

# City of Stephenville

## Final Plat Application

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**Proposed Subdivision Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Name of Developer:** \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Phone: \_\_\_\_\_

**Owner of Record:** \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Phone: \_\_\_\_\_

**Name of Primary Land Planner:** \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Phone: \_\_\_\_\_

**Name of Surveyor:** \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Phone: \_\_\_\_\_

**Name of Engineer:** \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Phone: \_\_\_\_\_

**Total Acreage:** \_\_\_\_\_ **Current Zoning:** \_\_\_\_\_ **Number of Lots/Units:** \_\_\_\_\_

**Person Submitting (Please Print):** First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

**Person Submitting Signature:** \_\_\_\_\_

# City of Stephenville

## Final Plat Checklist

Subdivision Name: \_\_\_\_\_ Reviewer: \_\_\_\_\_ Date: \_\_\_\_\_

### KEY

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Meets intent of Ordinance | <input type="checkbox"/> [NA] Not Applicable |
| <input type="checkbox"/> [ C ] To be Corrected                | <input type="checkbox"/> [ U ] Not Provided  |

#### GENERAL

- 6 - 24 x 36 Final Paper Plat Submitted,  
 1 - 11 x 17 Final Paper Plat Submitted,  
 1 - 24 x 36 Final Mylar Plat Submitted,  
 and Digital Format  
 Date submitted: \_\_\_\_\_  
 Date of P & Z meeting: \_\_\_\_\_  
 Date of City Council: \_\_\_\_\_
- Application fee paid;**  
 Amount: \$ \_\_\_\_\_
- Parkland fee paid;**  
 Amount: \$ \_\_\_\_\_

#### FORMAT

- Index Sheet  
 Match Lines  
 **Map Scale** (not to exceed 1' = 100');  
 Approved alternative scale: \_\_\_\_\_  
 North Arrow  
 Preparation Date  
 Completed Final Plat Application  
 **Vicinity map** (reference to existing  
 streets or highways)  
 Certificate of Dedication and Notary  
 Designation of the entity responsible  
 for the operation and maintenance of  
 any commonly held property and a  
 waiver releasing the City of such  
 responsibility  
 City Council and Planning and Zoning  
 Commission Approval  
 Signatures attesting utilities acceptance  
 of the plat  
 All deed restrictions to be filed with the  
 plat  
 Compliance with all special  
 requirements developed in preliminary  
 plat review  
 Tax receipt, showing all taxes been paid

#### TITLE BLOCK

- Label "**Final Plat**"  
 **Subdivision name** (Not a duplicate or  
 similar to an existing subdivision)  
 Block (number or letter)  
 Lot (number or letter)  
 Name City: **Stephenville**  
 Name County: **Erath**  
 Name State: **Texas**  
 **Location and description** (referenced  
 to original legal description)

#### Legal Owner

- Full Name  
 Address

#### Sub divider or Land Planner

- Full Name  
 Address

#### Developer

- Full Name  
 Address  
 Phone Number

#### Engineer

- Full Name  
 Address  
 Phone Number  
 Signature  
 Texas Professional Engineer's Stamp

#### Surveyor

- Full Name  
 Address  
 Phone Number  
 Signature  
 Texas Professional Surveyor's Stamp

# City of Stephenville

## Final Plat Checklist

### KEY

Meets intent of Ordinance

[NA] Not Applicable

[ C ] To be Corrected

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#### DESIGN

**Existing, recorded and proposed streets, alleys, reservations, easements, railroads and other public rights-of-way within and 200 feet on any side of proposed subdivision:**

- [ ] Location
- [ ] Dimension
- [ ] Right-of-way width
- [ ] Paving width
- [ ] Names

**NOTE:** If there are no adjacent existing or dedicated streets and alleys within 200 feet, then a map on a smaller scale must accompany the plat, showing the outline and ownership of the nearest subdivisions and existing or dedicated streets and alleys.

**Location, dimensions, names and description of structures and designated areas within or contiguous:**

- [ ] All permanent structures
- [ ] First Floor Elevations
- [ ] Fences
- [ ] Parks
- [ ] Public areas
- [ ] Cemeteries or burial grounds
- [ ] Existing or recorded blocks
- [ ] Existing or recorded lots
- [ ] Other \_\_\_\_\_

**Existing or abandoned features:**

- [ ] Landfills
- [ ] Dumpsites
- [ ] Hazardous waste sites (any types of hazards)
- [ ] Oil and Gas, wells, lines and facilities

#### Water

- [ ] Watercourses (centerline)
- [ ] Creeks and ravines (centerline)
- [ ] Water Bodies
- [ ] All Flood Zones and Flood way areas (FEMA zones with hatched boundaries shown and base flood elevations)
- [ ] Installed improvements for Beautification
- [ ] Existing drainage structures
- [ ] Other: \_\_\_\_\_

**NOTE:** A drainage study may be required to provide information as to the extent of drainage facilities that will be necessary in order to develop the property.  Yes  No

#### Boundaries existing and proposed

- [ ] 2 foot vertical contours (5 foot vertical intervals may be used in excessive steep grade)
- [ ] Tract Boundary Lines (indicated by heavy lines)
- [ ] Location, dimensions and bearings
- [ ] Blocks (Identified by number or letter)
- [ ] Lots (Identified by number or letter and label its area in acres on each lot)
- [ ] Setbacks (Front, Back and Side for each Lot and sites adjacent to streets)
- [ ] Easements
- [ ] Proposed building use (existing and proposed zoning classifications for each building use)
- [ ] Names of owners and subdivisions adjacent to proposed development (within 100 feet of the proposed subdivision)
- [ ] Set and Existing Monuments
- [ ] City Limits

# City of Stephenville

## Final Plat Checklist

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#### EXISTING UTILITIES

##### Water:

- Water Mains (Identify Size)
- Service Connections
- Wells
- Water Towers
- Storage Tanks
- Pump Stations

##### Sanitary Sewer:

- Sanitary Mains (Identify Size)
- Service Connections
- Lift Stations
- Septic Systems
- Lagoons
- Oxidation ponds

##### Storm Sewer

- Storm Mains (Identify Size)
- Channels
- Retention Ponds
- Detention Ponds
- Dams

##### Electricity, Gas and Phone

- Electrical Mains (Identify Phases)
- Underground
- Overhead
- Gas Mains (Identify Size)

#### PROPOSED UTILITIES

##### Water:

- Water Mains (Identify Size)
- Connection to Existing
- Storage Tanks
- Pump Stations
- Other \_\_\_\_\_

##### Sanitary Sewer:

- Sanitary Mains (Identify Size)
- Connection to Existing
- Lift Stations
- Other \_\_\_\_\_

#### Storm Sewer

- Storm Mains (Identify Size)
- Channels
- Retention Ponds
- Detention Ponds
- Dams
- Spillways
- Dikes
- Levees
- Proposed LOMR
- Engineering report on downstream flood impacts

#### Electricity, Gas and Phone

- Electrical Mains (Identify Phases)
- Connection to Existing Underground
- Connection to Existing Overhead
- Gas Mains (Identify Size)
- Connection to Existing Gas Mains
- Connection to Existing Phone Service

#### STATISTICAL DATA

- Gross Acres \_\_\_\_\_
- Number of lots \_\_\_\_\_
- Number of Dwelling Units \_\_\_\_\_
- Acreage and gross residential density by housing type \_\_\_\_\_
- Phasing is defined \_\_\_\_\_
- Number of Phases \_\_\_\_\_
- Current Building Zone \_\_\_\_\_
- Current Zone \_\_\_\_\_
- Proposed Re-Zoning \_\_\_\_\_
- Proposed \_\_\_\_\_
- Approval passed by P & Z Commission  
Date: \_\_\_\_\_ Agenda No. \_\_\_\_\_
- Approval passed by City Council  
Date: \_\_\_\_\_ Agenda No. \_\_\_\_\_

# City of Stephenville

## Utilities Acceptance Form

Project Name: \_\_\_\_\_ Developer: \_\_\_\_\_ Date: \_\_\_\_\_

Prior to presenting a plan to the City for initiation of the platting process, the developer is asked to have the utilities listed below to offer their comments. The developer is to present this form and a copy of the plan to each of the utilities listed below. The utility in turn is asked to sign and stamp the form below indication that they have reviewed and accept the final plat.

1. **Oncor Electric:** **Official:** \_\_\_\_\_  
SEAL OR STAMP and comments

2. **Atmos Gas:** **Official:** \_\_\_\_\_  
SEAL OR STAMP and comments

3. **CenturyLink Telephone:** **Official:** \_\_\_\_\_  
SEAL OR STAMP and comments

4. **Water Utilities:** **Official:** \_\_\_\_\_  
SEAL OR STAMP and comments

5. **Northland Cable T.V.:** **Official:** \_\_\_\_\_  
SEAL OR STAMP and comments

6. **Progressive Waste:** **Official:** \_\_\_\_\_  
SEAL OR STAMP and comments

# City of Stephenville

## City Council and Planning and Zoning Commission Approval

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Approved: \_\_\_\_\_, 20\_\_\_\_.

CITY OF STEPHENVILLE  
ERATH COUNTY, TEXAS

By: \_\_\_\_\_, Mayor

Attest: \_\_\_\_\_, City Secretary

\_\_\_\_\_  
Planning and Zoning  
Commission Chairman

# City of Stephenville

## Owner's Certificate

### Form of Dedication and Notary

STATE OF TEXAS:

COUNTY OF ERATH:

WHEREAS, I, \_\_\_\_\_ am the sole owner (or we, \_\_\_\_\_, are all of the owners) of a tract of land situated in the \_\_\_\_\_ Survey, County of, according to the deed recorded in volume \_\_\_\_\_, page \_\_\_\_\_, Deed Records of \_\_\_\_\_ County, Texas particularly described as follows:

**(INSERT LEGAL DESCRIPTION)**

NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS:

THAT, I, \_\_\_\_\_, being the sole owner (or we, \_\_\_\_\_ being all of the owners) do hereby adopt this plat designating the hereinabove described real property as \_\_\_\_\_ Subdivision (or Addition) to the City of Stephenville, Erath County, Texas, and I (we) do hereby dedicate to the public's use forever the streets, alleys, parks and easements shown thereon. The easements shown thereon are hereby reserved for the purposes as indicated. No buildings, fences, trees, shrubs or interfere with the construction, maintenance or efficiency of its respective system on the easements and all public utilities shall at all times have full right of ingress and egress to or from and upon reconstructing, inspecting, patrolling, maintaining, respective systems without the necessity at any time of procuring the permission of anyone.

Any public utility shall have the right of ingress and egress to private property for the purpose of reading meters and at any maintenance and service required or ordinarily performed by that utility. The easements dedicated are for the specific use of installing water, sewer, electrical, telephone, natural gas, or cablevision lines, and are not intended to be used for the collection of garbage or for the use of garbage vehicles in any manner. This plat approved subject to all platting ordinances, rules, regulations, resolutions of the City of Stephenville, Texas.

WITNESS my (our) hand(s) at \_\_\_\_\_, \_\_\_\_\_ County, Texas this the \_\_\_ day of, 20\_\_\_\_.

\_\_\_\_\_  
\_\_\_\_\_

BEFORE ME, the undersigned authority, on this day personally appeared \_\_\_\_\_, known to me to be the person whose name is subscribed to the above and foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE on this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public, \_\_\_\_\_ County, Texas

# City of Stephenville

## Engineer's and Surveyor's Certificate

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THIS is to certify that I, \_\_\_\_\_, a registered professional engineer (Registered Public Surveyor) of the State of Texas, have platted the above subdivision from an actual survey on the ground; and that all lot corners, angle points, and points of curve shall be properly marked on the ground, and that this plat correctly represents that survey made by me.

\_\_\_\_\_  
(Print Name) Engineer or Surveyor

\_\_\_\_\_  
(Signature) Engineer or Surveyor  
Texas Registration No. \_\_\_\_\_

**(SEAL)**