t-hanger for the airport.

Stormwater Drainage Fund

Combination Tax & Revenue Certificates to Obligations, Series 2006A – On October 17, 2006, the City Council passed an ordinance authorizing the issuance of $4,300,000 in bonds for the purpose of paying all or a portion of the City's contractual obligations for stormwater drainage improvements Phase I.

Combination Tax & Revenue Certificates to Obligations, Series 2013 (Refund 2008) – On March 11, 2008, the City Council passed an ordinance authorizing the issuance of $4,130,000 in bonds for the purpose of paying all or a portion of the City's contractual obligations for stormwater drainage improvements Phase II. On November 6, 2012, the City Council passed an ordinance authorizing the issuance of $3,910,000 General Obligation Refunding Bonds, Series 2013 for the purpose of refinancing the Series 2008 Bonds previously issued.

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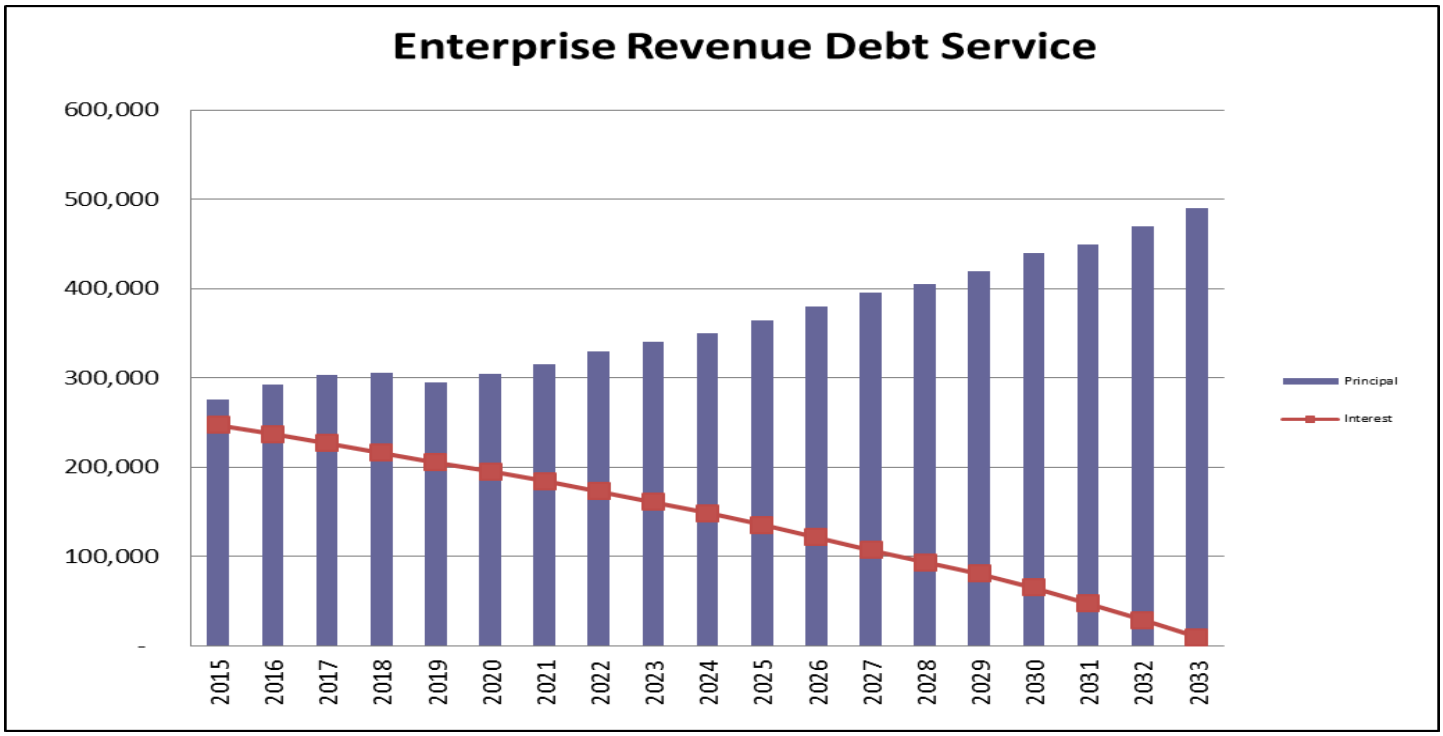
Summary of Enterprise Debt Service Charges to Maturity

Year Ending September 30th	Outstanding Beginning of Year	Principal	Interest	Total Requirements
2015	6,926,850	276,000	247,073	523,073
2016	6,650,850	292,000	237,239	529,239
2017	6,358,850	303,000	226,971	529,971
2018	6,055,850	305,850	216,369	522,219
2019	5,750,000	295,000	205,558	500,558
2020	5,455,000	305,000	195,238	500,238
2021	5,150,000	315,000	184,526	499,526
2022	4,835,000	330,000	173,372	503,372
2023	4,505,000	340,000	161,376	501,376
2024	4,165,000	350,000	148,588	498,588
2025	3,815,000	365,000	135,333	500,333
2026	3,450,000	380,000	121,513	501,513
2027	3,070,000	395,000	107,128	502,128
2028	2,675,000	405,000	93,725	498,725
2029	2,270,000	420,000	80,825	500,825
2030	1,850,000	440,000	65,200	505,200
2031	1,410,000	450,000	47,400	497,400
2032	960,000	470,000	29,000	499,000
2033	490,000	490,000	9,800	499,800
		6,926,850	2,686,232	9,613,082



Stephenville

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Airport Combination Tax & Revenue Certificates of Obligation
Series 2003A - $275,000
Principal Due - June 1

Fiscal Year	Principal	Interest	Total
2015	21,000	3,474.60	24,474.60
2016	22,000	2,634.60	24,634.60
2017	23,000	1,754.60	24,754.60
2018	20,850	834.60	21,684.60
	86,850.00	8,698.40	95,548.40

Combination Tax & Revenue Certificates of Obligation
Series 2006A - $4,300,000
Principal Due - February 15

Fiscal Year	Principal	Interest	Total
2015	190,000.00	120,148.00	310,148.00
2016	200,000.00	112,504.00	312,504.00
2017	205,000.00	104,566.00	309,566.00
2018	215,000.00	96,334.00	311,334.00
2019	220,000.00	87,808.00	307,808.00
2020	230,000.00	78,988.00	308,988.00
2021	240,000.00	69,776.00	309,776.00
2022	250,000.00	60,172.00	310,172.00
2023	260,000.00	50,176.00	310,176.00
2024	270,000.00	39,788.00	309,788.00
2025	280,000.00	29,008.00	309,008.00
2026	295,000.00	17,738.00	312,738.00
2027	305,000.00	5,978.00	310,978.00
	3,160,000.00	872,984.00	4,032,984.00

Combination Tax & Revenue Certificates of Obligation
2013 Refunding (2008) - $3,910,000
Principal Due - February 15

Fiscal Year	Principal	Interest	Total
2015	65,000.00	123,450.00	188,450.00
2016	70,000.00	122,100.00	192,100.00
2017	75,000.00	120,650.00	195,650.00
2018	70,000.00	119,200.00	189,200.00
2019	75,000.00	117,750.00	192,750.00
2020	75,000.00	116,250.00	191,250.00
2021	75,000.00	114,750.00	189,750.00
2022	80,000.00	113,200.00	193,200.00
2023	80,000.00	111,200.00	191,200.00
2024	80,000.00	108,800.00	188,800.00
2025	85,000.00	106,325.00	191,325.00
2026	85,000.00	103,775.00	188,775.00
2027	90,000.00	101,150.00	191,150.00
2028	405,000.00	93,725.00	498,725.00
2029	420,000.00	80,825.00	500,825.00
2030	440,000.00	65,200.00	505,200.00
2031	450,000.00	47,400.00	497,400.00
2032	470,000.00	29,000.00	499,000.00
2033	490,000.00	9,800.00	499,800.00
	3,680,000.00	1,804,550.00	5,484,550.00

PERSONNEL

FULL TIME EMPLOYEE HISTORY	APPROVED CITY EMPLOYEE POSITIONS					
					Recommended	Requested
DEPARTMENT	FY10-11	FY11-12	FY12-13	FY13-14	FY14-15	FY14-15
ADMINISTRATION						
City Administrator	1	1	1	1	1	2
City Secretary	1	1	1	1	1	2
TOTAL	2	2	2	2	2	4
FINANCE						
Finance	3	3	3	3	3	3
Information Technology		1	1	1	1	2
Purchasing	1	1	1	1	1	1
TOTAL	4	5	5	5	5	6
PERSONNEL						
Human Resources	1	1	1	1	1	1
MSC	1	1	1	1	1	1
City Hall	1	1	1	1	1	2
TOTAL	3	3	3	3	3	4
COMMUNITY SERVICES						
Recreation	5	5	5	5	5	5
Park Maintenance	5	6	5	5	5	5
Cemetery	2	2	2	2	2	2
Library	3	3	3	3	3	3
Streets	7	7	7	7	7	7
Senior Citizens Recreation	1	1	1	1	1	1
TOTAL	23	24	23	23	23	23
FIRE						
Administration	2	2	2	2	2	4
Prevention	2	2	2	2	2	2
Suppression	14	14	14	14	14	20
Emergency Medical	13	13	13	13	13	13
TOTAL	31	31	31	31	31	39
POLICE						
Administration	1	3	3	3	3	3
Patrol	27	25	25	25	25	31
Communications	8	8	8	12	12	12
Support Services	3	2	2	2	2	3
C.I.D.	7	6	7	7	7	7
Prof. Stand	1	3	3	3	3	3
Animal Control	2	2	2	2	2	2
Public Safety	1	1	1	1	1	1
TOTAL	50	50	51	55	55	62
COMMUNITY DEVELOPMENT						
Admin.& Planning	2	2	2	2	2	3
Inspections	2	2	2	2	2	2
Code Enforcement	1	1	1	1	1	1
TOTAL	5	5	5	5	5	6
WATER & WASTEWATER						
Water Administration	1	1	1	1	1	2
Water Production	3	3	3	3	3	3
Water Distribution	6	6	5	6	6	7
Customer Service	3	3	3	3	3	3
Wastewater Collection	5	5	6	5	5	5
Wastewater Treatment	0	0	0	0	0	0
Pollution Control	0	0	0	0	0	0
Utility Billing	2	2	2	2	2	2
TOTAL	20	20	20	20	20	22
SOLID WASTE						
Landfill	2	2	2	2	3	3
TOTAL	2	2	2	2	3	3
AIRPORT						
Airport Management						1
TOTAL	2	2	2	2	0	1
GRAND TOTAL	140	142	142	146	147	170

PERSONNEL REQUESTS

FUND	DEPT	DESCRIPTION	INCLUDED 2014-2015	NOT INCLUDED	REQUESTED 2014-2015
ADMINISTRATION					
5101	COUNCIL	WEB MANAGER		45,000	45,000
5102	ADMIN	ASST CITY ADMINISTRATOR		90,000	90,000
5103	CITY SECRETARY	RECORDS CLERK (PART TIME)		10,400	10,400
5105	MUN BLD,MSC,LIBRAR	JANITOR (PART-TIME TO FULL-TIME)		30,000	30,000
	TOTAL ADMINISTRATION		-	175,400	175,400
FIRE AND EMS					
5601	ADMIN	ASST FIRE CHIEF		78,125	78,125
5601	NEW FIRE STATION	SECRETARY		30,000	30,000
56xx	ALL DEPARTMENTS	INCREASE MINIMUM STAFFING TO 9EA (6 NEW EE)		386,040	386,040
	TOTAL FIRE AND EMS		-	494,165	494,165
POLICE					
5702	PATROL	POLICE OFFICER- K9 UNIT		59,000	59,000
5702	PATROL	POLICE OFFICERS (4) SERGEANT (1) H.E.A.T.		456,997	456,997
5704	SUPPORT SERVICES	RECORDS CLERK (FULL TIME)		45,061	45,061
	TOTAL POLICE DEPARTMENT		-	561,058	561,058
COMMUNITY DEVELOPMENT					
5801	ADMIN	COMMUNITY DEVELOPMENT CLERK (FULL-TIME)		39,850	39,850
	TOTAL COMMUNITY DEVELOPMENT		-	39,850	39,850
	TOTAL GENERAL FUND		-	1,270,473	1,270,473
WATER/WASTEWATER					
5000	ADMIN	CAD/GIS TECHNICIAN		55,800	55,800
5101	WATER DISTR	WAREHOUSE INVENTORY MANAGER		52,750	52,750
	TOTAL WATER/WASTEWATER		-	108,550	108,550
LANDFILL					
5001	LANDFILL	GATE ATTENDANT (PART-TIME TO FULL-TIME)	16,196		30,340
	TOTAL LANDFILL		16,196	-	30,340
AIRPORT					
5001	AIRPORT	AIRPORT MANAGER		50,000	50,000
	TOTAL AIRPORT		-	50,000	50,000
	TOTAL ALL FUNDS		16,196	1,429,023	1,459,363

GENERAL PAY PLAN

FINANCE AND ADMINISTRATION

POSITION			2014-2015 Min	2014-2015 Max
Clerk I	Non-Exempt 8-5	Annual	$17,819	$20,627
		Monthly	$1,485	$1,719
		Hourly	$8.57	$9.92
Clerk II	Non-Exempt 8-5	Annual	$21,658	$24,464
		Monthly	$1,805	$2,039
		Hourly	$10.41	$11.76
Clerk III	Non-Exempt 8-5	Annual	$26,964	$32,008
		Monthly	$2,247	$2,667
		Hourly	$12.96	$15.39
Accountant	Non-Exempt 8-5	Annual	$31,516	$36,484
		Monthly	$2,626	$3,040
		Hourly	$15.15	$17.54
Human Resources Manager	Exempt	Annual	$37,283	$45,956
Purchasing Manager		Monthly	$3,107	$3,830
Senior Accountant		Hourly	$17.92	$22.09
IT Manager	Exempt	Annual	$41,868	$47,484
		Monthly	$3,489	$3,957
		Hourly	$20.13	$22.83
Director	Exempt	Annual		$83,055
		Monthly		$6,921
		Hourly		$39.93
City Secretary	Exempt	Annual		$63,230
		Monthly		$5,269
		Hourly		$30.40
City Administrator	Exempt	Annual		$103,000
		Monthly		$8,583
		Hourly		$49.52

COMMUNITY DEVELOPMENT

POSITION			2014-2015 Min	2014-2015 Max
Code Enforcement Officer	Non-Exempt 8-5	Annual	$29,324	$30,998
		Monthly	$2,444	$2,583
		Hourly	$14.10	$14.90
Building Inspector	Non-Exempt 8-5	Annual	$37,353	$43,238
		Monthly	$3,113	$3,603
		Hourly	$17.96	$20.79
Planner/GIS	Exempt	Annual	$44,108	$51,061
		Monthly	$3,676	$4,255
		Hourly	$21.21	$24.55
Director	Exempt	Annual		$84,154
		Monthly		$7,013
		Hourly		$40.46

GENERAL PAY PLAN

LIBRARY

POSITION			2014-2015 Min	Max	Maximum
Clerk I	Non-Exempt 8-5	Annual	$17,500	$20,258	$20,258
		Monthly	$1,458	$1,688	$1,688
		Hourly	$8.41	$9.74	$7.35
Clerk II	Non-Exempt 8-5	Annual	$21,271	$24,462	$24,462
		Monthly	$1,773	$2,039	$2,039
		Hourly	$10.23	$11.76	$8.87
Clerk	Non-Exempt 8-5	Annual	$25,368	$29,507	$29,507
		Monthly	$2,114	$2,459	$2,459
		Hourly	$12.20	$14.19	$14.19
Librarian	Exempt	Annual		$45,819	$45,819
		Monthly		$3,818	$3,818
		Hourly		$22.03	$22.03

RECREATION

POSITION			2014-2015 Min	Max	Maximum
Secretary	Non-Exempt 8-5	Annual	$22,400	$26,473	$26,473
		Monthly	$1,867	$2,206	$2,206
		Hourly	$10.77	$12.73	$12.73
Administrative Assistant	Non-Exempt 8-5	Annual		$33,443	$33,443
		Monthly		$2,787	$2,787
		Hourly		$16.08	$16.08
Athletic Coordinator	Non-Exempt 8-5	Annual	$31,181	$35,525	$35,525
Sr Citizens Center Coordinator		Monthly	$2,598	$2,960	$2,960
		Hourly	$14.99	$17.08	$17.08
Recreation Superintendent	Exempt	Annual		$49,957	$49,957
		Monthly		$4,163	$4,163
		Hourly		$24.02	$24.02

GENERAL PAY PLAN

MAINTAINANCE

			2014-2015		With Certification Pay	
POSITION			Min	Max	Certificates	Maximum
Laborer II	Non-Exempt 8-5	Annual	$25,543	$29,569		$29,569
		Monthly	$2,129	$2,464		$2,464
		Hourly	$12.28	$14.22		$14.22
Light Equipment Operator	Non-Exempt 8-5	Annual	$28,273	$32,725		$33,085
		Monthly	$2,356	$2,727	$30	$2,757
		Hourly	$13.59	$15.73		$15.91
Park Supervisor	Non-Exempt 8-5	Annual	$36,655	$42,251		$42,611
Cemetery Supervisor		Monthly	$3,055	$3,521	$30	$3,551
		Hourly	$17.62	$20.31		$20.49
Supervisor	Non-Exempt 8-5	Annual	$40,869	$45,646		$45,646
		Monthly	$3,406	$3,804		$3,804
		Hourly	$19.65	$21.95		$21.95
Parks Superintendent	Exempt	Annual		$56,006		$56,006
		Monthly		$4,667		$4,667
		Hourly		$26.93		$26.93
Director	Exempt	Annual		$84,154		
		Monthly		$7,013		
		Hourly		$40.46		

STREET

			2014-2015		With Certification Pay	
POSITION			Min	Max	Certificates	Maximum
Laborer II	Non-Exempt 8-5	Annual	$25,543	$29,569		$29,569
		Monthly	$2,129	$2,464		$2,464
		Hourly	$12.28	$14.22		$14.22
Light Equipment Operator	Non-Exempt 8-5	Annual	$27,638	$32,221		$32,221
		Monthly	$2,303	$2,685		$2,685
		Hourly	$13.29	$15.49		$15.49
Heavy Equipment Operator	Non-Exempt 8-5	Annual	$32,307	$38,121		$38,121
		Monthly	$2,692	$3,177		$3,177
		Hourly	$15.53	$18.33		$18.33
Crew Leader	Non-Exempt 8-5	Annual		$43,986		$43,986
		Monthly		$3,666		$3,666
		Hourly		$21.15		$21.15
Street Superintendent	Exempt	Annual		$56,006		$56,006
		Monthly		$4,667		$4,667
		Hourly		$26.93		$26.93

GENERAL PAY PLAN

PUBLIC WORKS

POSITION			2014-2015 Min	Max	With Certification Pay Certificates	Maximum
Laborer I	Non-Exempt 8-5	Annual	$18,242	$19,162		$20,242
		Monthly	$1,520	$1,597	$90	$1,687
		Hourly	$8.77	$9.04		$7.34
Meter Reader	Non-Exempt 8-5	Annual	$25,990	$31,190		$32,270
		Monthly	$2,166	$2,599	$90	$2,689
		Hourly	$12.49	$14.99		$15.51
Light Equipment Operator	Non-Exempt 8-5	Annual	$28,173	$31,440		$32,520
		Monthly	$2,348	$2,620	$90	$2,710
		Hourly	$13.54	$15.12		$15.63
Heavy Equipment Operator	Non-Exempt 8-5	Annual	$32,307	$36,655		$37,735
		Monthly	$2,692	$3,055	$90	$3,145
		Hourly	$15.53	$17.62		$18.14
Crew Leader	Non-Exempt 8-5	Annual	$36,655	$43,986		$45,066
		Monthly	$3,055	$3,666	$90	$3,756
		Hourly	$17.62	$21.15		$21.67
Customer Service Supervisc	Non-Exempt 8-5	Annual	$42,245	$45,646		$46,726
		Monthly	$3,520	$3,804	$90	$3,894
		Hourly	$20.31	$21.95		$22.46

WATER SYSTEM

POSITION			2014-2015 Min	Max	With Certification Pay Certificates	Maximum
Water Plant Operator I	Non-Exempt 8-5	Annual	$32,819	$37,655		$38,735
		Monthly	$2,735	$3,138	$90	$3,228
		Hourly	$15.78	$18.10		$18.62
Water Plant Operator II	Non-Exempt 8-5	Annual	$40,064	$42,678		$43,758
		Monthly	$3,339	$3,556	$90	$3,646
		Hourly	$19.26	$20.52		$21.04
Water Plant Supervisor	Non-Exempt 8-5	Annual		$52,162		$53,242
		Monthly		$4,347	$90	$4,437
		Hourly		$25.08		$25.60
Water/WWtr Superintender	Exempt	Annual		$56,480		$57,560
		Monthly		$4,707	$90	$4,797
		Hourly		$27.15		$27.67
Director	Exempt	Annual		$87,784		
		Monthly		$7,315		
		Hourly		$42.20		

LANDFILL

POSITION			2014-2015 Min	Max	With Certification Pay Certificates	Maximum
Gate Attendant	Non-Exempt 8-5	Annual	$25,990	$30,617		$31,697
		Monthly	$2,166	$2,551	$90	$2,641
		Hourly	$12.49	$14.72		$15.24
Heavy Equipment Operator	Non-Exempt 8-5	Annual	$32,307	$35,734		$36,814
		Monthly	$2,692	$2,978	$90	$3,068
		Hourly	$15.53	$17.18		$17.70
Landfill Supervisor	Non-Exempt 8-5	Annual	$42,245	$47,371		$48,451
		Monthly	$3,520	$3,948	$90	$4,038
		Hourly	$20.31	$22.77		$23.29

PUBLIC SAFETY PAY PLAN

FIRE STEPS

				2014-2015		With Certification Pay		
POSITION			Starting	Min	Max	Paramedic	3 Certificates	Maximum
Firefighter/EMT	Non-Exempt	Annual	$38,569	$40,504	$47,163			$51,243
	Shift 24/48	Monthly	$3,214	$3,375	$3,930	$250	$90	$4,270
	27 day w/OT	Hourly	$13.99	$14.69	$17.10			$18.58

FIRE RANKS

			2014-2015		With Certification Pay		
POSITION			Min	Max	Paramedic	3 Certificates	Maximum
Fire Lieutenant	Non-Exempt	Annual		$55,120			$59,200
	Shift 24/48	Monthly		$4,593	$250	$90	$4,933
	27 day w/OT	Hourly		$19.99			$21.47
Fire Inspector	Non-Exempt 8-5	Annual	$49,999	$54,428			$58,508
		Monthly	$4,167	$4,536	$250	$90	$4,876
		Hourly	$24.04	$26.17			$28.13
Fire Captain	Non-Exempt 8-5	Annual		$56,021			$60,101
(Training Officer)		Monthly		$4,668	$250	$90	$5,008
		Hourly		$26.93			$28.89
Fire Captain	Non-Exempt	Annual		$60,710			$64,790
	Shift 24/48	Monthly		$5,059	$250	$90	$5,399
	27 day w/OT	Hourly		$22.01			$23.49
Fire Marshal	Non-Exempt 8-5	Annual		$62,008			$66,088
		Monthly		$5,167	$250	$90	$5,507
		Hourly		$29.81			$31.77
Fire Battalion Chief	Non-Exempt	Annual		$65,160			$69,240
	Shift 24/48	Monthly		$5,430	$250	$90	$5,770
	27 day w/OT	Hourly		$23.63			$25.11
Chief	Exempt	Annual		$89,579			$89,579
		Monthly		$7,465			$7,465
		Hourly		$43.07			$43.07

PUBLIC SAFETY PAY PLAN
POLICE CIVILIANS

2014-2015

POSITION			Min	Max	With Certification Pay: Investigator Pay	3 Certificates	Maximum
Records Clerk	Non-Exempt 8-5	Annual	$31,068	$31,559			$31,559
Property/Evidence Tech		Monthly	$2,589	$2,630			$2,630
		Hourly	$14.94	$15.17			$15.17
Administrative Assistant	Non-Exempt 8-5	Annual		$33,443			$33,443
		Monthly		$2,787			$2,787
		Hourly		$16.08			$16.08
Animal Control Officer	Non-Exempt	Annual	$27,150	$32,806			$33,886
	12/10 Shift	Monthly	$2,263	$2,734		$90	$2,824
		Hourly	$13.05	$15.77			$16.29

POLICE STEPS

2014-2015

POSITION			Starting	Min	Mid	Max	With Certification Pay: Investigator Pay	3 Certificates	Maximum
Dispatcher	Non-Exempt	Annual	$30,490	$33,558	$35,077	$36,849			$37,929
	12 Hour Shift	Monthly	$2,541	$2,796	$2,923	$3,071		$90	$3,161
		Hourly	$14.66	$16.13	$16.86	$17.72			$18.23
Police Cadet	Non-Exempt	Annual	$35,683						$35,683
	80/14 Day Cycle	Monthly	$2,974						$2,974
	12 Hour Shift	Hourly	$17.16						$17.16
Police Officer	Non-Exempt	Annual	$39,211	$41,640	$46,188	$48,501			$51,981
Investigator	80/14 Day Cycle	Monthly	$3,268	$3,470	$3,849	$4,042	$200	$90	$4,332
	12 Hour Shift	Hourly	$18.85	$20.02	$22.21	$23.32			$24.99

POLICE RANKS

2014-2015

POSITION			Min	Max	With Certification Pay: Investigator Pay	3 Certificates	Maximum
Detective Sergeant	Non-Exempt 8-5	Annual	$45,503	$53,924			$55,004
	80/14 Day Cycle	Monthly	$3,792	$4,494		$90	$4,584
	12 Hour Shift	Hourly	$21.88	$25.92			$26.44
Patrol Sergeant	Non-Exempt 8-5	Annual	$53,883	$56,520			$57,600
	80/14 Day Cycle	Monthly	$4,490	$4,710		$90	$4,800
	12 Hour Shift	Hourly	$25.91	$27.17			$27.69
Police Lieutenant	Non-Exempt	Annual	$61,680	$64,480			$65,560
	80/14 Day Cycle	Monthly	$5,140	$5,373		$90	$5,463
	12 Hour Shift	Hourly	$29.65	$31.00			$31.52
Police Deputy Chief	Exempt	Annual	$70,620	$73,731			$74,811
		Monthly	$5,885	$6,144		$90	$6,234
		Hourly	$33.95	$35.45			$35.97
Chief	Exempt	Annual		$88,994			$88,994
		Monthly		$7,416			$7,416
		Hourly		$42.79			$42.79

Stephenville

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DISCLOSURE OF EMPLOYEE BENEFITS

PAID VACATION: 2 Weeks per fiscal year; 3 Weeks per year after 10 years of service.

SICK LEAVE: 10 Days per fiscal year accumulative to 120 working days.

PAID HOLIDAYS: 13 Holidays per year

WORKER'S COMPENSATION INSURANCE: All employees are covered as of employment date.

FICA CONTRIBUTIONS: Social Security and Medicare tax contributions are maintained on all employees.

GROUP HOSPITALIZATION : Coverage available as of the first day of the month following hire date with the City. City currently pays for employee coverage; dependent coverage available through payroll deductions by means of straight purchase or through the Section 125 Plan.

CAREFLITE: Coverage available as of the first day of the month following hire date with the City. City currently pays for employee coverage and their households including college students. Individuals with Medicaid are not eligible for a CareFlite membership by state law.

DENTAL INSURANCE: Coverage available as of the first day of the month following hire date with the City. City currently pays for employee coverage; dependent coverage available through payroll deductions by means of straight purchase or through the Section 125 Plan.

VOLUNTARY INSURANCE: There are several voluntary insurance plans to choose from such as additional life, Long-Term Disability, Short-Term Disability, AD&D, Cancer, Heart/Stroke, and plans for your spouse and children.

T.M.R.S. RETIREMENT: 6 % payroll deduction with two times matching amount made by City. 20 year retirement with completion of 20 years of creditable service with the Texas Municipal Retirement System.

DEATH BENEFIT: The City provides a death benefit through TMRS in the amount of one times the annual salary.

LONGEVITY PAY: $4.00 per month for each year of service years 1 through 10. $6.00 per month for each year after 10 years of service.

TUITION REIMBURSEMENT: $400.00 per semester for accredited courses completed with a "C" or better. Employees are eligible after completion of one year of service and courses must apply to position.

DEFERRED COMPENSATION/CAFETERIA PLAN: Employees are eligible to participate in a Section 457 Deferred Compensation plan and a Section 125 Cafeteria Plan.

CREDIT UNION: Employees are eligible to enroll with the Members Trust Credit Union.

PAY PLAN: Administered by City Council.

SERVICE AWARDS: Given annually for 5, 10, 15, 20, 25 ... years of service with the City.

UNIFORMS: Furnished to Fire, Ambulance, Cemetery, Parks & Recreation, Police, Street, Landfill, Water, and Wastewater Departments (See Department Director).

BONDS: Professional and general liability is maintained on all employees.
CERTIFICATION PAY: Paid to employees within the Fire, Police and Water/Wastewater Department. The City pays $30.00 for each certification over the minimum required for a position. A maximum of three certifications will be paid.

HOLIDAY SCHEDULE

Holiday	2014	2015
1. Veterans Day	November 11th (Tuesday)	
2. Thanksgiving	November 27th (Thursday)	
3. Day after Thanksgiving	November 28th (Friday)	
4. Christmas Holiday	December 25th (Thursday)	
5. Christmas Holiday	December 26th (Friday)	
6. New Year's Day		January 1st (Thursday)
7. Martin Luther King Day		January 19th (Monday)
8. Presidents' Day		February 16th (Monday)
9. Good Friday		April 3rd (Friday)
10. Memorial Day		May 25th (Monday)
11. Independence Day		July 3rd (Friday)
12. Labor Day		September 7th (Monday)
13. Floating Holiday *		

Taken at employee's discretion, with approval of his/her supervisor.

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CITY OF STEPHENVILLE
Supplemental Pay
FOR FISCAL YEAR 2014-2015

Certificate Pay	# Employees	Monthly Pay
Parks & Recreation:		
Pesticide Applicator	1	30
Aquatic Facilities	2	30
Public Works:		
Groundwater C	8	30
Groundwater B	6	30
Groundwater A	0	90
Wastewater Collection II	4	30
Wastewater Collection III	4	30
Fire:		
Paramedic	24	250
Masters	2	30
Advanced	17	30
Intermediate	21	30
EMS Instructor	8	30
Fire Investigator	3	30
Police:		
Dispatch Intermediate	6	30
Dispatch Advanced	6	30
Dispatch Master	4	30
Peace Officer Intermediate	25	30
Peace Officer Advanced	23	30
Peace Officer Master	13	30
Investigator Stipend	2	200
Animal Control Intermediate	1	30
Animal Control Advanced	0	30

Longevity Pay*	# Employees	Current Monthly Pay*
Year 0-1	6	0
Year 1	3	4
Year 2 to 5	35	4
Year 6 to 10	35	4
Year 11 to 15	26	6
Year 16 to 25	24	6
Year 26 to Retirement	17	6

*** Per month for each year of service .**
State law requires $4 per month for each year of service for public safety.

Health Insurance
For FISCAL YEAR 2014-15

Coverage	# Employees	Current Monthly Cost Standard Plan
Employees	141	$ 512.59
Spouse	1	$ 749.11
Children	7	$ 391.37
Family	0	$ 1,140.18

Dental Insurance
For FISCAL YEAR 2014-15

Coverage	# Employees	Current Monthly Cost
Employees	141	$ 24.93
Spouse	22	$ 25.40
Children	13	$ 41.73
Family	28	$ 67.13

CITY PERSONNEL WHO TAKE HOME CITY VEHICLES

POLICE DEPARTMENT:

1. C.I.D. Investigator on call, who resides within city limits.

PARKS & RECREATION DEPARTMENT:

1. Park Superintendent

CEMETERY DEPARTMENT:

1. Cemetery Superintendent

STREET DEPARTMENT:

1. Street Superintendent
2. On call employee, who resides within city limits.

UTILITIES DEPARTMENT:

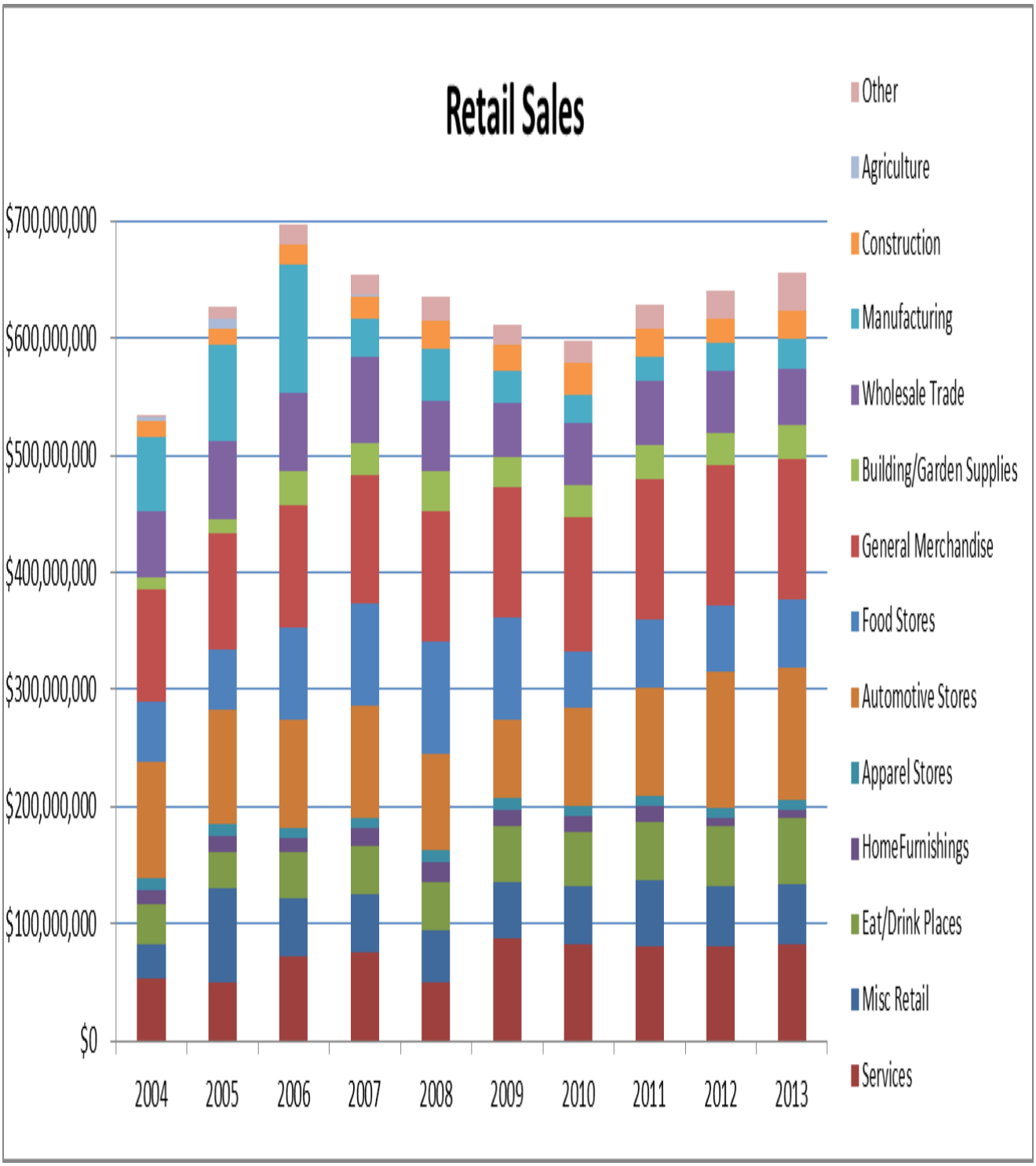
1. Utilities Superintendent
2. On call employees (2), who resides within city limits.

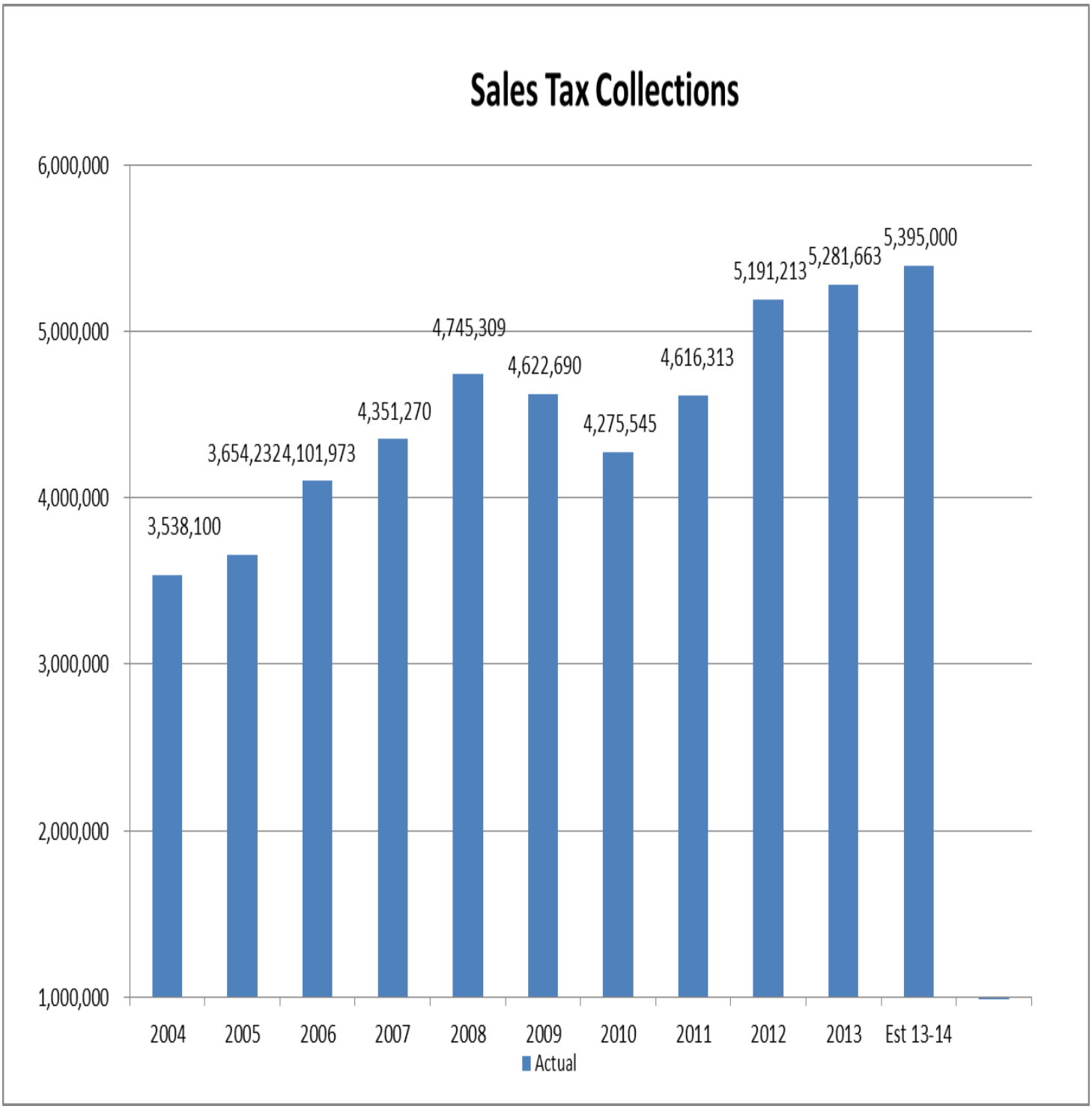
City of Stephenville Pay Dates
October 2014- September 2015

October	April
10	10
24	24
November	May
7	8
21	22
December	June
5	5
19	19
January	July
2 *	3
16	17
30	31
February	August
13	14
27	28
March	September
13	11
27	25

* Direct deposit will be on Friday instead of Thursday.

SUPPLEMENTAL SCHEDULES


Retail Sales
$700,000,000
$600,000,000
$500,000,000
$400,000,000
$300,000,000
$200,000,000
$100,000,000
$0
2004
2005
2006
2007
2008
2009
2010
2011
2012
2013
Other
Agriculture
Construction
Manufacturing
Wholesale Trade
Building/Garden Supplies
General Merchandise
Food Stores
Automotive Stores
Apparel Stores
HomeFurnishings
Eat/Drink Places
Misc Retail
Services


Sales Tax Collections
6,000,000
5,000,000
4,000,000
3,000,000
2,000,000
1,000,000
3,538,100
3,654,232
4,101,973
4,351,270
4,745,309
4,622,690
4,275,545
4,616,313
5,191,213
5,281,663
5,395,000
2004
2005
2006
2007
2008
2009
2010
2011
2012
2013
Est 13-14
Actual

2014 Property Tax Rates in City of Stephenville

This notice concerns the 2014 property tax rates for City of Stephenville. It presents information about three tax rates. Last year's tax rate is the actual tax rate the taxing unit used to determine property taxes last year. This year's *effective* tax rate would impose the same total taxes as last year if you compare properties taxed in both years. This year's *rollback* tax rate is the highest tax rate the taxing unit can set before taxpayers start rollback procedures. In each case these rates are found by dividing the total amount of taxes by the tax base (the total value of taxable property) with adjustments as required by state law. The rates are given per $100 of property value.

Last year's tax rate:	
Last year's operating taxes	$4,281,889
Last year's debt taxes	$582,777
Last year's total taxes	$4,864,666
Last year's tax base	$982,760,808
Last year's total tax rate	$0.4950/$100
This year's effective tax rate:	
Last year's adjusted taxes (after subtracting taxes on lost property)	$4,800,039
÷ This year's adjusted tax base (after subtracting value of new property)	$994,967,141
=This year's effective tax rate (Maximum rate unless unit publishes notices and holds hearings.)	$0.4824/$100
This year's rollback tax rate:	
Last year's adjusted operating taxes (after subtracting taxes on lost property and adjusting for any transferred function, tax increment financing, state criminal justice mandate, and/or enhanced indigent healthcare expenditures)	$5,995,802
÷ This year's adjusted tax base	$994,967,141
=This year's effective operating rate	$0.6026/$100
x 1.08=this year's maximum operating rate	$0.6508/$100
+ This year's debt rate	$0.0570/$100
= This year's total rollback rate	$0.7078/$100
-Sales tax adjustment rate	$0.1761/$100
=Rollback tax rate	$0.5317/$100

Statement of Increase/Decrease

If City of Stephenville adopts a 2014 tax rate equal to the effective tax rate of $0.4824 per $100 of value, taxes would increase compared to 2013 taxes by $62,004.

Schedule A - Unencumbered Fund Balance

The following estimated balances will be left in the unit's property tax accounts at the end of the fiscal year. These balances are not encumbered by a corresponding debt obligation.

Type of Property Tax Fund	Balance
GENERAL FUND	7,665,662
DEBT SERVICE FUND	131,088

Schedule B - 2014 Debt Service

The unit plans to pay the following amounts for long-term debts that are secured by property taxes. These amounts will be paid from property tax revenues (or additional sales tax revenues, if applicable).

Description of Debt	Principal or Contract Payment to be Paid from Property Taxes	Interest to be Paid from Property Taxes	Other Amounts to be Paid	Total Payment
FS#2	160,000	57,050	0	217,050
2009 & 2014 ISSUE	160,000	18,304		178,304
2008/2013 ISSUE	185,000	1,850		186,850

Total required for 2014 debt service	$582,204
- Amount (if any) paid from Schedule A	$0
- Amount (if any) paid from other resources	$0
- Excess collections last year	$0
= Total to be paid from taxes in 2014	$582,204
+ Amount added in anticipation that the unit will collect only 100.00% of its taxes in 2014	$0
= Total debt levy	$582,204

Schedule C - Expected Revenue from Additional Sales Tax

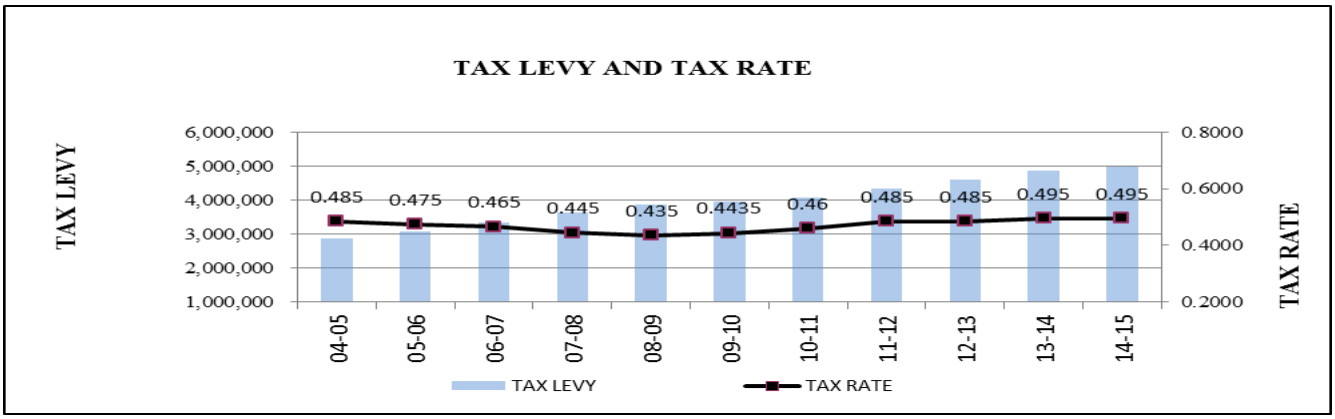
In calculating its effective and rollback tax rates, the unit estimated that it will receive $1,798,359 in additional sales and use tax revenues.

This notice contains a summary of actual effective and rollback tax rates' calculations. You can inspect a copy of the full calculations at 320 W COLLEGE, STEPHENVILLE TX 76401.

Name of person preparing this notice: JENNIFER CAREY
Title: TAX ASSESSOR-COLLECTOR
Date Prepared: 07/22/2014

PROPERTY VALUES AND TAX RATE

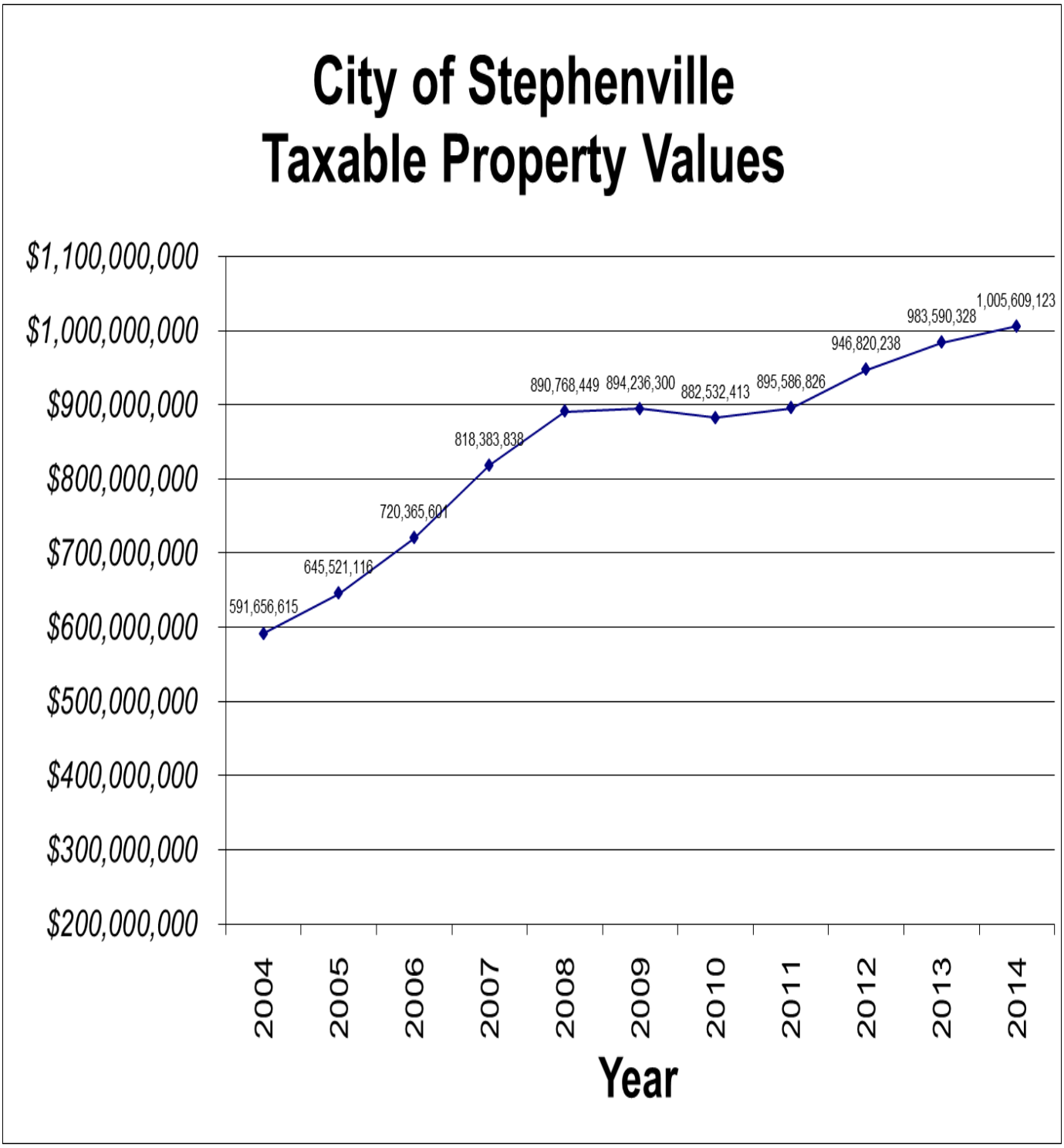
ASSESSED YEAR	CERTIFIED TAXABLE VALUE	TAX RATE	TAX LEVY	CURRENT TAX COLLECTIONS	PERCENTAGE OF TAX COLLECTIONS
GENERAL FUND:					
2004	592,209,895	0.4106	2,788,419	2,786,943	99.95%
2005	645,521,116	0.4094	2,832,529	2,829,199	99.88%
2006	720,365,601	0.3997	3,066,225	3,063,431	99.91%
2007	818,383,838	0.3811	3,344,539	3,341,227	99.90%
2008	890,768,449	0.3762	3,641,808	3,637,568	99.88%
2009	894,236,300	0.3762	3,874,843	3,869,244	99.86%
2010	882,532,413	0.4015	3,965,938	3,955,958	99.75%
2011	895,586,826	0.4194	4,059,655	4,047,890	99.71%
2012	946,820,238	0.4235	4,343,596	4,325,940	99.59%
2013	983,590,328	0.4357	4,594,127	4,554,491	99.14%
2014	1,005,609,123	0.4380	4,404,568	4,316,477	98.0%
DEBT SERVICE:					
2004	592,209,895	0.0744	440,582	536,015	121.7%
2005	645,521,116	0.0656	423,319	441,150	104.2%
2006	720,365,601	0.0653	470,106	434,986	92.5%
2007	818,383,838	0.0639	523,195	471,190	90.1%
2008	890,768,449	0.0588	523,690	522,360	99.7%
2009	894,236,300	0.0673	601,995	525,925	87.4%
2010	882,532,413	0.0585	516,401	594,787	115.2%
2011	895,586,826	0.0656	587,847	524,215	89.2%
2012	946,820,238	0.0615	582,189	586,492	100.7%
2013	983,590,328	0.0593	583,283	584,287	100.2%
2014	1,005,609,123	0.0570	582,204	570,560	98.0%



CITY OF STEPHENVILLE

CERTIFIED TAX ROLL COMPARISONS

	2010	2011	2012	2013	2014	2013--2014 DIFFERENCE
LAND - HOMESITE	86,351,190	88,397,600	93,273,020	93,266,220	111,755,860	18,489,640
LAND - NON HOMESITE	122,739,460	120,835,310	116,241,810	119,946,570	264,165,360	144,218,790
LAND - AG MARKET						
LAND - TIMBER MARKET						
LAND MARKET VALUE	209,090,650	209,232,910	209,514,830	213,212,790	375,921,220	162,708,430
IMPROVEMENTS - HOMESITE	381,289,950	404,697,300	434,931,250	440,234,580	457,237,360	17,002,780
IMPROVEMENTS - NON HOMESITE	351,463,160	337,144,480	352,478,900	368,695,500	406,181,110	37,485,610
IMPROVEMENTS	732,753,110	741,841,780	787,410,150	808,930,080	863,418,470	54,488,390
PERSONAL PROPERTY	231,010,050	249,389,170	321,848,440	391,561,870	346,184,290	(45,377,580)
AGRICULTURAL PRODUCTIVITY	14,683,600	14,564,800	14,833,600	14,250,320	14,154,100	(96,220)
PERSONAL PROPERTY	245,693,650	263,953,970	336,682,040	405,812,190	360,338,390	(45,473,800)
TOTAL MARKET VALUE	1,187,537,410	1,215,028,660	1,333,607,020	1,427,955,060	1,599,678,080	171,723,020
EXEMPT PROPERTY	227,676,690	227,398,160	259,067,690	259,109,427	433,801,348	174,691,921
PRODUCTIVITY LOSS	14,435,710	14,320,370	14,569,800	13,989,590	13,890,960	(98,630)
AG USE						0
HOMESTEAD CAP LOSS	255,490	123,810	197,330	102,340	148,740	46,400
TOTAL EXEMPT PROPERTY	242,367,890	241,842,340	273,834,820	273,201,357	447,841,048	174,639,691
TOTAL ASSESSED PROPERTY	945,169,520	973,186,320	1,059,772,200	1,154,753,703	1,151,837,032	(2,916,671)
EXEMPTIONS:						
HOMESTEAD						
OLD AGE($15,000)	13,476,850	13,404,330	13,807,160	13,995,830	13,940,090	(55,740)
DISABLED PERSONS($10,000)	630,000	630,000	623,100	593,140	500,570	(92,570)
DISABLED VET($3,000)	2,932,100	3,070,760	2,879,630	3,471,080	3,786,000	314,920
POLLUTION CONTROL	462,504	238,734	582,204	582,204	601,657	19,453
OTHER						0
MINIMUM VALUE	10,780	12,390	9,720	12,140	12,390	250
FREEPORT	45,057,341	60,243,280	95,050,148	125,008,981	99,887,202	(25,121,779)
ABATEMENT	67,532	0	0	27,500,000	27,500,000	0
TOTAL EXEMPTIONS	62,637,107	77,599,494	112,951,962	171,163,375	146,227,909	(24,935,466)
NET TAXABLE	882,532,413	895,586,826	946,820,238	983,590,328	1,005,609,123	22,018,795
TAX RATE PER $100 VALUATION	0.4600	0.4850	0.4850	0.4950	0.4950	
TAX LEVY	$4,059,649	$4,343,596	$4,592,078	$4,868,772	$4,977,765	108,993


City of Stephenville
Taxable Property Values
$1,100,000,000
$1,000,000,000
$900,000,000
$800,000,000
$700,000,000
$600,000,000
$500,000,000
$400,000,000
$300,000,000
$200,000,000
591,656,615
645,521,116
720,365,601
818,383,838
890,768,449
894,236,300
882,532,413
895,586,826
946,820,238
983,590,328
1,005,609,123
2004
2005
2006
2007
2008
2009
2010
2011
2012
2013
2014
Year

2014 Annual TML Taxation and Debt Service

City	Population	Total Net Taxable	Gross Tax Rate	G.O. Bond Indebtedness	Revenue Bond Indebtedness	Total Certificates of Obligation	Total Outstanding Tax Notes	Municipal Utilities and Facilities	Fiscal Year Begins
Burleson	39,010	2,509,544,329	0.6900000	48,300,000	18,505,000	59,705,000	126,510,000	C CE GC L MB PK S SC SL SP W	10/01
Friendswood	37,931	2,502,557,278	0.5914000	16,159,692	37,425,000	0	0	L LK MB PK S SC SP W	10/01
San Juan	37,000	795,359,955	0.7386000	16,185,000	10,322,000	1,706,198	0	L MB PH PK S SP W	10/01
Schertz	34,883	2,777,870,492	0.4974000	58,060,000	10,178,233	351,766	2,285,000	CE L MB PK S SC SP W	10/01
La Porte	34,537	1,899,592,938	0.7100000	17,550,000	0	18,905,000	0	AP CE GC MB PK S SC SL SP W	10/01
Nacogdoches	34,047	1,393,825,410	0.5639000	7,995,000	48,065,000	115,000	0	AP C L LK M MB P PK S SL W	10/01
Copperas Cove	33,374	1,130,292,202	0.7774000	21,823,332	0	33,210,000	5,412,761	C CE GC L MB S SC SL SP W	10/01
Farmers Branch	31,300	3,845,391,617	0.5531000	4,945,000	0	17,305,000	0	C L MB PK S SC SL SP W	10/01
Little Elm	29,230	1,621,473,000	0.6649710	41,840,000	3,055,000	30,060,000	0	CE L MB P PK S SC W	10/01
Harker Heights	27,826	1,514,681,590	0.6770000	25,133,513	20,406,487	45,540,000	0	L MB PK S SP W	10/01
Lake Jackson	27,451	1,453,802,962	0.3900000	18,742,518	11,345,000	11,597,482	0	CE GC L MB PK S SL SP W	10/01
Seguin	26,842	1,369,503,476	0.5173000	26,587,427	20,822,573	13,600,000	565,000	AP C CE FG GC L MB PK S SL SP W	10/01
Paris	26,539	1,503,258,892	0.5110700	6,695,000	40,335,000	5,695,000	0	AP C CE FG L LK MB P PK S SP W	10/01
Weatherford	26,385	1,689,926,788	0.4636000	56,610,000	34,585,000	14,035,000	215,000	L LK M MB PK S SC SL SP W	10/01
Kingsville	26,322	726,644,396	0.8422000	1,205	19,585	6,900	1,605	L MB PK S SL SP W	10/01
Colleyville	24,974	3,909,272,694	0.3559000	5,965	3,220,000	0	0	CE L MB PK S SC W	10/01
Alvin	24,905	959,353,423	0.8436000	4,686,930	16,661,298	4,656,772	1,369,000	C L MB PK S SC SL SP W	10/01
Watauga	24,350	962,767,488	0.5912160	11,810,000	610,000	13,580,000	0	CE L LK MB PK S SC W	10/01
Corsicana	23,926	1,205,349,431	0.6272000	18,950,000	1,622,000	23,990,000	0	AP C CE L LK MB P PK S SL SP W	10/01
Kerrville	22,946	1,712,960,295	0.5625000	9,355,000	0	44,000,000	0	AM AP CE GC L LK MB P PH PK S SL SP W	10/01
Denison	22,784	881,306,105	0.6533770	7,409,000	4,032,720	18,376,000	0	C L LK MB P PK S SC SL SP W	10/01
Plainview	22,343	753,862,339	0.6185000	0	0	13,815,000	0	AP CE GC L MB PK S SL SP W	10/01
Benbrook	21,939	1,578,854,404	0.6567000	8,380,000	0	3,390,000	0	C CE GC L MB PK SC SP ZZ	10/01
Sachse	21,596	1,300,626,676	0.7708190	38,170,000	0	1,030,000	0	L MB PK S SC W	10/01
Saginaw	20,877	1,226,373,021	0.5100000	14,810,000	3,895,000	10,960,000	0	CE L MB PK S SC SP W	10/01
Hutto	20,500	940,806,010	0.5286910	13,270,000	0	44,810,000	0	L LK MB PK S W ZZ	10/01
Cibolo	20,000	1,432,330,936	0.4454000	37,200,000	9,480,000	400,000	0	MB PK S W	10/01
Stafford	19,825	2,004,653,731	0.0000000	220,000	0	0	0	CE MB P PK SP ZZ	10/01
Orange	19,613	891,551,563	0.6900000	12,335,000	4,170,000	585,000	0	L MB PK S SL SP W	10/01
Belton	19,409	835,898,027	0.6598000	5,890,000	0	15,710,000	0	CE L MB PK S W	10/01
Midlothian	19,330	2,101,220,583	0.6582440	62,789,922	32,435,000	2,845,000	2,590,000	AP CE MB PK S W	10/01
Stephenville	19,320	983,590,328	0.4950000	5,300,000	9,855,000	7,197,865	0	AP L MB PK S SC W	10/01
Angleton	19,280	724,838,572	0.7235000	4,975,000	0	19,010,000	0	PK S SP W	10/01
Angleton	19,280	724,838,572	0.7235000	4,975,000	0	19,010,000	0	PK S SP W	10/01
Universal City	19,155	931,533,999	0.5640430	10,055,000	8,485,000	0	420,000	CE GC L MB PK S W	10/01
Dickinson	19,092	805,157,907	0.4086100	1,960,000	0	8,450,000	0	L MB	10/01
Murphy	18,960	1,526,307,177	0.5770000	30,645,000	6,940,000	2,655,000	2,305,000	CE MB PK S W	10/01
Horizon City	18,769	723,133,278	0.3172860	605,000	478,193	0	0	MB P PK SC	10/01
Portland	18,500	838,251,529	0.5727560	13,320,000	14,488,000	0	0	CE L LK MB PK S SC SP W	10/01
Nederland	17,587	964,978,343	0.5918530	13,115,000	4,190,000	2,600,000	0	L MB PK S SC SL SP W	10/01
Bellaire	17,435	3,565,197,075	0.3999000	70,875,000	0	0	0	CE L MB PK S SL SP W	10/01
White Settlement	16,543	571,744,976	0.6706530	5,620,000	6,880,000	2,193,336	3,325,000	CE L MB PK S SC SP W	10/01
Uvalde	16,507	539,240,157	0.6309000	22,260,000	0	14,820,000	895,000	AP C CE GC GS MB P PK S SL SP W	10/01
Mercedes	16,313	456,451,377	0.7750000	10,530,678	13,384,612	23,435,290	480,000	CE L MB PK S SL SP W	10/01
Brenham	16,147	1,080,568,292	0.5632000	7,845,471	14,165,000	8,670,000	1,315,000	AP CE GS L MB P PH PK S SL SP W	10/01
Mount Pleasant	16,081	816,550,532	0.3433000	4,210,000	32,815,000	0	0	AP C CE FG L LK MB PK S SL SP W	10/01
Forney	16,030	908,824,642	0.7490200	30,585,000	38,570,000	7,710,000	0	L MB PK S W	10/01
Taylor	16,000	814,917,213	0.8138930	22,989,978	0	29,145,022	0	AM AP C L MB PK S SP W	10/01
Gatesville	15,985	338,039,509	0.4100000	1,500,000	5,130,000	11,910,000	236,594	AM AP C CE FG L MB PH PK S SP W ZZ	10/01

2014 Annual TML Water Rate Survey
Residential and Commercial Water Costs

		Residential Water				Commercial Water	
	City	Fee For		Total	Average	Fee For	
Population Group	Population	5,000 Gal.	10,000 Gal.			50,000 Gal.	200,000 Gal.
20,001 - 25,000							
Colleyville	24,974	24.29	43.54	9,447	20,000	231.14	1,144.64
Alvin	24,905	19.42	37.91	6,944	4,800	210.06	853.46
Watauga	24,350	32.37	62.57	8,100	5,236	316.94	327.91
Corsicana	23,926	29.00	44.00	8,883	6,128	239.37	726.87
University Park	23,797	27.15	48.65	8,815	18,000	364.70	1,249.70
Kerrville	22,946	14.49	43.63	9,733	4,200	194.18	855.68
Denison	22,784	27.70	39.20	9,814	0	162.65	590.15
Plainview	22,343	40.35	49.70	7,602	8,300	139.20	485.70
Sachse	21,596	23.36	38.16	7,468	5,510	272.30	1,160.00
Corinth	20,981	37.12	50.97	6,870	12,002	349.70	1,351.70
Hutto	20,500	54.90	91.35	4,415	7,000	472.78	1,566.28
Brownwood	20,402	39.58	54.49	7,327	7,480	247.75	694.93
20,001 - 25,000	Averages	30.81	50.35	7,952	8,969	266.73	917.25
15,001 - 20,000							
Ennis	19,795	37.50	52.50	5,718	7,000	172.50	622.50
Alice	19,682	27.14	44.14	7,290	8,000	190.40	754.40
Orange	19,613	20.60	33.15	6,938	5,000	148.55	525.05
Terrell	19,599	35.66	59.51	5,299	6,000	376.12	1,228.12
Belton	19,409	23.75	40.00	5,477	7,506	170.00	657.50
Midlothian	19,330	35.29	54.24	4,440	5,812	255.06	856.56
Stephenville	19,320	29.25	47.50	5,809	6,358	272.26	819.76
Angleton	19,280	28.70	52.14	6,112	0	302.85	1,170.35
Universal City	19,155	24.43	33.43	5,858	12,000	202.81	540.31
Murphy	18,960	39.75	54.50	5,959	17,000	289.75	974.95
Portland	18,500	28.94	44.04	5,596	6,400	207.93	738.93
Pampa	18,332	41.19	59.54	8,110	4,600	224.52	832.02
Nederland	17,587	17.50	31.75	6,882	5,000	145.75	574.75
Bellaire	17,435	14.98	28.48	6,634	7,800	173.34	679.59
South Houston	17,354	21.55	32.66	4,486	8,838	177.86	552.86
Gainesville	16,569	34.73	53.73	6,143	0	334.31	964.31
White Settlement	16,543	32.05	53.80	5,400	7,500	318.79	1,068.79
Uvalde	16,507	15.39	29.84	6,397	0	293.00	1,260.50
Highland Village	16,500	31.90	40.15	5,419	8,000	186.65	689.15
Mercedes	16,313	22.98	33.33	4,328	5,400	160.29	539.79
Brenham	16,147	24.79	43.69	7,352	5,468	170.72	725.72
Mount Pleasant	16,081	19.70	31.70	5,366	6,000	127.70	487.70
Forney	16,030	27.00	49.00	5,337	8,000	258.00	1,083.00
Taylor	16,000	39.37	64.62	5,688	8,300	324.81	1,076.31
Gatesville	15,985	35.00	50.00	3,568	6,000	170.00	620.00
Sulphur Springs	15,738	24.71	42.41	6,375	5,000	184.01	715.01
Hereford	15,608	19.30	33.05	5,585	10,000	158.05	945.55
Seagoville	15,478	21.22	33.22	3,848	12,716	213.82	757.44
Humble	15,453	16.60	26.85	4,042	5,000	256.55	804.05
Addison	15,179	17.65	29.30	3,591	11,000	122.42	804.44
15,001 - 20,000	Averages	26.95	42.74	5,635	7,618	219.63	802.31

2014 Annual TML Wastewater Rate Survey
Residential and Commercial Wastewater Costs

Population Group	City	Residential Sewer			Commercial Sewer	
City Name	Population	Fee For 5,000 Gal.	10,000 Gal.	Total Customers	Fee For 50,000 Gal.	200,000 Gal.
20,001 - 25,000						
Colleyville	24,974	18.46	32.66	8,779	146.26	572.26
Alvin	24,905	25.47	39.52	6,671	152.42	573.92
Watauga	24,350	31.85	47.82	8,100	175.64	654.90
Corsicana	23,926	33.00	48.00	7,922	190.00	640.00
University Park	23,797	29.17	44.22	7,542	164.62	616.12
Kerrville	22,946	34.40	60.25	8,841	283.55	1,108.55
Denison	22,784	25.78	38.01	8,709	186.97	710.36
Plainview	22,343	19.05	27.05	7,136	91.05	331.05
Sachse	21,596	30.38	52.73	7,015	254.65	925.15
Corinth	20,981	49.39	77.39	6,595	301.39	1,141.39
Hutto	20,500	37.72	58.67	6,492	324.85	1,047.85
Brownwood	20,402	23.92	39.97	6,857	199.88	799.47
20,001 - 25,000	Averages	29.88	47.19	7,555	205.94	760.09
15,001 - 20,000						
Ennis	19,795	22.86	30.06	5,585	94.25	326.75
Alice	19,682	20.96	30.56	6,626	107.36	395.36
Orange	19,613	47.90	91.20	6,694	437.60	1,736.60
Terrell	19,599	40.52	58.37	5,177	342.96	878.46
Belton	19,409	21.50	39.00	4,557	179.00	704.00
Midlothian	19,330	50.90	79.70	5,453	332.67	1,196.67
Stephenville	19,320	26.50	43.50	5,638	179.50	689.50
Angleton	19,280	20.54	33.54	6,173	177.84	684.84
Universal City	19,155	23.01	50.76	4,400	210.36	808.86
Murphy	18,960	28.50	37.00	5,799	190.00	640.00
Portland	18,500	31.24	35.89	5,196	147.71	287.21
Pampa	18,332	22.86	26.66	7,610	108.51	393.51
Nederland	17,587	19.00	35.50	6,858	167.50	664.00
Bellaire	17,435	18.03	30.03	6,505	126.03	486.03
South Houston	17,354	26.15	37.90	4,426	194.12	569.12
Gainesville	16,569	34.44	50.94	6,087	204.38	757.88
White Settlement	16,543	24.77	44.27	5,300	250.97	880.97
Uvalde	16,507	21.00	21.00	3,209	46.00	46.00
Highland Village	16,500	47.60	84.60	5,215	269.40	966.90
Mercedes	16,313	23.00	29.15	3,998	116.87	350.87
Brenham	16,147	25.94	48.19	6,623	226.19	893.69
Mount Pleasant	16,081	15.75	24.50	4,850	94.50	357.00
Forney	16,030	30.60	54.60	5,337	246.60	966.60
Taylor	16,000	32.33	58.88	5,375	271.28	1,067.78
Gatesville	15,985	15.50	26.00	2,798	110.00	425.00
Sulphur Springs	15,738	23.60	30.42	5,685	166.82	678.32
Hereford	15,608	18.74	24.34	4,975	79.03	472.78
Seagoville	15,478	32.17	63.82	3,568	317.02	1,266.52
Humble	15,453	28.50	34.75	4,061	253.30	838.30
Addison	15,179	26.45	39.56	2,574	223.09	78.59
15,001 - 20,000	Averages	27.36	43.16	5,212	195.70	683.60

CITY OF STEPHENVILLE

FEE SCHEDULE BY DEPARTMENT

DEPT.	DESCRIPTION	CURRENT	PROP FEE
0201	**FISCAL SERVICES**		
	TABC- Liquor License Application Fee	60.00	
	Solicitation Permit (per person, minimum one month)	20.00	25.00
	Solicitation Permit, non-refundable investigation fee per person	-0-	25.00
	Taxicab Permit (per year)	50.00	
	Copying Charges (per page)(staff copied)	.25	
	Ad Valorem Taxes (per hundred)	.495	
	Hotel/Motel Occupancy Tax	.07	
	City Sales Tax	.015	
	Franchise Fees: (based on Gross Receipts)		
	Cable Television (renew 2014)	4%	
	Electricity (set by PUC/per kwh)	4%	
	Garbage (renew 2013)	7%	
	Gas (renew 2020)	4%	
	Telephone (per access line set by PUC)	.59/1.32/2.01	
	Garage Sale Permits:		
	Prior to Garage Sale	3.00	
	Day of Garage Sale	5.00	
	Returned Check Fee	30.00	
	Late Charge Past Due Date (gross billing)	10.%	
	Credit Card Processing	2.50	
0302	**MUNICIPAL COURT –**As Set by Municipal Court Judge		
0501	**LEISURE SERVICES**		
	Gymnasium Rental:		
	Profit	250.00	
	Non-Profit	125.00	
	Pavilion & Century Park Rental:		
	1 – 75 people (4 hours)	50.00*	
	76 – 150 people (4hours)	125.00*	
	151 – 350 people (4hours)	200.00*	
	Over 350 people (4hours)	300.00 min.**	

*$50.00 per hour for each additional hour
** Cost determined by event

DEPT.	DESCRIPTION	CURRENT	PROP FEE
	RV Hook-Up:		
	Per Night	15.00	
	Senior Citizens (55 or older)	10.00	
	Birdsong Amphitheater:		
	Non-ticketed/Non-profit events		
	1 – 75 people (4 hours)	150.00*	
	76 – 150 people (4 hours)	300.00*	
	151 – 350 people (4 hours)	400.00*	
	Over 350 people (4 hours)	500.00**	
	*$50.00 per hour for each additional hour		
	**$500.00 minimum cost determined by event		
	Ticketed/For-profit events—$500.00 minimum cost determined by event.		
	Recreation:		
	Adult League (per team)	300.00	
	Youth League (per person)	35.00	45.00
	Youth Programs	30.00*	40.00
	Non-Resident Fee (per person per activity)	10.00	15.00
	Field Rental—Per Field Per Day	150.00	
	Field Lighting (per hour)	10.00	
	*Registration fees for individual sports may vary depending on participation for each class.		
	Splashville Swimming Pool:		
	Daily Admission (per person)	5.00	
	Ages 2 & Under	free	
	Twilight Fee (2 hours prior to closing)	3.00	
	Senior Citizen (65 & up)	3.00	
	Passes *		
	Special Rate Individual Passes	(Non-Resident/Resident)	
	5 visits	20.25/16.25	
	10 visits	37.50/30.00	
	20 visits	68.75/55.00	
	30 visits	93.75/75.00	
	Family Passes**	250.00/200.00	
	Party Area Rental (Mon-Sat)	45.00	
	Noon to 2:00 pm or 3:00 pm to 5:00 pm		
	Private Party Rental	750.00	
	Swimming Lessons	50.00	

*City residents receive a 20% discount with proof of residency.
**Family of four (4) $10.00 for each additional person. All members must reside in the same household.

DEPT.	DESCRIPTION	CURRENT	PROP FEE
0503	**CEMETERY**		
	Cemetery Lots:		
	City Resident	425.00	600.00
	Non-City Resident	500.00	750.00
0504	**LIBRARY SERVICES**		
	Replace Lost Books	cost	
	Non-Resident Fee (out-of-city per household)	15.00	
	Fines for Late Return (per day)	.25	
	Copy Machine (per copy, self-serve)	.10	
	Late Fee Video Return (per day)	1.00	
	Inter-Library Loan (postage)	-0-	
	Replacement Card Fee	2.00	
0505	**STREETS SERVICES**		
	Street Cuts:		
	Asphalt Surfaces Over Concrete (per sq ft):	3.75	
	Brick Surface Over Concrete (per sq ft):	5.25	
	Parade Permits:		
	Type A – Less than 50 units	50.00	
	Type B – More than 50 units	100.00	
	Type C – Motorcades or parades otherwise not classified in "A" or "B". Marches included in this category.	25.00	
0603	**FIRE SERVICES**		
	Non-Routine Response Fee:		
	Per Unit (per hour)	70.00	
	Supplies	cost	
0604	**AMBULANCE SERVICES**		
	Service and Supplies – See attached Exhibit A		
	Special Events Stand-By:		
	Minimum, three hours	150.00	
	Each additional hour	50.00	
	EMS Provider Permit	25.00	

DEPT.	DESCRIPTION	CURRENT	PROP FEE
0700	**POLICE SERVICES**		
	Accident Reports	6.00	
	Finger Printing (2 card max per person ea additional 5.00)	10.00	
	Offense Reports (for 1st page, $.10 each additional page)	1.00	
	False Alarm Fee (per occurrence after five per year)	50.00	
	Police Escort (per nonprofit event, except funerals)	190.00	
	Solicitor Investigation Fee (Non Refundable)	25.00	
	ANIMAL CONTROL		
	Dog License:		
	Male	20.00	
	Neutered Male	5.00	
	Female	20.00	
	Spayed Female	5.00	
	Guard dog	Bond + 35.00	
	Dangerous dog	Bond +50.00	
	Cat License:		
	Male	20.00	
	Neutered Male	5.00	
	Female	20.00	
	Spayed Female	5.00	
	Multiple Dog Permit	-0-	50.00
	License Replacement	5.00	
	Livestock	$25/yr + inspection	
	Boarding/Riding Stables	$25/yr + inspection	
	Late Fee for Licenses	5.00	
	Late Fee for Permits	10.00	
	Impoundment Fee (Established and collected by animal shelter)		
0801	**PLANNING SERVICES**		
	Zoning Ordinance	25.00	
	Subdivision:		
	Ordinance	50.00	
	Specifications	25.00	
	Design Standards	25.00	
	Zone Change Applications:		
	Acre or Less	300.00	
	1.01 to 5 Acres	400.00	
	5.01 or More	500.00	
	Mapping:		
	City Zoning Map		
	3ft L x 5ft W	50.00	
	2ft L x 3ft W	30.00	
	11in L x 17in W	20.00	

DEPT.	DESCRIPTION		CURRENT	PROP FEE
	City Limits and Street Map			
	3ft L x 5ft W		25.00	
	2ft L x 3ft W		15.00	
	11in L x 17in W		5.00	
	Parkland Dedication (In-lieu of) Per Dwelling Unit			
	Per single-family dwelling unit		600.00	
	Per dwelling unit for duplex, townhome, condominium, apts.		300.00	
	Board of Adjustment Applications		200.00	
	Subdivision Filing Fees:			
	Preliminary Plat (per plat)		200.00	
	(per lot)		10.00	
	Final Plat (per plat)		200.00	
	(per lot)		10.00	
	Replat (per plat)		200.00	
	Site Development Plan (per plan)		200.00	
	(water,sewer,streets,storm drain engineering review)			
	Comprehensive Plan		100.00	
0802	**INSPECTION SERVICES**			
	Food Service Permit:			
	Annual Inspection:		250.00	
	Administrative fee	75.00		
	Contractor fee	175.00		
	Pre-opening:		125.00	
	Administrative fee	25.00		
	Contractor fee	100.00		
	Complaint		100.00	
	Reinspection		75.00	
	Mobile food (with commissary/without)		225/150	
	Administrative fee	75.00		
	Contractor fee (with commissary/without)	150/75		
	Temporary		150.00	
	Administrative fee	75.00		
	Contractor fee	75.00		
	Mobile Home Park License (per park)		10.00	
	(per lot)		10.00	
	Mobile Home Inspection		25.00	
	Certificate of Occupancy		25.00	
	Inspections outside of normal business hours (per hour)		50.00	

DEPT.	DESCRIPTION	CURRENT	PROP FEE
	BUILDING PERMIT FEE SCHEDULE		
	General Construction Permit Fees:		
	Value $1 to $500—flat fee	25.00	
	Value $501 to $2,000, minimum	24.00+	
	pro-rated for each $100 above $500	3.00	
	Value $2,001 to $25,000, minimum	70.00+	
	pro-rated for each $1,000 above $2,000	14.00	
	Value $25,001 to 50,000, minimum	392.00+	
	pro-rated for each $1,000 above $25,000	10.00	
	Value $50,001 to $100,000, minimum	642.00+	
	pro-rated for each $1,000 above $50,000	7.00	
	Value $100,001 to $500,000, minimum	992.00+	
	pro-rated for each $1,000 above $100,000	6.00	
	Value $500,001 to $1,000,000, minimum	3,392.00+	
	pro-rated for each $1,000 above $500,000	5.00	
	Value $1,000,001 and up, minimum	5,892.00+	
	pro-rated for each $1,000 above $1,000,000	4.00	
	Demolition Permit	25.00	
	Structure Relocation Permit	25.00	
	ELECTRICAL PERMIT FEES		
	Issuance fee for each permit	25.00	
	Additional permit fees:		
	Installation of Service:		
	Up to 600 volts (residential)	6.00	
	Up to 600 volts (commercial)	12.00	
	Over 600 volts (residential or commercial)	17.00	
	Equipment Motors:		
	0 to 10 Hp	3.00	
	11 to 50 Hp	4.00	
	50 to 100 Hp	5.00	
	Over 100 Hp	6.00	
	Appliances	3.00	
	Swimming Pools	8.25	
	Other	4.00	
	Re-inspection Fee	25.00	
	License Reciprocation Letter	6.00	

Penalty. In the event any work, for which a permit is required by this chapter, is begin prior to obtaining said permit, the permit fee shall be doubled. The payment of such doubled fee shall not relieve any person from fully complying with the requirements of this chapter in execution of work nor from other penalties prescribed herein.

DEPT.	DESCRIPTION	CURRENT	PROP FEE
	PLUMBING PERMIT AND LAWN SPRINKLER FEES		
	Issuance fee for each permit	25.00	
	Fee for each fixture or opening to receive waste	3.00	
	Building Sewer	5.00	
	Water Heater	3.00	
	Gas Piping Systems	4.00	
	Gas System Test	4.00	
	Industrial Waste Pre-Treatment Interceptor	6.00	
	Water Service Line	4.00	
	Installation, alteration and repair of water piping or water treating equipment	3.00	
	Repair or alteration and repair of water piping or water treating equipment	3.00	
	Repair or alteration of drainage or vent piping	3.00	
	Lawn Sprinkler System	3.00	
	Grease or Sand Trap	6.00	
	Other	4.00	
	Re-inspection Fee	25.00	
	MECHANICAL PERMIT FEES		
	Issuance fee for each permit	25.00	
	Re-inspection Fee	25.00	
	PLAN REVIEW FEE SCHEDULE (Council 5/13/2008)		
	Commercial and Multi-Family:		
	Value $1 to $10,000	$50.00	
	Value $10,001 to $25,000	$70.69+	
	pro-rated for each $1000 above $10,000	$5.46	
	Value $25,001 to $50,000, minimum	$152.59+	
	pro-rated for each $1,000 above $25,000	$3.94	
	Value $50,001 to $100,000, minimum	$251.09+	
	pro-rated for each $1,000 above $50,000	$2.73	
	Value $100,001 to $500,000, minimum	$387.59+	
	pro-rated for each $1,000 above $100,000	$2.19	
	Value $500,001 to $1,000,000, minimum	$1,263.59+	
	pro-rated for each $1,000 above $500,000	$1.85	
	Value $1,000,001 and up, minimum	$2,188.59+	
	pro-rated for each $1,000 above $1,000,000	$1.23	
	Fire Code(Fire Alarm and Sprinkler System):		
	Value Up to $250,000	$500.00	
	Value $251,001 to $500,000	$850.00	
	Value $500,001 to $1,000,000	$1,100.00	
	Value $1,000,001 to $3,000,000	$1,600.00	
	Value $3,000,001 to $6,000,000	$2,400.00	
	Value $6,000,001 and up	$2,400.00	
	pro-rated for each $1,000 above $6,000,000	$0.25	

DEPT.	DESCRIPTION	CURRENT	PROP FEE
0803	**CODE ENFORCEMENT SERVICES**		
	Health and Sanitation Administrative Fees:		
	First Violation	25.00	
	Second Violation	50.00	
	Third Violation	100.0	
3000	**WATER FUND**		
	Water Rates:		
	Minimum Bill (0 gallons used)		
	5/8 inch and ¾ inch meter	11.00	
	1 inch	24.29	
	1 ½ inch	51.57	
	2 inch	89.76	
	3 inch	198.87	
	4 inch and larger	351.63	
	Plus Volume Charge—per 1,000 gallons	3.65	3.75
	Multifamily Billing:		
	70% of number of living units (per unit)	8.40	
	Plus Volume Charge--per 1,000 gallons	3.65	3.75
	Residential Surcharge per thousand gallon (May - September)		
	Over 12,000 gallons	1.00	
	Over 25,000 gallons	3.00	
	Over 50,000 gallons	4.00	
	Outside City Limits	115%	
	Customer Deposits:		
	Residential	100.00	150.00

Residential deposits shall be made either:

(a) in cash at the time of making application; or

(b) one-third to be paid in cash at the time of making application and the remaining two-thirds to be billed on the first two months billing; or

(c) an applicant for residential connection may present a letter of credit from applicant's most recent utility company which represents a satisfactory payment history for at least twelve (12) months preceding the date of application. To be satisfactory, the letter must not indicate that the applicant has been advised of late payment more than two (2) times during the period.

(d) Any customer whose account has been active for twelve (12) months and has not been advised of a late payment during that period, shall be entitled to their deposit for utility service being applied to the account balance or refunded by check within thirty (30) days.

DEPT.	DESCRIPTION	CURRENT	PROP FEE
	Commercial		
		2X monthly usage	

For commercial connections:

(a) a service deposit shall be required which shall be equal to an estimate of the cost of sixty (60) days utility service, with a five hundred dollar ($500.00) minimum deposit. The amount of the deposit shall be estimated by the utility billing clerks or his or her authorized representative.

Where billing figures for a comparable establishment are not available to establish the deposit for a commercial connection, the utility billing clerks shall estimate a two-month billing based upon information received from the applicant. The utility office shall review the estimate and within the first three months make the appropriate adjustment in the deposit amount.

(b) Commercial deposits shall be made in cash. The Director of Finance or his or her authorized representative may authorize an alternative method of deposit for commercial accounts on a case by case basis

(c) When and if it is found that the deposit required and is collected in accordance with the above schedule is not sufficient to protect the City from losses that may occur over a period of two (2) months, the Director of Finance may, at his or her discretion, require an additional cash deposit, or may require an additional deposit if for any reason the amount of the deposit becomes less than the originally required under the schedules hereinabove set forth.

A customer with an existing account established before October 1, 2005, will not be required to establish an additional deposit unless and until the customer's service is terminated for non-payment. In that event, the deposit requirements of this section will apply.

Basic Service Charges:		
Connection Fee	20.00	
Transfer Fee	20.00	
After 5:00 p.m. or weekends (additional)	20.00	40.00
Damaged Meter Charge	cost	
Fire Hydrant Meter Deposit	1,000.00	1,200.00
Non-Pay Reconnect Fee	30.00	
Check Read (each, after two free annually)	10.00	
Temporary Service (72 hours)	20.00+cost	
Temporary Cut-Off for Repair	20.00	
Leak Test (each, after two free annually)	10.00	

DEPT.	DESCRIPTION	CURRENT	PROP FEE
	Water Tap Charges:		
	5/8 inch and ¾ inch taps	420.00	
	1 inch tap	534.00	
	1 ½ inch tap	1,010.00	
	2 inch tap	1,395.00	
	~~Street Boring Charge (per linear foot)~~	~~10.00~~	
	Water Tap Charges do not include street repair.		
	The City provides residential and commercial meters up to 1-inch diameter. The cost of city-approved water meters larger than 1-inch shall be borne by the developer. Contact Customer Service for an "at-cost" quote.		
3100	**SEWER FUND**		
	Sewer Rates:		
	Minimum Bill (0 gallons used)	9.50	
	Plus Volume Charge--per 1,000 gallons	3.40	3.50
	Multifamily Billing:		
	70% of Number of Living Units (per unit)	9.50	
	Plus Volume Charge—per 1,000 gallons	3.40	3.50
	Residential Winter Months Averaging (Dec, Jan, Feb)		
	Outside City Limits	115%	
	Sewer Tap:		
	4-inch tap	300.00	
	6-inch tap	375.00	
	Man-Hole (at cost)		
	Sewer Tap Charges do not include street repair.		
	Charges for Industrial Pretreatment:		
	Compliance Sampling (in house)		
	BOD (per pound)	.016	
	TSS (per pound)	.15	
3200	**STORMWATER DRAINAGE**		
	Single Family Residential Properties (per property/per month):		
	0 to 5,000 sq. ft.	2.00	
	5,001 to 21,780 sq. ft.	3.00	
	Over 21,780 sq. ft.	4.00	
	Commercial and all other properties (per property/per month):		
	Equivalent Residential Units (ERU):		
	ERU=LAND AREA (sq. ft.) div by 6,000 sq.ft		
	UNDETAINED ERU	5.10	
	UNDEVELOPED	EXEMPT	

DEPT.	DESCRIPTION	CURRENT	PROP FEE

5001 SANITATION SERVICES (PROGRESSIVE WASTEI) effective 1/1/14

Garbage Rates							
Frequency	1X	2X	3X	4X	5X	6X	Extra
Residential	N/A	11.34	N/A	N/A	N/A	N/A	5.67
Commercial	18.81	N/A	N/A	N/A	N/A	N/A	9.41
2 yard	64.52	108.44	N/A	N/A	N/A	N/A	40.71
3 yard	88.14	118.15	180.17	236.79	293.41	N/A	48.22
4 yard	96.68	138.96	244.51	329.45	414.38	499.30	54.90
6 yard	114.58	173.30	302.41	405.37	508.32	612.77	68.26
8 yard	129.50	237.11	352.21	470.31	592.00	711.91	81.46

Fuel Surcharge. Each month a fuel surcharge is added to the water bills based upon the average fuel cost incurred by Progressive Waste in providing service to the City.

4471 LANDFILL

Regular Rate Gate Fees:	
Minimum (Up to 800 lbs.)	20.00
Per Ton	50.00
Inadequate Containment	Fee Doubled
Pull Off (Per Each)	25.00

3001 AIRPORT

Airport Hangars (per month):	
North side	135.00
South side	185.00
Small Corner	195.00
Large Corner	210.00
Commercial	800.00
Monthly Aircraft Tiedown/Parking	15.00
Fuel Tax (per gallon)	.05
Commercial Land Lease (per square foot)	.10
New Airport Hangars (per month):	
Small	200.00
Large	225.00

ORDINANCE NO. 2014-

AN ORDINANCE MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF STEPHENVILLE, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2014, AND ENDING SEPTEMBER 30, 2015, AND ADOPTING THE ANNUAL BUDGET OF THE CITY OF STEPHENVILLE FOR THE 2014-2015 FISCAL YEAR.

WHEREAS, the budget for the fiscal year beginning October 1, 2014 and ending September 30, 2015, was duly presented to the City Council by the City Administrator and a public notice was posted in the Stephenville City Hall.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF STEPHENVILLE, TEXAS:

SECTION 1. That the appropriations for the fiscal year beginning October 1, 2014 and ending September 30, 2015, for the support of the general government of the City of Stephenville, Texas, be fixed and determined for said terms in accordance with the expenditures shown in the City's fiscal year 2014-2015 budget.

SECTION 2. That the budget is hereby approved in all respects and adopted as the City's budget for the fiscal year beginning October 1, 2014 and ending September 30, 2015.

PASSED and APPROVED this the 2nd day of September, 2014.

_____

Jerry K. Weldon II, Mayor

ATTEST:

_____

Cindy L. Stafford,
City Secretary

_____

Reviewed by Mark A. Kaiser,
City Administrator

_____

Approved as to form and legality
Randy Thomas, City Attorney

ORDINANCE NO. 2014-

AN ORDINANCE LEVYING A TAX RATE FOR THE CITY OF STEPHENVILLE, FOR THE TAX YEAR 2014.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF STEPHENVILLE, TEXAS:

That we, the City Council of the City of Stephenville, Texas, do hereby levy or adopt the tax rate of $100.00 valuation for this city for tax year 2014, as follows:

$ 0.4380	for the purpose of maintenance and operation.
$ 0.0570	for the payment of principal and interest on bonds.
$ 0.4950	Total Tax Rate

The Tax Assessor/Collector is hereby authorized to assess and collect the taxes of the City of Stephenville, Texas, employing the above tax rate.

PASSED and APPROVED this the 16th day of September, 2014.

_____

Jerry K. Weldon II, Mayor

ATTEST:

_____

Cindy L. Stafford,
City Secretary

_____

Reviewed by Mark A. Kaiser,
City Administrator

_____

Approved as to form and legality
Randy Thomas, City Attorney

Advisory Boards and Commissions

In addition to the permanent advisory boards and commissions listed, the Council also appoints temporary advisor committees from time to time to address specific, short term issues. The 2014 Membership of Advisory Boards and Commissions include:

Airport Advisory Board. Studies and makes recommendations to the City Council regarding operations and facility improvements of the municipal airport. Ensures that the municipal airport is efficiently and adequately meeting the needs of the City and the air transportation industry.

L. G. Molenaar	Dana Brinkley	Hardy Hampton
Frank Burke	Jubel Caldwell	Rick Tennyson
Robert Couch		

Board of Adjustment. Hears and decides appeals that allege that there was an error in any order, requirements, decision or determination made by a City administrative officer, department of board. Also acts on applications that are submitted for a variance or a special exception to City zoning regulations.

Elizabeth Baxter	Nicki Jones	Perry Elliott
Deanna Glasgow	Moumin Quazi	

Building Board. Hears and renders decisions on ruling by City building inspectors or officials in regards to code interpretation, enforcement and substandard housing or structures within the City.

David Jacquess	Danny Phillips
Fred Parker	Brent Virgin
Seth Moore	

Electrical Board. Hears and renders decisions on ruling by City building inspector or officials in regards to code interpretation, enforcement and substandard electrical work within the City.

Johnny Davis	David Bragg	David Picha
Mark Hunter	Kenneth Howell	

Water Conservation Committee. Advises the City Council on policy matters affecting the Western Conservation programs and events.

Sudarshan Kurwadkar	Hennen Cummings	Manon Shockey
Dr. Carol Thompson	Mark Miller	

Parks and Recreation Advisory Board. Recommends, to the City Council, uses of parkland and parks/recreation facilities and improvements in programs, activities and facilities to meet community recreation needs and interests.

Cary Strohmeyer	Dennis Jones	Dale Dorothy
Jerry Land	Joe Altebaumer	Jason La Touche
David Picha		

Advisory Boards and Commissions

Planning and Zoning Commission. Studies and reviews plans and recommends to the City Council action to be taken in regard to City growth and development and comprehensive community planning. Also, makes recommendations and acts as a hearing board on zoning requests. Drafts new development regulations and conducts periodic review of plans and regulations.

Richard Petronis	Mikah Taylor	Justin Allison
Dell Burdick	Metta Collier	Bill Muncey
Tommy Quarles	Janet Whitley	Jason Lovell
Gerrit Schouten		

Dangerous Buildings Abatement Board. Hears and renders decisions on ruling by City building inspectors or officials in regards to code interpretation and enforcement on substandard structures within the City.

Brad Chilton	Michael D. Stephens	Jeff Owens
Jeremiah Dennis	Joseph Hansen	

Plumbing Board. Hears and renders decisions on ruling by City building inspectors or officials in regards to code interpretation and enforcement on substandard plumbing work within the City.

Steven Forbus	Jon Young	Larry Graham
J. D. Walker	John Weber	Dan Rivers
Bobby Mangrum		

Senior Citizen Advisory Board. Recommends to the City Council action to be taken in regard to facilities and improvements in programs, activities and facilities to meet community senior citizen needs and interests.

Tom Konz	Faye Howell	Roy Hayes
Jana Saucedo	Patsy Jones	

Library Advisory Board. Recommends to the City Council action to be taken in regard to facilities and improvements in programs, activities and facilities to meet library needs and interests.

Emily McLemore	Michael Mason	Evelyn Velchoff
Shirley Bittenbinder	Margie Derrick	
Bette Kline	Katy Eichenberg	Jo Ann Phillips

Mechanical Board. Hears and renders decisions on ruling by City building inspectors or officials in regards to code interpretation and enforcement on substandard mechanical work within the City.

Bobby Mangrum	Mike Walker	James Walker
Steven Deviney	Rick Alderfere	

FUND, FISCAL & BUDGETARY POLICIES

Stephenville

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CITY OF STEPHENVILLE, TEXAS
COMPREHENSIVE FUND BALANCE POLICY

BACKGROUND

The City of Stephenville ("City") believes that sound financial management principles require that sufficient funds be retained by the City to provide a stable financial base at all times. To retain this stable financial base, the City needs to maintain a General Fund fund balance sufficient to fund all cash flows of the City, to provide financial reserves for unanticipated expenditures and/or revenue shortfalls of an emergency nature, to provide funds for the disparity in timing between property tax collection and expenditures, and to secure and maintain investment grade bond ratings. The purpose of this policy is to specify the size and composition of the City's financial reserves and to identify certain requirements for replenishing any fund balance reserves utilized.

The Governmental Accounting Standards Board ("GASB") issued Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions ("GASB-54").* One objective of this standard was to improve, including the understandability, the usefulness of fund balance information by providing clear fund balance classifications. GASB-54 abandons the reserved, unreserved, and designated classifications of fund balance and replaced them with five classifications: nonspendable, restricted, committed, assigned, and unassigned. The requirements of this statement are effective for the City of Stephenville's financial statements for the fiscal year ending September 30, 2011.

GASB-54 requires local governments to focus on the constraints imposed upon resources when reporting fund balance in governmental funds. The fund balance classifications indicate the level of constraints placed upon how resources can be spent and identify the sources of those constraints. The following five classifications serve to inform readers of the financial statements of the extent to which the City is bound to honor constraints on the specific purposes for which resources in a fund can be spent.

DEFINITIONS

Nonspendable Fund Balance – Fund balance reported as "nonspendable" represents fund balance that is (a) not in a spendable form such as prepaid items or (b) legally or contractually required to be maintained intact such as an endowment.

Restricted Fund Balance – Fund balance reported as "restricted" consists of amounts that can be spent only on the specific purposes stipulated by law or by the external providers of those resources.

Committed Fund Balance – Fund balance reported as "committed" are self-imposed limitations set in place prior to the end of the fiscal period. These amounts can be used only for the specific purposes determined by a formal action of the City Council, which is the highest level of decision-making authority, and that require the same level of formal action to remove the constraint.

Assigned Fund Balance – Fund balance reported as "assigned" consists of amounts that are subject to a purpose constraint that represents an intended use established by the City Council or by their designated body or official. The purpose of the assignment must be narrower than the purpose of the General Fund. Formal action is *not* necessary to impose, remove, or modify a constraint in Assigned Fund Balance. Additionally, this category is

used to reflect the appropriation of a portion of existing fund balance to eliminate a projected deficit in the subsequent year's budget.

Unassigned Fund Balance – Fund balance reported as "unassigned" represents the residual classification of fund balance and includes all spendable amounts not contained within the other classifications.

COMPREHENSIVE FUND BALANCE POLICIES

1.0 Policy on committing funds

In accordance with GASB-54, it is the policy of the City of Stephenville ("City") that fund balance amounts will be reported as "Committed Fund Balance" only after formal action and approval by City Council. The action to constrain amounts in such a manner must occur prior to year end; however, the actual dollar amount may be determined in the subsequent period.

For example, the City Council may approve a motion prior to year end to report within the year-end financial statements, if available, up to a specified dollar amount as Committed Fund Balance for capital projects. The exact dollar amount to be reported as Committed Fund Balance for capital projects may not be known at the time of approval due to the annual financial audit not yet being completed. This amount can be determined at a later date when known and appropriately reported within the year-end financial statements due to the governing body approving this action before year-end.

It is the policy of the City that the City Council may commit fund balance for any reason that is consistent with the definition of Committed Fund Balance contained within GASB-54. Examples of reasons to commit fund balance would be to display intentions to use portions of fund balance for future capital projects, stabilization funds, or to earmark special General Fund revenue streams unspent at year-end that are intended to be used for specific purposes.

After approval by the City Council, the amount reported as Committed Fund Balance cannot be reversed without utilizing the same process required to commit the funds. Therefore, in accordance with GASB-54, it is the policy of the City that funds can only be removed from the Committed Fund Balance category after motion and approval by the City Council.

2.0 Policy on assigning funds

In accordance with GASB-54, funds that are *intended* to be used for a specific purpose but have not received the formal approval action at the governing body level may be recorded as Assigned Fund Balance. Likewise, redeploying assigned resources to an alternative use does not require formal action by the governing body.

GASB-54 states that resources can be assigned by the governing body or by another internal body or person whom the governing body gives the authority to do so, such as a committee or employee of the City.

Therefore, having considered the requirements to assign fund balance, it is the policy of the City that the City Administrator will have the authority to assign fund balance of this organization based on intentions for use of fund balance communicated by the City Council.

3.0 Policy on Unassigned General Fund fund balance

It is the goal of the City to achieve and maintain an unassigned General Fund fund balance equal to 25% of budgeted expenditures. The City considers a balance of less than 20% to be a cause for concern, barring unusual or deliberate circumstances, and a balance of more than 30% as excessive. An amount in excess of 30% is to be considered for reservation to accumulate funding for capital projects and equipment, and/or to reduce the tax levy requirements, and shall be determined in conjunction with the annual budget process. In the event that the unassigned General Fund fund balance is less than the policy anticipates, the City shall plan to adjust budget resources in the subsequent fiscal years to restore the balance.

Appropriation from unassigned General Fund fund balance shall require the approval of the City Council and shall be only for one-time expenditures, such as capital purchases, and not for ongoing expenditures unless a viable plan designated to sustain the expenditures is simultaneously adopted.

Fiscal and Budgetary Policies

I. Statement of Purpose

The City of Stephenville is committed to financial management through integrity, prudent stewardship, planning, accountability, full disclosure and communication. The broad purpose of these Fiscal and Budgetary Policies are to enable the City to achieve and maintain a long-term stable and positive financial condition, and provide guidelines for the day-to-day planning and operations of the City's financial affairs.

Policy scope generally spans areas of accounting and fiscal reporting, internal controls, both operating and capital budgeting, revenue management, investment and asset management, debt management and forecasting. This is done in order to:

- Demonstrate to the citizens of Stephenville, the investment community, and the bond rating agencies that the City is committed to a strong fiscal operation;
- Provide precedents for future policy-makers and financial managers on common financial goals and strategies;
- Fairly present and fully disclose the financial position of the City on conformity to generally accepted accounting principals (GAAP); and
- Demonstrate compliance with finance-related legal and contractual issues in accordance with the Texas Local Government Code and other legal mandates.

These policies will be reviewed and updated annually as part of the budget preparation process.

II. Operating Budget Policy Statement

A. Preparation

Budgeting is an essential element of financial planning, control, and evaluation process of municipal government. The "Operating Budget" is the City's annual financial operating plan. The budget includes all of the operating departments of the City. It also includes the debt service funds, all capital improvement programs, and all enterprise funds. The Finance Department prepares the budget, with the cooperation of all departments, and under the direction of the City Administrator who makes necessary changes and transmits the document to the City Council.

1. Proposed Budget – Under the City Charter, the City Administrator is responsible for preparing and recommending an operating budget for City Council consideration. Such budget shall provide a complete plan for the fiscal year within the provisions of the City Charter.

a. A budget message which shall outline the proposed financial policies for the next year with explanations of any change from previous years in expenditures and any major changes in policy and complete statement regarding the financial conditions of the City

b. The budget shall include four basis segments for review and evaluation: (1) personnel costs, (2) line item budget for operations and maintenance costs, (3) service level adjustments for increases or decreases to existing service levels, and (4) revenues.

c. The budget review process shall include the City Council participation in the development of each of the four segments of the proposed budget.

2. Adoption of the Budget – The budget and all supporting schedules shall be filed with the City Secretary when submitted to the Council and shall be open for public inspection by anyone interested.

At the Council meeting at which time the budget is submitted, the Council will name the time and place of a budget public hearing and will publish the notice of the public hearing at least ten (10) days before the date of the hearing. At this hearing, interested citizens may express their opinions concerning items of expenditure, giving their reasons for wishing the increase or decrease in any items of expense. After the public hearing, the Council shall analyze the budget, making any additions or deletions which they feel appropriate, and shall, at least twenty (20) days prior to the beginning of the next fiscal year, adopt the budget by a favorable majority vote of all members of the Council. Should the Council take no action on or prior to such day, the budget, as submitted, shall be deemed to have been finally and unanimously adopted by the Council.

B. Balanced Budget

The goal of the City is to balance the operating budget with the current revenues, whereby, current revenues would match and fund on-going expenditures/expenses.

C. Planning

The budget process will be coordinated so that major policy issues are identified prior to the budget approval date. This will allow the City Council adequate time for consideration of appropriate decisions and analysis of financial impacts.

D. Reporting

Summary financial reports will be presented to the City Council quarterly. These reports will be in a format appropriate to enable the City Council to understand the overall budget and financial status. The City Administrator will also present a mid-year report to the City Council following the end of the second fiscal quarter which updates the status of projects and related financial goals set forth in the budget.

E. Control and Accountability

Each Department Director, appointed by the City Administrator, will be responsible for the administration of his/her departmental budget. This includes accomplishing the objectives adopted as part of the budget and monitoring each departmental budget for compliance with spending limitations.

F. Contingency Appropriations

The budget may include contingency appropriations within designated operating departmental budgets. These funds are to offset expenditures for unexpected maintenance or other unanticipated or unforeseen expenses that might occur during the year.

III. Asset Management

A. Cash Management and Investments

The City Council has formally approved a separate Investment Policy for the City of Stephenville that meets the requirements of the Public Funds Investment Act (PFIA), Section 2256 of the Texas Local Government Code. This policy is reviewed annually by the City Council, and it applies to all financial assets held by the City.

1. Statement of Cash Management Philosophy – The City shall maintain a comprehensive cash management program to include the effective collection of all accounts receivable, the prompt deposit of receipts to the City's depository, the payment of obligations, and the prudent investment of idle funds in accordance with this policy.

2. Objectives - The City's investment program will be conducted as to accomplish the following listed in priority order:

    a. Safety of the principal invested
    b. Liquidity and availability of cash to pay obligations when due
    c. Receive the highest possible rate of return (yield) consistent with the City's investment policy.

3. Safekeeping and Custody - Investments may only be purchased through brokers/dealers who meet the criteria detailed in the investment policy, which also addresses internal controls related to investments.

4. Standard of Care and Reporting – Investments will be made with judgment and care, always considering the safety of principal to be invested and the probable income to be derived. The Director of Finance is responsible for overall management of the City's investment program and ensures all investments are made in compliance with the investment policy. An investment report, providing both summary and detailed information, will be presented to the City Council quarterly.

5. Authorized Investments – The City can currently invest in the following:
    a. U.S Treasury and Agency securities;

b. Obligations of this state or other states, agencies, counties, cities, rated as to investment quality by a nationally recognized investment rating firm of not less than A;
c. Certificates of Deposit;
d. Fully collateralized Repurchase Agreements;
e. No-load Money Market Mutual Funds;
f. Investment Pools that meet the requirements of PFIA.

B. Fixed Assets

These assets will be reasonably safeguarded and properly accounted for, and prudently insured.

1. Capitalization Criteria – For purposes of budgeting and accounting classification, the following criteria must be capitalized:
   - The asset is owned by the City.
   - The expected useful life of the asset must be longer than one year, or extend the life of an identifiable existing asset by more than one year.
   - The original cost of the asset must be at least $1,000.
   - The asset must be tangible.
   - On-going repairs and general maintenance are not capitalized.

2. New Purchases – All costs associated with bringing the asset into working order will be capitalized as part of the asset costs. This will include start up costs, engineering or consultant type fees as part of the asset cost once the decision or commitment to purchase the asset is made. The cost of land acquired should include all related costs associated with its purchase.

3. Improvements and Replacement – Improvements will be capitalized when they extend the original life of an asset or when they make the asset more valuable than it was originally. The replacement of assets' components will normally be expensed unless they are of a significant nature and meet all the capitalization criteria.

4. Contributed Capital – Infrastructure assets received from developers or as a result of annexation will be recorded as equity contributions when they are received.

5. Distributions Systems – All costs associated with public domain assets, such as streets and utility distribution lines will be capitalized in accordance with the capitalization policy. Costs should include engineering, construction and other related costs including right-of-way acquisition.

6. Reporting and Inventory – The Finance Department will maintain the permanent records of the City's fixed assets, including description, cost, department of responsibility, date of acquisition, depreciation and expected useful life. Periodically, random sampling at the department level will be performed to inventory fixed assets assigned to that department. Responsibility for safeguarding the City's fixed assets lies with the department Director whose department has been assigned the asset.

IV. Debt Management

The City of Stephenville recognizes the primary purpose of capital facilities is to provide services to the citizens. Using debt financing to meet the capital needs of the community must be evaluated according to efficiency and equity. Efficiency must be evaluated to determine the highest rate of return for a given investment of resources. Equity is resolved by determining who should pay for the cost of capital improvements. In meeting demand for additional services, the City will strive to balance the needs between debt financing and "pay-as-you-go" methods. The City realizes that failure to meet the demands of growth may inhibit its continued economic vitality, but also realizes that too much debt may have detrimental effects on the City's long-range financial condition.

The City will issue debt only for the purpose of acquiring or constructing capital assets for the general benefit of its citizens and to allow it to fulfill its various purposes as a city.

A. Usage of Debt – Debt financing will be considered for non-continuous capital improvements which citizens will be benefited. Alternatives for financing will be explored prior to debt issuance and include, but not limited to:

- Grants
- Use of Reserve Funds
- Use of Current Revenues
- Contributions from developers and others
- Leases
- Impact Fees

When the City utilizes long-term financing, it will ensure that the debt is soundly financed by conservatively projecting revenue sources that will be used to pay the debt. It will not finance the improvement over a period of time greater than the useful life of the improvement and it will determine that the cost benefit of the improvement, including interest costs, is positive to the community.

B. Types of Debt –

1. General Obligation Bonds – General obligation bonds must be authorized by a vote of the citizens of Stephenville. They are used only to fund capital assets of the general government and are not to be used to fund operating needs of the City. The full faith and credit of the City as well as the City's ad valorem taxing authority back general obligation bonds. Conditions for issuance of general obligation debt include:

   - When the project will have a significant impact on the tax rate;
   - When the project may be controversial even though it is routine in nature; or
   - When the project falls outside normal bounds of projects the City has typically done.

2. Revenue Bonds – Revenue bonds will be issued to provide for the capital needs of any activities where the capital requirements are necessary for a continuation or expansion of a service. The improved activity shall produce a revenue stream to fund the debt service requirements of the necessary improvement to provide service expansion. The average

life of the obligation should not exceed the useful life of the asset(s) to be funded by the bond issue.

3. Certificates of Obligation (CO's) – Certificates of obligation or contract obligations may be used to fund capital requirements that are not otherwise covered either by general obligation or revenue bonds. Debt service for CO's may be either from general revenues (tax-supported) by a specific revenue stream(s) or a combination of both. Typically, the City may issue CO's when the following conditions are met:

   - When the proposed debt will have a minimal impact on future effective property tax rates;
   - When the projects to be funded are within the normal bounds of city capital projects, such as roads, parks, various infrastructure and City facilities; and
   - When the average life of the obligation does not exceed the useful life of the asset(s) to be funded by the issue.

   Certificates of obligation will be the least preferred method of financing and will be used with prudent care and judgment by the City Council. Every effort will be made to ensure public participation in decisions relating to debt financing.

C. **Method of Sale** – The City will use a competitive bidding process in the sale of bonds unless a condition in the bond market or the nature of the issue warrants a negotiated bid. In such situations, the City will publicly present the reasons for the negotiated sale. The City will rely on the recommendation of the financial advisor in selection of the underwriter or direct purchaser.

D. **Disclosure** – Full disclosure of operating costs along with capital costs will be made to the bond rating agencies and other users 0f financial information. The City staff, with the assistance of the financial advisor and bond counsel, will prepare the necessary materials for presentation to the rating agencies and will aid in the production of the preliminary Official Statements. The City will take the responsibility for the accuracy of all financial information released.

E. **Federal Requirements** – The City will maintain procedures to comply with arbitrage rebate and other Federal requirements.

F. **Debt Restructuring** – The City will issue bonds not to exceed the useful life of the asset being financed. The structure should approximate level debt service unless operational matters dictate otherwise. Market factors, such as the effects of tax-exempt designations, the cost of early redemption options and the like, will be given consideration during the structuring of long-term debt instruments.

G. **Debt Coverage Ratio** – Refers to the number of times the current combined debt service requirements or payments would be covered by the current operating revenues, net of on-going operating expenses of the City's combined utilities (Water and Wastewater). The current bond ordinance for outstanding utility debt requires a combined minimum 1.25 times coverage ratio.

H. **Bond Reimbursement Resolutions** – The City may utilize bond reimbursements a tool to manage its debt issues, due to arbitrage requirements and project timing. In so doing, the City uses

its capital reserves "cash" to delay bond issues until such time when issuance is favorable and beneficial to the City.

The City Council may authorize a bond reimbursement resolution for General Capital projects that have a direct impact on the City's ad valorem tax rate when the bonds will be issued within the term of the existing City Council.

The City Council may also authorize revenue bond reimbursements for approved utility and other self-supporting capital projects.

V. Other Funding Alternatives

When at all possible, the City will research alternative funding opportunities prior to issuing debt or increasing user-related fees.

A. **Grants** – All potential grants will be examined for any matching requirements and the source of those requirements identified. A grant funding worksheet, reviewed by Finance, that clearly identifies funding sources, outcomes and other relevant information will be presented and approved by the City Council prior to any grant application being submitted. It must be clearly understood that any resulting operation requirements of the grant could be discontinued once the term and conditions of the project have been terminated. The City Council must authorize acceptance of any grant funding.

B. **Use of Reserve Funds -** The City may authorize the use of reserve funds to potentially delay or eliminate a proposed bond issue. This may occur due to higher than anticipated fund balances in prior years, thus eliminating or reducing the needs for debt proceeds, or postpone a bond issue until market conditions are more beneficial or timing of the related capital improvements does not correspond with the planned bond issue. Reserve funds used in this manner are replenished upon issuance of the proposed debt.

C. **Developer Contributions** – The City will require developers who negatively impact the City's utility capital plans to offset those impacts.

D. **Leases** – The City may authorize the use of lease financing for certain operating equipment when it is determined that the cost benefit of such arrangement is advantageous to the City.

E. **Impact Fees** – The City will impose impact fees as allowable under state law for both water and wastewater services. These fees will be calculated in accordance with statute and reviewed at least every three years. All fees collected will fund projects identified within the Fee study and as required by state laws.

VI. Financial Conditions and Reserves

The City of Stephenville will maintain budgeted minimum reserves in the ending working capital/fund balances to provide a secure, healthy financial base for the City in the event of a natural disaster or other

emergency, allow stability of City operations should revenues fall short of budgeted projections and provide available resources to implement budgeted expenditures without regard to actual timing of cash flows into the City.

A. **Operational Coverage** – The City's goal is to maintain operations coverage of 1.00, such that operating revenues will at least equal or exceed current operating expenditures. Deferrals, short-term loans, or one-time sources will be avoided as budget balancing techniques.

B. **Operating Reserves –** City wide the City will maintain reserves at a minimum of ninety (90) days (25%) of net budgeted operating expenditures. Net budgeted operating expenditures are defined as total budgeted expenditures less interfund transfers and charges, general debt service (tax-supported), direct cost for purchased power and payments from third party grant monies.

1. General Fund – The unobligated fund balance in the General Fund should equal at least ninety (90) days or 25% of annual budgeted General Fund expenditures.

2. Utility Fund –Working capital reserves in the Utility Fund should be 25% or ninety (90) days.

For all other funds, the fund balance is an indication of the balance of each particular fund at a specific time. The ultimate goal of each such fund is to have expended the fund balance at the conclusion of the activity for which the fund was established.

Reserve requirements will be calculated as part of the annual budget process and any additional required funds to be added to the reserve balances will be appropriated within the budget. Funds in excess of the minimum reserves may be expended for City purposes at the will of the City Council once it has been determined that the use of the excess will not endanger reserve requirements in future years.

C. **Liabilities and Receivables** – Procedures will be followed to maximize discounts and reduce penalties offered by creditors. Current liabilities will be paid within 30 days of receiving the invoice. Accounts receivable procedures will target collection for a maximum of 30 days of service. Receivables aging past 120 days will be sent to a collection agency.

D. **Capital Projects Funds** – Every effort will be made for all monies within the Capital Projects Funds to be expended within thirty-six (36) months of receipt. The fund balance will be invested and income generated will offset increases in construction costs or other costs associated with the projects. Capital project funds are intended to be expended totally, with any unexpected excess to be transferred to the Debt Service Fund to service project-related debt service.

E. **General Debt Service Funds -** Revenues within this fund are stable, based on property tax revenues. Balances are maintained to meet contingencies and to make certain that the next year's debt service payments may be met in a timely manner. The fund balance should not fall below one month or 1/12th annual debt service requirements, in accordance with IRS guidelines.

E. **Investment of Reserve Funds -** The reserve funds will be invested in accordance with the City's investment policy.

VII. Internal Controls

A. Written Procedures – Wherever possible, written procedures will be established and maintained by the Director of Finance for all functions involving cash handling and/or accounting throughout the City. These procedures will embrace the general concepts of fiscal responsibility set forth in this policy statement.

B. Department Directors Responsibility - Each department director is responsible for ensuring that good internal controls are followed throughout the department, that all Finance Department directives are implemented and that all independent auditor internal control recommendations are addressed.

Basis of Accounting/Budgeting

The budgetary and accounting policies contained in the budget document conform to generally accepted accounting principles (GAAP) as established by the Governmental Accounting Standards Board (GASB). The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate budgetary and accounting entity. Within the budget, the City's various funds are grouped into the following categories of fund types:

Governmental Fund Types – Include the General Fund, Debt Service Fund, Special Revenue Funds, and Capital Projects Fund. The City accounts and budgets for all general government funds using the modified accrual basis. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual (i.e., both measurable and available). Available revenues collected within the current period or soon thereafter are used to pay liabilities of the current period. Expenditures represent a decrease of financial resources, and other than interest on general long-term debt, are recorded when the fund liability is incurred, if measurable. Interest on general long-term debt is recorded when due. Exceptions to this general rule include: (1) accumulated unpaid vacation, sick pay, and other employee benefits which are not accrued; (2) principal and interest on general long-term debt which is recognized when due; and (3) prepaid expenses, which are not recorded.

Proprietary Fund Types – Include the Utility Fund, and are accounted and budgeted for on a cost-of-services or "capital maintenance" measurement focus, using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recognized when incurred. For purposes of this budget presentation, depreciation is not displayed and capital expenditures and bond principal payments are shown as utilized by each fund.

Governmental Fund Types

Governmental Fund Types are those through which most governmental functions of the City are financed. The acquisition, use, and balances of the City's expendable resources and the related liabilities (except those accounted for in the Proprietary and Fiduciary types) are accounted for through the Governmental Fund Types.

General Fund: The General Fund is the general operating fund of the City and accounts for the ordinary operations of the City that are financed from taxes and other general revenues. It is used to account for all financial resources except those required to be accounted for in another fund. Major functions financed by the General Fund include: Administration, Administrative Services, Fire and Police, Community Development and Community Services.

Special Revenue Fund: The Special Revenue Funds account for the accumulation and distribution of resources. The Hotel/Motel Tax Fund accounts for the tax revenues received from local hotels and bed and breakfasts and for expenditures made within guidelines of the Texas Hotel Occupancy Tax Act. The Child Safety Fund accounts for the court costs used to enhance child safety, health, nutrition; including child abuse prevention and intervention and substance abuse prevention. The LEOSE Fund accounts for restricted law enforcement officer education and training activity.

Debt Service Fund: The Debt Service Fund is used to account for accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs other that debt serviced by Proprietary Fund Types. The revenue source is principally ad valorem taxes levied by the City.

Capital Projects Fund: Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities and equipment.

Proprietary Fund Types

Enterprise Funds are used to account for operations that are either financed and operated in a manner similar to private business enterprises, or where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management, control, accountability, or other purposes.

Utility Fund: This fund accounts for water and sewer services for the residents of the City. All activities necessary to provide such services are accounted for in the fund, including administration, operation, maintenance, financing and related debt service, and billing and collection.

Sanitary Landfill Fund: This fund accounts for solid waste collection and disposal services provided to the residents of the City.

Airport Fund: This fund accounts for municipal airport services and to support air transportation and charter services.

Storm Water Drainage Fund: This fund accounts for the maintaining of existing storm water drainage ways and the construction of new drainage ways.

Budget Glossary

The Annual Budget contains specialized and technical terminology that is unique to public finance and budgeting. To help the reader of the 2014-15 Annual Budget document to better understand these terms, a budget glossary has been included.

Account: A term used to identify an individual asset, liability, expenditure control, revenue control, encumbrance control, or fund balance.

Accounting System: Records and procedures which are used to record, classify and report information on the financial status and operations of the entity.

Accrual Basis of Accounting: A basis of accounting under which revenues are recorded when earned and expenditures are recorded as soon as they result in liabilities for benefits received, notwithstanding that the receipt of the revenue or the payment of the expenditure may take place, in whole or in part, in another accounting period.

Activity: A specific and distinguishable line of work performed by one or more organizational components of a governmental unit for the purpose of accomplishing a function for which the governmental unit is responsible. See also **Function**.

Ad Valorem Taxes: In proportion to value. A basis for levy of taxes upon property. See **Property Taxes.**

Amended Budget: Includes the adopted budget for a fiscal year, plus any budget amendments or budget transfers.

Appraised Value (Assessed Valuation): The value of real and/or personal property assigned by the assessor as a basis for the levying of property taxes. (Property values are established by the Erath County Tax Appraisal District.)

Appropriation: An authorization granted by the legislative body to make expenditures and to incur obligations for specific purposes.

Assets: Resources owned or held by the City, which have a monetary value.

Authorized Positions: Employee positions, which are authorized in the adopted budget, to be filled during the year.

Available (Undesignated) Fund Balance: This refers to the funds remaining from the prior year, which are available for appropriation and expenditure in the current year.

Base Budget: Cost of continuing the existing levels of service in the current budget year.

Bond: A long-term IOU or promise to pay a sum of money (the face amount of the bond) on a specific date(s) (the bond maturity date) at a specified interest rate.

Bonded Debt: That portion of indebtedness represented by outstanding bonds.

Budget Glossary

Bond Ordinance: An ordinance or resolution authorizing a bond issue.

Bond Refinancing: The pay-off and re-issuance of bonds, to obtain better interest rates and/or bond conditions.

Budget: An annual plan of financial operation embodying an estimate of proposed expenditures and the estimated means of financing them. The approved budget is authorized by ordinance and thus specifies the legal spending limits for the fiscal year.

Budget Calendar: The schedule of key dates which the City follows in the preparation and adoption of the budget.

Budget Document: The instrument used by the budget-making authority to present a comprehensive financial plan of operations to the City Council.

Budget Message: The opening section of the budget which provides the City Council and the public with a summary of the most important aspects of the budget, changes from previous years and views and recommendations of the City Administrator.

Budget Ordinance: The official enactment, by the City Council, to legally authorize the City Staff to obligate and expend the resources of the City.

Capital Improvements Program (CIP): A long-range plan for providing the capital outlays necessary to ensure that adequate services are provided the residents of the City. The plan includes improvements to, or the acquisition of, structural improvements and major equipment purchases.

Capital Projects Fund: A fund created to account for financial resources to be used for the acquisition and/or the construction of major capital facilities or equipment.

Capital Outlays: Expenditures for items which have a useful life in excess of one year and a purchase cost of at least $1,000. Included in this category is the cost of land, buildings, permanent improvements, machinery, large tools, rolling and stationary equipment.

Cash Basis of Accounting: The basis of accounting in which transactions are recorded when cash is either received or disbursed.

Cash Management: The proper management of the cash necessary to pay for government services while investing temporary, idle, excess cash in order to earn interest revenue.

Certificates of Obligation (CO's): Bonds that finance a variety of public improvement projects which can be backed by general revenues, backed by a specific revenue stream, or a combination of both. Certificates of obligation will be used to fund capital assets where bond issues are not warranted as a result of the cost of the asset(s) to be funded through the instrument. This type of bond generally does not require voter approval.

Budget Glossary

City Charter: The document that establishes the City as an incorporated political subdivision (municipal government) in accordance with the statutes of the State of Texas.

Contingency: A budgetary reserve set aside for emergencies or unforeseen expenditures.

Current Taxes: Taxes that are due within one year.
Debt Service Fund: The fund used to account for the payment of principal and interest on all long-term debt.
Delinquent Taxes: Real or personal property taxes that remain unpaid on or after February 1st of each year upon which penalties and interest are assessed.

Department: A major administrative organizational unit of the City, which indicates overall management responsibility of one or more activities.

Deficit: The excess of expenditures over revenues during an accounting period.

Depreciation: The process of estimating and recording the expired useful life of a fixed asset which is used to distribute its cost over its revenue producing years.

Encumbrance: The commitment of appropriate funds to purchase an item or service. To encumber funds means to set aside or commit funds for specified future expenditure.

Enterprise Fund: A fund established to finance and account for operations (1) that are financed and operated in a manner similar to private business enterprises- where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (2) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Erath County Appraisal District: An entity established by the State of Texas to ensure uniform property appraisals for all taxing entities in Erath County.

Expenditure: Funds spent in accordance with the budgeted appropriations on assets or goods and services obtained.

Expenses: A decrease in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

Fiscal Year: A 12-month period to which the annual operating budget applies. (The City of Stephenville has established October 1 through September 30 as its fiscal year.)

Fixed Asset: Assets of a long-term character, which are intended to continue to be held or used. Examples of fixed assets include items such as land, buildings, machinery, furniture and other equipment.

Budget Glossary

Franchise Fee: A fee paid by public service businesses for the use of City streets, alleys and property in providing their services to the citizens of the City. Services requiring franchises include electricity, telephone, natural gas, cable television, sanitation, taxicab, water and wastewater.

Full Faith and Credit: A pledge of the general taxing power of the City to repay debt obligations (the term typically used in reference to bonds.)

Full Time Equivalent (FTE): A part-time position converted to the decimal equivalent of a full-time position based on 2,080 hours per year, or full value of one for a full-time position.

Function: A group of related activities aimed at accomplishing a major service for which the City is responsible. For example, public safety is a function.

Fund: An accounting entity with a self-balancing set of accounts that record financial transactions for specific activities or government functions.

Fund Balance: The excess of assets over liabilities and reserves.

General Fund: The fund established to account for those resources devoted to financing the general administration of the City and traditional services provided to citizens. Service activities include fire and police protection, streets, drainage, park maintenance and recreational activities.

General Ledger: A listing of various accounts, which are necessary to reflect the financial position of a fund.

Generally Accepted Accounting Principles (GAAP): The uniform minimum standards and guidelines for financial accounting and reporting. The primary authoritative body on the application of GAAP to state and local governments is the Governmental Accounting Standards Board (GASB).

General Obligation Bonds: Bonds that finance a variety of public improvement projects, which pledge the full faith, credit and taxing power of the City. This type of bond requires voter approval.

Grants: Contributions or gifts of cash or other assets from another government to be used or expended for a specific purpose, activity or facility.

Impact Fees: Fees assessed to developers to help defray a portion of the costs that naturally result from increased development. By Texas law, these fees must be used for capital acquisition or debt service relating to capital projects.

Infrastructure: Roads, bridges, curbs and gutters, street, sidewalks, drainage systems, lighting systems, water lines, wastewater lines and other improvements that are installed for the common good.

Intrafund Transfers: Funds transferred from one fund to another fund for specific purposes: i.e., debt service, reimbursement for services.

Budget Glossary

Intergovernmental Revenue: Funds received from federal, state and other local government sources in the form of grants, shared revenues and payments in lieu of taxes.

Investments: Securities purchased and held for the production of income in the form of interest, dividends, rentals or base payments.

Invoice: A bill requesting payment for goods or services by a vendor or other governmental unit.

Levy: To impose taxes, special assessments, or service charges for the support of City activities.

Liabilities: Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded at some future date. This term does not include encumbrances.

Line-Item Budget: A budget prepared along departmental lines that focus on what is to be bought.

Modified Accrual Accounting: A basis of accounting in which expenditures are accrued, but revenues are accounted for on a cash basis. This accounting technique is combination of cash and accrual accounting since expenditures are immediately incurred as a liability, while revenues are not recorded until they are actually received.

Object of Expenditure: An expenditure classification, referring to the lowest and most detailed level of classification, such as electricity, office supplies, asphalt, and furniture.

Objective: Desired output oriented accomplishments, which can be measured and achieved within a given time frame.

Operating Budget: Operating budgets serve many purposes within a governmental entity, but they have two primary purposes: (1) to plan the services that are going to be offered during the coming year and set priorities; (2) to conform with legal requirements to ensure that expenditures do not exceed those appropriated. Operating budgets are also called Annual Budgets. See **Budget**.

Ordinance: A formal legislative enactment by the governing board of a municipality.

Pay-as-you-go Basis: A term used to describe a financial policy by which capital outlays are financed from current revenues rather than through borrowing.

Performance Measure: Data collected to determine how effective or efficient a program is in achieving its objectives.

Personnel Costs: Costs related to compensating employees including salaries, wages, insurance, payroll taxes and retirement contributions.

Property Tax: Ad valorem tax levied on both real and personal property according to the property's valuation and the tax rate.

Budget Glossary

Real Property: Property classified by the State Property Tax Board including residential single and multi-family, vacant lots, acreage, farm and ranch improvements, commercial and industrial, and oil, gas and other mineral reserves.

Refunding Bonds: Bonds issued to retire bonds already outstanding. The refunding bonds may be sold for cash and outstanding bonds redeemed in cash, or the refunding bonds may be exchanged with holders of outstanding bonds.

Reserves: An account used to indicate that a portion of a fund balance is restricted for a specific purpose.

Resolution: A special or temporary order of the City; an order of the City requiring less legal formality than an ordinance.

Retained Earnings: The equity account reflecting the accumulated earnings of the Proprietary Funds.

Revenue: Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, shared revenues and interest income.

Revenue Bonds: Bonds whose principal and interest are payable exclusively from a revenue enterprise or project, pledged as the funding source before issuance.

Services: Operational expenses related to professional or technical services and other outside organizations.

Special Assessment: Charges imposed against property because that property receives a special benefit by virtue of some public improvement, separate and apart from the general benefit accruing to the public at large.

Special Revenue Fund: A fund used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or for major capital projects) that are legally restricted to expenditure for specified purposes.

Supervisory Control and Data Acquisition (SCADA): Electronic monitoring of water pump stations, sewer lift stations, pumps and motors at the wastewater treatment plant.

Surplus: The excess of the assets of a fund over its liabilities, or if the fund has other resources and obligations; the excess of resources over the obligations. The term should not be used without a properly descriptive adjective unless its meaning is apparent from the context. See also Fund Balance.

Tax Base: The total value of all real, personal and mineral property in the City as of January 1st of each year, as certified by the Erath County Appraisal District. The tax base represents net value after all exemptions.

Budget Glossary

Tax Levy: The total amount to be raised by general property taxes for purposes specified in the Tax Levy Ordinance.

Tax Levy Ordinance: An ordinance by means of which taxes are levied.

Tax Rate: The amount of tax stated in terms of a unit of the tax base; for example, 44 cents per $100 of assessed valuation of taxable property.

Tax Roll: The official list showing the amount of taxes levied against each taxpayer or property.

Transfers In/Out: Amounts transferred from one fund to another to assist in financing the services or programs for the recipient fund.

User Charges: The payment of a fee for a direct receipt of a public service by the party benefiting from the service.

Unencumbered Fund Balance: For budget purposes, the unencumbered fund balance is the amount of undesignated fund balance of a fund available for allocation.

Unreserved Fund Balance: The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

Unreserved Fund Balance: The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

Working Capital: For enterprise funds, the excess of current assets over current liabilities. Working capital of a fund is important because budgeted expenditures of the fund must be provided for from cash receipts during the year supplemented by working capital carried over from prior years, if any.